



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BEAUTIFICATION COMMITTEE/BOARD MEETING AGENDA

**Tuesday, July 25, 2017 at 6:30 p.m.**

Chaminade College Preparatory-Codon Center  
23260 Saticoy St. West Hills, CA 91304

This meeting is open to the public. Doors open at 6:20 p.m. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order
2. Approval of Minutes from 6/27/17 Meeting
3. Comments & Announcements from the Chairs
4. Public Comment
5. Discussion about the 7/15/17 Cleanup
6. Discussion & Possible Action on Next Two Months' Community Cleanup Project Dates & Locations
7. Discussion & Possible Action on Church of Rocky Peak's All Serve Event
8. Discussion & Possible Action on Beautification Strike Teams and MyLA311Walks
9. Discussion & Possible Action on ROW Letter to 23162, 23156, 23152, 23146 Lauren Lane, and 7624 Balasiano Avenue
10. Discussion & Possible Action on Distribution of WHNC Parkway Maintenance Brochures
11. Additional Business & Adjournment

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting are asked to fill out a speaker card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

**Public Input:** The public is requested to fill out a Speaker Card to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

**Public Posting Of Agendas:** WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org). You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at

[www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index](http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index).

**The Americans With Disabilities Act:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the WHNC's executive director via email at [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org) If you are hearing impaired please call 711.

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org) Requests can be made for a copy of a record related to an item on the agenda.

**Reconsideration and Grievance Process:** For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, [www.WestHillsNC.org](http://www.WestHillsNC.org).

**Servicios De Traducccion:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BEAUTIFICATION COMMITTEE/BOARD MEETING MINUTES

Tuesday June 27, 2017 Chaminade High School, West Hills

Revised July 1, 2017

Those in attendance were: Tony Brosamle, Reeyan Raynes, Faye Barta, Dan Brin, Matthew Davine, Heidi Manning, Olivia Naturman, Steve Randall, Myrl Schreiber, Ron Sobel, Joan Trent, and Brad Vanderhoof. Four stakeholders arrived during the meeting to attend the Streets and Transportation Committee meeting following.

Committee Co-Chair Tony Brosamle called the meeting to order at 6:35 PM. A quorum was established.

The May 2017 Joint Beautification Committee/Board Meeting Minutes were approved.

Numbers refer to agenda items:

3. Chair Comment: Tony announced Faye Barta and Myrl Schreiber are now members of the committee and welcomed them. Reeyan announced the approval of new waste receptacles at the locations previously approved by the WHNC Board of Directors. Reeyan and Tony reported the D.O.N.E. inventory of equipment at Orcutt Ranch has been completed. Reeyan reported there is a new city-wide contract for roadway center-median maintenance. Myrl asked if there is a schedule of when specific locations will be addressed, and Reeyan replied there is but the WHNC does not have the information. The contract is under the joint jurisdiction of; the Bureau of Street Services, the Urban Forestry Department – Landscape Division, and the General Contracts Division. Reeyan reported the Bureau of Engineering will address issues with the fence along Bell Canyon Road, and the General Services Division will handle weeds along Sherman Way. There have been complaints about overgrowth at a house near Vanowen and Sale and Reeyan has contacted the homeowner.
4. Public Comment: None
5. Review of June 17<sup>th</sup> Cleanup Project: Myrl commented the cleanup was not well organized in terms of outreach and welcome items. The condition of the WHNC string trimmers is unknown. Tony reported the event drew 20 to 25 volunteers from the community and several had mentioned they were there because of the flyer. Tony commented there is a tendency to cut down larger branches than the group can cut up and bag for pickup in the time allowed, and implored the group to listen to instructions from the committee leadership.
6. Cleanup projects – Next Two Months: The next cleanup is scheduled for Woodlake and Medical Center Drive on July 15<sup>th</sup> at 8 AM. Reeyan reported the Woodland Hills Warner Center Neighborhood Council Beautification Committee has invited members of the WHNC Beautification Committee to their meeting to discuss a joint effort to beautify the Platt Branch of the Los Angeles Public Library. The meeting is on Wednesday June 28<sup>th</sup> at 6:30 PM at the Chamber of Commerce meeting room in the Promenade Mall. A motion by the Chairs to tentatively plan to have the August cleanup be in conjunction with the WHWCNC at the Platt Library was approved by unanimous consent. Reeyan and Brad will attend the WHWCNC meeting and suggest the second or third Saturday in August.
7. Strike Teams and MyLA311 Walks: no updates. Tony asked committee members to come to meetings prepared to discuss any activities they undertake.
8. Parkway Maintenance Brochures: Reeyan and Joan did a community walk. Joan reported they received positive responses from most residents. Tony reported some properties along Roscoe show improvement since the brochures were distributed to homeowners in that area.
9. Mulch Pickup Location: Item tabled

Committee Co-Chair Tony Brosamle adjourned the meeting at 7:49 PM.

The next cleanup event is scheduled for Saturday, July 15, 2017 from 8:00 to 11:00 AM. Meeting place is the northeast corner of Woodlake and Medical Center Drive. Parking in the lot for the medical buildings is okay.

The next meeting of this committee will be held: Tuesday, July 25, 2017 at 6:30 PM, Chaminade High School Condon Center, second floor conference room.

# CITY OF LOS ANGELES

CALIFORNIA

## WEST HILLS NEIGHBORHOOD COUNCIL OFFICERS

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## WEST HILLS NEIGHBORHOOD COUNCIL

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## Notice of Required Maintenance

Dear property owner at \_\_\_\_\_

Did you know your responsibility extends beyond your property line, block wall, fence, or yard to include the sidewalk and parkway along this street?

<input type="checkbox"/> Platt Avenue	<input type="checkbox"/> Ingomar Street
<input type="checkbox"/> Valley Circle Boulevard	<input type="checkbox"/> Saticoy Street
<input type="checkbox"/> Roscoe Boulevard	<input type="checkbox"/> Woodlake Avenue
<input type="checkbox"/> Other:	<input type="checkbox"/> Sherman Way

Los Angeles Municipal Code Section 56.08 requires owners of adjacent properties to keep sidewalks and parkways clear of debris and to keep trees and overgrown vegetation from encroaching on the public right-of-way. This includes areas outside your wall along the street noted above.

## LAMC 56.08

(a) No person owning, leasing, occupying, having charge or control of any lot or premises, shall allow, keep or maintain any tree, bush or vegetation growing upon any lot or premises abutting any street or sidewalk or upon any street or sidewalk so that the limbs, twigs, leaves or parts of such tree, bush or vegetation interfere with or obstruct the free passage of pedestrians or vehicles along or upon said streets or sidewalks.

(b) Trees or bushes greater than fifteen feet in height growing in or upon any premises or sidewalk shall be deemed to interfere with and obstruct the free passage of pedestrians or vehicles upon said streets and sidewalks within the meaning of this section unless the lower limbs, twigs or leaves of such trees or bushes are kept removed at all times so as to have a minimum clearance of:

1. 13 feet 6 inches over that portion of State highways and major streets improved, designed or ordinarily used for vehicular traffic;
2. 11 feet over that portion of local streets improved, designed, or ordinarily used for vehicular traffic;

3. 9 feet over the sidewalk and parkway area of all streets. (Amended by Ord. No. 106,987, Eff. 3/24/56.)

(c) No person having charge or control of any lot or premises shall allow any soil, rubbish, trash, garden refuse, tree trimmings, ashes, tin cans or other waste or refuse to remain upon any sidewalk, parkway, or in or upon any street abutting on or adjacent to such lot or premises, or which will interfere with or obstruct the free passage of pedestrians or vehicles along any such street, sidewalk or parkway. (Amended by Ord. No. 123,979, Eff. 4/20/63.)

(d) No person having charge or control of any lot, building, or premises, shall clean or sweep any dirt, rubbish or refuse from any sidewalk into the street; provided that nothing contained in this section shall prevent such person from cleaning or sweeping any dirt, rubbish, or refuse from any sidewalk and disposing of the same on or in said lot, building or premises, where such disposition does not create a nuisance and is not prohibited by any other ordinance. (Amended by Ord. No. 148,466, Eff. 7/29/76.)

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Please clean your adjacent sidewalk and parkway as soon as possible to avoid possible citations and court hearings. Violation of this law is a misdemeanor.

**Your compliance promotes a good quality of life, respect for your neighbors, and improved property values.**

**If you have any questions, please contact the West Hills Beautification Committee Co-Chairs Reeyan Raynes at [Reeyan.Raynes@westhillsnc.org](mailto:Reeyan.Raynes@westhillsnc.org) and Anthony Brosamle at [Anthony.Brosamle@westhillsnc.org](mailto:Anthony.Brosamle@westhillsnc.org).**

For additional information regarding public right-of-way maintenance please visit the Bureau of Street Services website at [www.bss.lacity.org](http://www.bss.lacity.org)