



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BEAUTIFICATION COMMITTEE MEETING AGENDA TUESDAY, DECEMBER 26, 2017 @ 6:30 P.M.

Condon Center, 2nd Floor Conference Room
Chaminade College Preparatory, 23241 W. Cohasset Street, West Hills, CA 91304

*****The Saticoy Street entrance to the Condon Center is no longer available. To attend committee meetings, enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the main parking lot, bear left and then continue up and over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot*****

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting are asked to fill out a speaker card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order
2. Approval of Minutes from October and November Meetings (time limit 5 minutes)
3. Comments and Announcements from the Chairs (time limit 4 minutes)
4. Public Comment
5. Discussion about the December Cleanup Event (time limit 5 minutes)
6. Discussion and Possible Action on the January and February Community Cleanup Project Dates & Locations (time limit 10 minutes)
7. Discussion and Possible Action on the 2017-2018 Beautification Committee Budget (time limit 10 minutes)
8. Discussion and Possible Action on ROW Letter (time limit 10 minutes)
7508 Bobbyboyar Avenue
23162 Lauren Lane

Adjournment

Public Input: The public is requested to fill out a Speaker Card to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

Public Posting Of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the WHNC's executive director via email at Michelle.Ritchie@westhillsnc.org If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at Michelle.Ritchie@westhillsnc.org Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BEAUTIFICATION COMMITTEE/BOARD MEETING MINUTES

Tuesday October 24, 2017 Chaminade High School, West Hills CA

Revised November 8, 2017

Those in attendance were: Tony Brosamle, Brad Vanderhoof, Aida Abkarians, Faye Barta, Ivan Blume, Dan Brin, Matthew Davine, Heidi Manning, Steve Randall, Myrl Schreibman, Barry Seybert, Ron Sobel, and Joan Trent.

Committee Co-Chair Brad Vanderhoof called the meeting to order at 6:35 PM. A quorum was established.

The September 2017 Joint Beautification Committee/Board Meeting Minutes were approved as amended.

Numbers refer to agenda items:

3. Chair Comment: None
4. Public Comment: None
5. Review of October 14th Cleanup Project: Myrl emphasized the point that the effort ended at Pomelo and did not complete work to Cohasset as advertised in the flyer. Dan mentioned he spoke to a property owner about their responsibility to maintain the adjacent right of way. Tony informed the group that the department of Sanitation has complained to CD12 about the way bags are left after WHNC Cleanup events. Sanitation would prefer one pickup location. Tony stated the Committee will have direct communication with the Department.
6. The Church at Rocky Peak All Serve Event: Brad provided an update on status of all projects. The Cleanup location was formally moved to Roscoe near Orcutt Ranch. Meeting location for all projects is the parking lot at Orcutt Ranch.
7. December Cleanup Event: Suggestions; Myrl - Platt from Pomelo to Cohasset, Dan – Woodlake from Saticoy to Cohasset, Matthew – Fallbrook from Saticoy to Ingomar. The group decided on December 9th, Fallbrook, and the Little Caesar's parking lot as the date, location, and meeting place for the December Cleanup event.
8. Free-Tree-Give-Away: no update
9. R.O.W. Letters: Tony reported Tom Booth's nomination of 23612 Lauren – a massive bougainvillea blocks the sidewalk along Saticoy. This property has received both the brochure and initial letter. All the other property owners on that block have taken responsibility after receiving the brochure.
Steve moved to issue a follow-up letter. Barry seconded. The motion passed with no opposition and one abstention.
The letter will be placed on the door of the home. Tony and Brad have responsibility.
10. Strike Teams and MyLA311 Walks: Heidi, Dan, and Brad cleaned illegally dumped debris from a section of Woolsey Canyon. Aida reported graffiti at Four Oaks Park. Steve trimmed some trees obscuring stop signs. Ivan mentioned Keller Williams is looking to get involved in community engagement projects.
11. Parkway Maintenance Brochures: Brad reminded the group to provide addresses if brochures are distributed. In response to a question, Brad and Tony stated that all committee members are empowered to decide where brochures are needed and to distribute them.
12. Murals in West Hills: Brad informed the group the approval process is lengthy and difficult, and the co-chairs are investigating. Myrl asked for a copy of the information.
13. Newsletter Icon: tabled to December, committee members invited to submit suggestions

Committee Co-Chair Brad Vanderhoof adjourned the meeting at 7:46 PM.

The next cleanup event is scheduled for Saturday, November 4, 2017 from 8:30 to 11:30 AM, on Roscoe Blvd. Meeting place is Orcutt Ranch.

The next meeting of this committee will be held: Tuesday, November 28, 2017 at 6:30 PM, Chaminade High School Condon Center, second floor conference room.



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JOINT BEAUTIFICATION COMMITTEE/BOARD MEETING MINUTES

Tuesday November 28, 2017 Chaminade High School, West Hills CA

Revised December 1, 2017

Those in attendance were: Anthony Brosamle, Brad Vanderhoof, Faye Barta, Tom Booth, Dan Brin, Glenn Jennings, Heidi Manning, Olivia Naturman, Steve Randall, Myrl Schreiberman, Barry Seybert (arrived 6:44 PM), Ron Sobel, and Joan Trent.

Committee Co-Chair Anthony Brosamle called the meeting to order at 6:32 PM. A quorum was established.

The October minutes were not available for approval.

Numbers refer to agenda items:

3. Chair Comment: None
4. Public Comment: None
5. November Cleanup Event and All Serve Day Projects: Anthony praised participants for doing a fantastic job. Several committee members expressed disappointment at the low turnout. Heidi commented she especially likes the results from the free-the-trees project and would like to see that effort expanded. Dan verified acetone was used as a solvent for the hydrant painting project.
6. 2018 Service Project Planning: Many ideas were introduced in a round table discussion; Steve – dog park at Highlander, Joan – Rocky Peak accepts projects and recruits all year, Brad – Pastor Morehead commented the house referred by WHNC was an excellent project, Faye – increase turnout by signing up youth groups to commit to a specific event, Tom – Welcome sign on Valley Circle median, Myrl – spring planting, Dan – remove asphalt in medians and replace with landscaping, Ron – address Dept. of Rec. and Parks maintenance shortcomings, Heidi – remove dead parkway trees and replant, Olivia – dog waste stations at existing parks, uniform landscaping on major street medians to give a consistent look and feel to West Hills.
7. Budget: The co-chairs explained most of the committee's budget is unspent and we need to start planning. Tom suggested maybe a contractor could be hired to remove tree surrounds. He will think about developing a proposal. Dan suggested litter grabbers. Brad stated the committee needs replacement work gloves, dust masks, and string trimmer consumables. Anthony moved to authorize an expenditure not to exceed \$350 for personal protection supplies (gloves and masks), string trimmer spools and parts, and grabbers. Steve seconded. The motion passed unanimously. The co-chairs will prepare and submit a funding request.
8. December Community Cleanup Event: Anthony reiterated the details of the December event.
9. Platt and Highlander, Stakeholder Complaint: Brad explained the committee received a complaint via Facebook concerning the hillside maintenance on the north-west corner of the intersection. A ROW letter will be considered at the December meeting.
10. R.O.W. Letters: Anthony and Brad will follow up to make sure the previously approved letter is delivered.
11. Strike Teams and MyLA311 Walks: Steve stated he thinks there should be an emphasis on trimming trees and shrubbery that block traffic signs. Heidi and Brad filled 13 bags with debris along Valley Circle immediately following the All Serve Day. Dan and Ron have continued to remove illegally posted signs.
12. Parkway Maintenance Brochures: no updates, Tom has updated the spreadsheet.
13. Murals in West Hills: Item tabled to December.
14. Newsletter Icon: Item tabled.

Committee Co-Chair Anthony Brosamle adjourned the meeting at 7:40 PM.

The next cleanup event is scheduled for Saturday, December 9, 2017 from 8:30 to 11:30 AM, on Fallbrook. Meeting place is Little Caesar's at Fallbrook and Saticoy.

The next meeting of this committee will be held: Tuesday, December 26, 2017 at 6:30 PM, Chaminade High School Condon Center, second floor conference room.