



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BEAUTIFICATION COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Tuesday, September 21, 2021 @ 6:00 p.m.

Online and telephonic

Revised September 11, 2021

This meeting of the West Hills Neighborhood Council Beautification Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, click or paste the following link into your browser:
<https://zoom.us/j/99272551544>

To call in by phone, dial toll-free **833-548-0276**, then punch in this Webinar code when prompted: **992 7255 1544#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

Call to Order and Establish Quorum

1. Approval of Minutes of the August 2021 Meeting
Comments and Announcements from the Chairs
2. Public Comment
3. Discussion and Possible Action on Beautification Committee Operating Rules to Add an Explanation How Action is Taken and Abstentions are Counted.
Proposal is based on WHNC Bylaws.
Proposed amendment -- The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.
4. Discussion and Possible Action on Cleanup Events for October, November, and December; 2021, and January 2022 -- including possible landscaping support at Orcutt Ranch Horticulture Center (removal of leaves along Justice Street or March Avenue).
5. Discussion and Possible Action on Spending Requests;
 - Leaf Blowers
 - Tools – Brooms, etc.
 - Hydrant Paint and Supplies
 - Personal Protective Equipment (PPE) – gloves, masks, etc.
 - Covid and Hygiene – Hand sanitizer station, Disinfectant for tools, etc.
6. Discussion and Possible Action on Murals.
7. Discussion and Possible Action on poop bag holders (Myrl).
8. Discussion and Possible Action on Planning the WHNC Presence at the Environmental Awareness Day, November 20, Chatsworth Train Station
9. Discussion and Possible on Creating a Community Garden

10. Discussion and Possible Action on Creation of a Pocket Park or Parklet – Related to LADOT Livable Streets Projects

“A pocket park (also known as a parkette, mini-park, vest-pocket park or vesty park) is a small park accessible to the general public. Pocket parks are frequently created on small, irregular pieces of land, in vacant building lots, along the centers of broad avenues, or even in parking spots. They also may be created as a component of the public space requirement of large building projects.”

Examples in LA -- [pocket park la city - Bing images](#)

Bureau of Engineering -- [06 - Parklets | Los Angeles Bureau of Engineering Permit Manuals \(lacity.org\)](#)

11. Discussion and Possible Action on a West Hills Best Garden or Landscaping Contest – Possibly a Photo Contest

12. LA City Park Maintenance Updates -- including reports from members regarding conditions of our local parks

13. Discussion and Possible Action on ROW Letters

14. Strike team Reports

15. Discussion and Possible Action on other Beautification Projects and prior suggested projects:

- a. Attracting nurseries/garden shops to beautify an area and then get “free publicity” for the cleanup
- b. Post office update
- c. Spring Plantings – locations and sponsors –
- d. Suggestions for dog poop left by careless neighbors
- e. Any new ideas???

14. Suggestions for the October Agenda

Adjournment - *The next meeting of this committee will be held on Tuesday, October 19, 2021 at 6:00 PM.*

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

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Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, August 17, 2021 @ 6:00 PM

Revised August 23, 2021

Numbers refer to agenda items:

1. Committee Co-Chair Brad Vanderhoof called the meeting to order at 6:04 PM. Those in attendance: Dr. Faye Barta, Dan Brin, Glenn Jennings, Heidi Manning, Steve Randall, Anthony Scarce, Myrl Schreiberman, Joan Trent, and Brad Vanderhoof.
Absent were Tariq El-Atrache and Kian Gholibeik.
Councilmembers Bob Brostoff, and Kent Mariconda were also present.
Also present was Christina Walsh.
A quorum was established.
2. The July 20, 2021 minutes were approved as amended.
3. Comments from the Chairs: Co-Chair Faye reminded all that the upcoming cleanup is scheduled for August 28, 2021, and will be held on Medical Center Drive near West Hills Hospital. A brief discussion ensued concerning the fact that the cleanup would require a truck to carry tools and Anthony advised he will use his truck to help carry tools on 08/28/2021.
Faye also advised that Jessica Fuentes has resigned from this committee because she was promoted at her job and now cannot attend meetings and cleanups.
4. Public Comment: None
5. Discussion and Possible Action on Board Event Approvals for September, October, November, and December:
The approved cleanup event for September 2021 is milkweed seed planting at Orcutt Ranch. Myrl advised milkweed sap is dangerous to the eyes and skin, so wear goggles and gloves. Cristina advised special packets with seeds and instructions will be distributed and a warning notice could be included. Anthony advised the limit of volunteers would be set at 25. A short discussion was had concerning which Saturday the planting would be. Anthony moved to schedule the planting on 9/18/2021 from 8 AM to 11 AM. Glenn seconded.
Yes – Faye Barta, Dan Brin, Glenn Jennings, Heidi Manning, Steve Randall, Anthony Scarce, Myrl Schreiberman, Joan Trent and Brad Vanderhoof.
No – None.
Abstain – None.
Absent – Tariq El-Atrache, Kian Gholibeik.
Yes – 9, NO – 0, Abstain – 0, absent – 2
The motion passed.

Faye advised we need a small budget for food and drink for this event. Dan moved to spend \$50 on food and drink for this event. Anthony seconded.

Yes – Faye Barta, Dan Brin, Glenn Jennings, Heidi Manning, Steve Randall, Anthony Scarce, Myrl Schreiberman, Joan Trent, and Brad Vanderhoof.

No – None.

Abstain – None.

Absent – Tarik El-Atrache, Kian Gholibeik.

Yes – 9, No – 0, Abstain – 0, Absent – 2

The motion passed.

The October and December event dates were considered next. Faye reminded everyone that at the last meeting, the October event was left undetermined, but Brad had suggested painting fire hydrants. And for the December event the committee had voted to paint fire hydrants. Faye suggested that, since there are so many fire hydrants to paint, the painting should be done in both October and December. A short discussion was had concerning which dates in October and December the painting would be done.

Steve moved to schedule the two hydrant painting events for October 16 and December 11. Glenn seconded.

Yes – Faye Barta, Dan Brin, Glenn Jennings, Heidi Manning, Steve Randall, Anthony Scarce, Joan Trent, and Brad Vanderhoof.

No – None.

Abstain: Myrl Schreiber

Absent – Tariq El-Atrache, Kian Gholibeik.

Yes – 8, No – 0, Abstain – 1, Absent – 2

The motion passed.

Steve advised we will need to consider a large budget amount for the paint and brushes. That amount will be determined at our next meeting.

The November event is the Environment Day event at Chatsworth Train Station on November 20, 2021. At the July meeting, the committee voted in favor of supporting that event and having a booth at the site. Faye asked the committee to be thinking of what we should present at that event at our booth and that will be discussed and decided at our September meeting.

6. Discussion and Possible Actions on murals: There was much open discussion regarding the murals, from comments from Myrl regarding a grant for murals available, to which committee, Streets or Beautification or both, will be handling murals, to how artists and their proposed projects will be handled and voted upon, to how the West Hills community will be involved and to how the murals will be presented to the community, to how the costs will be resolved, and so on. Recognizing that this matter was not ready for any determination, the item was tabled.
7. Discussion and Possible Action and update regarding poop bag holders:
Myrl advised that he has found a donor for two poop bag holders on a trial basis and he is waiting for a response from CD 12 regarding its involvement with this project, perhaps by providing the bags. Brad observed that Rec. and Parks would require a guaranty to maintain the poop bag holders in perpetuity. Heidi said more information could be found at poofreeparks.com. Myrl said he needs time to obtain more information. This item was tabled.
8. Discussion and Possible Action on Orcutt Ranch Horticultural Center Entrance, NOT at Justice Street Gate:
Heidi advised that the Justice Street gate at Orcutt Park remains locked and is used only by park personnel for park purposes,
but that there are constantly many people who come to the gate, perhaps guided by incorrect information from online sites of how to get to the park, and are asking her and her neighbors how to get into the park. Discussion centered around the idea that the park should put a sign on the Justice Street gate, directing all to the main gate at 23600 Roscoe Blvd.
Dan moved that the committee draft a letter to Rec. and Parks, explain the problem, and request a sign be put on the Justice St. gate, directing the public to enter at the Roscoe gate. Steve seconded.
Yes – Faye Barta, Dan Brin, Glenn Jennings, Heidi Manning, Steve Randall, Anthony Scarce, Joan Trent, and Brad Vanderhoof.
No – None.
Abstain – Myrl Schreiber
Absent – Tariq ElAtrache, Kian Gholibiek.
Yes – 8, No – 0, Abstain – 1, Absent -- 2
The motion passed. Dr. Barta will draft the letter and Dan Brin will edit, if necessary.

9. Discussion and Possible Action on the future of community cleanups and LA City Park maintenance including reports from members regarding conditions of our local parks: This item was tabled.
10. Discussion and possible action on other Beautification projects and prior suggested projects: This item was tabled.
11. Discussion and Possible Action on ROW Letters: Heidi advised the property at 23640 Elkwood Street at the corner of March and Ingomar is badly in need of cleaning. Brad said leaving a brochure is the next step.
12. Strike Team Reports: Dan advised that he and Heidi did a strike team on Fallbrook, where we held our July 31, 2021, cleanup, in order to finish up the small area which was not finished.
13. Suggestions for September 2021 agenda: None.
14. Co-Chair Brad adjourned the meeting at 7:27 P.M.

The next meeting of this committee will be held Tuesday, September 21, 2021 at 6:00 PM, Online and Telephonically.