



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
WWW.WESTHILLSNC.ORG  
MAIL@WESTHILLSNC.ORG

## WEST HILLS NEIGHBORHOOD COUNCIL

### **JOINT BOARD AND BEAUTIFICATION COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA**

**Tuesday, March 15, 2022 @ 6:00 p.m.**

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council Beautification Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

**To attend online** via Zoom Webinar, click or paste the following link into your browser: <https://zoom.us/j/99272551544>

**To call in by phone**, dial toll-free **833-548-0276**, then punch in this Webinar code when prompted: **992 7255 1544#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

**AB 361 Updates:** Public Comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Call to Order and Establish Quorum
2. Approval of Minutes of the February 15, 2022 Meeting
3. Comments and Announcements from the Chairs
4. Public Comment
5. Discussion and Comments regarding the cleanup event on February 26, 2022, on Roscoe west of the fire station at Lena.
6. Discussion and Possible Action on future cleanup events for June, July and August, 2022.
7. Discussion and Possible Action on Budget Items for consideration in March and April, 2022.
8. Discussion and Possible Action on Upgrades to Lazy J Ranch Park:
  - a. Additional picnic tables
  - b. Shade for existing picnic tables near playground equipment
  - c. Gates in fence along Valley Circle
9. Discussion and Possible Action on Tree Wells and Watering at Lazy J Ranch Park
10. Discussion and Possible Action on a Letter concerning gopher holes at Lazy J Ranch Park
11. Discussion and Possible Action on Landscaping for Dividers along Valley Circle and Platt
12. Discussion and Possible Action on Creating a Community Garden
13. Discussion and Possible Action on Right-of-Way (ROW) letters
14. Strike team Reports
15. Planning and Suggestions for Committee Direction and Activity in 2022.

***The next meeting of this committee will be held on Tuesday, April 19, 2022 at 6:00 PM.***

**Public input at Neighborhood Council meetings:** When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in \*9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Public Posting of Agendas:** WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org). You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at [www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index](http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index)

**The Americans With Disabilities Act:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or calling (213) 978-1551. If you are hearing impaired please call 711.

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org). Requests can be made for a copy of a record related to an item on the agenda.

**Reconsideration and Grievance Process:** For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
WWW.WESTHILLSNC.ORG  
MAIL@WESTHILLSNC.ORG

## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC DRAFTMEETING MINUTES

Tuesday, February 15, 2022 @6:00 PM

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.

Numbers refer to agenda items:

Committee Co-Chair Brad Vanderhoof called the meeting to order at 6:04 PM. The meeting was recorded.

Those in attendance: Faye Barta, Dan Brin, Glenn Jennings, Heidi Manning, Rosi Mariconda, Steve Randall, Anthony Scearce, Myri Schreibman, Joan Trent and Brad Vanderhoof. Board member Bonnie Klea was also present. Member of the public Christina Walsh was also present.

A quorum was established.

1. The minutes of the January 18, 2022, were approved as written.
2. Comments from the Chairs: None.
3. Public Comment: None.
4. Discussion and Possible Action on Future Cleanup Events for April, May and June, 2022:  
The April, 2022, cleanup location was already determined at the January, 2022, meeting. For the May, 2022, location, Glenn said the area on Woodlake south of Ingomar was the worst from his list from last month and Platt north of Cohasset and between March and Pomelo also needed cleanup. Rosi asked if the committee could do more by doing more than one location at a time, similar to a strike team. Brad advised that Beautification also has strike teams and explained how they are formed, but the cleanups are totally separate from the strike teams. Heidi said the north side of Roscoe between Fallbrook and Sale needed cleaning. Heidi also volunteered to contact VCC and advise them of our cleanups. Christina said the north slope of Platt Hill between Highlander and Platt needed cleaning. There were no other suggestions. Glenn moved to choose Woodlake between Saticoy and Ingomar for the May 21, 2022, cleanup; Dan seconded. The motion passed unanimously. Brad asked for suggestions for the June, 2022, cleanup. Dan suggested that item be discussed at the next meeting and we continue with tonight's long agenda. Brad agreed, and the determination of the date and place for the June cleanup was tabled to the March, 2022, meeting.
5. Discussion and Possible Action on Purchase of Graffiti Cover Paint for Committee or Stakeholder Use:  
Recently Brad learned that stakeholder Mark Weiber locates areas which have been "graffitied" and then at his own expense and on his own time he covers the graffiti with paint he himself purchases. The question is whether or not this committee should buy paint for committee or stakeholder use. Almost every member contributed reasons why the committee should NOT supply the paint: the committee should not be responsible for the paint and there is no way to monitor its use; this stakeholder has already spent his own funds to do so and can continue to do so; 311's response to graffiti calls is quick and thorough; the committee has not done anything like this before and it may not be allowable; such items cannot be given to individuals, only to non-profits; there is liability we do not want to risk; and the painting does not always meet our standards. Brad advised this would be too problematical for the committee and dropped the matter from the agenda.

6. Discussion and Possible Action on Budget Request for Tools and Supplies:

Brad explained that he and Glenn determined which supplies and tools we need and priced the items for general discussion. Much discussion was had for each of the 13 items listed on the agenda and every single committee member had contributions to make. By the end of the discussion, it was decided as follows:

- a. String line for our trimmers is needed – cost is approximately \$20;
- b. Protective equipment – we really have enough at this time and need nothing now;
- c. Battery-powered leaf blowers – although we have one, we really need two with batteries, and cost is approximately \$175;
- d. Battery-powered hedge trimmer – it was finally determined by a majority vote that we need only one and its use will be limited to Board members only and cost is approximately \$150 with battery;
- e. Trash cans, folding and non-folding – all agreed that six of the self-folding kind are needed at a cost of approximately \$90;
- f. Hand-held clippers – it was agreed that these are dangerous but much needed, so the purchase of three were approved by a majority vote;
- g. Brooms – it was approved with a majority vote that we need to replace half (6) of our current brooms which are much used at a cost of approximately \$96;
- h. Rakes – it was determined that the existing rakes are OK for now, no new ones needed;
- i. Grain shovels – these items are much needed to pick up trash and cuttings; four are needed at about \$25 each for \$100 total;
- j. Litter scoops -- much pro and con discussion was had, but finally all decided to purchase 3 at a cost of approximately \$60 total;
- k. Litter shoulder bags – only one member liked this idea so it was scrapped.
- l. Weights for the canopy – all were in unanimous agreement that the canopy weights are much needed and other committees use the canopy as well; the suggestions for different kinds (sandbags, buckets with sand and specially designed weights for such use); the cost will be approximately \$140;
- m. First aid kit -- we have a very old one so a new one with bandages, a tourniquet and eye wash and a list of the closest hospital and clinic is needed; cost should be approximately \$35.

Since the total is over \$800, without tax, it was determined that the amount of \$1,000 should be earmarked for the above items. Glenn moved that Beautification spend \$1,000.00 on the items decided upon above. Faye seconded. The vote was unanimous for the expenditure.

Items 7 through 15 were tabled for lack of time.

Brad adjourned the meeting at 7:49 PM.

The next Beautification meeting will be held on Tuesday, March 15, 2022, at 6:00 PM.