



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BEAUTIFICATION COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA Tuesday, August 16, 2022 @ 6:00 p.m.

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council Beautification Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, click or paste the following link into your browser: <https://zoom.us/j/99272551544>

To call in by phone, dial toll-free **833-548-0276**, then punch in this Webinar code when prompted: **992 7255 1544#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

AB 361 Updates: Public Comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Call to Order and Establish Quorum
2. Approval of Minutes of the July 19, 2022, Meeting
3. Comments and Announcements from the Chairs
4. Public Comment
5. Discussion and Possible Action on approved Budget for Beautification for 2022-2023 and any items needed to be purchased.
6. Discussion and Comments regarding the cleanup event of July 23, 2022, Ingomar Avenue between Lazy J Park and March Avenue
7. Discussion regarding August 27, 2022, cleanup on Valley Circle Blvd. between Victory and Kittridge Avenue from 8 AM to 11 AM.
8. Discussion and Possible Action on the September Event Planting Milkweed at Orcutt ranch Horticultural Center
9. Discussion and Possible Action on Future Event for October, 2022, and November, 2022
10. Discussion and Possible Action on Landscaping for Dividers along Valley Circle and Platt
11. Discussion and possible action on Dedication of Trees along March Avenue
12. Discussion and Possible Action on Creating a Community Garden
13. Discussion and Possible Action on Right-of-Way (ROW) letters
14. Strike team Reports
15. Planning and Suggestions for Committee Direction and Activity in 2022 and 2023.

The next meeting of this committee will be held on Tuesday, September 20, 2022, at 6:00 PM.

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCsupport@lacity.org or calling (213) 978-1551. If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at Michelle.Ritchie@westhillsnc.org. Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.



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JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, July 19, 2022 @ 6:00 PM

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.

Numbers refer to agenda items:

1. Committee Co-Chair Brad Vanderhoof called the meeting to order at 6:05 PM. The meeting was recorded. Those in attendance: Faye Barta, Dan Brin, Glenn Jennings, Heidi Manning, Steve Randall, Myrl Schreiber, Joan Trent and Brad Vanderhoof. Members Rosi Mariconda and Anthony Scarce were absent. Also present were current Board member Aida Abkarians and former Board member Reeyan Raynes.

A quorum was established.
2. The minutes of the April 19, 2022, and May 17, 2022, meetings were both approved as amended unanimously.
3. Comments from the Chairs: None.
4. Public Comment: None.
5. Discussion and Possible Action on Budget for Beautification for 2022-2023 and any items needed to be purchased. Much discussion regarding the draft Budget for the Beautification Committee, drafted by the chairs, was conducted by the committee. See attached Budget Request. Most of the concerns discussed were related to the cost of items, which have greatly increased, probably due to inflation. Myrl advised that CD 12 has a "special relationship" with Home Depot, which could lead to reduced prices for some items. Both Brad and Faye stated they were unaware of such an arrangement, but would check it out. Discussion was had for each and every item on the Budget Request and all members who were present spoke about the items on the budget. After almost 50 minutes of careful and detailed discussion, Steve made and Glenn seconded a motion to approve the Budget Request as drafted. A vote was taken and the Budget Request was approved unanimously, with 2 absent.
6. Discussion and Comments regarding the cleanup events of May 21, 2022, on Woodlake Avenue, and of June 25, 2022, on Medical Center Drive.
Faye said how pleased she was with both the turnout by both hospital employees and Beautification members and the general public. There were no other comments,
7. Discussion and Possible Action on the upcoming July 23, 2022, cleanup on Ingomar Avenue between Lazy J Park and March Avenue. There were no comments other than by Brad, who encouraged all to attend.

8. Discussion and Possible Action on future cleanup events for September and October, 2022.
First, Faye reminded the committee that the August cleanup will be held on Valley Circle Blvd. between Victory and Kittridge. For September, the date of September 24 was suggested for the cleanup. Steve said there is another event happening that day and we should move the cleanup to September 17. Heidi suggested we return to Orcutt Ranch Park to plant more milkweed. Faye advised that she and Glenn spoke with Edgar Fuentes at Orcutt who advised the reason he cut down some of the previously planted milkweed was that it was impeding the path for the public to participate in the picking fruit event at Orcutt, but he encouraged us to return and that he will advise of several places in the park which can be planted with milkweed seed. Brad advised that we need NATIVE seeds. Aida suggested Green Thumb or other retailers may want to donate the seed. Heidi suggested we advise the West Valley Garden Club about our planting and request volunteers to help us. Myrl suggested we ask CD 12 to declare August to be “Monarch Butterfly Month” and perhaps donate some seeds for planting. Faye moved to approve the September cleanup for 09/17/2022 and have the location at Orcutt Ranch Park to plant more milkweed seeds. Glenn seconded the motion. A vote was taken as follows:
Yes – 6; No – zero; Abstain – 2; and Absent – 2. The vote passes. The vote for the October, 2022, cleanup is tabled.
9. Discussion and Possible Action on the City Adopt-a-Median Program. This item is tabled.
10. Discussion and Possible Action on Landscaping for Dividers along Valley Circle and Platt. This item is tabled.
11. Discussion and Possible Action on Dedication Ceremony for Historic Trees along March Avenue.
Brad advised that we must contact CD 12 to arrange this event. Heidi questioned what words and descriptions would be present on the plaque. Reeyan advised that there are two avenues to the plaque ... first, is for the committee to purchase one, but the cost is around \$1,000. Otherwise, the City has these signs and they can be made available at NO cost. Myrl said the trees should be named for Meghan Markle. Steve commented that that is a joke. Dan said perhaps something related to Meghan Markle could serve as the name, and he will look into this possibility. Heidi volunteered to ask CD 12 when the ceremony can be held. Brad advised we should do our background work on this topic before we ask CD 12 anything. This matter is tabled for further research.
12. Discussion and Possible Action on Creating a Community Garden. This item is tabled.
13. Discussion and Possible Action on Right-of-Way letters. This item is tabled.
14. Strike Team reports: This item is tabled.
15. Planning and Suggestions for Committee Direction and Activity in 2022 and 2023. This item is tabled.

The meeting was adjourned by Brad at 7:18 PM.