



CITY OF
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CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BEAUTIFICATION COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA Tuesday, October 18, 2022 @ 6:00 p.m.

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council Beautification Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, click or paste the following link into your browser: <https://zoom.us/j/99272551544>

To call in by phone, dial toll-free **833-548-0276**, then punch in this Webinar code when prompted: **992 7255 1544#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

AB 361 Updates: Public Comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Call to Order and Establish Quorum
2. Approval of Minutes of the September 20, 2022, Meeting
3. Comments and Announcements from the Chairs
4. Public Comment
5. Discussion and Comments regarding the "cleanup" event (seeding for Monarch butterflies) on September 17, 2022, at Orcutt Ranch Park.
6. Discussion regarding future cleanup events for 2022: October, 2022, at the West Hills Post Office; November, 2022, on Valley Circle between Ingomar and Roscoe, and December, 2022, on the north side of Saticoy east of Woodlake to Fallbrook.
7. Discussion and Possible Action on "cleanup" events for 2023, and "beautification" events for 2023.
8. Discussion and Possible Action on Creating a Community Garden
9. Discussion and Possible Action on Right-of-Way (ROW) letters
10. Strike team Reports

The next meeting of this committee will be held on Tuesday, November 15, 2022, at 6:00 PM.

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the "raise hand" button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org/lobbying](mailto:ethics@lacity.org) For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCSupport@lacity.org or calling (213) 978-1551. If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at Michelle.Ritchie@westhillsnc.org Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC DRAFT MEETING MINUTES

Tuesday, September 20, 2022 @ 6:00 PM

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.

Numbers refer to agenda items:

Committee Co-Chair Brad Vanderhoof called the meeting to order at 6:01 PM. The meeting was recorded.

Those in attendance: Faye Barta, Dan Brin, Glenn Jennings, Heidi Manning, Steve Randall, Anthony Scarce, Myrl Schreiberman, Joan Trent and Brad Vanderhoof. Member Rosi Mariconda was absent. Also present were members of the Board: Aida Abkarians and Vinura Kotuwelle. A quorum was established.

The minutes of the August 2022, meetings were unanimously approved as amended.

Numbers correspond to agenda items.

2. Comments from the Chairs: None.
3. Public Comment: None.
4. Discussion and Comments regarding the August, 2022, cleanup (Valley Circle north of Victory): none
5. Discussion and Review of the September Event – Planting Milkweed at Orcutt Ranch Horticultural Center: Brad said it was a fun day. Aida said we did a great job and the teachers at her school want to know when we will do planting again next year. Faye advised Christina and Michael were there and said it went well. Brad added it was good outreach for the Council.
6. Discussion and Possible Action on Future Events: including adding a budget for the November event and whether to have a December event:
Faye advised that prior minutes showed that in October we will do the cleanup at the West Hills Post Office and in November we will clean up Valley Circle between Ingomar and Roscoe and we added \$50 for snacks for the post office clean up. Dan moved for the committee to spend \$50 for water and snacks for the November cleanup. Steve seconded. motion passed with 9 in favor and 1 absent.

Brad asked for suggestions for the December cleanup. Dan, Glenn, Brad, Steve and Heidi agreed we should do an easy cleanup. Dan suggested December 3 as a good date, considering that the month (December) is a busy one. Dan also suggested the north side of Saticoy east of Woodlake, and going east perhaps to Fallbrook and moved to do the cleanup at that location, plus \$50 for water and snacks. Heidi seconded. The motion passed with 9 in favor and 1 absent.

7. Discussion and Possible Action on a Spending Request for Supplies like Replacement Line for the string trimmers:
Several members agreed that replacement line for our string trimmers is needed, since there is none left. Glenn advised that the string comes in packages of three each and cost between \$10 and \$20. Steve moved to purchase string in an amount not to exceed \$65. Glenn seconded. The motion passed with 9 in favor and 1 absent.
8. Discussion and Possible Action on Landscaping for Dividers along Valley Circle and Platt:
Brad asked if there were any new ideas regarding this project. He also reminded us that this would be a lot of work because it is a major project. There was no further discussion and this matter is tabled.
9. Discussion and Possible Action on Dedication of Trees along March Avenue:
The discussion centered around which entity will be paying for the sign to be used at the dedication. Suggestions were from Heidi (CD 12 and as many other organizations as are willing to do so to pay); Anthony (he will check with CD 12); Myrl (perhaps the LA Historical Society and we could create a big event for this); Dan (the historical societies of Canoga Park and West Hills); Brad (we should contact both). Brad suggested the first step should be to have Anthony check with CD 12 to see if it will purchase the sign. This matter was tabled.
10. Discussion and Possible Action on Creating a Community Garden: Myrl suggested the corner of Keswick and Saticoy needs help. Aida advised water is the big issue and the schools have gardens and always need help for water supply. Joan asked how large the area is and whether homeless would congregate there. This matter was tabled to November.
11. Discussion and Possible Action on Right-of-Way (ROW) letters:
Aida asked what this item is and Brad explained it to her. Steve said there are some houses on Saticoy near Woodlake, but addresses are needed. Brad suggested the committee could drop off brochures at those homes. Heidi suggested we also drop off flyers for our cleanups. Brad said this is doable and we can accomplish this. Brad also advised we should pass out brochures on Lauren Lane.
12. Strike Team Reports:
Steve advised he will be cutting overhanging branches on Faust.

Brad adjourned the meeting at 7:07 PM.