



CITY OF  
LOS ANGELES  
CALIFORNIA



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## WEST HILLS NEIGHBORHOOD COUNCIL

### **JOINT BOARD AND BEAUTIFICATION COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA**

**Tuesday, March 21, 2023 @ 6:00 p.m.**

Revised March 13, 2023

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council Beautification Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

**To attend online** via Zoom Webinar, click or paste the following link into your browser: <https://zoom.us/j/99272551544>

**To call in by phone**, dial toll-free **833-548-0276**, then punch in this Webinar code when prompted: **992 7255 1544#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

**AB 361 Updates:** Public Comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Call to order and establish quorum

Numbers refer to agenda items.

1. Approval of Minutes of February 21, 2023
2. Comments and Announcements from the Chairs
3. Public Comment
4. Discussion and Possible Action to Authorize the Budget Committee to Transfer \$750 from the Beautification Committee Budget Allocation to the Streets and Transportation Committee
5. Discussion and Possible Action on Upcoming Cleanup Event on March 25, 2023
6. Discussion and Possible Action on Future Cleanup Events for April, May and June 2023
7. Discussion and Possible Action on other Beautification Events for 2023
8. Recommendations for Certificates of Appreciation
9. Discussion and Possible Action on Right-of-Way (ROW) letters
10. Discussion and Possible Action on Strike Team Reports

***The next meeting of this committee will be held on -- TBD***

**Public input at Neighborhood Council meetings:** When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in \*9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

**Notice to Paid Representatives -** If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org/lobbying](mailto:ethics@lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Posting of Agendas:** WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org). You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at [www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index](http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index).

**The Americans With Disabilities Act:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or calling (213) 978-1551. If you are hearing impaired please call 711.

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org). Requests can be made for a copy of a record related to an item on the agenda.

**Reconsideration and Grievance Process:** For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, [www.WestHillsNC.org](http://www.WestHillsNC.org).

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, February 21, 2023 @ 6:00 PM

Revised March 11, 2023

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Faye Barta, Dan Brin, Glenn Jennings, Heidi Manning, Rosi Mariconda, Steve Randall, Joan Trent, and Brad Vanderhoof

Absent: Vinura Kotuwelle, Antohny Scarce, and Myrl Schreiberman

Numbers refer to agenda items:

1. Glenn Jennings called the meeting to order at 6:01 PM. A quorum was established.
2. The meeting minutes of January 17, 2023 were approved.
3. Comments and Announcements from the Chairs: None
4. Public Comment: None
5. Upcoming Cleanup Event on February 25, 2023: The February event is planned for the perimeter of Orcutt Ranch Horticulture Center.
6. Future Cleanup Events for March, April, May and June 2023: The March event will be on March 25, from 8:30 to 11:30 AM along Roscoe between Fallbrook and Sale. The April Event will be April 22, from 8:30 to 11:30 AM, in conjunction with Volunteers Cleaning Communities along Sherman Way west of Fallbrook.
7. Other "Beautification" Events for 2023: No action taken.
8. Creating a Community Garden: No action taken.
9. Action on Right-of-Way (ROW) Letters: Row letters will be sent to addresses that received brochures last month if there has not been improvement.
10. Strike Team Reports: Usual activity by committee members reported. Heidi, Brad, Vinura, Glenn, and Faye cleared the northeast corner of Valley Circle and Highlander.

Brad adjourned the meeting at 7:00 PM (est.).