

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



West Hills Neighborhood Council

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BUDGET COMMITTEE/BOARD MEETING MEETING MINUTES Tuesday, February 21, 2017

**Chaminade Condon Center
23260 Saticoy Street, West Hills, CA 91304**

Committee Members in Attendance: Simone Best, Dan Brin, Bob Brostoff, Carolyn Greenwood, Steve Randall, Bobbi Trantafello, Joan Trent, and Brad Vanderhoof

Absent: Aida Abkarians, Sandi Bell, Anthony Brosamle, Bonnie Klea, Charlene Rothstein, Barry Seybert and Alec Uzemeck

Quorum established.

Public Comment:

There was no public comment.

Approval of minutes for December 20, 2016 and January 17, 2017

Minutes approved as amended.

Because of an oversight with regards to the voting members of the committee, Mr. Brad Vanderhoof made the motion to suspend the rules to allow Tom Booth and Myrl Schreiber, who are not committee members, voting rights during tonight's meeting. Ms. Simone Best seconded the motion. Motion passed.

Discussion and possible action on recommending the approval of an amended annual budget to total \$34,500. (Required by DONE to include the \$5000.00 increase and \$1500 grant)

Mr. Bob Brostoff presented a draft-revised budget for approval. After amending, two items – amount budgeted for EMPLA Congress increased to \$300 and unallocated fund decreased to \$930, motion was unanimously approved.

Discussion and possible action on recommending the approval of the use of RackSpace as a replacement for our existing WJHNC email system at a fee of \$648.00 per year

Discussion and possible action on recommending the appropriation of \$360.00 for starting the use of RackSpace for the next 12 months.

After some discussion, items were tabled and referred to the Communication committee.

Discussion and possible action increasing the funding amount for Congress from \$200 to \$300.00.

This increase was approved at the January 2016 meeting.

Discussion and possible action on approving the use of an NPG Project Completion Report Form for all NPGs that were funded during the previous year. (See attached)

Item tabled and a work group will be appointed and report to the committee next month.

Discussion and possible action on recommending approval of 5 NPG's up to the total amount of \$7,000.00.

Mr. Brostoff amended the number to 4 NPGs.

NPGs were approved - \$1,790 to Enadia-Tec, \$570 to Pomelo Community Charter School, \$1862.80 to Hamlin Charger Academy. The NPG for Best Foot Forward will be presented next month.

Discussion and possible action on increasing the amount of funding for the Memorial Day Parade.

Item tabled until the March meeting.

Discussion and possible action on purchase of outdoor, waterproof, bulletin board for posting agendas in a public place. Approximate cost \$200.00.

After some discussion, item unanimously approved.

Discussion and possible action on allocating funds for FB Boost Postings.

Item tabled.

Discussion and possible action on approving a funding request for traffic cones for the Beautification Committee at a cost of \$108.00.

Mr. Reeyan Raynes stated that the actual cost is \$108.67 and will come from the line item budget for the Beautification Committee. Expenditure unanimously approved.

Meeting adjourned: 8:00 p.m.