



## West Hills Neighborhood Council

P.O. Box 4670, West Hills, CA 91308-4670  
818-254-WEST



### AMENDED JOINT BOARD AND BUDGET COMMITTEE MEETING MINUTES

Tuesday, July 16, 2019

Chaminade Condon Center

23260 Saticoy Street, West Hills, CA 91304

**Committee Members in Attendance:** Aida Abkarians, Dan Brin, Anthony Brosamle, Carolyn Greenwood, Bonnie Klea, Steve Randall, Charlene Rothstein, Joan Trent, Myrl Schreiberman and Brad Vanderhoof  
**Absent:** Sandi Bell, Bob Brostoff, Bobbi Trantafello and Alec Uzemeck

Controller, Anthony Brosamle called the meeting to order at 6:37 PM. A quorum was established

**Public Comment:** None

**Approval of April and May, 2019 minutes:** The May 29<sup>th</sup> minutes were approved as amended. The April 16<sup>th</sup> Special Meeting and Regular Meeting minutes were approved as written.

**Comments from Co-chairs:** Anthony Brosamle stated that Co-chair Bob Brostoff is not feeling well and asked that Mr. Brosamle run the meeting.

**New Business:**

1. Discussion and Possible action on Spending Request for the proposed "Field of Deals" event from the ad hoc Events Committee.

Mr. Brosamle reviewed the Spending Request form complimenting the committee. He stated that the correct line item for this is #14 not #17. **The motion to approve the Spending Request passed unanimously with 10 yes votes.**

2. Discussion and possible action regarding adding a second bank card holder with the ability to fill in for Treasurer when necessary.

It was explained that this is a new procedure established by the City Clerk. A second bank card will be issued to the council. As Dan Brin and Charlene Rothstein are already authorized signers for the Budget Action Certifications (BACs) it was decided that another board member should be the second card holder. **A motion to have Carolyn Greenwood be the second card holder passed unanimously with 10 yes votes.**

3. Discussion and possible action on approving \$153.30 to Affordable Signs for lawn signs. (Elections Committee)

Dan Brin stated that this was not for lawn signs but for two banners used during the election. Anthony Brosamle stated that this was a situation that he hoped would not happen in the future. There is no Spending Request as this was part of the election expenses that were approved and not paid out of last year's budget. It now has to come out of this year's budget and there is no line item for it. Brad Vanderhoof volunteered that it could come out of line item #13 the communications budget. **The motion to approve \$153.30 to Affordable Signs from the communication's budget passed unanimously with 10 yes votes.**

4. Discussion and possible action on spending requests and event applications and related procedures

Anthony Brosamle reviewed the first item on this document. One suggestion was made at the time of review (the approved spending request form to the *Executive Director* and the board president). He stated we would not be voting on it tonight but to review it and be ready to discuss next month.

Meeting adjourned 7:40 p.m.