



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
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MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BUDGET COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Tuesday, November 24, 2020 at 6:30 p.m.

This meeting of the West Hills Neighborhood Council Budget Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, click or paste the following link into your browser:

<https://zoom.us/j/95791095643>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted:
<https://zoom.us/j/95791095643>.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order
2. Establish Quorum
3. Approve Meeting Minutes of Sept. 15, 2020
4. Comments from the Co-Chair(s)
5. Public Comment on Non-Agenda items

New Business:

6. Discussion and possible action on approving payment from budgeted items of an invoice from the LAPD in the amount of \$225.78 for services on September 13, 2017.
7. Discussion and possible action on allocating \$250 for the 2021 Homeless Count.
8. Discussion and possible action on allocating \$350 to decorate a utility box at the corner of Valley Circle and Roscoe.
9. Discussion and possible action on approving a budget request from Public Safety and Emergency Preparedness in the amount of \$122.24 for 6 Motorola walkie talkies for use in an emergency.
10. Discussion and possible action on revising the Controllers Report format.
11. Meeting adjournment.

WEST HILLS NEIGHBORHOOD COUNCIL

Spending Request Form

Please print legibly or type

Date of submission: Committee Name:
 Chairperson/Stakeholder: Date Approved by Committee:
 Phone: Email:

Event/Activity

Total Amount Requested: Budget Line Item:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity	Amount
<input type="text" value="6 Motorola FRS/GMRS 2 way walkie talkies"/>	<input type="text" value="\$122.24"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

For Budget Committee/Controller Use Only:

Committee Approved Budget Approved Board Approved

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCSupport@lacity.org or calling (213) 978-1551. If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at michelle.ritchie@westhillsnc.org. Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BUDGET COMMITTEE ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, Sept. 15, 2020 at 6:30 p.m.

This meeting of the West Hills Neighborhood Council Budget Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

1. Call to Order – **6:25 p.m.**
2. Establish Quorum – **A quorum was present**
3. Approve Meeting Minutes of July 21, 2020 – **Minutes approved.**
4. Approve Meeting Minutes of Aug. 18, 2020 – **Minutes approved as amended.**
5. Comments from the Co-Chair(s) - **None**
6. Public Comment on Non-Agenda items- **None**

New Business:

7. Discussion and possible action on approving an NPG request from the Southern California Preparedness Foundation in the amount of \$850.00 towards the 13th Annual Valley Preparedness Fair to be held on Saturday, Oct. 10, 2020. **Discussion was held with all committee members opposed to this request. Unanimous vote of “NO”.**
8. Meeting adjournment. **7:00 p.m.**

LOS ANGELES POLICE DEPARTMENT



CHARLIE BECK
Chief of Police

ERIC GARCETTI
Mayor

P. O. Box 30158
Los Angeles, Calif. 90030
Telephone: (213) 486-8550
TDD: (877) 275-5273
Ref #: 3.5

October 20, 2017

Kathleen Quinn
Department of Neighborhood Empowerment
200 N. Spring St., 20th Floor
Los Angeles, CA 90012

Invoice # 18SECS03

Dear Ms. Quinn:

The Los Angeles Police Department has completed the billing for the cost of security services associated with the deployment of a police officer for the West Hills Neighborhood Council Environment Committee Meeting held on September 13, 2017. The total amount billed for reimbursement is \$225.78.

Enclosed is a summary of overtime hours worked by the officer and a copy of your request for security services for the event. Please transfer funds to LAPD's Civilian Appropriation Account as follows:

Fund	Department	Appropriation Account	Amount
100	70	001090	\$ 225.78

Please contact Management Analyst Geraldine B. Pacpaco, Fiscal Operations Division, at (213) 486-8591 if you have any questions.

Very truly yours,

CHARLIE BECK
Chief of Police

ANNEMARIE SAUER, Police Administrator II
Commanding Officer
Fiscal Operations Division

Enclosures

WEST HILLS NEIGHBORHOOD COUNCIL

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Date of submission: Committee Name:
 Chairperson/Stakeholder: Date Approved by Committee:
 Phone: Email:

Event/Activity

Total Amount Requested: Budget Line Item:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity	Amount
<input type="text" value="Pizzas /x7 pies"/>	<input type="text" value="150.00snack"/>
<input type="text" value="Sodas/x2 cases"/>	<input type="text" value="30.00"/>
<input type="text" value="Water/x3 cases"/>	<input type="text" value="25.00"/>
<input type="text" value="Snacks"/>	<input type="text" value="45.00"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

For Budget Committee/Controller Use Only:

Committee Approved Budget Approved Board Approved

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Please print legibly or type

Date of submission:

Committee Name:

Chairperson/Stakeholder:

Date Approved by Committee:

Phone:

Email:

Event/Activity

Total Amount Requested:

Budget Line Item:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity

Amount

For Budget Committee/Controller Use Only:

Committee Approved

Budget Approved

Board Approved