



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BUDGET COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Tuesday, March 23, 2021 at 6:30 p.m.

This meeting of the West Hills Neighborhood Council Budget Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, click or paste the following link into your browser:

<https://zoom.us/j/95791095643>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: **9579 109 5643**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order
2. Establish Quorum
3. Approve Meeting Minutes of January 26, 2021
4. Comments from the Co-Chair(s)
5. Public Comment on Non-Agenda items

6. Consent Calendar

- Discussion and possible action on approving Budget Request in the amount of \$2700.00 for the Bingo event, line item 12 of the WHNC budget
- Discussion and possible action on approving move of \$100 from Special Events to Elections Line item 12.
- Discussion and possible action on approving a modification to the Elections Committee budget to increase it to \$7,275.65. Line item 22.
- Discussion and possible action on approving \$10.00 for water for a cleanup day event. Line item 24
- Discussion and possible action on NPG for Pomelo Elem \$500.00, line item 23
- Discussion and possible action on NPG for Justice St Elem \$500.00, line item 23
- Discussion and possible action on NPG for Capistrano Elem \$500.00, line item 23
- Discussion and possible action on NPG for Nevada Elem \$500.00, line item 23

7. New Business:

8. Discussion and possible action on determining the source of \$2,275.65 for the Elections Committee budget, line 22.
9. Discussion and possible action on approving an NPG to New Friends of Homeless Center in the amount of \$350 from line item 18.
10. Discussion and possible action on approving an NPG to Temple Aliya's Bundles of Kindness in the amount of \$200 from line item 18.
11. Discussion and possible action on approving an NPG to the West Valley Food Pantry in the amount o \$600 from line item 18.
12. Discussion and possible action on approving an NPG to the OneGeneration in the amount of \$350 from line item 18.
13. Discussion and possible action on determining which account we should use to pay the LAPD for security services.

Meeting adjournment.

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the "raise hand" button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCSupport@lacity.org or calling (213) 978-1551. If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at michelle.ritchie@westhillsnc.org. Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BUDGET COMMITTEE MEETING MINUTES

January 26, 2021

Online and Telephonic

Revised January 27, 2021 (2)

Committee members in attendance: Bob Brostoff, Carolyn Greenwood, Aida Abkarians, Dan Brin, Faye Barta, Bonnie Klea, Char Rothstein, Anthony Scarce, and Brad Vanderhoof.

Additional WHNC Board members in attendance: Tariq El-Atache, Olivia Naturmen, and Daniel Ostreicher.

Co-chair Bob Brostoff called the meeting to order at 6:34 PM. A quorum was established.

The September meeting minutes were approved.

The November meeting minutes were approved.

Numbers refer to agenda items.

5. Comments from the Co-Chairs: None

6. Public Comment: None

Old Business:

7. Revised the Controller's Report Format: The current report was not distributed with the minutes. Bob said the current format is very large and committee members need time to study it. Item tabled to February.

New Business:

8. Budget Request in the amount of \$250 for payment to Iris Perez for painting 2 utility boxes. Streets & Transportation Committee Budget Line item 20: Olivia said the WHNC approved spending for supplies for the project and the only stipend for artists would be "in kind" consisting of left over paint and supplies. One artist, Ms. Perez, did not understand the agreement this way and submitted an invoice. Anthony said going forward all utility box art projects will be handled as Community Improvement Projects (CIP), and have a contract including a release of artwork. Brad said if the WHNC provides a stipend to one artist a stipend should be given to all artists whose work was approved at the same time. Olivia disagreed and stated the stipend is only required for the one artist who requested it. Char said there should be a consistent position on stipends for artists.

Approval of Budget Request in the amount of \$250 payable to Iris Perez

Yes - 6, No - 2, Abstain - 1, Absent - 5

The Budget Request is approved.

9. Discussion and possible action on approving Budget Request in the amount of \$100.00 for 33 certificate frames. Budget Line item 1: Dan B. said for two years the Valley Alliance of Neighborhood Councils (VANC) has urged the WHNC to apply for awards based on the certificates awarded and other neighborhood councils admire the effort as a way to encourage volunteerism and promote neighborhood councils. This action should provide sufficient frames for a couple of years.

Approval of Budget Request in the amount of \$100 for certificate frames

Yes - 9, No - 0, Abstain - 0, Absent - 5

The Budget Request is approved.

10. Revised Budget Request in the amount of \$7,175.65 for 2021 Board Elections. Budget Line items 10 and 39: Bob reviewed the WHNC election budget. The mailing will be USPS "Every Door" bulk mail with deliveries to all residences and business addresses in West Hills. The cost is about nineteen cents (\$0.19) per piece. The lawn signs can only be placed on private property. Anthony said he feels most of the election funds are being spent to inform voters and the recruiting of candidates has been neglected. Anthony also pointed out a photo contest was previously approved and this proposed budget is spending those funds and putting the project in jeopardy. Bob said the WHNC has extensively used electronic communication to recruit candidates. Daniel O. asked if lawn signs can be placed at parks. Dan B. said placing campaign signs on public property is against the law. After a discussion of the possible difference between candidate campaign signs and general election information signs it was decided the WHNC will ask the Department of recreation and Parks for permission to

place signs in parks. Signage in the form of banners at Shadow Ranch Park have been used with the Park's permission for previous elections when that was the polling location.

Approval of Budget Request in the amount of \$7,175.65 for 2021 Board Elections

Yes - 9, No - 0, Abstain - 0, Absent - 5

The Budget Request is approved

Co-chair Bob Brostoff adjourned the meeting at 7:44 PM

The next meeting of this committee will be held February 23 at 6:30 PM.

DRAFT

WHNC Budget Committee
Jan 2021 Spending Report

3/4/21

Item #	Committee	Purpose	Budget	Prev. Exp.	July	August	September	October	November	December	January	Total Spent	Balance	% Spent
	Office													
1	Office	Misc Exp	519.00									0.00	519.00	0
2	Office	Rent	5.00									0.00	5.00	0
3	Office	Comm Print	303.80									0.00	303.80	0
4	Office	PO Box	326.00									0.00	326.00	0
5	Office	Apple One	17641.80				5074.80	1356.60	1356.60		2034.90	9822.90	7818.90	56
6	Office	Go Daddy	21.17				21.17					21.17	0.00	100
7	Board	Web Corner	1800.00		150.00	150.00	150.00	150.00	150.00	150.00	150.00	1050.00	750.00	58
8	Board	Rack Space	830.54		64.80	62.40	55.20	55.20	65.09	62.40	62.40	427.49	403.05	51
9	Board	Icontact	530.40									0.00	530.40	0
	Subtotal		21977.71	0.00	214.80	212.40	5301.17	1561.80	1571.69	212.40	2247.30	11321.56	10656.15	52
	Outreach													
10	Communicatio	Outreach	2517.33									0.00	2517.33	0
11	Beautification	Refresh & S	200.00									0.00	200.00	0
12	Spec Events	Outreach	5000.00				416.10	43.70				459.80	4540.20	
13	Environment	Outreach										0.00		
14	Gov't Relations	VANC										0.00		
15	Gov't Relations	Budget Advocates										0.00		
16	Gov't Relations	Congress										0.00		
17	Gov't Relations	Emp LA Awards										0.00		
18	Homelessness	Homeless	1530.81									0.00	1530.81	0
19	Public Safety	Forums	139.62									0.00	139.62	0
20	Strts & Trans	Outreach	1224.65									0.00	1224.65	0
21	Public Health											0.00		
22	elections	Outreach	5000.00									0.00	5000.00	0
	Subtotal Outreach		15612.41	0.00	0.00	0.00	416.10	43.70	0.00	0.00	0.00	459.80	15152.61	3

WEST HILLS NEIGHBORHOOD COUNCIL

Spending Request Form

Please print legibly or type

Date of submission: Committee Name:

Chairperson/Stakeholder: Date Approved by Committee:

Phone: Email:

Event/Activity

Total Amount Requested: Budget Line Item:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity	Amount
<input type="text" value="Zoom Capacity Upgrade"/>	<input type="text" value="\$250.00"/>
<input type="text" value="Printing"/>	<input type="text" value="\$750.00"/>
<input type="text" value="Bingo Software"/>	<input type="text" value="\$1,000.00"/>
<input type="text" value="Art Materials"/>	<input type="text" value="\$200.00"/>
<input type="text" value="Bags and Accessories"/>	<input type="text" value="\$150.00"/>
<input type="text" value="Event Landing Page Hosting/Website"/>	<input type="text" value="\$350.00"/>
<input type="text"/>	<input type="text"/>

For Budget Committee/Controller Use Only:

Committee Approved Budget Approved Board Approved

WEST HILLS NEIGHBORHOOD COUNCIL

Spending Request Form

Please print legibly or type

Date of submission:

Committee Name:

Chairperson/Stakeholder:

Date Approved by Committee:

Phone:

Email:

Event/Activity

Activity: Transfer \$100 from Special Events Line Item to Elections Line Item

Total Amount Requested:

Budget Line Item:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

Request from the Election Committee to assist in their promotion of the NC Election this spring

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity

Amount

For Budget Committee/Controller Use Only:

Committee Approved

Budget Approved

Board Approved

WEST HILLS NEIGHBORHOOD COUNCIL

Spending Request Form

Please print legibly or type

Date of submission: Committee Name:
 Chairperson/Stakeholder: Date Approved by Committee:
 Phone: Email:

Event/Activity:

Total Amount Requested: Budget Line Item:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity	Amount
<input type="text" value="USPS EDM MAILING"/>	<input type="text" value="3269.42"/>
<input type="text" value="PRINTING 17,500 MAILER BROCHURES"/>	<input type="text" value="2953.73"/>
<input type="text" value="EDM BUNDLING & DELIVER TO USPS"/>	<input type="text" value="500.00"/>
<input type="text" value="WARNER CENTER NEWS"/>	<input type="text" value="300.00"/>
<input type="text" value="BUS BENCH ADS (4 BENCHES)"/>	<input type="text" value="400.00"/>
<input type="text" value="LAWN SIGNS / BANNER"/>	<input type="text" value="250.00"/>
<input type="text"/>	<input type="text"/>

For Budget Committee/Controller Use Only:

Committee Approved Budget Approved Board Approved

Neighborhood Purpose Grant, 2020/2021

Pomelo Community Charter

In anticipations of students returning to school, we want to focus on creating a pleasant environment. Being in nature is always uplifting and a positive experience.

We will continue to beautify our school grounds and our neighborhood and use the NPG for our garden, soil, plants, seeds and we will also supply each classroom with a living oxygen giving indoor plant to bring nature inside and add vibrancy to our classrooms.

NPG Amount \$500.00

Capistrano Elementary School

Our Mural will be used to beautify and brighten our school campus, with the concept of happy children, expand the joy of cultural awareness and diversity and to bring joy to all children, staff and visitors to our campus.

NPG Amount \$500.00

Justice Street Academy Charter

The NPG will be used to purchase two IPADS to be used to support and assess our students in small intervention support groups. This will help with the very important task of progress monitoring in reading foundational skills, which requires a device with touch screen capabilities. All K-5 students are monitored at least 3 times a year using this system. The device will be available to all students and would help improve their education.

NPG Amount \$500.00

Nevada Avenue Elementary

Nevada Ave. Elementary is serving over 400 students in grades ETK-5, over 67% of our students are performing below Cal. Standards in English Language Arts and Math. They are all in the low end socioeconomically. Most children do not have proper school supplies. We would like to purchase pencil cases for our students. With online learning most cannot share school supplies . With these individual pencil/eraser kits, each student will have his/her writing tools.

NPG Amount \$500.00

Los Angeles Police Department

P.A.L./Police Activity League

The Police Activity League is a youth crime prevention program.

This program relies on education, sports, athletic and recreational activities to cement a bond between our youth and our police officers.

This is a very needed and positive program especially for children that are alone most afternoons, after school. Parents have to work and cannot afford to sign up their children in different programs, these children go to the police station and are kept busy with sports and education. The program has broadened its scope to include arts and crafts, dance, music and drama, social services, vocational guidance, remedial reading and field trips alongside sports and exercise. Also the NPG can help with the purchase of uniforms for the cadets.

NPG Amount \$1,500.00

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council, upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of Neighborhood Council you are seeking the grant from: West Hills Neighborhood Council
Neighborhood Council Name

SECTION I - APPLICANT VERIFICATION INFORMATION

1A) <u>Bundles of Kindness/Temple Aliyah</u> <i>Organization Name</i>	<u>95-2236425</u> <i>Federal I.D. # (EIN#)</i>	<u>California</u> <i>State of Incorporation</i>	<u>NA</u> <i>Date of 501(c)(3) Status (if applicable)</i>
1B) <u>6025 Valley Circle BLVD</u> <i>Organization Mailing Address</i>	<u>Los Angeles</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91367</u> <i>Zip Code</i>
1C) <u>24220 Aetna Street</u> <i>Business Address (if different)</i>	<u>Los Angeles</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91367</u> <i>Zip Code</i>
1D) <u>NA</u> <i>Address of Affiliated Organization (if applicable)</i>	<u>NA</u> <i>City</i>	<u>NA</u> <i>State</i>	<u>NA</u> <i>Zip Code</i>
Name and address of person designated to receive official/legal notices:		Name: <u>Rachael Rosenberg</u>	
2) <u>24220 Aetna Street</u> <i>Street</i>	<u>Los Angeles</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91367</u> <i>Zip Code</i>
3) Type of Organization- Please select one: (Organizations must be located within the City of Los Angeles)			
<input type="checkbox"/> Public School (<i>not to include private schools</i>)		or <input checked="" type="checkbox"/> 501(c)(3) Non-profits (<i>other than religious institutions</i>)	
Attach Letterhead		Attach IRS Determination Letter	

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the Neighborhood Improvement Project for which the grant is intended.
Bundles of Kindness will be using the grant of \$200 to assist in assembling 500 care packages for the homeless in West Hills. These care packages include: blankets, hats, gloves, scarves, hand warmers, rain ponchos, umbrellas, socks, underwear, T-Shirts, flashlights, reusable hot/cold bottles, face masks, hand sanitizer, facial wipes, toiletries, lip balm, sun screen, first aid kits, dental hygiene products, feminine hygiene products, dog food, dog leashes and collars, and prepackaged food.
- 5) How will this grant be used to primarily support or serve a non-discriminatory, public purpose and benefit the public at-large.
The Bundles of Kindness' care packages provide immediate relief for those in West Hills who are experiencing homelessness and to alleviate the need for such items to be sought from the public or businesses. These bundles also benefit the community by showing empathy and community by bringing sheltered and unsheltered neighbors together in support.



Department of the Treasury
Internal Revenue Service

ANDOVER, MA 05501

In reply refer to: 0834505265
Apr. 12, 2001 LTR 858C
95-2236425 200012 10

01388

789 15412

TEMPLE ALIYAH INC
6025 VALLEY CIR BLVD
WOODLAND HLS CA 91367-1144257

Taxpayer Identification Number: 95-2236425
Tax Period(s): Dec. 31, 2000

Form: 940

Dear Taxpayer:

- You are not required to file Form 940 because you have been determined to be an exempt organization under section 501 (c) (3) of the Internal Revenue Code; therefore, you are exempt from paying Federal unemployment tax. Please destroy any Form 940 returns you may have received. Do not make any tax deposits for Federal unemployment tax.
- You may request refunds for payments made in previous years by filing a Form 843 claim. You must file a claim for refund within three years from the return date, or within two years from the date you paid the tax, whichever is later.

If you have any questions, please call Ross F Roulston at 978-474-9520 between the hours of 7:00AM and 3:00PM EST. If the number is outside your local calling area, there will be a long-distance charge to you.

If you prefer, you may write to us at the address shown at the top of the first page of this letter.

Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Keep a copy of this letter for your records.

Telephone Number () _____ Hours _____

SECTION VI - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of
Two signatures required

12A) Executive Director of Non-Profit Corporation or School Principal

Stewart Vogel

Rabbi

PRINT First Name/ Last Name

Title

Signature

Date

12B) Secretary of Non-profit Corporation or Assistant School Principal

Rachael Rosenberg

Founder

PRINT First Name/ Last Name

Title

Rachael Rosenberg 3/17/21
Signature Date

SECTION VII - FOR DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT USE ONLY

Date Received

Application Complete Incomplete

Reviewer Name

Date Reviewed

REVIEWER'S NOTES

Date submitted to Funding Unit

Method: In-person E-mail Fax Inter-departmental mail

NPG #

Application Complete Incomplete

Funding Unit Notes:

DONE Date Stamp Receipt

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Date Received

Application Complete Incomplete

Reviewer Name

Date Reviewed

REVEIWER'S NOTES

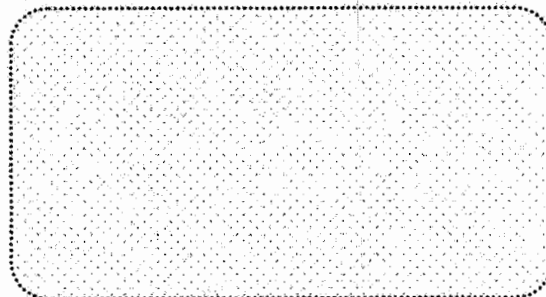
Date submitted to Funding Unit

Method: In-person E-mail Fax Inter-departmental mail

NPG #

Application Complete Incomplete

Funding Unit Notes:



DONE Date Stamp Receipt

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APPLICATION for Neighborhood Purposes Grant (NPG)**



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Name of Neighborhood Council you are seeking the grant from: West Hills Neighborhood Council
Neighborhood Council Name

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1A)	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1B)	<u>6025 Valley Circle BLVD</u>	<u>Los Angeles</u>	<u>CA</u>	<u>91367</u>
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1C)	<u>24220 Aetna Street</u>	<u>Los Angeles</u>	<u>CA</u>	<u>91367</u>
	<i>Business Address (if different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1D)	<u>NA</u>	<u>NA</u>	<u>NA</u>	<u>NA</u>
	<i>Address of Affiliated Organization (if applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
	Name and address of person designated to receive official/legal notices:		Name: <u>Rachael Rosenberg</u>	
2)	<u>24220 Aetna Street</u>	<u>Los Angeles</u>	<u>CA</u>	<u>91367</u>
	<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
3)	Type of Organization- Please select one: (<i>Organizations must be located within the City of Los Angeles</i>)			
	<input type="checkbox"/> Public School (<i>not to include private schools</i>)		or <input checked="" type="checkbox"/> 501(c)(3) Non-profits (<i>other than religious institutions</i>)	
	Attach Letterhead		Attach IRS Determination Letter	

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the Neighborhood Improvement Project for which the grant is intended.
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- 5) How will this grant be used to primarily support or serve a non-discriminatory, public purpose and benefit the public at-large.
The Bundles of Kindness' care packages provide immediate relief for those in West Hills who are experiencing homelessness and to alleviate the need for such items to be sought from the public or businesses. These bundles also benefit the community by showing empathy and community by bringing sheltered and unsheltered neighbors together in support.



Department of the Treasury
Internal Revenue Service

ANDOVER, MA 05501

In reply refer to: 0834505265
Apr. 12, 2001 LTR 858C
95-2236425 200012 10

01388

789-1541

TEMPLE ALIYAH INC
6025 VALLEY CIR BLVD
WOODLAND HLS CA 91367-1144257

Taxpayer Identification Number: 95-2236425
Tax Period(s): Dec. 31, 2000

Form: 940

Dear Taxpayer:

- You are not required to file Form 940 because you have been determined to be an exempt organization under section 501 (c) (3) of the Internal Revenue Code; therefore, you are exempt from paying Federal unemployment tax. Please destroy any Form 940 returns you may have received. Do not make any tax deposits for Federal unemployment tax.
- You may request refunds for payments made in previous years by filing a Form 843 claim. You must file a claim for refund within three years from the return date, or within two years from the date you paid the tax, whichever is later.

If you have any questions, please call Ross F Roulston at 978-474-9520 between the hours of 7:00AM and 3:00PM EST. If the number is outside your local calling area, there will be a long-distance charge to you.

If you prefer, you may write to us at the address shown at the top of the first page of this letter.

Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Keep a copy of this letter for your records.

Telephone Number () _____ Hours _____

SECTION VI - DECLARATION AND SIGNATURE

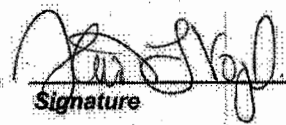
I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of.

Two signatures required

12A) Executive Director of Non-Profit Corporation or School Principal

Stewart Vogel

Rabbi



3/17/21

PRINT First Name/ Last Name

Title

Signature

Date

12B) Secretary of Non-profit Corporation or Assistant School Principal

Rachael Rosenberg

Founder

PRINT First Name/ Last Name

Title

Signature

Date

SECTION VII - FOR DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT USE ONLY

Date Received

Reviewer Name

Date Reviewed

Application Complete Incomplete

REVIEWER'S NOTES

Date submitted to Funding Unit

Method: In-person E-mail Fax Inter-departmental mail

NPG #

Application Complete Incomplete

Funding Unit Notes:

DONE Date Stamp Receipt

SECTION VI - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of
Two signatures required

12A) Executive Director of Non-Profit Corporation or School Principal

Stewart Vogel

Rabbi

PRINT First Name/ Last Name

Title

Signature

Date

12B) Secretary of Non-profit Corporation or Assistant School Principal

Rachael Rosenberg

Founder

PRINT First Name/ Last Name

Title

Rachael Rosenberg

3/17/21
Date

SECTION VII - FOR DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT USE ONLY

Date Received

Application Complete Incomplete

Reviewer Name

Date Reviewed

REVIEWER'S NOTES

Date submitted to Funding Unit

Method: In-person E-mail Fax Inter-departmental mail

NPG #

Application Complete Incomplete

Funding Unit Notes:

DONE Date Stamp Receipt

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: West Hills N. C.

SECTION I - APPLICANT INFORMATION

1a) West Valley Food Pantry 95-3349988 Calif 1/23/85
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 5700 Rudnick Ave Woodland Hills CA 91367
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Debbie Decker 818-346-6955 Execdirector@westvalleyfoodpantry.org
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.
 The West Valley Food Pantry is a local non-profit coalition of churches and temples that banded together over 36 years ago to feeding the hungry in our community. Due to the Pandemic, the Pantry currently feeds approximately 11,000 people a month. We are serving the homelessness, unemployed, low income, those dealin with illness, family losses and emotional stress. Covid has increased expenses dramatically. We endeavor to feed the hungry in our neighborhood, we ask the Neighborhood Council for \$600 in financial support to help us continue the mission.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
 The West Valley Food Pantry invests in the welfare of the local community. The money received from this grant would go directly to the purchase of food and supplies for our clients. The increased number of homeless, seniors, young families, and low-income clients has increased dramatically during the last year and this strains our budget. A \$600 grant from the Neighborhood Council would enable us to serve everyone in our community

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Purchase Food for clients at local grocery stores	\$ 600	\$ 600
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: 04 / 01 / 21 10b) Date Funds Required: 04 / 01 / 21 10c) Expected Completion Date: 06 / 01 / 21
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Debbie Decker Exec. Director [Signature] 03/17/21
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Ann Gillinger Administrator [Signature] 03/17/21
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



CITY OF LOS ANGELES

Office of Finance
P.O. Box 53200
Los Angeles CA 90053-0200

5700 RUDNICK AVENUE
WOODLAND HILLS, CA 91367-6238



*****3-DIGIT 913 40
PRINCE OF PEACE CHURCH 9356
5700 RUDNICK AVE
WOODLAND HILLS CA 91367-6238

THIS CERTIFICATE MUST BE POSTED AT PLACE OF BUSINESS

CITY OF LOS ANGELES TAX REGISTRATION CERTIFICATE

THIS CERTIFICATE IS GOOD UNTIL SUSPENDED OR CANCELLED

BUSINESS TAX

ISSUED: 1/16/2016

ACCOUNT NO.	FUND/CLASS	DESCRIPTION	STARTED	STATUS
0002878340-0001-3	L049	Professions/Occupations	1/5/2016	Active

PRINCE OF PEACE CHURCH
5700 RUDNICK AVE
WOODLAND HILLS CA 91367-6238

ISSUED FOR TAX COMPLIANCE PURPOSES ONLY
NOT A LICENSE, PERMIT, OR LAND USE AUTHORIZATION

ISSUED TO

5700 RUDNICK AVENUE
WOODLAND HILLS, CA 91367-6238



ISSUED BY:

Antoinette P. Christensen

DIRECTOR OF FINANCE

"No registration certificate or permit issued under the provisions of the Business Tax ordinances of the LAMC, or the payment of any tax required under the provisions of the Business Tax ordinances of the LAMC shall be construed as authorizing the conduct or continuance of any illegal business or of a legal business in an illegal manner."

NOTIFY THE OFFICE OF FINANCE IN WRITING OF ANY CHANGE IN OWNERSHIP OR ADDRESS - Office of Finance, P.O. Box 53200, Los Angeles CA 90053-0200

FORM 200 (Rev. 1/11)

IMPORTANT - READ REVERSE SIDE

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Prince of Peace Church

2 Business name/disregarded entity name, if different from above
POP/ West Valley Food Pantry

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
5700 Rudnick Avenue

8 City, state, and ZIP code
Woodland Hills, CA 91367

7 List account number(s) here (optional): _____

Requester's name and address (optional): _____

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

			-						
--	--	--	---	--	--	--	--	--	--

OR

Employer identification number

9	5	-	3	3	4	9	9	8	8
---	---	---	---	---	---	---	---	---	---


Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ **2/1/21**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

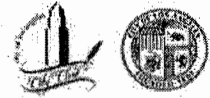
Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: West Hills

SECTION I - APPLICANT INFORMATION

1a) ONEgeneration 95-406979 CA 1978
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 17400 Victory Blvd. Van Nuys CA 91406
Organization Mailing Address City State Zip Code

1c) _____
Business Address (if different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**
Sue Sexton 818-708-4756 ssexton@onegeneration.org
Name Phone Email

2) Type of Organization- Please select one:
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

ONEgeneration would like to request the West Hills Neighborhood Council's participation for our 13th annual drive-thru Senior Symposium on Saturday, June 19, 2021. This event will allow for a COVID-friendly opportunity to engage with local community vendors who provide access to resources and services for the older adult community and their caregivers. In these challenging times, we need your support more than ever to assist us with the cost of renting canopies, tables and chairs (for the vendors only) which will be used for this drive-thru experience.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This year more than ever, the health and wellness of our senior community is of the utmost importance. Our goal is to keep our older adult population, many who are lonely and isolated, connected and informed. Due to the pandemic and in order to keep everyone safe, the symposium will be a "drive-thru" event at ONEgeneration's Encino Farmers Market parking lot located at 17400 Victory Blvd., Van Nuys, CA 91406. Vendor booths will set up so seniors and their caregivers can pass by safely to stop for a bit to pick up information and resources. Resources include information about ONEgeneration's bi-monthly food bank, senior homebound meal delivery, transportation, Care Management, Supportive Services and virtual health & wellness programs. Participating Neighborhood Councils will have access to a vendor space during this event.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Rental costs of canopies, tables and chairs	\$ 1,000.00	\$ 14,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: Reseda, Canoga Park, Encino, Northridge South, Leko Balboa, Winnetka, Woodland Hills, Tarzana, Northridge East, Van Nuys

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1,000.00

10a) Start date: 06 / 19 / 21 10b) Date Funds Required: 06 / 19 / 21 10c) Expected Completion Date: 06 / 19 / 21
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)


SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

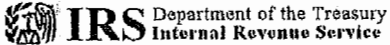
12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Jenna Hauss, MSW President & CEO  2/10/21
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Jim Esterle Board Secretary  2-10-21
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248653327
May 27, 2010 LTR 4168C E0
95-4066979 000000 00

00018938
BODC: TE

ONEGENERATION
VALLEY SENIOR SERV & RESOURCES CTR
17400 VICTORY BLVD
VAN NUYS CA 91406-5349



006466

Employer Identification Number: 95-4066979
Person to Contact: Ms. Espelage
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your May 18, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in May 1991.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

0248653327
May 27, 2010 LTR 4168C E0
95-4066979 000000 00
00018939

ONEGENERATION
VALLEY SENIOR SERV & RESOURCES CTR
17400 VICTORY BLVD
VAN NUYS CA 91406-5349

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I