



CITY OF
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CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BUDGET COMMITTEE MEETING MINUTES

June 26, 2023

De Toledo High School West Hills

Approved July 25, 2023

Committee members in attendance: Aida Abkarians (arrived 6:45 PM), Faye Barta, Carolyn Greenwood, Bonnie Klea, Saif Mogri, Steve Randall, Char Rothstein, Myrl Schreibman, Joan Trent, and Brad Vanderhoof
Board member in attendance: Mark Neudorff (arrived 6:50 PM)

Co-chair Carolyn Greenwood called the meeting to order at 6:32 PM. A quorum was established.

Numbers refer to agenda items.

3. Comments from the Co-Chairs: Carolyn said tonight the committee will determine a preliminary budget without a breakdown of amounts for each WHNC committee. The budget will be amended once the rollover amount (a little less than \$5K) is approved. Saif said he got a quote of \$2.99 each (*\$1.05 at time of last purchase, BV*) for mugs from Kristal Graphics and has a request for quote with another vendor. Possibly the Communications and Outreach Committee can recommend pens or some other less expensive item. Saif also said Joellen from the Canoga Park / West Hills Chamber of Commerce has requested \$1000 for the Memorial Day Parade.

4. The minutes from March 23, 2023 were approved.

5. Public Comment: None

NEW BUSINESS:

6. Approval of the WHNC preliminary budget for fiscal year 2023 - 2024 in the amount of \$32,000: Carolyn said current requests total \$26K not including fixed expenses. Last year's fixed expenses were \$22,256.06, and this year's projection is \$22,556.06 due to an increase in the cost for the WHNC P.O. box. Carolyn said without a budget approved by the City the WHNC cannot spend funds or pay bills. The City will pay up to \$333 per month for recurring expenses for three months. The credit card is frozen until a budget is submitted and approved.

Steve moved to approve the preliminary budget as presented. Char seconded.

Roll Call Vote to approve preliminary budget;

Aida Abkarians – Yes, Faye Barta – Yes, Dan Brin – Yes, Bob Brostoff – Absent,

Carolyn Greenwood – Yes, Bonnie Klea – Yes, Saif Mogri – Yes, Steve Randall – Yes,

Char Rothstein – Yes, Anthony Scarce – Yes, Myrl Schreibman – Yes, Joan Trent – Yes,

Brad Vanderhoof – Yes

Carolyn Greenwood adjourned the meeting at 7:00 PM.

The next meeting of this committee is Tuesday, July 25, 2023 at 6:30 PM, at Chaminade High School