



West Hills Neighborhood Council

P.O. Box 4670, West Hills, CA 91308-4670
818-254-WEST



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Refreshments will be served before the beginning of the meeting.

AMENDED REGULAR MEETING AGENDA

Thursday, September 3, 2015 at 7:00 P.M.

de Toledo High School 22622 Vanowen Street, West Hills, CA 91307

Please note that DTHS, for safety and security reasons, requires visitors to sign in at the entrance.

No ID is required.

This meeting is open to the public. Doors open 20 minutes before the meeting starts. Those who wish to speak during the meeting are asked to fill out a speaker card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

Notice of ADA compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability. Upon request, reasonable accommodations will be made to ensure equal access to programs, services and activities. Sign language interpreters, assistive listening devices or other aids or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or NCsupport@lacity.org

<p><u>Opening Business</u></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum</p> <p>Pledge of Allegiance</p> <p>Approve Meeting Minutes Of August 6 & August 13, 2015</p> <p>Comments From the Chair</p>	<p>7:00 P.M.</p>	<p>Co-Chairs: Mr. Dan Brin Ms. Charlene Rothstein</p> <p>Secretary: Ms. Nicole Flessati</p> <p>Co-Chair: Ms. Charlene Rothstein</p> <p>Secretary: Ms. Nicole Flessati</p> <p>Co-Chair: Mr. Dan Brin</p>
<p><u>Announcements</u></p> <p>Council District 12</p> <p>LAPD Senior Lead Officers</p> <p>Department of Neighborhood Empowerment</p>	<p>7:15 P.M.</p>	<p>Mr. Ron Rubine, Deputy Field Rep. SLOs Janet Zumstein & Sean Brown</p>
<p><u>Council Announcements</u></p> <ul style="list-style-type: none"> • Committee Reports and Announcements • Board Vacancy Announcement 	<p>7:30 P.M.</p>	<p>Mr. Dan Brin, Co-Chair West Hills Neighborhood Council Board</p>
<p><u>Public Comment</u></p> <p>Comments & statements from stakeholders or interested parties (<i>Requires Speaker Card</i>)</p> <p>*The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council's jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers if necessary to provide and adequate opportunity for all to be heard</p>	<p>7:40 P.M.</p>	<p>Co-Chair: Ms. Charlene Rothstein</p>

<p><u>Certificates of Appreciation</u></p> <p>Mr. John Luker Boy Scout Troop 474, Scoutmaster Robert Rees Boy Scout Troop 642, Scoutmaster Jim Chrisman</p>	<p>7:45 P.M.</p>	<p>Mr. Dan Brin, Co-Chair Mr. Michael Castro, Chair Beautification Committee</p>
<p><u>Old Business</u></p> <p>15-0030 – Discussion and possible action regarding development of property at 22650 Sherman Way, West Hills</p>	<p>7:55 P.M.</p>	<p>Mr. Bill Rose, Co-Chair Zoning & Planning Committee Ms. Charlene Rothstein, Co-Chair Zoning & Planning Committee Fabio, Domani Architecture</p>
<p><u>New Business</u></p> <p>15-0036 – Discussion and possible action regarding approval of the WHNC’s August 2015 spending reports</p> <p>15-0037 - Discussion and possible action regarding a Neighborhood Purpose Grant (NPG) to the North Valley YMCA for up to and including \$250 for its upcoming Thanksgiving Program</p> <p>15-0038 - Discussion and possible action on modification of ZIP-plus-4 carrier route numbers to facilitate correct delivery of mail to West Hills addresses</p> <p>15-0039 – Discussion and possible action regarding a letter of support for a City of Los Angeles bid to host the 2024 Olympic Games</p> <p>15-0040 -Discussion and possible action regarding the WHNC’s 2015-2016 Budget Package</p>	<p>8:05 P.M.</p>	<p>Ms. Bobbi Trantafello, Co-Chair Budget Committee Mr. Bob Brostoff, Co-Chair Budget Committee</p> <p>Ms. Bobbi Trantafello, Co-Chair Budget Committee Mr. Bob Brostoff, Co-Chair Budget Committee</p> <p>Mr. Dan Brin, Co-Chair</p> <p>Ms. Joanne Yvanek-Garb, Chair Government Relations Committee</p> <p>Ms. Bobbi Trantafello, Co-Chair Budget Committee Mr. Bob Brostoff, Co-Chair Budget Committee</p>
<p><u>Adjournment</u></p>	<p>8:45 P.M.</p>	

Board Business– Comments may be made from Board Members on subject matters within the Board’s jurisdiction. The Board reserves the right to adjust the order of presentation of agenda items.

Adjournment –The next regularly scheduled meeting will be **October 1, 2015 at 7:00 p.m. at de Toledo High School, 22622 Vanowen Street, West Hills, California 91307.**

Reconsideration Process - Reconsideration of a vote shall be by approval of a Board member’s motion to do so.

Brown Act– In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting West Hills Neighborhood Council, Executive Director at the following email address: Michelle.Ritchie@westhillsnc.org. Where appropriate requests can be made for a copy of a record related to an item on the agenda.

Grievance Process – Time shall be given during public comment for the presentation of grievances by any Stakeholder or group of Stakeholders. Stakeholders may only present grievances against the Board, not individual Board members A Stakeholder may appeal a decision on the grievance by the Board of Directors to the Department of Neighborhood Empowerment.

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DRAFT MEETING MINUTES

August 6, 2015

De Toledo High School
22622 Vanowen Street, West Hills, CA 91304

ATTENDANCE

Present: Aida Abkarians, Eric Augusztiny, Sandi Bell, Simone Best, Dan Brin, Bob Brostoff, Esperanza Butler, Anthony Brosamle, Michael Castro, Nicole Flessati, Carolyn Greenwood, Bonnie Klea, Elliot Maggin, Steve Randall, Reeyan Raynes, Bill Rose, Charlene Rothstein, Barry Seybert, Ron Sobel, Bobbi Trantafello, Alec Uzemec, Ed Young, Jacquie Young and Joanne Yvanek-Garb

Absent: Eric Augusztiny and Carolyn Greenwood

Excused: Margery Brown

OPENING BUSINESS

President and Co-Chair Dan Brin called the meeting to order at 7:10 p.m. Secretary Nicole Flessati called roll and announced an initial attendance of 22 board members, establishing a quorum. Vice President and Co-Chair Charlene Rothstein led the Pledge of Allegiance. July 2015 meeting minutes were approved.

COMMENTS FROM THE CHAIR

President Dan Brin mentioned that the agenda item regarding the Circle S ranch is off the agenda as it has become a dead issue and agenda item 15-030 as well is being pulled from the agenda due to late developments. The subject of agenda item 15-030 will be on the agenda of the Tuesday night Zoning and Planning meeting next week. On Monday morning, the Glenn V. Smith in West Hills Helispot was dedicated, the the culmination of years of work. Plaques are mounted at the helispot honoring the late LAFD pilot Glenn V. Smith.

ANNOUNCEMENTS

CD 12 Deputy Field Representative Ron Rubine talked about the Chatsworth Ecology Pond and the complex dynamic there. CD12 is looking into long-term solutions and cares about the issue. Dan Brin will be speaking at Lazy J Ranch Park on Aug. 7 during the dedication of new playground equipment there. A Coyote Town Hall is coming up on Aug. 16 at Mason Park. The Restricted Overnight Parking signs that were requested are in the works, they are approved and they are just waiting to be installed. The reopening of the Haynes Street Bridge is working its

way through the process; there have been orders to comply. The city's law to make the possession of ammunition magazines 10 rounds or over is in the works as well. "Conversations with Councils" is coming up on Sept. 9 at the San Fernando Valley Mission to discuss the issue of homelessness in the valley. Mr. Rubine thanked the WHNC for co-sponsoring CD12's Movie under the Stars event at Shadow Ranch Park, even if it was rained out.

Law Enforcement: West Hills North has a new Senior Lead Officer (SLO), Sean Brown. He will be at the September Board Meeting. SLO Janet Zumstein (West Hills South) announced the Golf Tournament coming up that supports local children. She is requesting that the council sponsor a "tee sign." Individual golf play is \$150. Event is Oct. 26, 2015. She is looking for sponsors.

Lastly, the current quarterly Neighborhood Watch newsletter has a lot of tips on avoiding a home burglary. Her goal is to have one month with ZERO crime.

Recently elected School Board Member Scott Schmerelson said his office is staffed every day and is located in Granada Hills in the Birmingham High School complex. Ankar Patel and Sara Bradshaw are his staff members and his email address is Scott.Schmerelson@lausd.net. He is working on the LAUSD superintendent search.

COUNCIL ANNOUNCEMENTS

Govt. Relations Chair Joanne Yvanek-Garb said the City Council is looking into short-term rental issues. The City Council has approved the new city Mobility Plan.

Barry Seybert, Streets and Transportation: A SAR (Small Asphalt Repair) truck is coming to make small asphalt repairs on West Hills streets. Dan Brin will revisit the locations in advance but there are no guarantees as to what locations are actually going to be repaired.

Bill Rose, Zoning and Planning: The development on Sherman way is being downsized. Go to this month's meeting as it will be discussed.

Bob Brostoff, Emergency Preparedness: Meeting next Thursday.

Alec Uzemec, Environment : Meeting is Wednesday, Aug. 12, at the Hidden Lake clubhouse.

Sandi Bell, Public Health: WHNC website has health tips.

Michael Castro, Beautification Committee: Aug. 15 is the Bell Canyon Trail cleanup. Bring long attire as you'll be working in a brush area. Wear sunscreen! Also, in November the Church at Rocky Peak will send out another 1000 volunteers to work on projects throughout the area.

PRESENTATION

Timothy Lippman, Senior Field Deputy for Supervisor Sheila Kuehl, Third District County of Los Angeles, spoke of services provided by the county. He said he is available to work with the WHNC on projects. CONTACT INFO: lippman@bos.lacounty.gov .

PUBLIC COMMENTS

Charlene Rothstein led public comments. Speakers were asked to keep comments limited to two minutes.

Ara Grigorian, West Hills resident: A neighbor at 8420 Melba Ave/ is using his house as a center of operation for his business. It includes employee vehicles. The front yard is a dump site and they are not maintaining their house or the safety around the house. He would like some action taken to resolve these issues promptly. Neighbors are also present to complain about these neighbors. Mr. Grigotian said he has reached out to various government officials to no response. Various members of the board referred him to Building and Safety. Beverly Lazor and Tomas Herrera are also stakeholders and neighbors who attended to complain about the same house.

NEW BUSINESS

Agenda Item 15-0030 – Discussion and possible action regarding development of property located at 22650 Sherman Way, West Hills – **REMOVED FROM AGENDA**

Agenda Item 15-0031 - Discussion and possible action on amending the WHNC stipulation sheet to require documentation to confirm stakeholder status for both online and in-person voting in the 2016 elections. Simone Best made motion to amend West Hills' voter stipulation sheet to require documentation to confirm stakeholder status both in-person and online. After discussion, a vote was taken. Barry Seybert seconded the motion. **Motion passed with fourteen (14) YES, five (5) NO and one (1) abstention.**

Agenda Item 15-0032 – Discussion and possible action regarding proposed Historic Cultural Monument status for Circle S Ranch at Woodlake Avenue and Saticoy Street – **REMOVED FROM AGENDA**

Agenda Item 15-0033 – Discussion and possible action regarding approval of the WHNC's July 2015 spending reports.

The July spending reports were approved with 17 yes votes, 1 abstention and 1 Ineligible vote.

Agenda Item 15-0034 – Discussion and possible action on six proposed community impact statements concerning: 2) an app for reports to the LAPD, 4) allowing pets in rental units, 1) additional funding for Neighborhood Councils, ~~city review of the Budget Advocates' 2015 White Paper~~, 5) watershed and water conservation, and 3) street vending.

Votes were taken on each item after a discussion took place.

- 1) Unanimously approved (20 yes votes with no opposing votes or abstentions).**
- 2) Approved with a friendly amendment to remove the first paragraph (20 yes votes, no opposing votes or abstentions).**
- 3) Approved with 18 yes votes, 4 no votes, 0 abstentions.**
- 4) Approved with 10 yes votes and 8 no votes.**
- 5) UNKNOWN – Question sent to Joanne.**

Meeting adjourned at 9:05 p.m.

CASH Status Analysis							
Category Identifier	Budget Category	Budget (A)	Cash Deposited to Date (B)	Undeposited Funds (C) = A - B	Cash Spent to Date (D)	Cash In-Bank Remaining Balance (E) = B - D	Uncommitted Budget Balance (F) = A - D
100	Operations	\$17,588.00	\$3,904.33	\$13,683.67	\$0.00	\$3,904.33	\$17,588.00
200	Outreach	\$8,295.00	\$1,841.68	\$6,453.32	\$0.00	\$1,841.68	\$8,295.00
300	Community Improvement	\$150.00	\$33.68	\$116.32	\$0.00	\$33.68	\$150.00
400	NPG	\$8,967.00	\$1,991.18	\$6,975.82	\$0.00	\$1,991.18	\$8,967.00
500	Elections	\$2,000.00	\$443.58	\$1,556.42	\$0.00	\$443.58	\$2,000.00
	TOTAL	\$37,000.00	\$8,214.45	\$28,785.55	\$0.00	\$8,214.45	\$37,000.00

NEIGHBORHOOD COUNCIL DECLARATION			
<p>We, <u>Bobbi Trantafello</u> (Treasurer Name) and <u>Dan Brin</u> (Signer Name), declare that we are the Treasurer and Signer, respectively of the <u>West Hills</u> Neighborhood Council (NC) and that on <u>Aug. 6, 2015</u> (date adopted), a Brown Act noticed public meeting was held by the <u>West Hills</u> NC with a quorum of <u> </u> board members present and that by a vote of <u> </u> (number) yes, <u> </u> (number) no, and <u> </u> (number) abstentions the <u>West Hills</u> NC adopted the Monthly Expenditure Report for the month of <u>April</u> (month), 2014-2015 (year).</p>			
Treasurer Signature		Signer's Signature	
Print Name	Bobbi Trantafello	Print Name	Dan Brin
Date	August 6, 2015	Date	August 6, 2015
NC Additional Comments			

Revision Date 9-18-14

WHNC Controller's Expense Report
July, 2015

Budget 2014-2015	Category	Budgeted Amount	Previous Balance	Previously Spent	Spent This Month	Total Spent to Date	Accrued Balance
Operations							
Admin Staff	Operations	16,988.00	16,988.00		0.00	0.00	16,988.00
Meeting Rent	Operations	600.00	600.00		0.00	0.00	600.00
Sub Total		17,588.00	17,588.00		0.00	0.00	17,588.00
Outreach and all other							
Admin Misc	Outreach	1,300.00	1,300.00		0.00	0.00	1,300.00
Elections	Outreach	2,000.00	2,000.00		0.00	0.00	2,000.00
VANC	Outreach	200.00	200.00		0.00	0.00	200.00
Icontact	Outreach	300.00	300.00		0.00	0.00	300.00
Congress	Outreach	100.00	100.00		0.00	0.00	100.00
Fall Fest	Outreach	2,400.00	2,400.00		0.00	0.00	2,400.00
WHNC Emerg Forum	Outreach	500.00	500.00		0.00	0.00	500.00
Advertising - CP/WH Chamber	Outreach	520.00	520.00		0.00	0.00	520.00
Budget Advocates	Outreach	100.00	100.00		0.00	0.00	100.00
General Communications	Outreach	500.00	500.00		0.00	0.00	500.00
Gnrl Communications Bus Benches	Outreach	600.00	600.00		0.00	0.00	600.00
Outreach - Badges		275.00	275.00		0.00	0.00	275.00
Memorial Day Parade	Outreach	500.00	500.00		0.00	0.00	500.00
Sponsorship 5k10k	Outreach	1,000.00	1,000.00		0.00	0.00	1,000.00
Sub total		10,295.00	10,295.00		0.00	0.00	10,295.00
EP	NPG	4,000.00	4,000.00		0.00	0.00	4,000.00
Education	NPG	4,717.00	4,717.00		0.00	0.00	4,717.00
YMCA	NPG	250.00	250.00		0.00	0.00	250.00
Sub Total		8,967.00	8,967.00		0.00	0.00	8,967.00
Beautification	Community Improvement	150.00	150.00		0.00	0.00	150.00
Sub Total		150.00	150.00		0.00	0.00	150.00
Total		37,000.00	37,000.00		0.00	0.00	37,000.00

* \$750 to be used for NPG For 8th Annual Vlley Disaster Prep Fair

**Community Impact Statement
West Hills Neighborhood Council
Council File 15-0600 S72
Additional Funding for the Neighborhood Councils**

The West Hills Neighborhood Council supports Motion 15-0600 S72 made by Herb Wesson, Jr. and seconded by Paul Krekorian that the City Council, subject to the approval of the Mayor, appropriate \$480,000 from the line in the Unappropriated Balance, Fund 100-58, entitled "Neighborhood Councils" to the Neighborhood Empowerment Fund No. 44B-47, Account No. 47M238 for subsequent allocation in the First Financial Status Report, if not sooner, to increase individual Neighborhood Councils' funding.

Submitted by:

Joanne M. Yvanek-Garb
Chair, Government Relations
Joanne.WHNC@gmail.com
(818)518-7948

**Community Impact Statement
West Hills Neighborhood Council
Council File 15-066 S72**

The West Hills Neighborhood Council supports the City Council File 15-0273 as motioned by Paul Krekorian and Herb J. Wesson, Jr. and seconded by Nury Martinez. This motion instructs the City Administrative Officer to review the recommendations in the Neighborhood Council Budget Advocates 2015 White Paper and to provide additional feedback for consideration in the budget process for the 2015-2016 Fiscal Year.

**Community Impact Statement
West Hills Neighborhood Council
Council File 13-0154 S1
Mobil App for the Los Angeles Police Department**

The use of a mobile app would not only create efficiencies in police reporting, but would also allow police departments to keep more officers out in the field by reducing the time needed to complete the required paper forms. This is crucial for departments who may be facing issues with their staffing and who struggle to maintain a consistent level of deployment coverage.

The West Hills Neighborhood Council supports the motion made by Mitch Englander and seconded by Bob Blumenfield that the City Council instruct the Los Angeles Police Department to examine the benefits and report on the feasibility of using a mobile app to expedite and automate police reporting, similar to the one being utilized by the Palm Springs Police Department, and the costs to pilot the use of a mobile app for police reporting in the City of Los Angeles.

Submitted by:

Joanne M. Yvanek-Garb
Chair, Government Relations
Joanne.WHNC@gmail.com
(818)518-7948

**Community Impact Statement
West Hills Neighborhood Council
Council File 13-1493 S2
Sidewalk/Street Vending – LA City Parks and Recreational Facilities**

Given that the City is currently undergoing efforts to develop a street vending program, there should be a similar effort in regards to City parks, as well as outreach to the public in regards to the recently proposed changes governing vending at City parks and recreational facilities.

The West Hills Neighborhood Council therefore moves and supports the motion made by Curren D. Price and seconded by Jose Huizar that the City Council instruct the Department of Recreation and Parks to work with the CLA on the citywide effort to address the regulation of street vending, per CF 13-1493, and to made by develop a compatible permit process for vending in City parks and recreational facilities.

Submitted by:

Joanne M. Yvanek-Garb
Chair, Government Relations
Joanne.WHNC@gmail.com
(818) 518-7948

**Community Impact Statement
West Hills Neighborhood Council
Council File 15-0843
Allow Pets in Rental Units**

More than 2 million L.A. residents (approximately 62%) are tenants and estimates are that more than half the housing stock consists of rental units that do not accept companion animals. Such non-acceptance of companion pets are cause for eviction, moving to new housing and the relinquishing of much loved pets to animal shelters. As a result, many animals are euthanized and pet owners are devastated by their loss.

West Hills Neighborhood Council supports motion 15-0843 as made by Paul Koretz and seconded by Mitch O'Farrell that the Los Angeles Department of Animal Services (LAAS) and the Housing and Community Investment Department (HCID) solicit input from organizations representing tenants (such as the Coalition for Economic Survival, Inner City Law Center, Legal Aid Foundation of Los Angeles, Housing Rights Center and BetTzekek Legal Services) and organizations representing landlords (such as the Apartment Association of Greater Los Angeles and the California Apartment Association) and make recommendations within 180 days to the City Council on programs and/or regulations that could facilitate the expansion of animal adoptions by tenants in residential rental properties, including programs to better inform tenants of their rights in regards to animal ownership, while taking into consideration the welfare of the animals and the concerns, both financial and for the physical property, that landlords and other tenants may have; and they further move that applicable laws in other cities be reviewed to determine if their provisions should be considered as a basis for developing regulations or incentives for the City of Los Angeles.

Submitted by:

Joanne M. Yvanek-Garb
Chair, Government Relations
Joanne.WHNC@gmail.com
(818) 518-7948

**Community Impact Statement
West Hills Neighborhood Council
Council File 15-0768
Water Shed and Water Conservation**

There is growing consensus around the value of parcel-based stormwater management, a "watershed approach" that synergistically treats each site as a mini-watershed where water is Captured, Conserved, and Reused, as follows:

- Capturing at least the first 1" of rainwater with rain tanks, permeable surfaces, and grading strategies like bioswales, berms and basins to help manage stormwater onsite, improve water quality, reduce local flooding, and recharge local groundwater.
- Conserving outdoor water use by installing landscaping with at least 60% SoCal native, climate-appropriate plants and trees that support wildlife habitat and preserve our region's biodiversity, and with the use of mulch and organic ground covers that mitigate heat island impacts, build healthy soils, and help sequester carbon.
- Minimize use of water and utilize more water reuse to help maintain our urban forest and support landscape and ecosystem needs without additional potable supplies.

West Hills Neighborhood Council supports the motion made by Paul Koretz and Paul Krekorian and seconded by Jose Huizar that the Department of Water and Power and the Bureau of Sanitation, and with the consultation of stakeholders, be requested/directed to evaluate and present the City Council within 60 days options to incentivize applicants to meet this multi-benefit "watershed approach." Such options should include tiered rebate levels, on-bill financing, and measures to ensure fair geographic and economic distribution of rebate funds. Additionally, the options should describe their potential to accelerate or diminish expected water savings from turf removals and encourage direct groundwater recharge and infiltration where applicable. The Department of Water and Power and the Bureau of Sanitation shall be directed to report back to City Council in 60 days on potential funding sources to help incentivize residents to adopt the "watershed approach."

Submitted by:

Joanne M. Yvanek-Garb
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DRAFT SPECIAL MEETING MINUTES

Thursday, August 13, 2015 at 7:15 P.M.

West Hills Hospital, 1st Floor Conference Room
7300 Medical Center Drive, West Hills, California 91307

Opening Business

Call to Order – Dan Brin & Charlene Rothstein, Co-Chairs

Present: Aida Abkarians, Eric Augusztiny, Sandi Bell, Simone Best, Dan Brin, Anthony Brosamle, Bob Brostoff, Margery Brown, Esperanza Butler, Nicole Flessati, Carolyn Greenwood, Bonnie Klea, Elliot Maggin, Steve Randall, Reeyan Raynes, Charlene Rothstein, Ron Sobel, Alec Uzemeck, Ed Young and Jacquie Young

Absent: Michael Castro, Bill Rose and Bobbi Trantafello

Excused: Barry Seybert and Joanne Yvanek-Garb

Quorum Established

Secretary: Ms. Nicole Flessati

New Business

Agenda Item 15-0035 - Discussion and possible action on re-allocating \$500 from Emergency Forum and \$250 from badges to an NPG to the Southern California Preparedness Foundation, Inc. (501c3) for WHNC's participation in the 8th Annual Valley Disaster Preparedness Fair on Oct. 3, 2015

Vote was taken and motion was approved with 15 yea votes, 4 nay votes and 1 abstention. See attached documents for the funding request and vote tally.

Department of Neighborhood Empowerment

Board Vote Form

NC NAME: West Hills



Budget Fiscal Year: 2015-2016

USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

Meeting Date: 13-Aug-15

APPROVAL OF MONTHLY EXPENDITURE REPORT

Agenda Item: 15-0035

BUDGET PACKAGE APPROVAL / AMENDMENT

APPOINTMENT OF FUNDING OFFICER / CARDHOLDER

OTHER: NON-FUNDING ACTION ITEM

Description: Discussion and possible action on re-allocating \$500.00 fro Emergency Forum and \$250.00 from badges to an NPG t the Souther California Preparedness Foundation, Inc. (501(c)3) for WHNC's participation in the 8th Annual Valley Disaster Preparedness Fair on Oct. 3, 2015.

Vote Count

***Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Abkarians, Aida	At Large Member	X					
Augusztiny, Eric	At Large Member		X				
Bell, Sandi	At Large Member	X					
Best, Simone	At Large Member	X					
Brin, Dan	President	X					
Brosamle, Anthony	At Large Member	X					
Brostoff, Bob	Controller	X					
Butler, Esperanza	At Large Member	X					
Castro, Michael	At Large Member					X	
Flessasti, Nicole	Secretary	X					
Greenwood, Carolyn	At Large Member		X				
Klea, Bonnie	At Large Member	X					
Maggin, Elliot	At Large Member	X					
Randall, Steve	At Large Member	X					
Raynes, Reeyan	At Large Member						X
Rose, Bill	At Large Member					X	
Rothstein, Charlene	Vice President	X					
Seybert, Barry	At Large Member					X	
Sobel, Ron	At Large Member	X					
Uzemeck, Alec	At Large Member	X					
Young, Ed	At Large Member		X				
Young, Jacquie	At Large Member		X				
Yvanek-Garb, Joanne	At Large Member					X	
Brown, Marge	At Large Member	X					
Trantafello, Bobbi	Treasurer					X	
NC Quorum:	13	Totals:	15	4		5	1

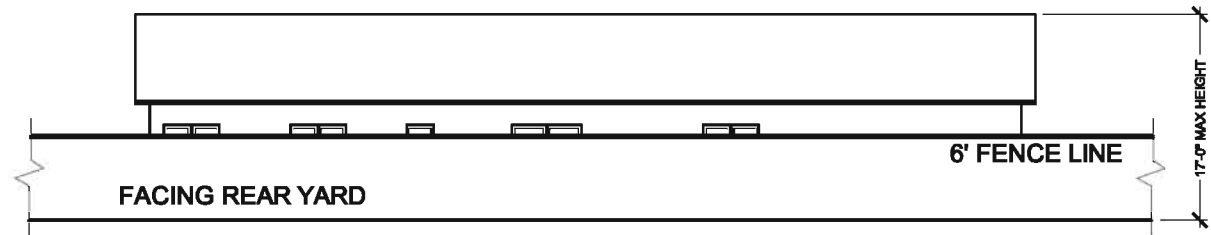
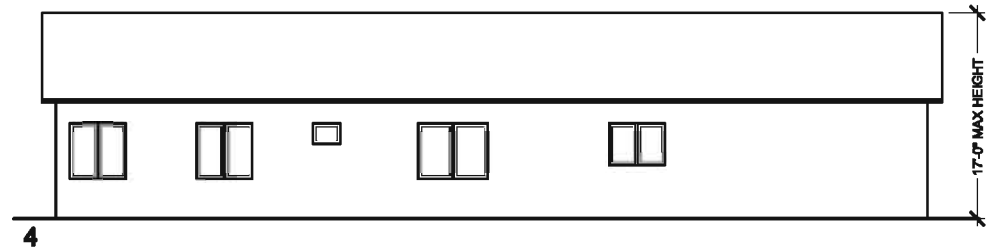
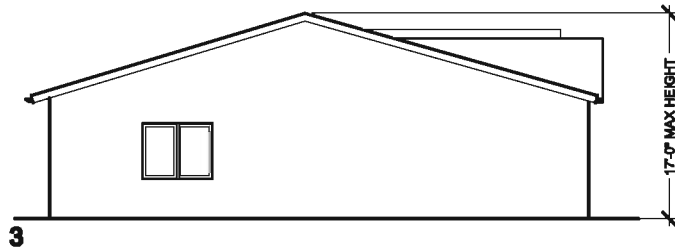
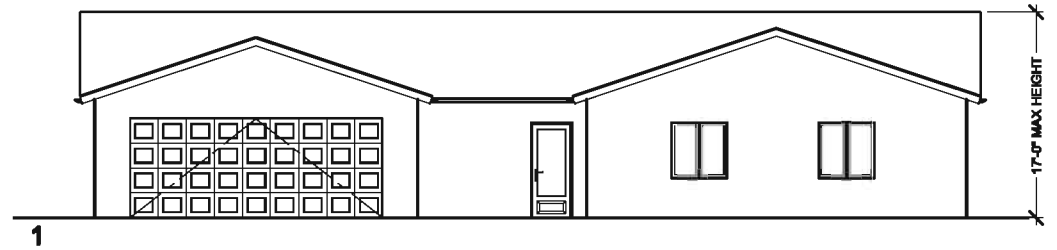
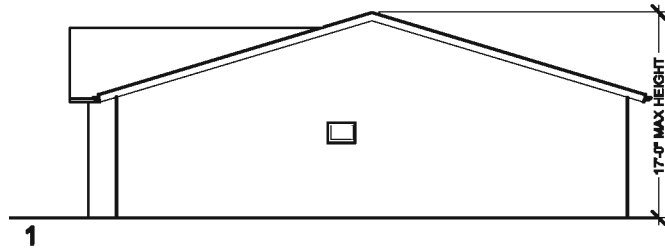
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	Bobbi Trantafello	Print/Type name:	Dan Brin
Date:	8/14/2015	Date:	8/14/2015
NC Additional Comments			

22650 SHERMAN WAY
 WEST HILLS, LA COUNTY
 CALIFORNIA - 91307



PAUL HUNG CHANG ARCHITECT
 1800 WYVILLER AVENUE SUITE 200
 LOS ANGELES CALIFORNIA 90024
 T: 310.203.7200 F: 310.203.8888



PROPOSED ELEVATIONS. LOT # 1

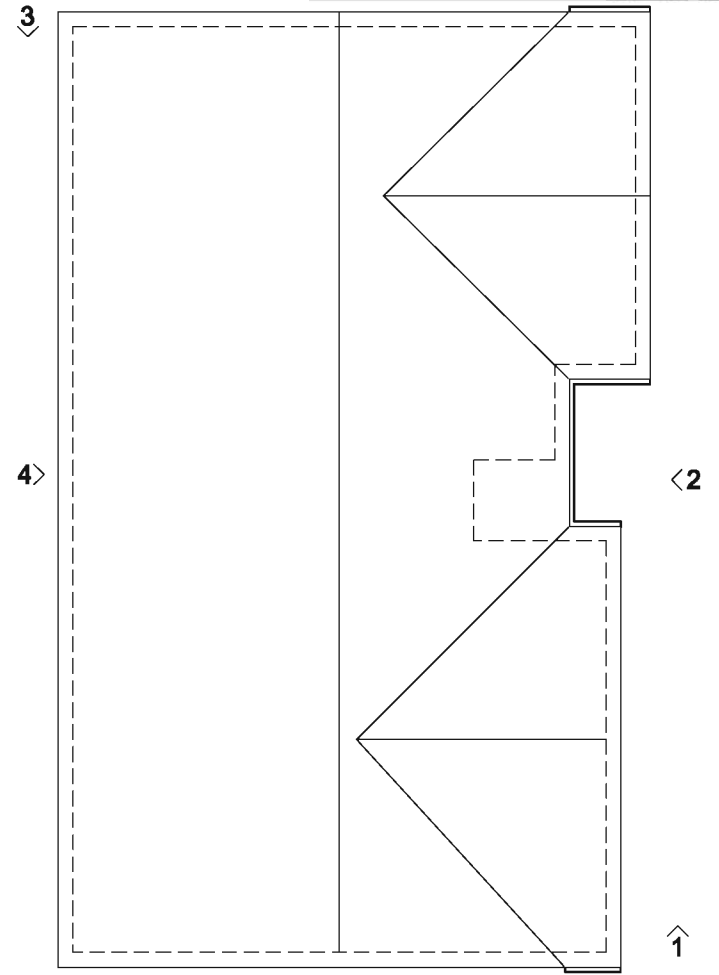
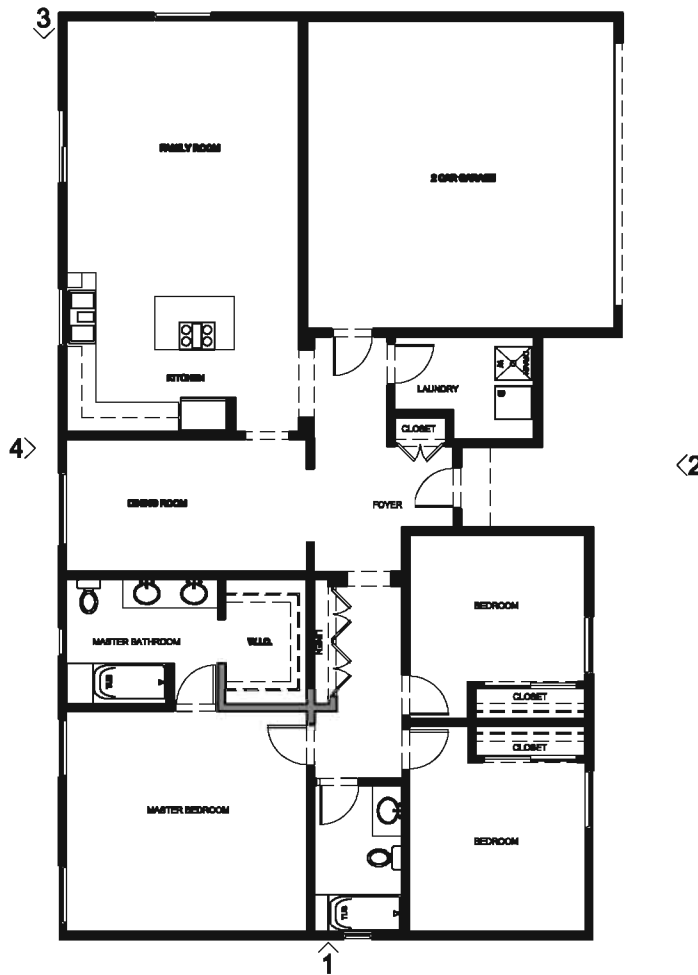
SCALE: 1/8"=1'-0"
 DATE: AUGUST 27, 2015

CA
 A-2.5

0 SHERMAN WAY
 T HILLS, LA COUNTY
 FORNIA - 91307



7420 RISO DE RISE | ARCHIT
 3000 WEYBURN AVENUE | SUITE
 LOS ANGELES | CALIFORNIA |
 T: 213.581.7993 P: 213.581.8833



PROPOSED ROOF AND FLOOR PLAN. LOT # 1

AREA 1750.91 SQ. FT.

LOT SIZE: 5,733 SQ. FT.

SCALE: 1/8"=1'-0"
 DATE: AUGUST 27, 2015

Agenda Item 15-0030

SHERMAN WAY

25'

(W)

(W)

(W)

(W)

(W)

(W)

(W)

50'

25'

CLOSE EX. DWY.

CONSTRUCT NEW DWY.
W=16'

PP

DWY

(E)

DWY

(2) BENCH

PROPERTY LINE

N89°57'50"W

99.22'

26.65'

35'

35'

PROPERTY LINE

60.67'

25'-0"

LOT 2 AREA
11,040 SQ FT

PRIVATE
Agenda Item 15-0030
ROAD

PROPERTY LINE

LOS ANGELES FLOOD CONTROL
DAYTON CREEK DIS.

26'

NEW 6'-0" FENCE

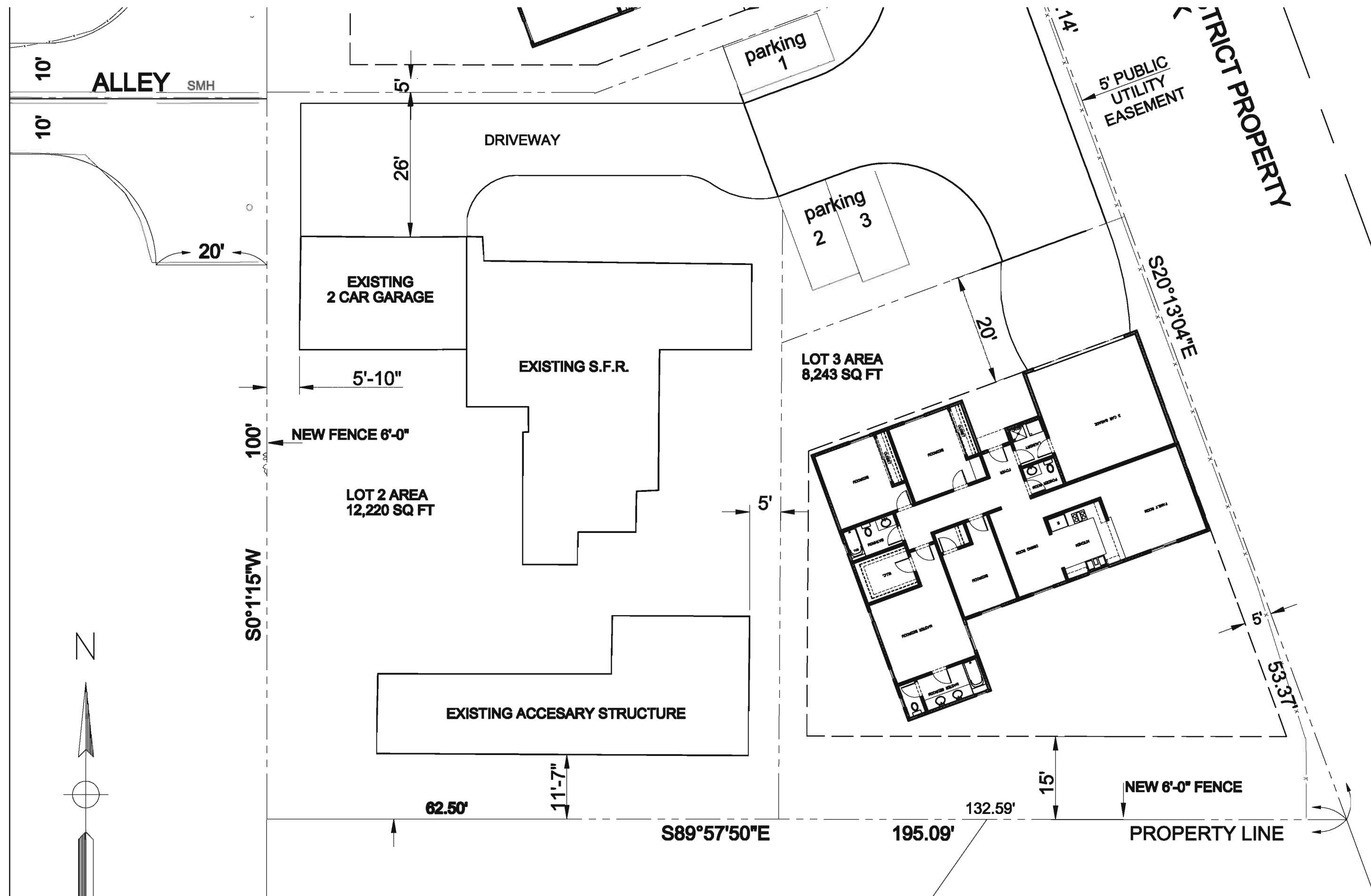
15'

50.17'



20'

217

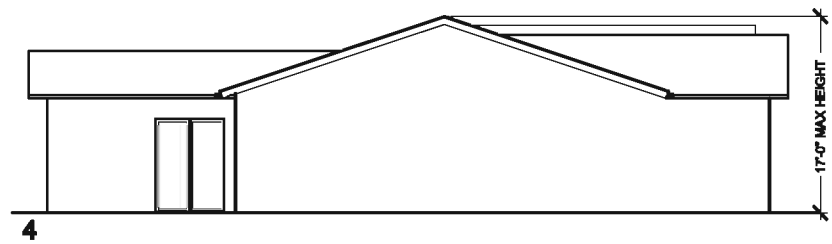
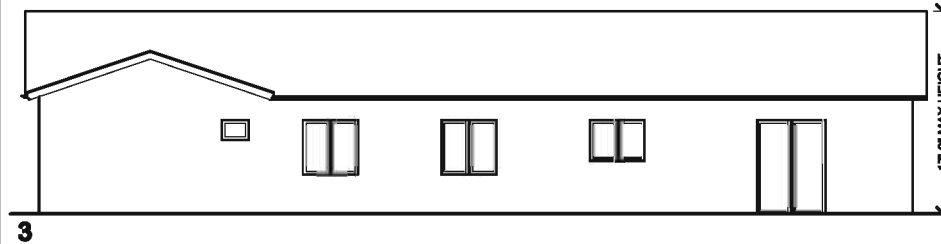
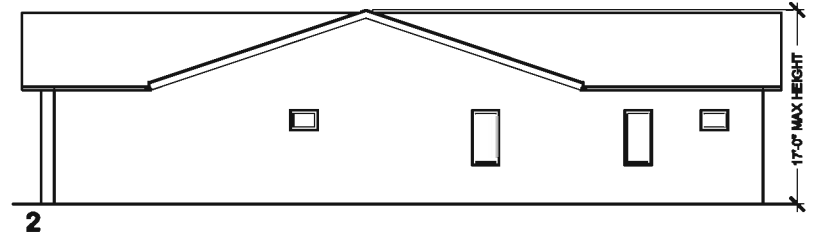
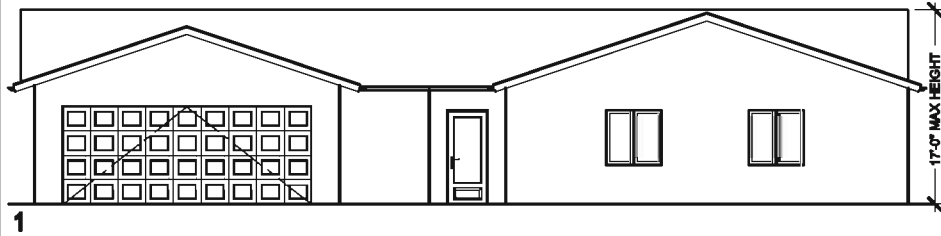


CONCEPTUAL PLOT PLAN SCALE: 1/8" = 1'-0"

22850 SHERMAN WAY
WEST HILLS, LA COUNTY
CALIFORNIA - 91307



FABIO RISO DE RISO | ARCHITECT
1800 WETMORE AVENUE | SUITE 210
LOS ANGELES | CALIFORNIA | 90015
TEL: 310.201.7000 | FAX: 310.201.7000



PROPOSED ELEVATIONS. LOT # 3

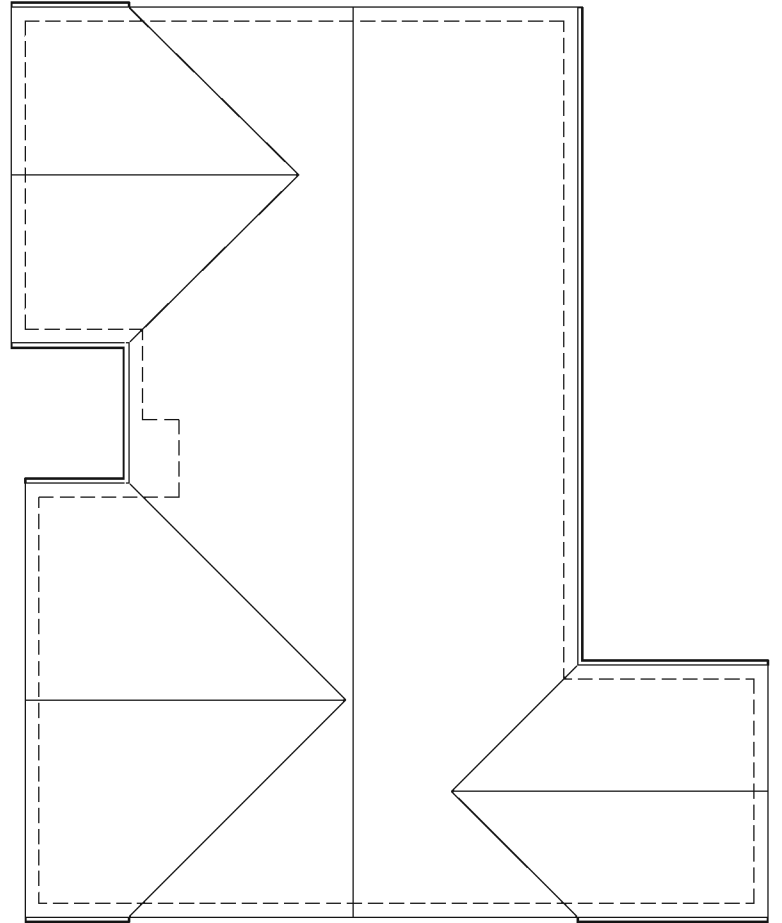
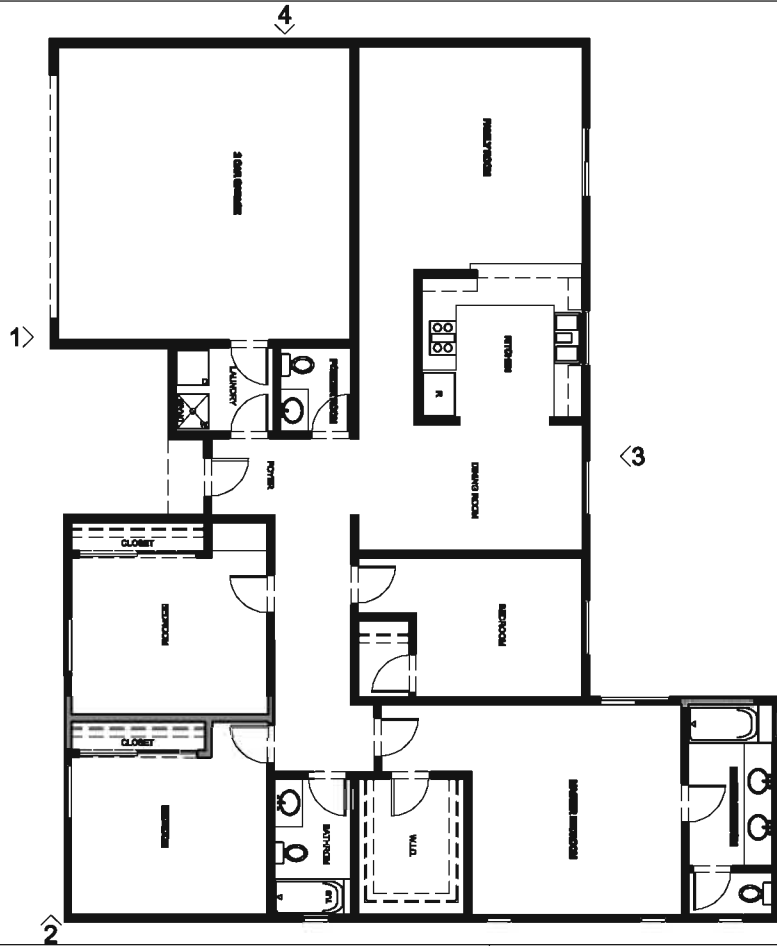
SCALE: 1/8"=1'-0"	CS-
DATE: AUGUST 27, 2015	A-2.5

Agenda Item 15-0030

2200 SHERMAN WAY
WEST HILLS, LA COUNTY
CALIFORNIA - 91307



FABIO BISO DI BISI | ARCHITECT
1640 WEYBURN AVENUE | SUITE 200
LOS ANGELES | CALIFORNIA | 90024
T: 310.281.7000 P: 310.281.0000



PROPOSED ROOF AND FLOOR PLAN. LOT # 3

AREA 2046.53 SQ. FT.

LOT SIZE: 5,733 SQ. FT.

SCALE: 1/8"=1'-0"
DATE: AUGUST 27, 2015

CA-
A-1.5

Agenda Item 15-0030

CASH Status Analysis							
Category Identifier	Budget Category	Budget (A)	Cash Deposited to Date (B)	Undeposited Funds (C) = A - B	Cash Spent to Date (D)	Cash In-Bank Remaining Balance (E) = B - D	Uncommitted Budget Balance (F) = A - D
100	Operations	\$17,588.00	\$3,904.33	\$13,683.67	\$5.00	\$3,899.33	\$17,583.00
200	Outreach	\$8,295.00	\$1,841.68	\$6,453.32	\$45.15	\$1,796.53	\$8,249.85
300	Community Improvement	\$150.00	\$33.68	\$116.32	\$0.00	\$33.68	\$150.00
400	NPG	\$8,967.00	\$2,741.18	\$6,225.82	\$0.00	\$2,741.18	\$8,967.00
500	Elections	\$2,000.00	\$443.58	\$1,556.42	\$0.00	\$443.58	\$2,000.00
	TOTAL	\$37,000.00	\$8,964.45	\$28,035.55	\$50.15	\$8,914.30	\$36,949.85

NEIGHBORHOOD COUNCIL DECLARATION			
<p>We, <u>Bobbi Trantafello</u> (Treasurer Name) and <u>Dan Brin</u> (Signer Name), declare that we are the Treasurer and Signer, respectively of the <u>West Hills</u> Neighborhood Council (NC) and that on <u>Sept 3, 2015</u> (date adopted), a Brown Act noticed public meeting was held by the <u>West Hills</u> NC with a quorum of <u> </u> board members present and that by a vote of <u> </u> (number) yes, <u> </u> (number) no, and <u> </u> (number) abstentions the West Hills NC adopted the Monthly Expenditure Report for the month of <u>April</u> (month), 2015-2016 (year).</p>			
Treasurer Signature		Signer's Signature	
Print Name	BOBBI TRANTAFELLO	Print Name	DANIEL BRIN
jDate		Date	9/3./2015
			9/3/2015
NC Additional Comments			

Revision Date 9-18-14

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: West Hills Neighborhood Council

SECTION I- APPLICANT INFORMATION

1a) North Valley Family YMCA 95-1644052 CA 03/01/45
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**

1b) 11336 Corbin Avenue Northridge CA 91326
Organization Mailing Address **City** **State** **Zip Code**

1c) _____ _____ _____ _____
Business Address (if different) **City** **State** **Zip Code**

1d) **PRIMARY CONTACT INFORMATION:**
Jane Stanton (818) 368-3231 JaneStanton@ymcaLA.org
Name **Phone** **Email**

2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* or 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Grant Request on School Letterhead **Attach IRS Determination Letter**

3) NA
Name / Address of Affiliated Organization **City** **State** **Zip Code**
(If applicable)

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**
 The YMCA conducts an annual Thanksgiving Meal distribution to needy families in the north San Fernando valley area. We collect funds and food items to distribute to 3000 low-income families and organizations serving special populations during the third week of November. Families are identified from the schools and non-profit agencies we work with in our health and child care programs. Funding support from the West Hills NC would help buy the turkeys, canned goods, and side dishes that are included in the meal baskets.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 As noted above, funding will be used in support of our annual Thanksgiving Meal program to purchase needed food items to distribute meals to low income families and individuals in the West Hills community.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
NA		

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Food items	\$ 250.00	\$ 34,000.00
Truck rental/mileage		\$ 1,000.00
bags, supplies, storage facility		\$ 5,000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No Yes, please list names of NCs: Porter Ranch, Northridge West, Chatsworth, Northridge South, Sylmar

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$ 250.00

10a) Start date: 05/01/15 10b) Date Funds Required: 09/01/15

10c) Expected completion date: 11/30/15 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

No Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Jane Stanton Executive Director Jane Stanton 7-8-15
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Maithili Patil Secretary Maithili Patil 7/13/15
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Internal Revenue Service

Department of the Treasury

District
Director

P.O. Box 2350 Los Angeles, Calif. 90053

Young Mens Christian Association of
Metropolitan Los Angeles
625 S. New Hampshire Ave.
Los Angeles, CA 90005-1371

Person to Contact:

Gilda Lewis
Telephone Number:
(213) 894-2336
Refer Reply to:

EO (1109) 93
Date:
NOV 16 1993

RE: Young Men's Christian Association of Metropolitan
Los Angeles - EIN: 95-1644052

Gentlemen:

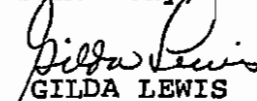
This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate that this organization was recognized to be exempt from Federal Income Tax in January 1988 as described in Internal Revenue Code Section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the code, because it is an organization described in Section 170(b)(1)(A)(vi).

The exempt status for the determination letter issued in January 1988 continues to be in effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,


GILDA LEWIS

Disclosure Assistant



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

July 14, 2015

Dear West Hills Neighborhood Council:

In November of every year, the North Valley Family YMCA at Porter Ranch collects Thanksgiving Baskets and gives them away to hungry families in our community. This holiday food drive is part of our mission: to strengthen the Foundations of our Community.

To provide you with a little history, the North Valley Family YMCA started giving out Thanksgiving baskets in 2007 with a goal of only 50 baskets to hungry families. **This year, our goal is to give out baskets to 3,400 low-income families who are referred to us from 30 different school sites and community agencies in the Valley area.**

We invite you to join us in this eighth year of the Thanksgiving Meal program. Listed below is an overview of support levels for your consideration:

Bronze Sponsor: \$500 will feed 14 families of 4.

Silver Sponsor: \$1,000 will feed 28 families of 4.

Gold Sponsor: \$2,500 will feed 71 families of 4.

Platinum Sponsor: \$5,000 will feed 142 families of 4.

The attached flyer that gives you more details about this very special program.

We hope that you will consider this request and help us with this important and impactful project. Feel free to contact Maithili Patil or the YMCA if you would like to help. On behalf of the North Valley Family YMCA at Porter Ranch, we thank you for your consideration.

Sincerely,

Jane Stanton

Jane Stanton
Executive Director/ VP

Maithili Patil

Maithili Patil
Thanksgiving Baskets Committee Chair
Ph: 818-489-4762
Email: maithilipatil@yahoo.com

Tax ID #95-1644052

WHEREAS West Hills became a distinct, officially recognized neighborhood of the City of Los Angeles in 1987; and

WHEREAS West Hills has since made good progress toward solidifying its identity as a proud community with an active and concerned populace; and

WHEREAS much of West Hills is situated within the 91304 ZIP code, which is served by a post office on Canoga Avenue in nearby Canoga Park; and

WHEREAS computer programs used by the United States Postal Service automatically assign addresses in the 91304 ZIP code as being in Canoga Park; and

WHEREAS merchants, the Global Positioning Service, government agencies, major web sites and many other businesses and agencies rely on Postal Service data to determine the political jurisdictions serving homes and businesses within ZIP codes; and

WHEREAS as a result of current practices by the Postal Service, residents and businesses within West Hills are regularly misidentified in letters, government documents and digital maps as being residents of Canoga Park; and

WHEREAS the West Hills Neighborhood Council exists in part to foster pride and a strong sense of identity for its stakeholders; and

WHEREAS the West Hills Neighborhood Council does NOT in any way intend disrespect toward the neighborhood, people and institutions of Canoga Park, but only wants due respect for West Hills' own identity; and

WHEREAS the United States Postal Service already automatically assigns 4 additional digits to the ZIP codes of addresses to identify letter carrier routes, and these digits are called "ZIP+4" numbers; and

WHEREAS these numbers delineate areas smaller than ZIP codes and can be adapted fairly easily to political boundaries such as those that delineate West Hills; and

WHEREAS United States Representative Brad Sherman has agreed to investigate and promote the updating of USPS algorithms to assign addresses within appropriate ZIP+4 carrier routes to West Hills;

THEREFORE BE IT RESOLVED that the West Hills Neighborhood Council endorses such efforts to update practices by the United States Postal Service to recognize all addresses within West Hills as being in West Hills.

Respectfully submitted by

Dan Brin
President & Co-Chair, West Hills Neighborhood Council