



Help Guide the Future of West Hills
West Hills Neighborhood
Council



P.O. Box 4670, West Hills, CA 91308-4670
818-719-8656

<http://www.westhillsnc.org>

mail@westhillsnc.org

FINAL
MEETING MINUTES
June 6, 2012

Chaminade College Preparatory, 23260 Saticoy Street, West Hills, CA 91304

Attendance:

Present: Solomon Bash, Sandi Bell, Shelly Bright, Dan Brin, Robert Brostoff, Edwin Dockus, Carolyn Greenwood, Donn Howell, Bonnie Klea, Ruwan Kotuwelle, Stephen Lenske, Walter Perfect, Bill Rose, Charlene Rothstein, Chris Rowe, Ron Sobel, Bobbi Trantafello, Daniel Wiseman, Joanne Yvanek-Garb, Ed Young and Jacquie Young

Absent/Excused: Elliot Maggin, Barry Seybert and Jeffrey Shapiro

Opening Business:

Co-Chair, Mr. Stephen Lenske established a quorum, called the meeting to order. Mr. Lenske stated that we should take note that the seating of the Board has been rearranged. It is hoped that this new arrangement will allow enhance the Council's operation during the meeting.

Mr. Lenske welcomed all those present. He pointed out that the sign up sheets at the back of the room for those who wished to receive e-mails, a monthly updated newsletter, a bi-weekly calendar, how to get to the Facebook page, or also a sign up for the various committee participation.

Mr. Lenske described procedures for speaking on agenda items during public comment.

Senior Lead Officers (SLO) Dennis Cunningham reminded everyone about National Night Out. This event goes on nation wide on the first Tuesday in August, which is August 7th this year. The Topanga Station's National Night Out will be held at Shadow Ranch Park.

SLO, Sam Sabra advised that there has been a lot of chatter about door-to-door solicitors. He advised there are two new ordinances. One requires anyone soliciting must show a government ID and a business tax permit number. The other applies to magazine soliciting. In this case the product must be delivered the same day. It cannot be delivered at a later day. Both of these activities are only to occur between the hours of 8 a.m. and 8 p.m.

Presentation

Co-Chair Mr. Stephen Lenske introduced 12th Council District Councilman Mitch Englander, who due to redistricting effective July 1st will be the councilman for the entire community of West Hills.

Councilman Englander stated that he was very happy to be able to introduce himself to those present and let everyone know that “he was a local boy.” Councilman Englander grew up in the area of Canoga Park that later became West Hills and attended Hale Middle School and El Camino High School.

Councilman Englander also provided information on what he as a councilman has been involved with and changes he has initiated. Councilman Englander stated that he was not sure of the true purpose of a district office so he has combined his district office and sub office into a Community Service Center. The Center is located at 9207 Oakdale Avenue, Chatsworth and the new phone number is 818-882-1212. Councilman Englander already has commitments from four city departments in that they will come to the community center on a regular basis to hold meetings for the residents. These meetings will be an opportunity for the various departments to provide information on what they are doing and answer any questions and concerns of the residents.

Announcements:

Representative from Council District 3, Mr. Ron Rubine, stated that he is the WHNC representative until the redistricting change takes place on July 1, 2012. Mr. Rubine advised that he will continue to do everything he can for the residents of West Hills and he has enjoyed the relationship between the board and the 3rd Council District.

Co-Chair Mr. Edwin Dockus motioned that we move the current agenda (this would mean that we keep to the time limits as stated on the agenda). The motion passed (18-3-0)

Due to the possibility of closing the meeting prior to completing all the items on the agenda, Co-Chair Mr. Stephen Lenske called for taking action on an item of new business that must be completed to meet DONE deadlines.

New Business:

12-0010 – Discussion and possible action on approving stipulations and procedures relating to the West Hills Neighborhood Council 2012 elections.

Elections Co-Chair Mr. Dan Brin presented the DONE required Election Procedures Stipulation Worksheet and West Hills Neighborhood Council Election Outreach Plan as completed by the Election Committee. Mr. Brin moved that these documents be approved as presented. Motion passed unanimously (22-0-0)

Mr. Brin advised that the IEA for the election planned to attend this meeting and was on her way.

Public Comment:

Dr. Daniel Wiseman spoke about he understands that the council must look for a new venue for its meetings. Dr. Wiseman stated that we should look for an alternate site more centrally located, with adequate parking and where the time for the length of the meeting would not be restricted.

Stakeholder, Malik B. El-Amin advised the he and two of his colleagues are present representing Griot Theatre of the West Valley. Mr. El-Amin stated that their purpose was to be able to provide a venue for the under represented groups in the theatre.

Stakeholder, Ms. Margery Brown stated that she wanted to comment on the Environment Committee. Ms. Brown felt that we needed to look into how the committee is being run. There are no regular meetings, meetings are called with very little lead-time allowing for changes in one's schedule and there is no written agenda or material. Ms. Brown was very concerned when she saw that the board had issued several letters that were suppose to have come out of the Environment Committee when the letters were not presented at a meeting or voted upon.

Stakeholder, Bonnie Klea stated that she agreed with Ms. Brown and felt that we were in error going against what has been proposed for Santa Susana.

Stakeholder, Ms. Holly Huff stated that she too echoed Ms. Brown's statements. Ms. Huff advised that she has been involved in the Santa Susana cleanup for years and she objects to the letters issued by the Council.

Presentation:

Co-Chair, Mr. Stephen Lenske with Education Committee Chair, Ms. Sandi Bell and Education Committee Member, Mr. Ed Young presented a Certificate For Academic Excellence to Ms. Judy Wong, Preschool and Ms. Maggie Rojas, K-8th Grade of West Valley Christian School

Council Announcements:

Minutes - the minutes of May 2, 2012 were approved as presented.

Treasurer's Report - Ms. Bobbi Trantafello presented an accrual budget as requested.

Council Member, Mr. Ed Young announced that there has been a preliminary meeting with the Supervisor of Shadow Ranch Park to have Fall Fest there. The discussion has been that the Community Birthday Party and election will be held on the same day, Saturday September 29th. In addition, the committee has approached CD12 to possibly sponsor a movie. There will be vendors but only non-profit or service agencies.

Co-Chair, Mr. Stephen Lenske stated that the WHNC is presently meeting with the Canoga Park/West Hills Chamber of Commerce in hopes of building a stronger community relationship.

The IEA for WHNC election, Ms. Alissa Smith arrived and introduced herself. Ms. Smith stated she would be available to assist in preparing for and running the election in September 2012.

Co-Chair, Mr. Stephen Lenske advised that there is an administrative matter that must be addressed. There are board members that have not taken the required DONE Ethics Training. This needs to be done as quickly as possible. Board members are required to retake the training every two years.

Mr. Lenske also advised that there is to be a meeting at 10:30 a.m. on June 22, 2012 at Councilman Zine's office. This meeting is with the Department of Transportation to provide information on the department activities and answer questions/concerns of residents.

Council Member, Ms. Jacquie Young advised that the budget committee will meet at 7 p.m. on June 18th at the 911 Call Center.

Old Business:

02-0003 – Discussion & possible action regarding the placement of the remaining eight (8) West Hills street signs

Board member, Mr. Dan Brin presented a list of possible locations for the remaining eight signs. Mr. Brin advised that the Department of Transportation has to approve placement of the signs. It was moved that all the proposed locations be submitted for consideration by DOT. Motion passed (21-0-0)

12-0001 – Discussion and possible action regarding findings and recommendations by the Grievance Committee regarding four (4) separate grievances filed against West Hills Neighborhood Council Board Member. Mr. Bob Brostoff

Grievance Committee Chair, Mr. Donn Howell advised that the committee wishes to postpone the matter until the July meeting as they are now operating under the new bylaws that were voted upon and took effect on October 26, 2011.

Government Relations Report

Government Relations Liaison, Dr. Daniel Wiseman spoke about the LANC Coalition meeting. A major item was that LANC wants to be able to respond quickly & decisively to issues that arise suddenly or which have a short notice. In support of this, Dr. Wiseman moved that WHNC authorize person/persons to investigate and develop the first Neighborhood Council file related to major issues. Motion passed (20-1-0)

Dr. Wiseman advised that we must also appoint representatives and alternates for LANC Coalition, DWP MOU, DWP Committee and VANC. It was moved that Dr. Daniel Wiseman and Ms. Joanne Yvanek-Garb be our representatives. Motions passed (20-1-0)

Because of the time, there was a Call for the order of the day.

9:30 Meeting adjourned