



# West Hills Neighborhood Council

P.O. Box 4670, West Hills, CA 91308-4670  
818-254-WEST



WWW.WESTHILLSNC.ORG

MAIL@WESTHILLSNC.ORG

**Refreshments will be served before the beginning of the meeting.**

## AMENDED REGULAR MEETING AGENDA

**Thursday, September 3, 2015 at 7:00 P.M.**

**de Toledo High School 22622 Vanowen Street, West Hills, CA 91307**

**Please note that DTHS, for safety and security reasons, requires visitors to sign in at the entrance.**

**No ID is required.**

This meeting is open to the public. Doors open 20 minutes before the meeting starts. Those who wish to speak during the meeting are asked to fill out a speaker card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

**Notice of ADA compliance:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability. Upon request, reasonable accommodations will be made to ensure equal access to programs, services and activities. Sign language interpreters, assistive listening devices or other aids or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

<p><b><u>Opening Business</u></b></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum</p> <p>Pledge of Allegiance</p> <p>Approve Meeting Minutes Of August 6 &amp; August 13, 2015</p> <p>Comments From the Chair</p>	<p><b>7:00 P.M.</b></p>	<p><b>Co-Chairs:</b> Mr. Dan Brin Ms. Charlene Rothstein</p> <p><b>Secretary:</b> Ms. Nicole Flessati</p> <p><b>Co-Chair:</b> Ms. Charlene Rothstein</p> <p><b>Secretary:</b> Ms. Nicole Flessati</p> <p><b>Co-Chair:</b> Mr. Dan Brin</p>
<p><b><u>Announcements</u></b></p> <p>Council District 12</p> <p>LAPD Senior Lead Officers</p> <p>Department of Neighborhood Empowerment</p>	<p><b>7:15 P.M.</b></p>	<p>Mr. Ron Rubine, Deputy Field Rep. SLOs Janet Zumstein &amp; Sean Brown</p>
<p><b><u>Council Announcements</u></b></p> <ul style="list-style-type: none"> <li>• Committee Reports and Announcements</li> <li>• Board Vacancy Announcement</li> </ul>	<p><b>7:30 P.M.</b></p>	<p>Mr. Dan Brin, Co-Chair West Hills Neighborhood Council Board</p>
<p><b><u>Public Comment</u></b></p> <p>Comments &amp; statements from stakeholders or interested parties (<i>Requires Speaker Card</i>)</p> <p><b>*The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council's jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers if necessary to provide and adequate opportunity for all to be heard</b></p>	<p><b>7:40 P.M.</b></p>	<p><b>Co-Chair:</b> Ms. Charlene Rothstein</p>

<p><b><u>Certificates of Appreciation</u></b></p> <p>Mr. John Luker  Boy Scout Troop 474, Scoutmaster Robert Rees  Boy Scout Troop 642, Scoutmaster Jim Chrisman</p>	<p><b>7:45 P.M.</b></p>	<p>Mr. Dan Brin, Co-Chair  Mr. Michael Castro, Chair  Beautification Committee</p>
<p><b><u>Old Business</u></b></p> <p><b>15-0030</b> – Discussion and possible action regarding development of property at 22650 Sherman Way, West Hills</p>	<p><b>7:55 P.M.</b></p>	<p>Mr. Bill Rose, Co-Chair  Zoning &amp; Planning Committee  Ms. Charlene Rothstein, Co-Chair  Zoning &amp; Planning Committee  Fabio, Domani Architecture</p>
<p><b><u>New Business</u></b></p> <p><b>15-0036</b> – Discussion and possible action regarding approval of the WHNC’s August 2015 spending reports</p> <p><b>15-0037</b> - Discussion and possible action regarding a Neighborhood Purpose Grant (NPG) to the North Valley YMCA for up to and including \$250 for its upcoming Thanksgiving Program</p> <p><b>15-0038</b> - Discussion and possible action on modification of ZIP-plus-4 carrier route numbers to facilitate correct delivery of mail to West Hills addresses</p> <p><b>15-0039</b> – Discussion and possible action regarding a letter of support for a City of Los Angeles bid to host the 2024 Olympic Games</p> <p><b>15-0040</b> -Discussion and possible action regarding the WHNC’s 2015-2016 Budget Package</p>	<p><b>8:05 P.M.</b></p>	<p>Ms. Bobbi Trantafello, Co-Chair  Budget Committee  Mr. Bob Brostoff, Co-Chair  Budget Committee</p> <p>Ms. Bobbi Trantafello, Co-Chair  Budget Committee  Mr. Bob Brostoff, Co-Chair  Budget Committee</p> <p>Mr. Dan Brin, Co-Chair</p> <p>Ms. Joanne Yvanek-Garb, Chair  Government Relations Committee</p> <p>Ms. Bobbi Trantafello, Co-Chair  Budget Committee  Mr. Bob Brostoff, Co-Chair  Budget Committee</p>
<p><b><u>Adjournment</u></b></p>	<p><b>8:45 P.M.</b></p>	

**Board Business**– Comments may be made from Board Members on subject matters within the Board’s jurisdiction. The Board reserves the right to adjust the order of presentation of agenda items.

**Adjournment** –The next regularly scheduled meeting will be **October 1, 2015 at 7:00 p.m. at de Toledo High School, 22622 Vanowen Street, West Hills, California 91307.**

**Reconsideration Process** - Reconsideration of a vote shall be by approval of a Board member’s motion to do so.

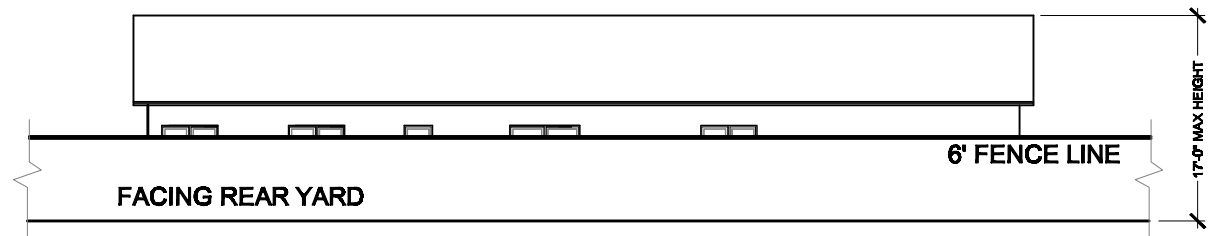
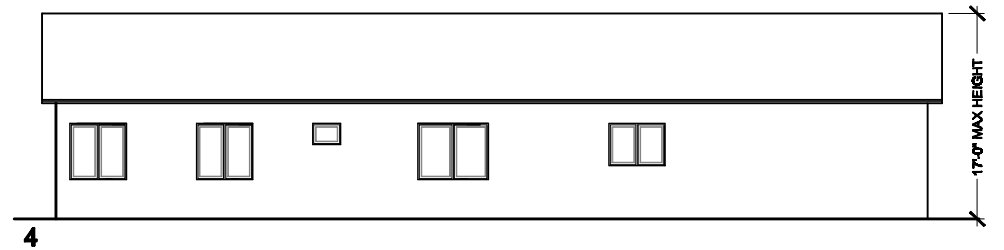
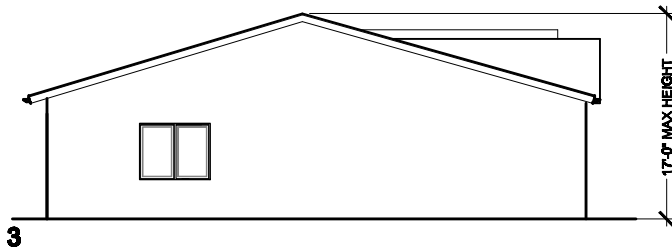
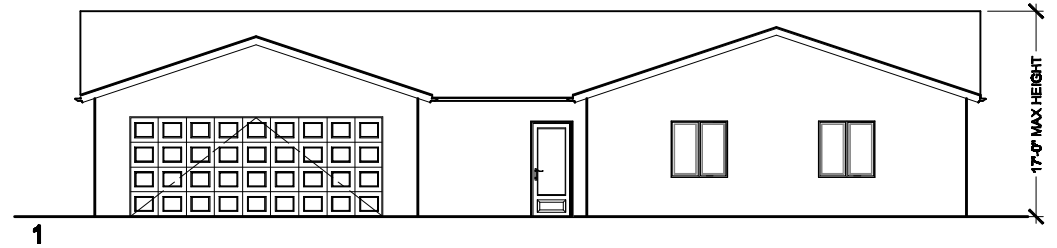
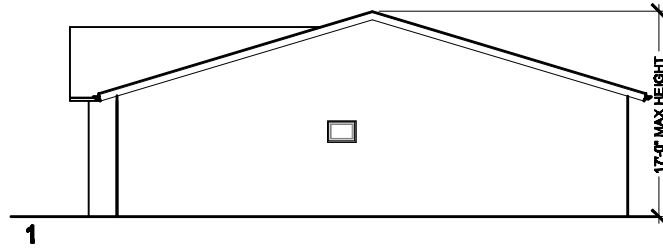
**Brown Act**– In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting West Hills Neighborhood Council, Executive Director at the following email address: [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org). Where appropriate requests can be made for a copy of a record related to an item on the agenda.

**Grievance Process** – Time shall be given during public comment for the presentation of grievances by any Stakeholder or group of Stakeholders. Stakeholders may only present grievances against the Board, not individual Board members A Stakeholder may appeal a decision on the grievance by the Board of Directors to the Department of Neighborhood Empowerment.

2850 SHERMAN WAY  
 WEST HILLS, LA COUNTY  
 CALIFORNIA - 91307



FABIO RIGGI DE RIGGI | ARCHITECT  
 10000 WEYBURN AVENUE | SUITE 200  
 LOS ANGELES | CALIFORNIA | 90024  
 T: 310.200.7000 F: 310.200.8000



PROPOSED ELEVATIONS. LOT # 1

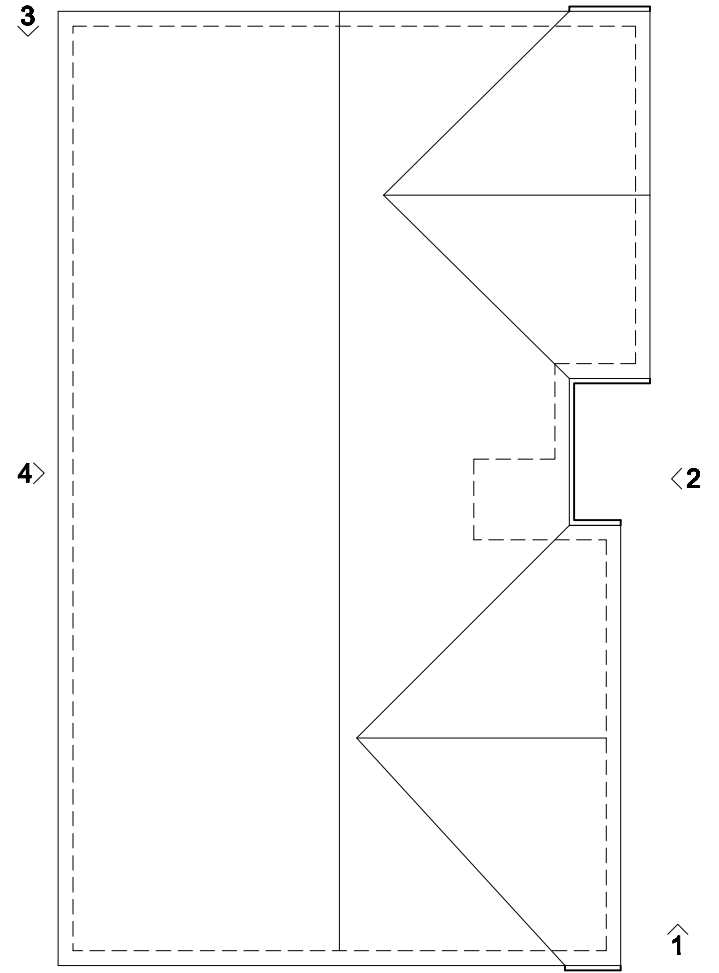
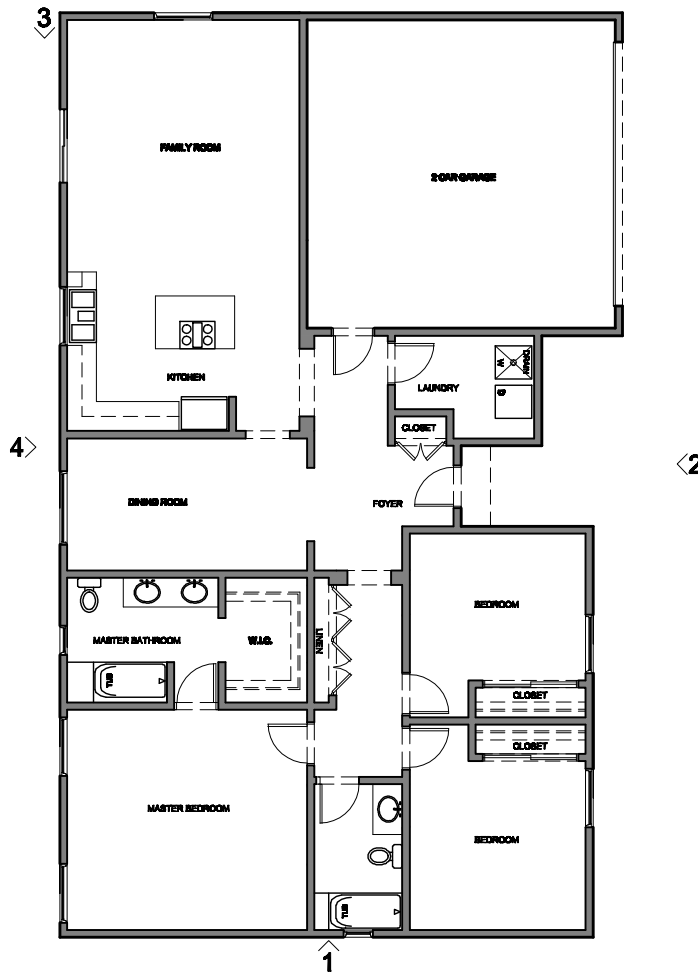
SCALE: 1/8"=1'-0"  
 DATE: AUGUST 27, 2015

DA-  
 A-2.5

0 SHERMAN WAY  
 T HILLS, LA COUNTY  
 FORNIA - 91307



FAHO RUDO DE RUSH | ARCHIT  
 1688 WEYBURN AVENUE | SUIT  
 LOS ANGELES | CALIFORNIA |  
 T: 310.288.7088 F: 310.288.68



OPOSED ROOF AND FLOOR PLAN. LOT # 1

AREA 1750.91 SQ. FT.

LOT SIZE: 5,733 SQ. FT.

SCALE: 1/8"=1'-0"  
 DATE: AUGUST 27, 2015

# SHERMAN WAY

25'  
50'  
25'

CLOSE EX. DWY.

CONSTRUCT NEW DWY.  
W=16'

PROPERTY LINE

N89°57'50"W

99.22'

DWY

(2) BENCH

PROPERTY LINE

60.67'

25'-0"

LOT 2 AREA  
11,040 SQ FT

PRIVATE

ROAD

PROPERTY LINE

LOS ANGELES FLOYD CONTROL CREEK DIS

NEW 6'-0" FENCE

50.17'

15'

26'



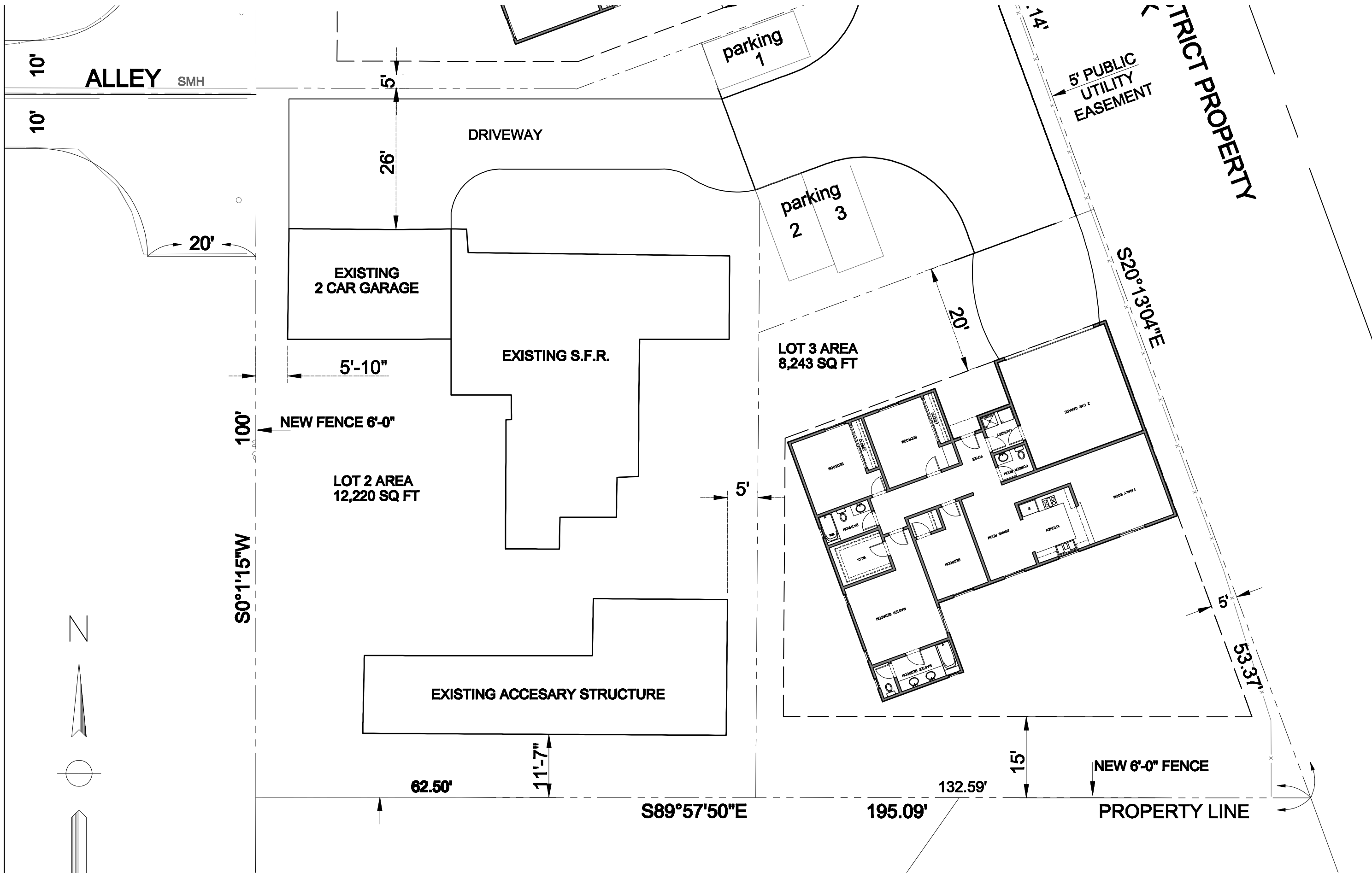
20'

35'

35'

26.65'

271

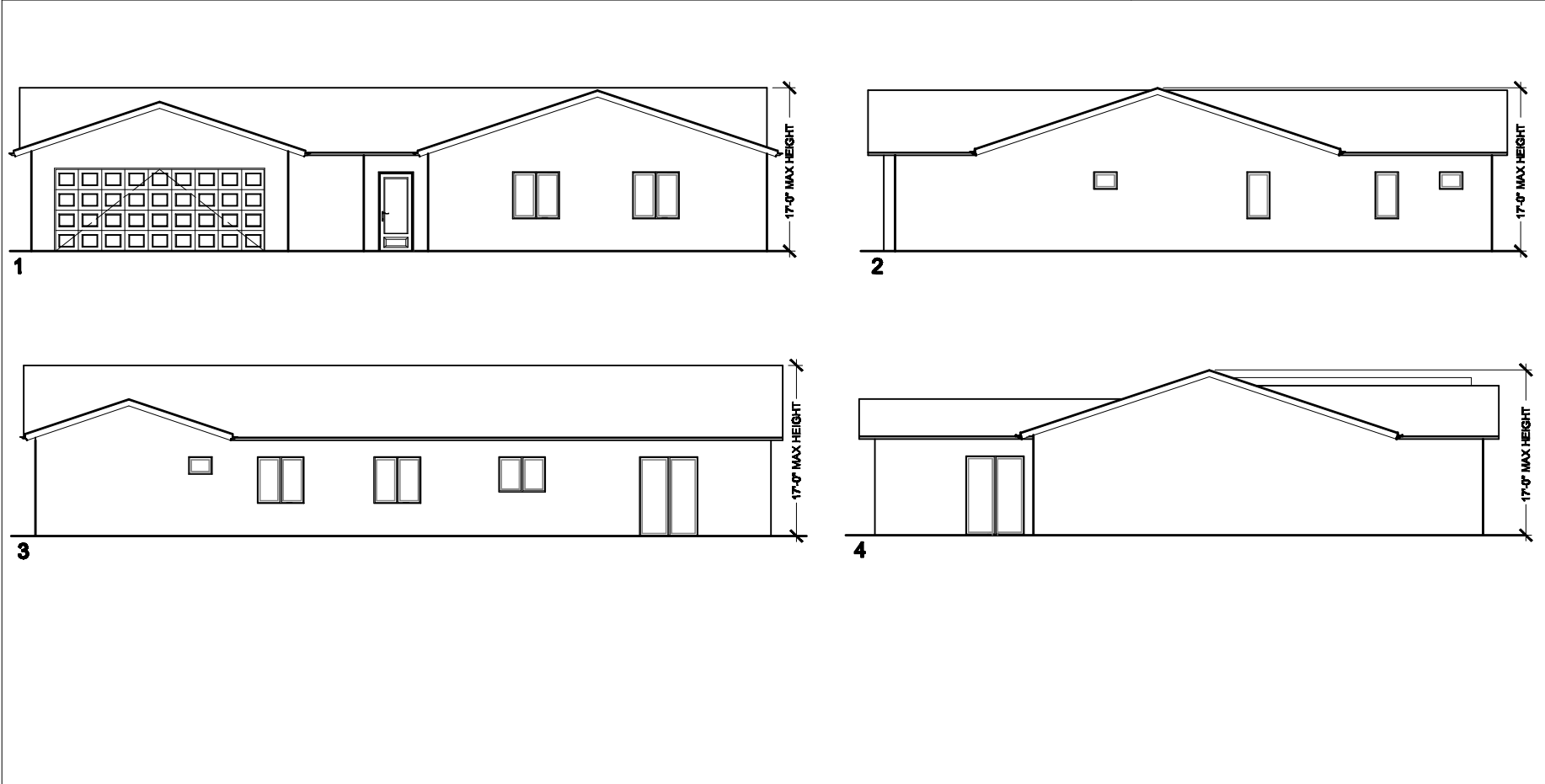


**CONCEPTUAL PLOT PLAN SCALE: 1/8" = 1'-0"**

22850 SHERMAN WAY  
 WEST HILLS, LA COUNTY  
 CALIFORNIA - 91307



FABIO PICO DE RIVERA | ARCHITECT  
 1888 WYBURN AVENUE | SUITE 210  
 LOS ANGELES | CALIFORNIA | 90044  
 T: 310.288.7888 F: 310.288.8888



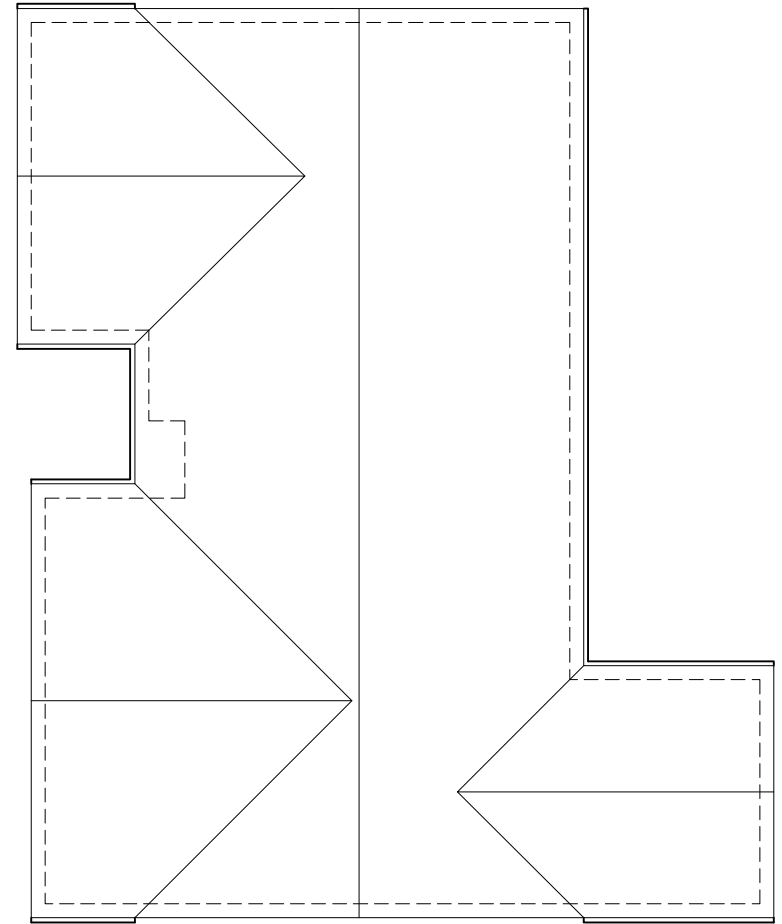
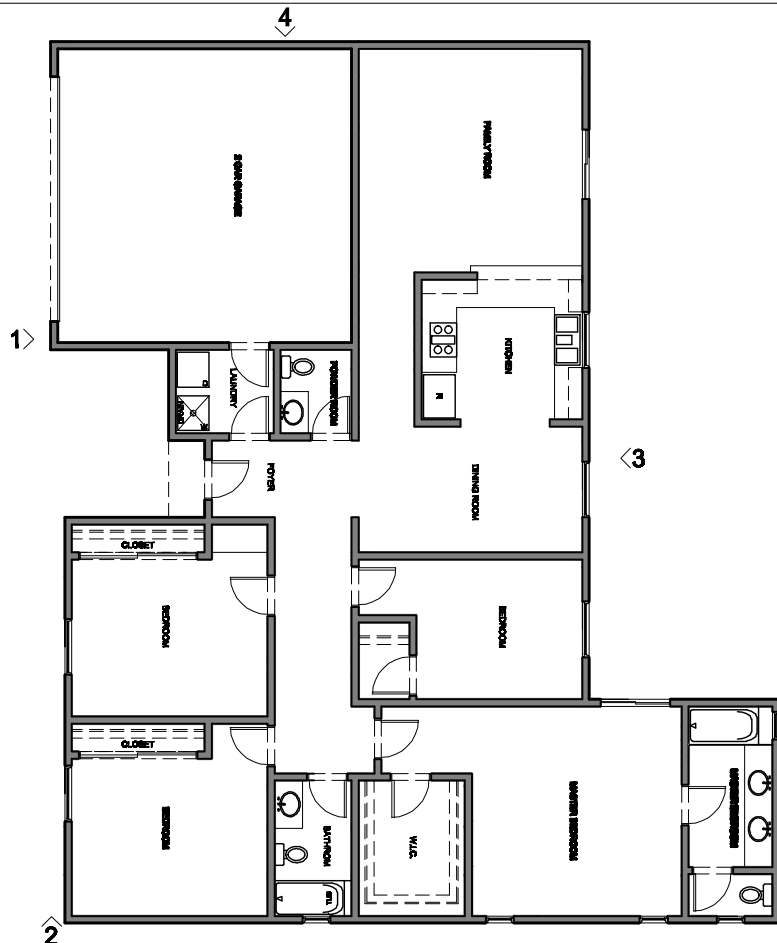
PROPOSED ELEVATIONS. LOT # 3

SCALE: 1/8"=1'-0"	CA-
DATE: AUGUST 27, 2015	A-2.5

22000 SHERMAN WAY  
 WEST HILLS, LA COUNTY  
 CALIFORNIA - 91307



FAIRO RIDO DE RIDI [ARCHITEST]  
 1800 WEYBURN AVENUE [SUITE 210]  
 LOS ANGELES | CALIFORNIA | 08004  
 T: 310.289.7888 F: 310.289.8888



PROPOSED ROOF AND FLOOR PLAN. LOT # 3

AREA 2046.53 SQ. FT.

LOT SIZE: 5,733 SQ. FT.

SCALE: 1/8"=1'-0"  
 DATE: AUGUST 27, 2015

CA-  
 A-1.5



**Neighborhood Council Funding Program  
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: West Hills Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

1a) North Valley Family YMCA 95-1644052 CA 03/01/45  
**Organization Name** **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**

1b) 11336 Corbin Avenue Northridge CA 91326  
**Organization Mailing Address** **City** **State** **Zip Code**

1c) \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
**Business Address (if different)** **City** **State** **Zip Code**

1d) **PRIMARY CONTACT INFORMATION:**  
Jane Stanton (818) 368-3231 JaneStanton@ymcaLA.org  
**Name** **Phone** **Email**

2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)* or  501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Grant Request on School Letterhead** **Attach IRS Determination Letter**

3) NA  
**Name / Address of Affiliated Organization** **City** **State** **Zip Code**  
*(If applicable)*

**SECTION II - PROJECT DESCRIPTION**

4) **Please describe the purpose and intent of the grant.**  
 The YMCA conducts an annual Thanksgiving Meal distribution to needy families in the north San Fernando valley area. We collect funds and food items to distribute to 3000 low-income families and organizations serving special populations during the third week of November. Families are identified from the schools and non-profit agencies we work with in our health and child care programs. Funding support from the West Hills NC would help buy the turkeys, canned goods, and side dishes that are included in the meal baskets.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**  
 As noted above, funding will be used in support of our annual Thanksgiving Meal program to purchase needed food items to distribute meals to low income families and individuals in the West Hills community.

**SECTION III - PROJECT BUDGET OUTLINE**

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
NA		

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Food items	\$ 250.00	\$ 34,000.00
Truck rental/mileage		\$ 1,000.00
bags, supplies, storage facility		\$ 5,000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes, please list names of NCs: Porter Ranch, Northridge West, Chatsworth, Northridge South, Sylmar

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$ 250.00

10a) Start date: 05/01/15 10b) Date Funds Required: 09/01/15

10c) Expected completion date: 11/30/15 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?  
 No  Yes - Please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)


**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Jane Stanton Executive Director  7-8-15  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Maithili Patil Secretary  7/13/15  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

**Internal Revenue Service**

Department of the Treasury

District  
Director

P.O. Box 2350 Los Angeles, Calif. 90053

Young Mens Christian Association of  
Metropolitan Los Angeles  
625 S. New Hampshire Ave.  
Los Angeles, CA 90005-1371

Person to Contact:

Gilda Lewis  
Telephone Number:

(213) 894-2336  
Refer Reply to:

EO (1109) 93  
Date:

NOV 16 1993

RE: Young Men's Christian Association of Metropolitan  
Los Angeles - EIN: 95-1644052

Gentlemen:

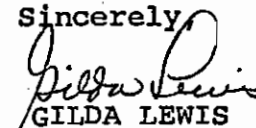
This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate that this organization was recognized to be exempt from Federal Income Tax in January 1988 as described in Internal Revenue Code Section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the code, because it is an organization described in Section 170(b)(1)(A)(vi).

The exempt status for the determination letter issued in January 1988 continues to be in effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,

  
GILDA LEWIS

Disclosure Assistant



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

July 14, 2015

Dear West Hills Neighborhood Council:

In November of every year, the North Valley Family YMCA at Porter Ranch collects Thanksgiving Baskets and gives them away to hungry families in our community. This holiday food drive is part of our mission: to strengthen the Foundations of our Community.

To provide you with a little history, the North Valley Family YMCA started giving out Thanksgiving baskets in 2007 with a goal of only 50 baskets to hungry families. **This year, our goal is to give out baskets to 3,400 low-income families who are referred to us from 30 different school sites and community agencies in the Valley area.**

We invite you to join us in this eighth year of the Thanksgiving Meal program. Listed below is an overview of support levels for your consideration:

**Bronze Sponsor:** \$500 will feed 14 families of 4.  
**Silver Sponsor:** \$1,000 will feed 28 families of 4.  
**Gold Sponsor:** \$2,500 will feed 71 families of 4.  
**Platinum Sponsor:** \$5,000 will feed 142 families of 4.

The attached flyer that gives you more details about this very special program.

We hope that you will consider this request and help us with this important and impactful project. Feel free to contact Maithili Patil or the YMCA if you would like to help. On behalf of the North Valley Family YMCA at Porter Ranch, we thank you for your consideration.

Sincerely,

*Jane Stanton*

Jane Stanton  
Executive Director/ VP

Tax ID #95-1644052

*Maithili Patil*

Maithili Patil  
Thanksgiving Baskets Committee Chair  
Ph: 818-489-4762  
Email: [maithilipatil@yahoo.com](mailto:maithilipatil@yahoo.com)

WHEREAS West Hills became a distinct, officially recognized neighborhood of the City of Los Angeles in 1987; and

WHEREAS West Hills has since made good progress toward solidifying its identity as a proud community with an active and concerned populace; and

WHEREAS much of West Hills is situated within the 91304 ZIP code, which is served by a post office on Canoga Avenue in nearby Canoga Park; and

WHEREAS computer programs used by the United States Postal Service automatically assign addresses in the 91304 ZIP code as being in Canoga Park; and

WHEREAS merchants, the Global Positioning Service, government agencies, major web sites and many other businesses and agencies rely on Postal Service data to determine the political jurisdictions serving homes and businesses within ZIP codes; and

WHEREAS as a result of current practices by the Postal Service, residents and businesses within West Hills are regularly misidentified in letters, government documents and digital maps as being residents of Canoga Park; and

WHEREAS the West Hills Neighborhood Council exists in part to foster pride and a strong sense of identity for its stakeholders; and

WHEREAS the West Hills Neighborhood Council does NOT in any way intend disrespect toward the neighborhood, people and institutions of Canoga Park, but only wants due respect for West Hills' own identity; and

WHEREAS the United States Postal Service already automatically assigns 4 additional digits to the ZIP codes of addresses to identify letter carrier routes, and these digits are called "ZIP+4" numbers; and

WHEREAS these numbers delineate areas smaller than ZIP codes and can be adapted fairly easily to political boundaries such as those that delineate West Hills; and

WHEREAS United States Representative Brad Sherman has agreed to investigate and promote the updating of USPS algorithms to assign addresses within appropriate ZIP+4 carrier routes to West Hills;

THEREFORE BE IT RESOLVED that the West Hills Neighborhood Council endorses such efforts to update practices by the United States Postal Service to recognize all addresses within West Hills as being in West Hills.

Respectfully submitted by

Dan Brin  
President & Co-Chair, West Hills Neighborhood Council