



Help Guide the Future of West Hills  
**West Hills Neighborhood Council**



P.O. Box 4670, West Hills, CA 91308-4670

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[mail@westhillsnc.org](mailto:mail@westhillsnc.org)

**No smoking is allowed on the Chaminade campus. The meeting will end at 9:15 pm.  
 We must be clear of the room by 9:30 pm. Thank you for your cooperation.**

**\*\*\* NEW LOCATION – BOB HOPE STUDENT CENTER\*\*\*  
 AMENDED REGULAR MEETING AGENDA**

**April 4, 2012 at 7:00 P.M.**

**At Chaminade College Preparatory, 7500 Chaminade Avenue, West Hills, CA 91304**

Doors open at 6:30 p.m. for general discussion amongst Stakeholders. The public is requested to fill out a “Speaker Card” to address the Board on any item on the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters not appearing on the Agenda that are within the Board’s subject matter jurisdiction will be heard during the Public Comment period. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-485-1360 or e-mail [NCsupport@lacity.org](mailto:NCsupport@lacity.org). This meeting is open to all Stakeholders of West Hills.

**Opening Business**

**7:00 P.M.**

Call To Order

Co-Chairs: Mr. Stephen Lenske  
 Mr. Edwin Dockus

Roll Call – Establish Quorum

Secretary: Ms. Carolyn Greenwood

Pledge of Allegiance

Co-Chair: Mr. Edwin Dockus

Comments from the Chair

Co-Chairs: Mr. Stephen Lenske  
 Mr. Edwin Dockus

**\*\*Not to exceed 10 minutes\*\***

**Announcements**

**7:10 P.M.**

Council District 3

Mr. Ron Rubine, Deputy Field Rep.

Council District 12

Ms. Seme Park, Deputy Field Rep.

LAPD Senior Lead Officers

Officer Sam Sabra

Officer Dennis Cunningham

Department of Neighborhood Empowerment

Mr. Thomas Soong

**\*\* Not to exceed 15 minutes\*\***

**Presentation**

**7:25 P.M.**

LED Street Lamps Conversion Program

Mr. Dan Brin, Council Member

Mr. Fabien Cheng, Division Manager

Community Services Division

City of Los Angeles

Bureau of Street Lighting

**\*\* Not to exceed 25 minutes\*\***

**Public Comment**

**7:50 P.M.**

Comments & statements from stakeholders or interested parties (*Requires Speaker Card*)

Co-Chair: Mr. Edwin Dockus

**\*The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council’s jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council “reserves the right to limit speakers if necessary to provide and adequate opportunity for all to be heard”.\***

**\*\* Not to exceed 15 minutes\*\***

**Grievance Committee Report**

**8:05 P.M.**

**12-0001-** Discussion and possible action regarding findings and recommendations by the Grievance Committee regarding four (4) separate grievances filed against West Hills Neighborhood Council Board Member, Mr. Robert Brostoff

Mr. Donn Howell  
Grievance Committee Chair

**\*\* Not to exceed 25 minutes\*\***

**Council Announcements**

**8:30 P.M.**

- Board Announcements & Introductions
- Approve Meeting Minutes of March 7, 2012
- Treasurer’s Report

West Hills Neighborhood Council Members  
Secretary: Ms. Carolyn Greenwood

Treasurer: Ms. Bobbi Trantafello

**\*\*Not to exceed 10 minutes\*\***

**Government Relations Report**

**8:40 P.M.**

- 1) Neighborhood Council Budget Advocate meeting with Mayor Villaraigosa
- 2) Council Redistricting Status
- 3) The L.A. River Project
- 4) The "NEW" L.A. Coalition.

Dr. Daniel Wiseman  
Government Relations Liaison

**\*\* Not to exceed 15 minutes\*\***

**Old Business**

**8:55 P.M.**

**02-0003** – Discussion & possible action regarding the West Hills street signage design, locations and approval of Los Angeles Department Sign installation conditions

Mr. Walter Perfect, Council Member & Signage Committee

Mr. Barry Seybert, Council Member & Signage Committee

Mr. Dan Brin, Council Member & Signage Committee

**11-0015-** Discussion and possible action on motion of Budget Committee recommendation that Executive Director, Michelle Ritchie be allowed to increase her weekly hours beyond 20 hours per week as reported to Apple One & approved by Edwin Dockus not to exceed 200 additional hours during the period of April 1, 2012 -June 30, 2012

Ms. Jacquie Young  
Budget Committee Chair

**11-0018-** Discussion and possible regarding the West Hills Neighborhood Council Election process to the Fall of 2012 unless the Department of Neighborhood Empowerment announces regular Elections to be held before the end of Fall 2012

Mr. Dan Brin, Council Member  
Elections Committee

**11-0021**

1) Discussion and possible action on authorizing an additional amount of money, not to exceed \$50.00 toward the purchase of a projector for West Hills Neighborhood Council use, subject to availability of excess funding

Ms. Jacquie Young  
Budget Committee Chair

2) Discussion and possible action on authorizing an additional amount of money not to exceed \$1,500.00 for a total of \$4,000.00 to be encumbered by the Department of Neighborhood Empowerment and rolled over for next Fall's Election Committee, subject to availability of excess funds

Ms. Jacquie Young  
Budget Committee Chair

3) Discussion and possible action on Communication Committee recommendation to allocate an additional amount of \$500.00 to the already approved sum of \$2,500.00 to be used for West Hills 25<sup>th</sup> Anniversary activities subject to availability of excess funding

Ms. Jacquie Young  
Budget Committee Chair

**\*\* Not to exceed 30 minutes\*\***

**Adjournment**

**9:30 P.M.**

**Board Business**– Comment may be made from Board Members on subject matters within the Board's jurisdiction. The Board reserves the right to adjust the order of presentation of agenda items.

**Adjournment** –The next regularly scheduled meeting will be **May 2, 2012** at 7:00 PM at the Chaminade College Preparatory, 7500 Chaminade Avenue, West Hills, CA 91304 .

**Reconsideration Process** - Reconsideration of a vote shall be by approval of a Board member's motion to do so.

**Brown Act** – In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting West Hills Neighborhood Council, Executive Director at the following email address: [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org). Where appropriate requests can be made for a copy of a record related to an item on the agenda.

**Grievance Process** - Each agenda shall provide during comment section presentation of grievances by any Stakeholder or group of Stakeholders. A Stakeholder may appeal the decision on the grievance by the Board of Directors to the Department of Neighborhood Empowerment, or its successor organization.