



IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.

West Hills Neighborhood Council
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FINAL MEETING MINUTES

November 5, 2015

deToledo High School

22622 Vanowen Street, West Hills, CA 91304

ATTENDANCE

Present: Aida Abkarians, Eric Augusztiny, Sandi Bell, Simone Best, Dan Brin, Margery Brown, Anthony Brosamle, Bob Brostoff, Esperanza Butler, Nicole Flessati, Carolyn Greenwood, Bonnie Klea, Steve Randall, Reeyan Raynes, Bill Rose, Charlene Rothstein, Barry Seybert, Ron Sobel (arrived at 7:45), Alec Uzemeck, Ed Young, Jacquie Young and Joanne Yvanek-Garb

Absent: Bobbi Trantafello

OPENING BUSINESS

President and Co-Chair Dan Brin called the meeting to order at 7:10 p.m. Secretary Nicole Flessati called roll and announced an initial attendance of 21 board members, establishing a quorum. Vice President and Co-Chair Charlene Rothstein led the Pledge of Allegiance. September 2015 meeting minutes were approved.

COMMENTS FROM THE CHAIR

President Dan Brin announced that Elliot Maggin has resigned from the board and subsequently there is a vacant board seat. Simone Best and Nicole Flessati have been appointed as Co-chairs of the Communications committee. This year's Fall Fest was a success with a great turn-out. He thanked all the board members that came out to man the WHNC's booth.

ANNOUNCEMENTS

CD 12 – John Lee, Chief of Staff for Councilman Englander with Ron Rubine, Field Deputy, who discussed the Constituent Care Center and drone regulations (no fly zone within 5 miles of airports and adhering to the FAA regulations). There is an effort to pass an ordinance regarding street racing. John Lee discussed Devonshire PALs and Topanga PALs (youth centers). Their mission is to foster relationships between the youth in the area and the LAPD. They are always looking for resources in the way of donations. He also announced a program to engage local schools and students. They will in turn hold a film festival to show the student-produced films.

CD12 is also hosting a drive-in movie night at Shadow Ranch Park.

Regarding the Haynes Street Bridge, City Attorney Mike Feuer has said it will be re-opened. More details will be available at a later date.

The new Senior Lead Officer for North West Hills, Sean Brown, introduced himself. He mentioned that Facebook is a great place to find information and post information though they are unable to always respond on Facebook so the best way to get a hold of the area SLOs is to reach them on their desk lines.

Sean Brown – 818-731-2578

Janet Zumstein – 818-756-3188

He asked that members of the community call them if there is a vacant house. Also, with the approaching holiday season, he asked that people be careful with their holiday package deliveries. Make sure someone is home to receive the packages as thieves will follow the delivery trucks and just pick up the packages from the front door right after they are dropped off. Most of the issues in the area are property crimes, burglary and theft.

COUNCIL ANNOUNCEMENTS

Elections are taking place this spring and will have online voting option. Registration for online voting runs from mid-November to April 10. Candidate filing is January 3-17. Get more information on the 2016 Neighborhood Council Board Elections at www.empowerla.org/elections or call 818-293-VOTE (8683).

PUBLIC COMMENT

Demetrius Walker, a local West Hills middle school student, spoke to the board regarding his fundraising efforts to participate in a Model UN conference in Japan. At the time of the meeting he was trying to raise \$3300 and needed \$1700. If you'd like to donate, please go to www.gofundme.com/cp4ct57s

Debbie Decker, from the West Valley Food Pantry, spoke to the board. They need food collections and volunteers. They serve the area between east to Reseda, North to the 118, west to Agoura Hills and south to Mulholland and have over 3,000 customers per month. If you can volunteer, please contact the West Valley Food Bank at 818-632-3324 or email foodpantry@popwh.org. Their address is 5700 Rudnick Ave., Woodland Hills CA 91367.

Board member, Bonnie Klea spoke regarding SSFL issues being too complicated to be voted on by the council and she urges members of the board to ask questions.

Janis Risch of the LA public library spoke to the board regarding their adult literacy program. They need volunteer tutors for those adults that want to improve their written and spoken English. It is only 3 hours per week. Please contact her at 213-228-7037x76519 or email her at jrisch@lapl.org.

Joe Phillips of the Sierra Club and the LA Bike Coalition spoke to the board on behalf of the Sierra Club, which meets at Reseda Park on the third Tuesday of the month and encourages people to join them. The LA Bike Coalition is hosting a bike ride from the Winnetka orange line.

Board member Char Rothstein mentioned to the board that the Woodland Hills/Warner Center Neighborhood Council has been meeting with the management at the Village to discuss the parking issues. She encourages the public and board to call the management and express your concerns about these traffic and parking issues. Their number is (818) 594-8732, hit option 3 then option 5. Ask for Molly or Blake.

NEW BUSINESS

15-0049 – Discussion and possible action regarding the appointment of a candidate to the WHNC board. Candidates were able to present themselves to the board, after which each of the board members made a vote for their candidate choice. Candidates present were:

1. Thomas Booth, valley resident with a master's in social work, who believes in the missive to be the change you want to see in the world.

2. Jerry Orland has a background in Architecture and was Head Project Manager in LA County with an extensive background of serving on boards.
3. Thomas Zacharia is a professor of math at LMU and is interested in serving the community he lives in.

A vote was taken and Thomas Booth was the elected to the Neighborhood Council.

Agenda Item 15-0050 - Discussion and possible action regarding approval of the WHNC's September 2015 spending reports. **A vote was taken and passed unanimously with 20 yes votes and 2 ineligible.**

Agenda Item 15-0051 - Discussion and possible action regarding a proposed resolution calling for an updated SSFL health risk assessment. Alec Uzemeck made the motion to vote on this proposed resolution. Steve Randall suggested a friendly amendment. Alec accepted friendly amendment. Public discussion took place before the board discussion. There were many comments on both sides of the argument to support this resolution. **Vote was taken and passed with 14 yes votes, 6 no votes, 1 abstention and 1 ineligible.**

Agenda Item 15-0052 - Discussion and possible action regarding the WHNC Standing Rules in reference to removal and/or censure of a board member. TABLED

Agenda Item 15-0053 – Discussion and possible action on approving the use of The Web Corner for creating a new web site for the WHNC for a total of \$2,000. A vote was taken and **motion passed with 19 yes votes, 1 no vote and 2 ineligible.**

Agenda Item 15-0054 – Discussion and possible action on approving allocating \$150.00 per month for maintenance of the new website by the Web Corner for the period of December 2015 through June 2016 for a total cost of \$1,050.00. **Vote was taken with 20 yes votes and 2 ineligible. Motion passed.**

Agenda Item 15-0055 – Discussion and possible action on approving a Neighborhood Purpose Grant to Friends of Shadow Range and Woodland Hills Parks, Inc. in the amount of \$1,298. This funding will come out of the \$2,4000.00 already approved by the board for the 4th annual West Hills Fall Fest. Board member Bob Brostoff recused himself for the vote. A vote was taken and **passed with 18 yes votes, 1 NO vote.**

Meeting adjourned at 9:30 p.m.

CASH Status Analysis							
Category Identifier	Budget Category	Budget (A)	Cash Deposited to Date (B)	Undeposited Funds (C) = A - B	Cash Spent to Date (D)	Cash In-Bank Remaining Balance (E) = B - D	Uncommitted Budget Balance (F) = A - D
100	Operations	\$17,588.00	\$9,304.33	\$8,283.67	\$2,995.88	\$6,308.45	\$14,592.12
200	Outreach	\$8,295.00	\$7,691.68	\$603.32	\$654.61	\$7,037.07	\$7,640.39
300	Community Improvement	\$150.00	\$33.68	\$116.32	\$0.00	\$33.68	\$150.00
400	NPG	\$8,967.00	\$2,741.18	\$6,225.82	\$750.00	\$1,991.18	\$8,217.00
500	Elections	\$2,000.00	\$443.58	\$1,556.42	\$0.00	\$443.58	\$2,000.00
	TOTAL	\$37,000.00	\$20,214.45	\$16,785.55	\$4,400.49	\$15,813.96	\$32,599.51

NEIGHBORHOOD COUNCIL DECLARATION			
<p>We, <u>Bobbi Trantafello</u> (Treasurer Name) and <u>Dan Brin</u> (Signer Name), declare that we are the Treasurer and Signer, respectively of the <u>West Hills</u> Neighborhood Council (NC) and that on <u>Nov. 5, 2015</u> (date adopted), a Brown Act noticed public meeting was held by the <u>West Hills</u> NC with a quorum of <u> </u> board members present and that by a vote of <u> </u> (number) yes, <u> </u> (number) no, and <u> </u> (number) abstentions the <u>West Hills</u> NC adopted the Monthly Expenditure Report for the month of <u>April</u> (month), 2015-2016 (year).</p>			
Treasurer Signature		Signer's Signature	
Print Name	BOBBI TRANTAFELLO	Print Name	DANIEL BRIN
jDate		Date	11/5/2015
NC Additional Comments			

Revision Date 9-18-14

WHNC Controller's Audited
Expense Report
October, 2015

Agenda Item 15-0050

Budget 2015-2016	Category	Budgeted Amount	Previous Balance	Previously Spent	Spent This Month	Encum-bered	Total Spent to Date	Accrued Balance
Operations								
Admin Staff	Operations	16,988.00	16,988.00	2,990.88	0.00	1,674.00	2,990.88	12,323.12
Meeting Rent	Operations	600.00	595.00	5.00			5.00	595.00
Sub Total		17,588.00	17,583.00	2,995.88	0.00	1,674.00	2,995.88	12,918.12
Outreach and all other								
Admin Misc	Outreach	1,300.00	1,254.85	114.84	34.97		149.81	1,150.19
Elections	Outreach	2,000.00	2,000.00	0.00	0.00		0.00	2,000.00
VANC	Outreach	200.00	200.00	0.00	0.00		0.00	200.00
Icontract	Outreach	300.00	300.00	0.00	0.00		0.00	300.00
Congress	Outreach	100.00	100.00	0.00	0.00		0.00	100.00
Fall Fest	Outreach	2,400.00	2,400.00	504.80	0.00	465.00	504.80	1,430.20
WHNC Emerg Forum	Outreach	500.00	500.00	500.00	0.00		500.00	0.00
Advertising - CP/WH Chamber	Outreach	520.00	520.00	0.00	0.00	0.00	0.00	520.00
Budget Advocates	Outreach	100.00	100.00	0.00	0.00	0.00	0.00	100.00
General Communications	Outreach	500.00	500.00	0.00	0.00	0.00	0.00	500.00
Gnrl Communications Bus Benches	Outreach	600.00	600.00	0.00	0.00	0.00	0.00	600.00
Outreach - Badges		275.00	275.00	250.00	0.00	0.00	250.00	25.00
Memorial Day Parade	Outreach	500.00	500.00	0.00	0.00	0.00	0.00	500.00
Sponsorship 5k10k	Outreach	1,000.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00
Sub total		10,295.00	10,249.85	1,369.64	34.97	465.00	1,404.61	8,425.39
EP	NPG	4,000.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00
Education	NPG	4,717.00	4,717.00	0.00	0.00	0.00	0.00	4,717.00
Valley Disaster Prep Fair							See *	
YMCA	NPG	250.00	250.00	0.00	0.00	0.00	0.00	250.00
Sub Total		8,967.00	8,967.00	0.00	0.00		0.00	8,967.00
Beautification	Community Improvement	150.00	150.00		0.00	0.00	0.00	150.00
Sub Total		150.00	150.00	0.00	0.00	0.00	0.00	150.00
								0.00
Total		37,000.00	36,949.85	4,365.52	34.97	2,139.00	4,400.49	30,460.51

* \$750 to be used for NPG For 8th Annual Vlley Disaster Prep Fair

Environment Committee Resolution

The Environment Committee recommends to the Board that they request ATSDR to investigate the SSFL contaminants, pathways, cleanup and risks and to report to the public.

Proposed Friendly Amendment

HEALTH RISK RESOLUTION

The West Hills Neighborhood Council (WHNC) is a body of the City of Los Angeles established under the Los Angeles City Charter. Our 25-member Board of Directors is elected by the community to represent approximately 42,000 stakeholders and advise other elected officials and departments.

The West Hills community is located close to the Santa Susana Field Laboratory (SSFL), making the pathways of human exposure from SSFL-related contaminants a major public concern. Most of the test data that are available are 10-20 years old and the residents living within close proximity to the SSFL have the right to know the current level of potential off-site impact.

It is the responsibility of the WHNC to acquire and disseminate credible current information. Evaluating the current risks to health from radioactive and chemical contamination at the SSFL is imperative, enabling the WHNC to provide the facts to the public.

Therefore, the WHNC recommends that the ATSDR, under the guidance of the Centers for Disease Control and Prevention (CDC), re-evaluate the data and determine the current health risks related to the SSFL.

Standing Rules re: Censure/removal

Article V, Governing Board, Section 8/9 Censure or Removal of Governing Board Members

All proposed changes are in **bold italics** or ~~**bold-strikeout**~~.

Procedures for submitting petitions

A. A petition must describe in detail the reason(s) for censure or removal as defined **delineated** in Article V, Section 8/9

B. **All petitions shall be submitted to the president and vice president, who shall The president and vice president verify that the petition is based upon one of the 3 reasons allowed, as defined delineated in Article V, Section 8/9, paragraph D of the bylaws and that, if submitted by a stakeholder, the required minimum 50 signatures are on the petition.**

C. **If verified**, A **a** complete copy of the ~~**signed-written**~~ petition shall be provided to the subject board member(s) within ~~10~~ 5 (five) days of receipt by the ~~board~~ **president or vice president**. Any notice given by mail shall be sent by ~~first class registered~~ mail **with proof of delivery** to the ~~Director~~ member's (s) at his or her last known address.

D. **The president and vice president shall first attempt to mediate the issues.**

E. An informal meeting of the president, vice president, petition author(s) and the named board member(s) shall take place within 15 days of notification to the named board member(s) to try and attempt to resolve the issues presented in the petition.

F. If this mediation is successful, no further action will be taken.

G. If this mediation is not successful, the following steps will be taken:

1. The president or vice president shall seek advice of the City Attorney and EmpowerLA.

2. A mediation or facilitation shall be requested through EmpowerLA.

3. If this mediation or facilitation shall does not take place within 30 days of the request, or if the mediation/facilitation is not successful for any reason the following steps will shall be taken:

4.

a. if If it the petition was submitted by a board member, a special meeting of the board shall be scheduled called Within within 15 days from the failure of the mediation for the purpose of the petitioner presenting their case, obtaining the 13 required board signatures on the petition, and proceeding with discussion and possible action.

~~1. The petitioner(s) shall present their case, which may include documents and witnesses.~~

~~2. The named board member shall present his/her case, which may include documents and witnesses~~

b. If the petition is submitted by a non-board member, the a special meeting will only shall be scheduled only for discussion and possible action

1. The petitioner(s) At the special meeting, advocates shall present their case, which may include discussion, and possible action documents and witnesses.

~~2. The named board member shall present his/her case, which may include documents and witnesses.~~

~~2.-Any censure or removal of a Director pursuant to this subsection shall require an affirmative vote of two-thirds (2/3) of the Directors present, and no fewer than 13 affirmative votes **excluding the vote of the Director being considered for removal or censure.**~~

~~I. The subject shall be given a minimum of fifteen (15) business days prior to notice of the Board meeting at which the matter is to be discussed and voted on.~~

~~A. The ad hoc committee referred to in Article V, Sections 8/9, Paragraph C shall take evidence regarding the petition, including giving the individual the opportunity to appear and present testimony and other evidence in her/his defense. The committee then shall make a recommendation to the Board for action.~~

~~B. The ad hoc committee shall make its recommendation to the board within 30 days of receiving the petition for removal.~~

~~1. The recommendation shall be placed on the agenda of the next regular Board meeting.~~

~~2. The Director shall be given an opportunity to be heard, either orally or in writing, at that Board meeting, and to present testimony and other evidence in her or his defense. Upon a showing of good cause, the Board may vote to grant a continuance of the meeting for a period of not less than fourteen (14) days or more than thirty (30) days.~~

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: West Hills

SECTION I - APPLICANT INFORMATION

1a) Friends of Shadow Ranch and Woodland Hills Parks, Inc. 47-1028234 California 06/05/14
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**

1b) 8447 Faust Ave West Hills CA 91304
Organization Mailing Address **City** **State** **Zip Code**

1c)
Business Address (if different) **City** **State** **Zip Code**

1d) **PRIMARY CONTACT INFORMATION:**
Christina Henry (818) 710-1097 christina.henry@lacity.org
Name **Phone** **Email**

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) **or** **501(c)(3) Non-Profit** (other than religious institutions)
Attach Grant Request on School Letterhead **Attach IRS Determination Letter**

3)
Name / Address of Affiliated Organization **City** **State** **Zip Code**
(if applicable)

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**
 This grant is to provide entertainment and activities to children and adults at the 4th Annual West Hills Fall Fest.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 This event is intended to provide a safe and sane activity for children and adults in an annual fall activity that is designed as an alternative to neighborhood "Trick or Treat". There are activities specially designed to entertain children and adults.

Agenda Item 15-0055

