



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

FINAL BOARD MEETING MINUTES October 3, 2019

de Toledo High School, 22622 Vanowen Street, West Hills

ATTENDANCE

Present: Aida Abkarians, Faye Barta, Thomas Booth, Dan Brin, Anthony Brosamle, Bob Brostoff, Margery Brown, Carolyn Greenwood, Bonnie Klea, Ann Mizrahi, Saif Mogri, Olivia Naturman, Steve Randall, Charlene Rothstein, Anthony Scarce Myrl Schreiber, Joan Trent, Brad Vanderhoof, Zach Volet and Joanne Yvanek-Garb

Absent: Sandi Bell, Bill Rose, Ron Sobel and Alec Uzemeck

OPENING BUSINESS

President and Co-Chair Dan Brin **called the meeting to order at 7:10 p.m.** Secretary Carolyn Greenwood called roll and established **quorum.**

Approval of Board Meeting Minutes of September 5, 2019 was suspended for clarification of an item of business.

Controller Anthony Brosamle explained the Controller's report was short as this is the beginning of the fiscal year. Mr. Brosamle went on to compliment the Government Relations Committee for being the first committee to spend its funds.

Bob Brostoff advised that the Budget Committee Monthly Report was for information only. Questions were raised on some of the items and amounts listed. Mr. Brostoff advised that a corrected version was forthcoming.

19-0116 – Discussion and possible action regarding approval of the WHNC's August 2019 Monthly Expenditure Report (MER)

August 2019 MER approved with 18 yes votes and four (4) absent and two (2) ineligible.

COMMENTS FROM THE CHAIR

President and Co-chair Mr. Dan Brin stated that he had a great vacation and thanked his Co-Chair Charlene Rothstein and the other board members who kept everything going. Regarding the vacancy, Mr. Brin stated that the application process is extended another month due to a technical issue with the email. The application process will close on October 30.

PUBLIC COMMENT

There was no public comment.

ANNOUNCEMENTS

Senior Lead Officer Kari McNamee went over the latest crime statistics for West Hills. She was happy to announce that crime is down compared to this time last year. She stated that the power of Neighborhood Watch is really strong and has aided the department in handling a couple of issues quickly. She advised that the Topanga Station open house is from 8 to 12 on Sunday, October 20 and Coffee with a Cop is on October 10.

Officer McNamee also advised that effective October 1 there is a new process in dealing with homeless encampments. After an encampment is secured the Los Angeles Homeless Service Authority (LAHSA) will make the first contact.

Eric Moody, District Director for City Council District 12, advised that Councilman John Lee has reinstated the Drive-in Movie Night. The first one will be a double feature on October 26 at Shadow Ranch Park. There will be a costume contest, a “trunk or treat,” costumes and “all sorts of goodies.”

District 3 Board Member Scott Schmerelson’s Administrative Assistant, Tara Vahdani ,spoke about things happening at schools in West Hills. She was happy to announce that the owners of Great Clips gave a \$25,000 grant to Hamlin School for a new science lab. District 3’s annual open house is on Wednesday, October 23, at the Lake Balboa Office from 3:30 to 6 p.m.

Tiffany from Assembly Member Jesse Gabriel’s office advised that the Assembly member is participating in a Dog Adoption Drive and legislative update on Saturday, October 26, in the Sepulveda Basin Off Leash Dog Park from 10 a.m. to 2 p.m.

Marie Javdani, West Hills Homelessness Liaison, advised that homelessness is up 16% in the city. The group that is growing the most is seniors. She also spoke about the census, which begins April 1, 2020.

Gibson Nyambura from Empower LA spoke about the 2020 census and the search for locations for kiosks for the purpose of completing census questionnaires. More information may be obtained at censuslacity.org.

CERTIFICATE OF APPRECIATION:

A Certificate of Appreciation was presented to Ms. Karen Willes, Director/Owner of Carousel Dance Studio for her contribution to the arts and West Hills.

COUNCIL ANNOUNCEMENTS

Government Relations – meets the third Monday of the month.

Youth & Education – is preparing for a meeting with local principals and public officials.

Animal Services Liaison – reports that October is Adopt a Dog Month. There is a new program starting dealing with feral cats.

Streets & Transportation – is still searching for a resident from West Hills to decorate a utility box with a traffic safety theme.

Homelessness – meets on the third Monday of the month. On Saturday, October 5, there is a Weekend to End Homelessness event at ONEgeneration.

Cultural, Community and Senior Center – has filed to amend the 501c3 application.

Zoning & Planning – meets on October 10 because of the Jewish holiday on October 8.

Beautification – had an excellent turnout at the last cleanup. So many volunteers turned out that they ran out of orange vests. The next cleanup is on October 19 on Saticoy, between Fallbrook and Shoup.

City Attorney Liaison – Anthony Brosamle stated that board members concerned about possible conflicts of interest for themselves on items before the board should contact the city attorney for our board, Elise Ruden. She can be reached at (213) 978-8132

OLD BUSINESS

19-0087 – Discussion and possible action on submitting a CIS on CF 19-0002-S98: Procurement of Large Scale Pumped Hydro Energy Storage.

Motion to support CIS passed with 17 yes votes, four (4) absent and three (3) abstentions.

19-0090 – Discussion and possible action on submitting a CIS on CF 19-0002-S50: Vehicle Removal and Impoundment Restrictions.

Item was tabled.

19-0098 - Discussion and possible action on submitting a CIS on CF 19-0002-S99: Civilian Workers Compensation for Work-Related Carcinogen Exposure.

Anthony Brosamle and Charlene Rothstein recused themselves and left the room.

Motion to support CIS passed with 18 yes votes, four (4) absent and two (2) recusals.

19-0099 – Discussion and possible action on submitting a CIS on CF 19-0481: Promotion of Municipal Water 7 Wastewater Services.

Saifuddin Mogri recused himself and left the room.

Motion to submit a CIS in support of the Resolution passed with 18 yes votes, one (1) no votes, four (4) absent and one (1) recusal.

19-0100 – Discussion and possible action on submitting a CIS on CF 19-0582: Arrest or Early Diversion.

Motion to submit CIS to support the motion passed with 16 yes votes, one (1) no vote, four (4) absent and three (3) abstentions.

19-0101 – Discussion and possible action on submitting a CIS on CF 19-00623: Empty Homes Penalty.

Motion to submit CIS in support the resolution passed with 10 yes votes, eight (8) no votes, two (2) abstention and four (4) absent.

NEW BUSINESS

19-0117 – Discussion and possible act to appoint/elect two Budget Representatives for Fiscal Year 2019-2020.

Joann Yvanek-Garb was unanimously voted as the Budget Representative for WHNC.

19-0118 – Discussion and possible action on approving a revised 2019-2020 WHNC budget in the amount of \$52,000.00.

Budget Packet for revised budget in the amount of \$52,000 was approved with 18 yes votes, four (4) absent and two (2) ineligible.

19-0119 – Discussion and possible action on approving \$250.00 for the VANC Forum, line item 20
Item withdrawn.

19-0120 – Discussion and possible action on approving an updated 2018-2020 WHNC Inventory Report.
Item tabled.

19-0121 – Discussion and possible action on approval of proposed Halloween Houses event on Parade on October 27, 2019.
Event approved with 20 yes votes and four (4) absent.

19-0122 – Discussion and possible action on approving a Neighborhood Council event approval form for a proposed Halloween Houses on Parade on October 27, 2019.
Submission of form approved with 19 yes votes, four (54) absent and one (1) abstention.

19-0123 – Discussion and possible action on approving the budget for the Halloween Houses on Parade event in the amount of \$200, line 12 of the revised 2019-20 budget.
Budget in the amount of \$200 approved with 18 yes votes, four (4) absent and two (2) ineligible.

19-0124 – Discussion and possible action on approval of a proposed Crystal Oz Award event.
Item tabled.

19-0125 – Discussion and possible action on approval of a proposed WHNC event for the spring.
Item tabled.

19-0126 – First reading of proposed amendment to bylaws regarding making the ad hoc Special Events Committee a standing committee.
Item tabled.

19-0127 – Approval of using WHNC logo for CD 12 drive-in movie event.
Use of logo approved with 20 yes votes and four (4) absent.

Meeting adjourned at 9:26 p.m.

RESOLUTION RULES, ELECTIONS & INTERGOVERNMENTAL RELATIONS

WHEREAS, any official position of the City of Los Angeles with respect to legislation, rules, regulations or policies proposed to or pending before a local, state or federal governmental body or agency must first have been adopted in the form of a Resolution by the City Council with the concurrence of the Mayor; and

WHEREAS, energy storage projects can generally provide a benefit to the power grid by complementing intermittent renewable resources such as wind and solar; and

WHEREAS, California is a world leader in innovative energy storage and renewable energy projects; and

WHEREAS, currently, the California Public Utilities Commission (CPUC) System Reference Plan for 2030 does not call for any pumped storage hydro projects; and

WHEREAS, the CPUC has found that pumped hydro increases costs for ratepayers, compared to other grid integration solutions such as greater access to regional renewable, battery storage, or strategic curtailment; and

WHEREAS, State Bill 772 has been introduced which would force the California Independent System Operation (CAISO) to procure large scale pumped hydro energy storage; and

WHEREAS, SB 772 would allocate costs to ratepayers through the transmission access charge (TAC); and

WHEREAS, SB 772 essentially rejects the current conclusion of the CPUC to look to other grid solutions and would force CAISO to procure storage projects totaling between 1,000 and 2,000 megawatts (MW) and shift project costs to ratepayers by categorizing these projects as a transmission asset; and

WHEREAS, SB 772 could jumpstart the controversial \$2.5 billion Eagle Mountain hydropower project that would harm Joshua Tree National Park, draining desert groundwater aquifers and sapping above-ground springs that nourish wildlife in and around the park; and

WHEREAS, due to its abundant wildlife, including bighorn sheep, golden eagles, and desert tortoises, conservationists have campaigned for years for the Eagle Mountain area to be added to the national park; and

WHEREAS, SB 772 could invite the federal government to interfere in California's energy policies at a time when Donald Trump and his administration is actively hostile to environmental concerns, as CAISO is regulated by the Federal Energy Regulatory Commission;

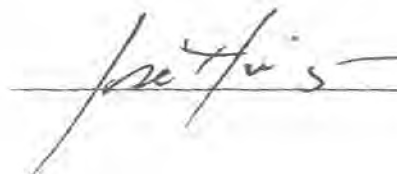
NOW, THEREFORE, BE IT RESOLVED, with the concurrence of the Mayor, that by the adoption of this Resolution, the City of Los Angeles hereby includes in its 2019-2020 State Legislative Program OPPOSITION to SB 772, which will cost ratepayers unnecessarily without providing sufficient grid integration benefits, and jumpstart an environmentally-troubling and unnecessary hydro power project that will destroy wild lands adjacent to Joshua Tree National Park which should, instead, be adopted into the Park's boundaries.

PRESENTED BY:



PAUL KORETZ
Councilmember, 5th District

SECONDED BY:



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File # :	19-0002-S98 re: SB 772
Title :	Procurement of Large Scale Pumped Hydro Energy Storage
Type :	Resolution
City/State :	Los Angeles City Council re: California State Senate

Summary :	<p>The California Public Utilities Commission (CPUC) System Reference Plan for 2030 does not call for any pumped storage hydro projects. The CPUC has found that pumped hydro increased costs for ratepayers compared to grid integration solutions such as renewable, battery, or curtailment.</p> <p>SB 772 requires the California Independent System Operations (CAISO), regulated by the Federal Energy Regulatory Commission, to procure large scale pumped hydro energy storage, allocating costs to ratepayers through transmission access charges (TAC).</p> <p>SB 772 could be a precursor to the Eagle Mountain hydropower project, which would draw water from Joshua Tree National Park’s groundwater aquifers and above-ground springs, and would be regulated by the federal government, rather than state agencies, under CAISO.</p>
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Resolution :	<p>NOW, THEREFORE, BE IT RESOLVED, with the concurrence of the Mayor, that by the adoption of this Resolution, the City of Los Angeles hereby includes in its 2019-2020 State Legislative Program OPPOSITION to SB 772, which will cost ratepayers unnecessarily without providing sufficient grid integration benefits, and jumpstart an environmentally-troubling and unnecessary hydro power project that will destroy wild lands adjacent to Joshua Tree National Park which should, instead, be adopted into the Park’s boundaries.</p>
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GR Position :	The Government Relations Committee SUPPORTS the Resolution.
Vote :	6 “Yes,” 0 “No,” 1 “Abstain”

“YES” Vote:	<p>A “YES” vote would be in favor of the CIS to support the Resolution to oppose SB 772, which would require CAISO to procure large scale pumped hydro energy storage.</p> <p>YES = YES on the Resolution YES = NO on SB 772</p>
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“NO” Vote:	<p>A “NO” vote would be in opposition to the CIS to support the Resolution to oppose SB 772, which would require CAISO to procure large scale pumped hydro energy storage.</p> <p>NO = NO on the Resolution NO = YES on SB 772</p>
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WHEREAS, any official position of the City of Los Angeles, with respect to legislation, rules, regulations or policies proposed to or pending before a local, state, or federal governmental body or agency must have first been adopted in the form of a Resolution by the City Council with the concurrence of the Mayor; and

WHEREAS, AB 1400 (Kamlager-Dove), introduced on February 22, 2019, would allow civilian public employees who participate in firefighting operations to receive workers' compensation payments if they develop cancer as a result of carcinogen exposure during their duties under the presumption that cancer is a work-related condition; and

WHEREAS, existing law grants firefighters the right to a presumption that cancer is a work-related condition for purposes of making a workers' compensation claim; and

WHEREAS, there are many fire department employees throughout California whose regular job duties involve handling equipment and safety gear that has been exposed to and contaminated with toxic materials; and

WHEREAS, these employees are not presently granted the right to the presumption that cancer is a work-related condition, despite data showing that these employees experience a higher rate of cancer than the general population; and

WHEREAS, these employees are essential to firefighting operations and the safety of our communities, and the risks that they take as a result of their employment ought to be acknowledged by granting them similar rights;

NOW, THEREFORE, BE IT RESOLVED, with the concurrence of the Mayor, that by the adoption of this Resolution, the City of Los Angeles hereby includes into its 2019-2020 State Legislative Program SUPPORT for AB 1400 (Kamlager-Dove), which would allow civilian public employees who participate in firefighting operations to benefit from the right to a presumption that cancer is a work-related condition for purposes of making a workers' compensation claim.

PRESENTED BY: *Herb J. Wesson*
HERB J. WESSON, JR.
Councilmember, 10th District

SECONDED BY: *Monica Rodriguez*

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File # :	19-0002-S99 re: AB 1400
Title :	Public Employees Workers Compensation
Type :	Resolution
City/State :	Los Angeles City Council re: California State Assembly

Summary :	<p>While existing law grants firefighters the right to a presumption that cancer is a work-related condition for purposes of workers’ compensation claims, there are many FD employees whose regular duties involve handling equipment and safety gear that has been exposed to an contaminated with toxic minerals who are not presently granted this right of presumption.</p> <p>AB 1400 would allow civilian public employees who participate in firefighting operation to receive workers’ compensation payments if they develop cancer as a result of carcinogen exposure during their duties under the presumption that cancer is work-related.</p>
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Resolution :	NOW, THEREFORE, BE IT RESOLVED, with the concurrence of the Mayor, that by the adoption of this Resolution, the City of Los Angeles hereby includes into its 2019-2020 State Legislative Program SUPPORT for AB 1400 (Kamiager-Dove), which would allow civilian public employees who participate in firefighting operations to benefit from the right to a presumption that cancer is a work-related condition for purposes of making a workers’ compensation claim.
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GR Position :	The Government Relations Committee UNANIMOUSLY SUPPORTS the Motion.
Vote :	6 “Yes,” 0 “No,” 0 “Abstain”

“YES” Vote:	<p>A “YES” vote would be in favor of a CIS to support the Resolution to support AB 1400, granting civilian public employees who participate in firefighting operation presumption that cancer is a work-related condition for workers’ compensation claims.</p> <p>YES = YES on the Resolution YES = YES on AB 1400</p>
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“NO” Vote:	<p>A “NO” vote would be in opposition to a CIS to support the Resolution to support AB 1400, granting civilian public employees who participate in firefighting operation presumption that cancer is a work-related condition for workers’ compensation claims.</p> <p>NO = NO on the Resolution NO = NO on AB 1400</p>
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RESOLUTION CITY CLERK FOR PLACEMENT
AGENDA TO CL

Promoting Publicly Financed, Owned and Operated Safe Water and Wastewater Services

WHEREAS, public health depends on equitable access to drinking water and sanitation systems, and public ownership of drinking water and wastewater treatment systems has been fundamental to ensuring access and quality over the past century; and

WHEREAS, the Public Trust Doctrine states that water is the commons of all to be managed by government as the sovereign of the people and also protects the habitats from where source waters are drawn; and

WHEREAS, the privatization of municipal water and wastewater treatment systems and services is inappropriate because it turns water into a commodity to be sold for profit; and

WHEREAS, the Los Angeles Department of Water and Power (LADWP) is the largest municipal utility in the United States and, like the Bureau of Sanitation, is publicly-owned and financed, governed by a board appointed by public officials and accountable to an elected city council; and

WHEREAS, the LADWP has worked in partnership with the Mono Lake Committee to mitigate and remediate the impacts of water withdrawals on habitat; and

WHEREAS, the Mayor's 2019 Sustainability pLAN update calls for the City of Los Angeles to source 70% of water locally and to recycle 100% of all wastewater for beneficial reuse by 2035; and

WHEREAS, the City of Los Angeles has embarked on a \$573 million remediation program of the San Fernando Valley Groundwater Aquifer, which will provide local drinking water to more than 800,000 Angelenos, and residents of the Los Angeles County approved Measure W, which will generate \$500 million annually for stormwater quality and recharge projects, further reducing our dependence on imported water; and

WHEREAS, the federal government is requiring much-needed improvements to wastewater standards, a situation that could open the door to privatization unless dedicated public infrastructure funding is provided to upgrade treatment facilities; and

WHEREAS, a "Blue Community" is one that adopts a water commons framework that treats water as a shared resource to be governed by principles that allow for reasonable use, equal distribution and responsible treatment in order to preserve water for nature and future generations; and

WHEREAS, keeping water and wastewater infrastructure public is one of three steps needed to declare the City of Los Angeles a Blue Community; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Los Angeles declares itself a Blue Community by promoting public financed, owned, and operated municipal water and wastewater services while opposing future privatization, and resolves to keep these services publicly financed, owned, operated and managed.

Presented by: Paul Krekorian
PAUL KREKORIAN
Councilmember, 2nd District

Seconded by: [Signature]

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File # :	19-0481
Title :	Promotion of Municipal Water and Wastewater Services
Type :	Resolution
City/State :	Los Angeles City Council

Summary :	<p>The Public Trust Doctrine states that water is the commons of all to be managed by government as the sovereign of the people and also protects the habitats from where source waters are drawn, and that privatization of municipal water is inappropriate because it turns water into a commodity to be sold for profit.</p> <p>A "Blue Community" is one that adopts a water commons framework that treats water as a shared resource to be governed by principles that allow for reasonable use, equal distribution and responsible treatment in order to preserve water for nature and future generations.</p>
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Resolution :	NOW, THEREFORE, BE IT RESOLVED, that the City of Los Angeles declares itself a Blue Community by promoting public financed, owned, and operated municipal water and wastewater services while opposing future privatization, and resolves to keep these services publicly financed, owned, operated and managed.
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GR Position :	The Government Relations Committee UNANIMOUSLY SUPPORTS the Motion.
Vote :	6 "Yes," 0 "No," 0 "Abstain"

"YES" Vote:	<p>A "YES" vote would be in favor of a CIS to support the Resolution to declare Los Angeles a Blue Community by promoting public municipal water and wastewater services while opposing privatization of these services.</p> <p>YES = YES on the Resolution</p>
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"NO" Vote:	<p>A "NO" vote would be in opposition to a CIS to support the Resolution to declare Los Angeles a Blue Community by promoting public municipal water and wastewater services while opposing privatization of these services.</p> <p>NO = NO on the Resolution</p>
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MOTION

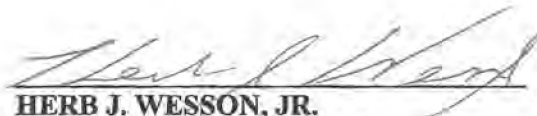
In June 2015, Gloucester, Massachusetts Police Chief Leonard Campanello launched the Angel Program and announced his department would treat addiction as a disease, rather than a crime, and would not arrest those seeking help. The program created a simple, stigma-free entry point to treatment on demand and reframed addiction as a disease, not a crime. Under his plan, any person with a substance addiction who asks the police department for help will be immediately taken to a hospital and placed in a recovery program. No arrest. No jail.

The Police Assisted Addiction & Recovery Initiative (PAARI) provides support and resources to help law enforcement agencies nationwide create non-arrest pathways to treatment and recovery. PAARI is a nonprofit organization whose mission is to support the Gloucester Police addiction initiatives, to aid other police departments to implement similar programs, and to foster a dialogue around the unique opportunity for police departments to take direct action against the disease of drug addiction in their communities. Working in conjunction with the medical community and science-based recovery programs, police departments can make a difference in their communities by saving lives from drug overdoses, reducing the number of people suffering from drug addiction and thereby devaluing a seemingly endless drug supply.

Now a national network of more than 400 police departments in 32 states, PAARI primarily supports non-arrest, or early diversion, program models that reach people before they enter the criminal justice system. The City of Los Angeles' has made great strides to address the homelessness crisis, but more work is needed as are more innovative solutions to connect people to the help that they need to take their first steps on a path to reclaiming their lives. One of the ways that this could be achieved is through a partnership with an organization like the Police Assisted Addiction and Recovery Initiative (PAARI).

I THEREFORE MOVE that the Chief Legislative Analyst, with assistance from LAPD be instructed to report back on instituting a program that prioritizes treatment instead of arrest, for persons suffering from addiction and substance abuse, using the Angel Program as a model and exploring the potential for a partnership with a non-profit like PARRI for the purpose of implementing the program.

PRESENTED BY:


HERB J. WESSON, JR.
Councilmember, 10th District

SECONDED BY:



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File # :	19-0582
Title :	Non-Arrest or Early Diversion
Type :	Motion
City/State :	Los Angeles City Council

Summary :	<p>Police Assisted Addiction & Recovery Initiative (PAARI) programs across the country provide support and resources to help law enforcement agencies nationwide create non-arrest pathways and early diversion to treatment and recovery. Under this program, any person with a substance addiction who asks the police department for help will immediately be taken to a hospital and placed in a recovery program. No arrest. No jail.</p> <p>In the City’s ongoing struggle with homelessness, a PAARI partnership could help reach those at risk before they enter the criminal justice system.</p>
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Motion :	I THEREFORE MOVE that the Chief Legislative Analyst, with assistance from LAPD be instructed to report back on instituting a program that prioritizes treatment instead of arrest, for persons suffering from addiction and substance abuse, using the Angel Program as a model and exploring the potential for a partnership with a non-profit like PAARI for the purpose of implementing the program.
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GR Position :	The Government Relations Committee UNANIMOUSLY SUPPORTS the Motion.
Vote :	6 “Yes,” 0 “No,” 0 “Abstain”

“YES” Vote:	<p>A “YES” vote would be in favor of a CIS to support the Motion for a report on instituting a program prioritizing treatment instead of arrest, and exploring a potential partnership like PAARI towards implementation.</p> <p>YES = YES on the Motion</p>
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“NO” Vote:	<p>A “NO” vote would be in opposition to a CIS to support the Motion for a report on instituting a program prioritizing treatment instead of arrest, and exploring a potential partnership like PAARI towards implementation.</p> <p>NO = NO on the Motion</p>
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19-0623 Empty Homes Penalty

M O T I O N***“Empty Homes Penalty”***

Los Angeles is facing two severe and related crises - homelessness and a dire shortage of affordable housing. Urgent and comprehensive action is required to address and resolve these unprecedented challenges.

The region has a shortage of more than 500,000 units of affordable housing for low-income renters. The median rent is unaffordable to anyone making less than \$47 per hour. 721,000 renter households pay 50% or more of their monthly income on housing. The ridiculously high cost of housing is exacerbating our already severe homelessness problem. Thousands of people are falling out of the housing market and landing in a growing number of encampments on our streets.

At the same time, a significant amount of Los Angeles' housing stock remains vacant. The 2017 American Community Survey of the U.S. Census showed there were 111,810 vacant housing units in Los Angeles city.

Facing similar crises, other cities — such as Vancouver, Paris, Washington DC, and Oakland — have levied some form of an “Empty Homes Penalty,” or vacancy tax, on speculators and property owners who keep habitable housing units vacant.

The stated objective of empty homes penalties has been to: 1) return empty or under-utilized properties to use as long-term rental homes; 2) help relieve pressure on the region's rental housing market; and 3) create a revenue stream for affordable or homeless housing and services.

In Vancouver, which recently established an “empty homes penalty,” the number of vacant properties has fallen by 15 percent in one year and the city says just over half of those previously empty homes have been returned to the rental market. In Oakland, with a population one-tenth the size of Los Angeles, where voters approved an empty homes penalty in November 2018, the city is expected to raise an estimated \$10 million annually for 20 years to fund homeless services, preserve and create new affordable housing, and address illegal dumping and blight. The measure includes several exemptions, including for principal residences, or financial or other hardship.

Given the tremendous severity of the crisis facing the city and the region, Los Angeles should take similarly aggressive steps to encourage, push, or require existing vacant and habitable housing units to be put on the rental market. An “Empty Homes Penalty” is one important initiative out of many strategies for making more homes accessible for more Angelenos, and we should pursue it without delay. Establishment of an “Empty Homes Penalty” in Los Angeles would likely require voter approval, in



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Agenda Item 19-0101

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accordance with Proposition 218.

I THEREFORE MOVE that the City Council instruct the Housing and Community Investment Department, with the assistance of the Department of City Planning, and the Department of Building and Safety, to report on the amount of vacant, habitable housing units in Los Angeles.

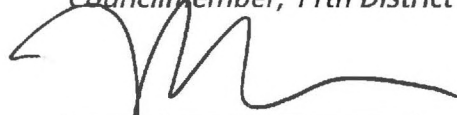
I FURTHER MOVE that the Chief Legislative Analyst, with the assistance of the City Administrative Officer, examine "Empty Homes" penalties, vacancy taxes, and speculator taxes in other jurisdictions, and report with policy options for a potential "Empty Homes Penalty" structure in Los Angeles, for consideration by voters in 2020.

PRESENTED BY:



MIKE BONIN

Councilmember, 11th District



MARQUEECE HARRIS-DAWSON

Councilmember, 8th District



DAVID RYU

Councilmember, 4th District



PAUL KORETZ

Councilmember, 5th District

SECONDED BY:



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File # :	19-0623
Title :	Empty Homes Penalty
Type :	Motion
City/State :	Los Angeles City Council

Summary :	<p>Los Angeles is facing two severe and related crises: homelessness and affordable housing shortages. The region has a shortage of more than 500,000 units of affordable housing. The high cost of housing in exacerbating the homelessness problem; thousands are falling out of the housing market and landing in a growing number of street encampments. Simultaneously, a significant volume of City housing remains vacant; a recent survey showed there were nearly 112,000 vacant housing units in Los Angeles.</p> <p>Facing similar crises, other cities – such as Vancouver, Paris, Washington DC, and Oakland – have levied “Empty Homes Penalties/Taxes” on speculators and property owners who choose to keep habitable units vacant.</p> <p>The stated objective of empty homes penalties are:</p> <ol style="list-style-type: none"> 1. Return empty /under-utilized properties to use as long-term rental homes 2. Help relieve pressure on regional rental housing markets 3. Create revenue streams for affordable or homeless housing <p>Establishment of an "Empty Homes Penalty" in Los Angeles would likely require voter approval, in accordance with Proposition 218.</p>
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Resolution :	<p>I THEREFORE MOVE that the City Council instruct the Housing and Community Investment Department, with the assistance of the Department of City Planning, and the Department of Building and Safety, to report on the amount of vacant, habitable housing units in Los Angeles.</p> <p>I FURTHER MOVE that the Chief Legislative Analyst, with the assistance of the City Administrative Officer, examine "Empty Homes" penalties, vacancy taxes, and speculator taxes in other jurisdictions, and report with policy options for a potential Empty Homes Penalty" structure in Los Angeles, for consideration by voters in 2020.</p>
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GR Position :	The Government Relations Committee supports the Resolution.
Vote :	4 “Yes,” 1 “No,” “Abstain”

“YES” Vote:	<p>A “YES” vote would be in favor of a CIS to support the resolution to instruct various City agencies/department/officers to report on the amount of vacant units, and policy options for penalties/taxes for voter consideration.</p> <p>YES = YES on the Resolution.</p>
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“NO” Vote:	<p>A “NO” vote would be in opposition of a CIS to support the resolution to instruct various City agencies/department/officers to report on the amount of vacant units, and policy options for penalties/taxes for voter consideration.</p> <p>NO = NO on the Resolution.</p>
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Monthly Expenditure Report



Reporting Month: August 2019

Budget Fiscal Year: 2019-2020

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$50867.63	\$3090.30	\$47777.33	\$0.00	\$1112.40	\$46664.93

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$35800.00	\$3090.30	\$31577.33	\$0.00	\$31577.33
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$6200.00	\$0.00	\$6200.00	\$0.00	\$6200.00
Funding Requests Under Review: \$1112.40		Encumbrances: \$0.00		Previous Expenditures: \$1132.37	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	08/01/2019	(Credit card transaction)	General Operations Expenditure	Office	\$150.00
2	APPLEONE EMPLOYMENT SERVICES	08/06/2019	Discussion and possible action on approving 2019-2...	General Operations Expenditure	Office	\$2940.30
Subtotal:						\$3090.30

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

West Hills Neighborhood Council
Budget Committee Monthly Report Aug. 2019

Item #	Class	Committee	Item	Budget	July	Aug.	Total Spent	Balance	% Spent
1	Office								
2		Board	Meeting Rent	\$5.00			\$0.00	\$5.00	0%
3		Board	Board Mtg Expenses	\$700.00	\$130.98		\$130.98	\$569.02	19%
4		Board	Committee Printing	\$100.00			\$0.00	\$100.00	0%
5		Board	P.O. Box Rental	\$296.00			\$0.00	\$296.00	0%
6		Board	Temp Staff	\$16,988.00		\$2,940.30	\$2,940.30	\$14,047.70	17%
7	Sub Total			\$18,089.00	\$130.98	\$2,940.30	\$3,071.28	\$15,017.72	17%
8	Outreach								
9		Beautification	Printing	\$100.00	\$3.61		\$3.61	\$96.39	4%
10		Board	Web Corner (Web Site)	\$1,800.00	\$150.00	\$150.00	\$300.00	\$1,500.00	17%
11		Board	Rack Space (Email)	\$660.00	\$62.40		\$62.40	\$597.60	9%
12		Board	iContact (General Email)	\$530.00			\$0.00	\$530.00	0%
13		Board	EMPLA Awards	\$100.00			\$0.00	\$100.00	0%
14		Board	Budget Advocates	\$100.00			\$0.00	\$100.00	0%
15		Board	VANC	\$450.00			\$0.00	\$450.00	0%
16		Board	EMPLA Congress	\$300.00			\$0.00	\$300.00	0%
17		Bylaws	Printing	\$100.00			\$0.00	\$100.00	0%
18		Comm	Printing	\$1,000.00	\$1.18		\$1.18	\$998.82	0%
19		Comm	Hot Spot	\$100.00			\$0.00	\$100.00	0%
20		Comm	Special Events	\$1,500.00	\$784.20		\$784.20	\$715.80	52%
21		EP	Stakeholder Forums	\$700.00			\$0.00	\$700.00	0%
22		Fall Fest	Bus Bench Ads	\$200.00			\$0.00	\$200.00	0%
23		Fall Fest	Fall Fest	\$1,496.00			\$0.00	\$1,496.00	0%
24		Gov't Relations	Printing	\$175.00			\$0.00	\$175.00	0%
25		Home	Homelessness	\$600.00			\$0.00	\$600.00	0%
26		Outreach	Memorial Day Parade	\$1,300.00			\$0.00	\$1,300.00	0%
27		S&T	Streets/Transportation	\$1,000.00			\$0.00	\$1,000.00	0%
28		Spring Fest	Bus Bench Ads	\$0.00			\$0.00	\$0.00	0%
29		VST	Uniform sponsorship	\$500.00			\$0.00	\$500.00	0%
30	Sub Total			\$12,711.00	\$0.00		\$1,151.39	\$11,559.61	9%
31	Elections	Election	Election	\$6,200.00			\$0.00	\$6,200.00	0%
32	Sub Total			\$6,200.00	\$0.00		\$0.00	\$6,200.00	0%
33	NPG	Education	NPG's	\$5,000.00			\$0.00	\$5,000.00	0%
34		Homeless	Prince of Peace						
35	Sub Total			\$5,000.00	\$1,001.39	\$150.00	\$2,302.78	\$5,000.00	46%
36	CIP	Beautification							
37		Beautification							
38	Sub Total			\$0.00	\$0.00		\$0.00	\$0.00	
39									
40	Grand Total			\$42,000.00	\$1,132.37	\$3,090.30	\$5,374.06	\$37,777.33	13%
41									
	Clean Streets Grant								
	Total			\$1,500.00			\$175.17	\$1,324.83	12%

WHNC CONTROLLER'S 2019-2020 REPORT (as of October 2, 2019) (201910002) (Tentative Subject to Amended Budget Vote)

Transaction Number	Committee	Vendor/Payee	Budget Line Item	Balance (Pre/Post)	Committee Agenda	Committee Approval	Budget Agenda	Budget Approval	Budget Request Form NPG Request	Board Agenda	Board Approval	Transaction Date / Submitted to City	Amount Paid	Notes
1	Communications & Outreach	Kristal Graphics	13	\$1,000/\$215.80	TBD	TBD	TBD	TBD	TBD	7/2/2019	#####	7/3/2019 7/31/2019	\$784.20	Outreach - Clips, Pens, Mugs
2	Board (Recurring)	The Web Corner	9	\$1,800/\$1,650	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/10/2019 7/31/2019	\$150.00	Monthly Website
3	Board (Recurring)	Kristal Graphics	3	\$800/\$701.51	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/12/2019 7/31/2019	\$98.49	Meeting Copies
4	Board (Recurring)	Rackspace Email	10	\$660/\$597.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/22/2019 7/31/2019	\$62.40	Email Server
5	Board (Recurring)	AKD	3	\$701.51/\$690.56	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/24/2019 7/31/2019	\$10.95	New Member Badges
6	Board (Recurring)	Pavillions	3	\$690.56/\$664.23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/31/2019 8/8/2019	\$26.33	Meeting Refreshments
7	Board (Recurring)	The Web Corner	9	\$1,650/\$1,500	N/A	N/A	N/A	N/A	N/A	N/A	N/A	8/1/2019 9/2/2019	\$150.00	Monthly Website
8	Board (Recurring)	Apple One	6	\$16,998/\$14,058	N/A	N/A	N/A	N/A	N/A	N/A	N/A	8/6/2019	\$2,940.30	
9	Board (Recurring)	The Web Corner	9	\$1,500/1,350	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/20/2019 10/2/2019	\$150.00	Monthly Website
10	Board (Recurring)	Rackspace Email	10	\$597.60/\$535.20	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/6/2019 9/9/2019	\$62.40	Email Server

Transaction Number	Committee	Vendor/Payee	Budget Line Item	Balance (Pre/Post)	Committee Agenda	Committee Approval	Budget Agenda	Budget Approval	Budget Request Form NPG Request	Board Agenda	Board Approval	Transaction Date / Submitted to City	Amount Paid	Notes
11	Board (Recurring)	GoDaddy	9	\$1,350/\$1,328.83	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/19/2019 10/2/2019	\$21.17	Website Domain
12	Board (Recurring)	Rackspace Email	10	\$535.20/\$472.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/21/2019 10/2/2019	\$62.40	Email Server
13	Govt. Relations	EMPLA Congress	21	\$750/\$0.00	TBD	TBD	TBD	TBD	TBD	TBD	TBD	9/7/2019 9/9/2019	\$750.00	Congress
14	Govt. Relations	EMPLA Awards	23	\$100/\$0.00	TBD	TBD	TBD	TBD	TBD	TBD	TBD	9/7/2019 9/9/2019	\$100.00	Awards Event
15	Govt. Relations	Budget Advocates	22	\$200/\$0.00	TBD	TBD	TBD	TBD	TBD	TBD	TBD	9/7/2019 9/9/2019	\$200	Budget Advocates

Office of the City Clerk
Neighborhood Council Funding Program
Fiscal Year Administrative Packet

Neighborhood Council: West Hills

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT**

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

SIGNATURE OF THE TREASURER

Robert Brostoff

PRINT NAME OF THE TREASURER

Treasurer

BOARD POSITION

DATE

EMAIL

PHONE NUMBER

CONTINUES OTHER SIDE

2nd Signer

SIGNATURE OF THE 2ND SIGNER

Dan Brin

PRINT NAME OF THE 2ND SIGNER

President

BOARD POSITION

DATE

EMAIL

PHONE NUMBER

Alternate Signer (If not applicable, please indicate "N/A")

SIGNATURE OF THE ALTERNATE SIGNER

Charlene Rothstein

PRINT NAME OF THE ALTERNATE SIGNER

Vice President

BOARD POSITION

DATE

EMAIL

PHONE NUMBER

1st Bank Cardholder

SIGNATURE OF THE 1ST BANK CARD HOLDER

Robert Brostoff

PRINT NAME OF THE 1ST BANK CARD HOLDER

Treasurer

BOARD POSITION

DATE

EMAIL

PHONE NUMBER

2nd Bank Cardholder

SIGNATURE OF THE 2ND BANK CARD HOLDER

PRINT NAME OF THE 2ND BANK CARD HOLDER

Carolyn Greenwood

BOARD POSITION

DATE

EMAIL

PHONE NUMBER

***** Bank Cardholders, please read further next page *****

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
BANK CARDHOLDER ACKNOWLEDGEMENT &
AGREEMENT OF RESPONSIBILITIES**

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.
2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.
3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.
5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.
6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.
7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.
8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.
9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

1st Bank Cardholder

SIGNATURE OF THE 1st BANK CARD HOLDER

Robert Brostoff

PRINT NAME OF THE 1st BANK CARD HOLDER

DATE

2nd Bank Cardholder

SIGNATURE OF THE 2nd BANK CARD HOLDER

Carolyn Greenwood

PRINT NAME OF THE 2nd BANK CARD HOLDER

DATE

Neighborhood Purposes Grants (NPG) Expenditures Category	
Elementary Schools	\$ 7,200.00
Total NPG Expenditures	\$ 7,200.00

Community Improvement Projects (CIP) Expenditures Category	
Beautification cleanup events	\$ 1,750.00
Total CIP Expenditures	\$ 1,750.00

TOTAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	\$ 24,950.77
Outreach Expenditures	\$ 17,550.00
Elections Expenditures	\$ 549.23
General and Operational Expenditures	\$ 43,050.00
Neighborhood Purposes Grants (NPG) Expenditures	\$ 7,200.00
Community Improvement Project (CIP) Expenditures	\$ 1,750.00
TOTAL EXPENDITURES FOR FISCAL YEAR 2019-2020	\$ 52,000.00

NEIGHBORHOOD COUNCIL FUNDING PROGRAM LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm leases or services that NC may currently have or that it would like to secure in the Fiscal Year. If a lease or service agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any actual agreement or lease, if drafted.

Office Lease:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner:	
Property Owner Phone Number:	
Property Owner Email:	
Monthly Cost:	
Donation Value (if applicable):	

Board Meeting Location:

<input checked="" type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	de Toledo High School
Property Address:	22622 Vanowen St, West Hills, CA 91307
Property Owner:	de Toledo High School
Property Owner Phone Number:	818.348.0048
Property Owner Email:	dmarcus@dths.org
Do you pay for the meeting location?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Donation Value (if applicable):	

Storage Facility:

<input checked="" type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input checked="" type="checkbox"/> Donated <input type="checkbox"/> NA	
Facility Name/Owner	Temple Judea
Facility Address:	5429 Lindley Ave, Tarzana, CA 91356
Facility Owner Phone Number:	(818) 758-3800
Facility Owner Email:	
Name on Facility Account:	
Monthly Cost:	\$ 0.00

P.O. Box:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name/Owner:	
NC P.O. Box Address	
Property Owner Address:	
Property Owner Phone Number:	
Property Owner Email:	
Name on P.O. Box Account:	
Monthly Cost:	

Website Services:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Name of Website Services Provider:	
Service Provider Address:	
Service Provider Phone Number:	
Service Provider Email:	
Type of Services Provided:	
Monthly Cost:	

WHNC Budget
Rev 9/26/2019

Revised 2019 WHNC Budget		9/25/2019	
Item	Committee	Purpose	Total
1	Office	Mtg Expenses	800.00
2	Office	Rent	5.00
3	Office	Committee Printing	1,225.00
4	Office	PO Box	308.00
5	Office	Apple One	19,601.60
6	Office	Go Daddy	21.17
7	Board	Web Corner	1,800.00
8	Board	Rack Space	660.00
9	Board	iContact	530.00
	Sub Total		24,950.77
	OUTREACH		
10	Beautification	Special Events	500.00
	Sub Total		500.00
11	Communications	Outreach	3,700.00
	Sub Total		3,700.00
12	Special Events	Halloween Houses on Parade	600.00
13	Special Events	West Hills Talent	3,400.00
14	Special Events	Valentine Day Dance	750.00
	Sub Total		4,750.00
15	Gov't Relations	VANC	500.00
16	Gov't Relations	Budget Advocates	200.00
17	Gov't Relations	Congress	750.00
18	Gov't Relations	Emp LA Awards	100.00
	Sub Total		1,550.00
19	Outreach	Memorial Day Parade	1,300.00
	Sub Total		1,300.00
20	Homelessness	Homelessness	2,250.00
	Sub Total		2,250.00
21	Public Safety/EP	Forums	500.00
	Sub Total		500.00
22	Streets & Transportation	Safety Fair	1,000.00
23	Streets & Transportation	Utility Boxes	800.00
	Sub Total		1,800.00

WHNC Budget
Rev 9/26/2019

Item	Committee	Purpose	Total
24	Youth & Education	Anti Bullying Forum	1,000.00
	Sub Total		1,000.00
25	Public Health		200.00
	Sub Total		200.00
	Sub Total Outreach		17,550.00
26	Elections		549.23
	Sub Total		549.23
	NPG		
27	Youth & Education	NPG's	7,200.00
	Sub Total		7,200.00
	CIP*		
28	Beautification	Refreshments & Supplies	750.00
29	Beautification	Cleanups	1,000.00
	Sub Total		1,750.00
	Grand Total		52,000.00

*Community Improvement Projects

West Hills Neighborhood Final WHNC Budget 2019-2020

Item #	Classification	Committee	Item	Budget
1	Office			
2		Board	Meeting Rent	\$5.00
3		Board	Board Mtg Expenses	\$800.00
4		Board	Committee Printing	\$206.00
5		Board	P.O. Box Rental	\$308.00
6		Board	Temp Staff	\$16,988.00
7	Sub Total			\$18,307.00
8	Outreach			
9		Board	Web Corner (Web Site)	\$1,800.00
10		Board	Rack Space (WHNC Email)	\$660.00
11		Board	iContact	\$530.00
12		Beautification	Cleanups & Events	\$1,000.00
13		Communcations	Special Events	\$1,000.00
14		Special Events	Public Garage Sale	\$500.00
15			Senior Dance	\$750.00
16			Street Fair	\$3,500.00
17		PS and EP	Uniforms	\$500.00
18		Fall Fest	Bus Bench Ads	\$200.00
19		Fall Fest	Fall Fest Event	\$1,200.00
20		Gov't Relations	VANC	\$500.00
21			EMPLA Congress	\$750.00
22			Budget Advocates	\$200.00
23			EMPLA Awards	\$100.00
24		Education	Events	\$1,000.00
25		Homelessness	Homelessness	\$1,550.00
26		Outreach	Memorial Day Parade	\$1,053.00
27		Streets & Transportation	Streets/Transportation	\$1,500.00
28		Public Health	Public Health	\$200.00
29	Sub Total			\$18,493.00
30	NPG	Education	NPG's	\$5,200.00
31	Sub Total			\$5,200.00
32	Grand Total			\$42,000.00
	Not part of the budget:	Beautification	Grant	\$1,000.00
	Total			\$1,000.00

1 st annual WEST HILLS HALLOWEEN HOUSES ON DISPLAY
Co-sponsored by Councilmember John S. Lee and CD12 and the
West Hills Neighborhood Council

Held in the month of October on October 27 a group of select appropriate judges tour various houses in West Hills that have Halloween Decorations on the front of their houses and wish to compete in an annual competition for the most whimsical and the best scariest houses and blocks in West Hills. On the 28th, the winners are notified and announced on line and on November 7 at the November Board meeting of the WHNC the winners are presented with certificates by Councilman John S. Lee in a ceremony. There are four categories with a runner up and an honorable mention in each category. They are **1. Scariest 2. Whimsical, 3. Scariest block (3 houses or more) 4. Whimsical block (3 houses or more) .**

This exciting event for all ages will promote, inspire and nurture the community spirit and the creative character of the West Hills Community.



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM



Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: WEST HILLS NEIGHBORHOOD COUNCIL

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: WEST HILLS NEIGHBORHOOD COUNCIL

Contact Person: MYRL SCHREIBMAN/CO-CHAIR/SPECIAL EVENTS

Phone: 818-335-7658 Email: myrlschreibman@gmail.com

Co-Sponsor (if applicable): COUNCIL DISTRICT 12

Contact Person: RON RUBINE

Phone: 213-473-7012 818-882-1212 Email: ron.rubine@lacity.org

Event Information

Event Title and Description: WEST HILLS HALLOWEEN HOUSES ON DISPLAY
COMPETITION FOR THE SCARIEST & MOST WHIMSICAL HOUSES IN WEST HILLS (SEE ATTACHED)

Date: OCT 27th Time Frame: SUNSET TO 9 pm Est. number of attendees: approx 50-100 HOUSES Event Budget: \$ 200.00

Venue Name: WEST HILLS COMMUNITY

Venue Address: ADDRESSES OF PARTICIPATING HOMES

Contact Person: FAYE BARTA

Phone: 818-887-7811 Email: faye.barta@westhillsnc.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:

- LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the “City of Los Angeles” as Additional Insured.

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

- Renting and driving of vehicle/truck must be by a board member
- Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety


CONTACT INFORMATION for possible permits:

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD – (213)-978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

Documents to be submitted to NC Funding Program and filed for you records:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature:  Date: 9-23-2019
 Print Name: MYRL SCHREIBMAN Title: CO-CHAIR SPECIAL EVENTS
 Email: myrlschreibman@gmail.com Phone: 818-335-7658

For Staff Use Only: Approved Denied Code: _____

Reviewers Signatures: 1st Level _____ 2nd Level _____

Reviewers Names: 1st Level _____ 2nd Level _____

WEST HILLS NEIGHBORHOOD COUNCIL

Spending Request Form

Please print legibly or type

Date of submission: Committee Name:
 Chairperson/Stakeholder: Date Approved by Committee:
 Phone: Email:

Event/Activity

Total Amount Requested: Budget Line Item:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity	Amount
<input type="text" value="4 LARGE POSTERS, FLYERS, CERTIFICATES"/>	<input type="text" value="200.00"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

For Budget Committee/Controller Use Only:

Committee Approved Budget Approved Board Approved