



P.O. BOX 4670, WEST HILLS, CA 91308

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# WEST HILLS NEIGHBORHOOD COUNCIL

# FINAL BOARD MEETING MINUTES November 7, 2019

de Toledo High School, 22622 Vanowen St., West Hills

# **ATTENDANCE**

**Present:** Aida Abkarians, Faye Barta, Sandi Bell, Thomas Booth, Dan Brin, Tony Brosamle, Bob Brostoff, Margery Brown, Bonnie Klea, Ann Mizrahi, Saif Mogri, Olivia Naturman, Steve Randall, Bill Rose, Charlene Rothstein, Tony Scearce, Myrl Schreibman, Ron Sobel, Joan Trent, Alec Uzemeck, Brad Vanderhoof, Zach Volet.

**Absent:** Carolyn Greenwood, Joanne Yvanek-Garb

# **OPENING BUSINESS**

President and Co-Chair Dan Brin called the meeting to order at 7:01 p.m. Acting secretary Brad Vanderhoof called roll and established quorum.

Vice President and Co-Chair Charlene Rothstein led the Pledge of Allegiance.

Minutes of the September 5 and October 3, 2019 meetings were approved.

**19-0017** – Discussion and possible action regarding approval of the WHNC's January 2019 Monthly Expenditure Report (MER). Budget Co-Chair Bob Brostoff presented the treasurer's report.

Monthly expenditure report was approved with twenty (20) yes votes, two (2) ineligible, and two (2) absent.

Tony Brosamle reminded everyone the halfway point of the fiscal year is rapidly approaching and spending has not kept pace.

# **COMMENTS FROM THE CHAIR**

Dan Brin asked for a moment of silence for Captain Albert Torres and the victims of the Borderline bar shootings a year ago.

Dan Brin introduced 12<sup>th</sup> District Councilmember John Lee and a representative from assemblyman Jesse Gabriel's Office, who joined the WHNC's Ad Hoc Special Events Committee in presenting awards for the Halloween Houses on Display event. All participants were thanked for an amazing job.

# 19-0109 VACANCY ELECTION

Charlene Rothstein announced nine candidates had submitted applications for the vacant seat on the WHNC Board of Directors.

Tony Mendola was absent.

Connie Pantin had previously withdrawn.

Lori Manzelli had previously withdrawn.

Charles (Carlos) Alcocer spoke on why he would like to serve.

Joseph Elick was absent.

Hugh Schultz had previously withdrawn.

Marie Javdani spoke about desiring to serve and withdrew her application.

Jessica Fuentes spoke on why she would like to serve.

Bobbi Trantafello spoke on enjoying her previous time on the WHNC.

Vote Tally: Charles Alcocer – 6, Jessica Fuentes – 2, Bobbi Trantafello – 11, Abstain – 3, Absent – 2 Bobbi Trantafello was declared a member of the WHNC Board.

# **PUBLIC COMMENT**

Faith Larson spoke regarding the Canoga Park Rocketdyne site cleanup and stated there is not enough public input allowed. She wants a complete groundwater cleanup.

Chris Rowe spoke regarding both the Canoga Park Rocketdyne and the Santa Susana Field Lab sites and expressed her support for a risk-based cleanup.

# **ANNOUNCEMENTS**

LAPD Senior Lead Officer Kari McNamee was unable to attend.

Nikki Perez, Field Director for State Senator Jesse Gabriel, asked for legislative ideas because the office is in the planning phase for next year.

Eric Moody, District Director for CD12, said he appreciated the support for the drive-in movie, which was a great success with about 500 people and 100 cars. He distributed a flyer for the CD12 speaker series, which is featuring a Holocaust survivor.

Freddy Cupen-Ames from the Department of Neighborhood Empowerment said each Neighborhood Council is being asked to provide two names of people who would be willing to serve as census liaisons and a vote by the Board is not required. He also reported the Board of Neighborhood Commissioners is considering two significant policy changes the WHNC might want to comment on: 1. mandatory leadership and conflict resolution training, 2. a uniform censure and removal process for all Neighborhood Councils. He also said Bird and Lime provide low-cost transportation services for low-income residents.

Blake Clayton, Field Deputy and Caseworker for County Supervisor Sheila Kuehl, said the county is addressing complaints about street vendors and will work on enforcement. There is a forum on the Canoga Park bridge housing project on Thursday, November 21<sup>s</sup>, from 6 to 7:30 PM at the Rose Goldwater community room.

Thelma Gutierrez from the U.S. Census Bureau said they are actively recruiting, and the jobs are temporary but pay well.

# **COUNCIL ANNOUNCEMENTS**

There were no committee announcements due to time constraints.

# **OLD BUSINESS**

**19-0109** -- Dan Brin presented a Certificate of Appreciation to Bobbi Trantafello for her previous service to the WHNC and for being a founding member.

**19-0117** -- Dan Brin asked for a Board member to step forward as a Budget Advocate. There were no volunteers.

**19-0120** – Discussion and possible action on approving an updated 2018-2019 WHNC inventory report.

Anthony Brosamle explained that since the WHNC made no recent purchases over \$1,000, there is no inventory to declare and the report will read "No inventory to report."

Yes -20, No -0, Abstain -0, Ineligible -3, Absent -2

**19-0126** – First reading of proposed amendment to bylaws regarding making the ad hoc Special Events Committee a standing committee.

Bob Brostoff read the amendment.

# **NEW BUSINESS**

**19-0129** – Discussion and possible action on reimbursing Bob Brostoff in the amount of \$29.15 for expenses relating to the September board meeting, line item 3.

For -18, Opposed -0, Abstain -0, Ineligible -3, Absent -2 The reimbursement is approved.

Raquel Beltran, General Manager, Department of Neighborhood Empowerment, arrived as part of her Neighborhood Council Listening Tour. She described her four goals: 1. Strengthen relationships between city departments and Neighborhood Councils; 2. Strengthen relationships between EmpowerLA and orhood Councils; 3. Improve Neighborhood Council engagement and advocacy strategies. 4. Strengthen relationships between City Hall and Neighborhood Councils.

**19-0130** – Discussion and possible action on approving funds for purchasing weed-whacker strings for the Beautification Committee using Clean Streets Grant funds in the amount of \$200.

For -18, Opposed -0, Abstain -0, Ineligible -3, Absent -2 The item is approved for purchase.

**19-0131** – Discussion and possible action on moving \$400 from the Halloween Houses on Display, line item 12, to the Senior Valentine Dance, line item 18, in the 2019-2020 WHNC budget.

For -18, Opposed -0, Abstain -0, Ineligible -3, Absent -4

The item passed.

19-0132 – Discussion and possible action regarding a letter opposing SB 50, regarding high-density housing.

For -17, Opposed -0, Abstain -5, Ineligible -0, Absent -3

The item passed and the letter will be sent to state government officials with a copy to CD12.

**19-0133** -- Discussion and possible action on live-streaming WHNC board meetings.

For -18, Opposed -2, Abstain -2, Ineligible -1, Absent -2

The item passed and the Communications and Outreach Committee will come up with a plan including budget for consideration by the board.

**19-0134** – Discussion and possible action on approving WHNC participation in the 2020 Homeless Count.

For – 22, Opposed – 0, Abstain –0, Ineligible –1, Absent – 2

The item passed and the WHNC will participate.

19-0137 – First reading of a proposed bylaws amendment regarding Article XII: Amendments.

Bob Brostoff read the proposed amendment.

19-0138 – Discussion and possible action to appoint a Homelessness Committee Liaison.

Homelessness Committee Co-Chair Olivia Naturman explained the duties of a homelessness liaison and that Marie Javdani has volunteered. Freddy Cupen-Ames verified a stakeholder can serve as a liaison for a Neighborhood Council.

For -22, Opposed -0, Abstain -0, Ineligible -1, Absent -2

Marie Javdani was appointed the WHNC homelessness liaison.

**19-0135** – CF 19-0002-S172 **Item tabled to December.** 

**19-0136** – CF 19-0187 **Item tabled to December.** 

Meeting adjourned at 9:32 p.m.

**Agenda Item 19-0126** - First reading of proposed amendment to bylaws regarding making the ad hoc Special Events Committee a standing committee

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Proposed Bylaws Amendment

Making the Special Events Ad Hoc Committee a standing committee.

Approved by the Bylaws Committee on September 26, 2019.WHNC Bylaws

# ARTICLE VII COMMITTEES AND THEIR DUTIES

All standing committees shall meet at a minimum of nine (9) times per calendar year and shall invite the participation of stakeholders.

Section 1: Standing Committees

The Standing Committees of the WHNC are:

# Add the following:

M. SPECIAL EVENTS COMMITTEE, which shall produce, develop and present unique events which serve and engage the community of West Hills. Moreover, the Special Events Committee, when consulted, will serve as an adjunct advisory committee for other events that might be produced and/or developed by other committees of the West Hills Neighborhood Council.

# **Monthly Expenditure Report**



Reporting Month: September 2019 **Budget Fiscal Year: 2019-2020** 

NC Name: West Hills Neighborhood Council

|                   | Monthly Cash Reconciliation |                      |             |             |               |  |  |  |  |
|-------------------|-----------------------------|----------------------|-------------|-------------|---------------|--|--|--|--|
| Beginning Balance | Total Spent                 | Remaining<br>Balance | Outstanding | Commitments | Net Available |  |  |  |  |
| \$47777.33        | \$5482.04                   | \$42295.29           | \$0.00      | \$0.00      | \$42295.29    |  |  |  |  |

|                                  |                    | Monthly Cash Fl           | ow Analysis               |                 |                    |
|----------------------------------|--------------------|---------------------------|---------------------------|-----------------|--------------------|
| Budget Category                  | Adopted Budget     | Total Spent this<br>Month | Unspent Budget<br>Balance | Outstanding     | Net Available      |
| Office                           |                    | \$4432.04                 |                           | \$0.00          |                    |
| Outreach                         | \$35800.00         | \$1050.00                 | \$26095.29                | \$0.00          | \$26095.29         |
| Elections                        |                    | \$0.00                    |                           | \$0.00          |                    |
| Community<br>Improvement Project | \$0.00             | \$0.00                    | \$0.00                    | \$0.00          | \$0.00             |
| Neighborhood Purpose<br>Grants   | \$6200.00          | \$0.00                    | \$6200.00                 | \$0.00          | \$6200.00          |
| Funding Requests Und             | ler Review: \$0.00 | Encumbrar                 | nces: \$0.00              | Previous Expend | ditures: \$4222.67 |

|   |                           |            | Expenditures              |                                      |              |           |
|---|---------------------------|------------|---------------------------|--------------------------------------|--------------|-----------|
| # | Vendor                    | Date       | Description               | Budget Category                      | Sub-category | Total     |
| 1 | DNH<br>GODADDY.COM        | 09/19/2019 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$21.17   |
| 2 | THE WEB<br>CORNER, INC    | 09/20/2019 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$150.00  |
| 3 | KRISTAL<br>GRAPHICS       | 09/20/2019 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$153.27  |
| 4 | RACKSPACE<br>EMAIL & APPS | 09/21/2019 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$62.40   |
| 5 | RACKSPACE<br>EMAIL & APPS | 09/22/2019 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$62.40   |
| 6 | APPLEONE<br>EMPLOYMENT SV | 09/24/2019 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$1306.80 |
| 7 | APPLEONE<br>EMPLOYMENT SV | 09/24/2019 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$1306.80 |
| 8 | APPLEONE<br>EMPLOYMENT SV | 09/24/2019 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$1306.80 |

| 9  | City of Los Angeles<br>Budget Advocates                         | 09/09/2019 | Discussion and possible action on approving an amo | General<br>Operations<br>Expenditure | Outreach | \$200.00  |
|----|---|------------|--|--------------------------------------|----------|-----------|
| 10 | City of Los Angeles<br>Congress of<br>Neighborhoods -<br>Event  | 09/09/2019 | Discussion and possible action on approving an amo | General<br>Operations<br>Expenditure | Outreach | \$750.00  |
| 11 | City of Los Angeles<br>Congress of<br>Neighborhoods -<br>Awards | 09/09/2019 | Discussion and possible action on approving an amo | General<br>Operations<br>Expenditure | Outreach | \$100.00  |
| 12 | Rackspace   | 09/09/2019 | Discussion and possible action on approving an amo | General<br>Operations<br>Expenditure | Office   | \$62.40   |
|    | Subtotal:   |            |  |                                      |          | \$5482.04 |

|   |                       |      | Outstanding Expenditures | s               |              |        |
|---|-----------------------|------|--------------------------|-----------------|--------------|--------|
| # | Vendor                | Date | Description              | Budget Category | Sub-category | Total  |
|   | Subtotal: Outstanding | g    |                          |                 |              | \$0.00 |

#### 2019-2020 WHNC CONTROLLER'S REPORT (as of November 5, 2019) (20191105) Budg Budget Transac **Transaction Date** Committee Committee Budget **Budget** Request Board tion Committee Vendor/Payee Balance (Pre/Post) / Processed by Amount Paid Board Approval Notes Line Form NPG Agenda Agenda Approval Agenda Approval Number City Item Request Outreach -Communications & \$3,700/ 7/3/2019 Kristal Graphics 11 TBD **TBD** 7/2/2019 TBD **TBD TBD** ####### \$784.20 Clips, Pens, \$2,915.80 7/31/2019 Outreach Mugs 7/10/2019 Monthly 2 Board (Recurring) The Web Corner N/A N/A N/A \$150.00 \$1,800/\$1,650 N/A N/A N/A N/A 7/31/2019 Website Board 7/12/2019 \$93.70 Agenda 3 Board (Recurring) N/A N/A N/A N/A N/A N/A **Kristal Graphics** 1 \$800/\$706.30 N/A 7/31/2019 Printing 7/12/2019 Committee 3 \$1225/1,220.21 \$4.79 4 Board (Recurring) **Kristal Graphics** N/A N/A N/A N/A N/A N/A N/A 7/31/2019 Printing 7/22/2019 Email \$62.40 5 Board (Recurring) Rackspace Email \$660/\$597.60 N/A N/A N/A N/A N/A N/A N/A 7/31/2019 Server New 7/24/2019 \$10.95 Member 6 Board (Recurring) AKD 1 \$706.3/\$695.35 N/A N/A N/A N/A N/A N/A N/A 7/31/2019 Badges Meeting 7/31/2019 7 Board (Recurring) Pavillions 1 \$695.35/\$669.02 N/A N/A N/A N/A \$26.33 Refreshme N/A N/A N/A 8/8/2019 nts 8/1/2019 Monthly 8 Board (Recurring) \$1,650/\$1,500 N/A N/A N/A N/A \$150.00 The Web Corner N/A N/A N/A 9/2/2019 Website \$19,601.60/ 8/6/2019 Executive \$2,940.30 9 Board (Recurring) Apple One N/A N/A N/A N/A N/A N/A N/A \$16.661.30 8/6/2019 Assistant 9/6/2019 Email 8 \$597.60/\$535.20 N/A \$62.40 **10** Board (Recurring) Rackspace Email N/A N/A N/A N/A N/A N/A 9/9/2019 Server

| Transac<br>tion<br>Number | Committee         | Vendor/Payee     | Budg<br>et<br>Line<br>Item | Balance (Pre/Post)        | Committee<br>Agenda | Committee<br>Approval | Budget<br>Agenda | Budget<br>Approval | Budget<br>Request<br>Form NPG<br>Request |     | Board Approval | Transaction Date<br>/ Processed by<br>City | Amount Paid | Notes                       |
|---------------------------|-------------------|------------------|----------------------------|---------------------------|---------------------|-----------------------|------------------|--------------------|--|-----|----------------|--|-------------|-----------------------------|
| 11                        | Govt. Relations   | EMPLA Congress   | 17                         | \$750/\$0.00              | TBD                 | TBD                   | TBD              | TBD                | TBD                                      | TBD | TBD            | 9/7/2019<br>9/9/2019                       | \$750.00    | Congress                    |
| 12                        | Govt. Relations   | EMPLA Awards     | 18                         | \$100/\$0.00              | TBD                 | TBD                   | TBD              | TBD                | TBD                                      | TBD | TBD            | 9/7/2019<br>9/9/2019                       | \$100.00    | Awards<br>Event             |
| 13                        | Govt. Relations   | Budget Advocates | 16                         | \$200/\$0.00              | TBD                 | TBD                   | TBD              | TBD                | TBD                                      | TBD | TBD            | 9/7/2019<br>9/9/2019                       | \$200       | Budget<br>Advocates         |
| 14                        | Board (Recurring) | GoDaddy          | 6                          | \$21.17/\$0.00            | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A | N/A            | 9/19/2019<br>10/2/2019                     | \$21.17     | Website<br>Domain           |
| 15                        | Board (Recurring) | The Web Corner   | 7                          | \$1,500/1,350             | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A | N/A            | 9/20/2019<br>10/2/2019                     | \$150.00    | Monthly<br>Website          |
| 16                        | Board (Recurring) | Kristal Graphics | 1                          | \$669.02/\$531.68         | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A | N/A            | 9/20/2019<br>10/2/2019                     | \$137.34    | Board<br>Agenda<br>Printing |
| 17                        | Board (Recurring) | Kristal Graphics | 3                          | \$1,220.21/<br>\$1,204.28 | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A | N/A            | 9/20/2019<br>10/2/2019                     | \$15.93     | Committe<br>Printing        |
| 18                        | Board (Recurring) | Rackspace Email  | 8                          | \$535.20/\$472.80         | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A | N/A            | 9/21/2019<br>10/2/2019                     | \$62.40     | Email<br>Server             |
| 19                        | Board (Recurring) | Rackspace Email  | 8                          | \$472.80/\$410.40         | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A | N/A            | 9/22/2019<br>10/2/2019                     | \$62.40     | Email<br>Server             |
| 20                        | Board (Recurring) | Apple One        | 5                          | \$16,661.3/<br>\$15,354.5 | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A | N/A            | 9/24/2019<br>10/2/2019                     | \$1,306.80  | Executive<br>Assistant      |
| 21                        | Board (Recurring) | Apple One        | 5                          | \$15,354.5/<br>\$14,047.7 | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A | N/A            | 9/24/2019<br>10/3/2019                     | \$1,306.80  | Executive<br>Assistant      |

| Transac<br>tion<br>Number | Committee                   | Vendor/Payee             | Budg<br>et<br>Line<br>Item | Balance (Pre/Post)           | Committee<br>Agenda | Committee<br>Approval | Budget<br>Agenda | Budget<br>Approval | Budget<br>Request<br>Form NPG<br>Request | Board<br>Agenda | Board Approval | Transaction Date<br>/ Processed by<br>City | Amount Paid | Notes                       |
|---------------------------|-----------------------------|--------------------------|----------------------------|------------------------------|---------------------|-----------------------|------------------|--------------------|--|-----------------|----------------|--|-------------|-----------------------------|
| 22                        | Board (Recurring)           | Apple One                | 5                          | \$14,047.70/<br>\$12,740.90  | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A             | N/A            | 9/24/2019<br>10/8/2019                     | \$1,306.80  | Executive<br>Assistant      |
| 23                        | Board (Recurring)           | Pavillion's              | 1                          | \$531.68 /<br>\$506.34       | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A             | N/A            | 10/2/2019<br>10/8/2019                     | \$25.34     | Meeting<br>Refreshme<br>nts |
| 24                        | Board (Recurring)           | The Web Corner           | 7                          | \$1,350 / \$1,200            | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A             | N/A            | 10/2/2019<br>10/8/2019                     | \$150       | Monthly<br>Website          |
| 25                        | Special Events<br>Committee | All Printing<br>Services | 12                         | \$600 / \$501.45             | TBD                 | TBD                   | TBD              | TBD                | TBD                                      | TBD             | TBD            | 10/7/2019<br>10/10/2019                    | \$98.55     | Posters                     |
| 26                        | Special Events<br>Committee | All Printing<br>Services | 12                         | \$501.45 /<br>\$485.02       | TBD                 | TBD                   | TBD              | TBD                | TBD                                      | TBD             | TBD            | 10/7/2019<br>10/14/2019                    | \$16.43     | Flyers                      |
| 27                        | Board (Recurring)           | PrintFirm                | 1                          | \$506.34 /<br>\$491.03       | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A             | N/A            | 10/7/2019<br>10/18/2019                    | \$15.31     | Business<br>Cards           |
| 28                        | Board (Recurring)           | Apple One                | 5                          | \$12,740.90 /<br>\$11,107.40 | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A             | N/A            | 10/10/2019<br>10/22/2019                   | \$1,633.50  | Executive<br>Assistant      |
| 29                        | Board (Recurring)           | Rackspace Email          | 8                          | \$410.40 /<br>\$348.00       | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A             | N/A            | 10/22/2019<br>10/29/2019                   | \$62.40     | Email<br>Server             |
| 30                        | Special Events<br>Committee | PayPal Ebay Inc.         | 12                         | \$485.02 /<br>\$482.94       | TBD                 | TBD                   | TBD              | TBD                | TBD                                      | TBD             | TBD            | 10/30/2019<br>11/1/2019                    | \$2.08      | Parchment<br>Tax            |
| 31                        | Special Events<br>Committee | Paypal Ebay<br>Sunrise   | 12                         | \$482.94 /<br>\$461.04       | TBD                 | TBD                   | TBD              | TBD                | TBD                                      | TBD             | TBD            | 10/30/2019<br>11/1/2019                    | \$21.90     | Certificate<br>Parchment    |
| 32                        | Board (Recurring)           | Target.com               | 1                          | \$491.03 /<br>\$405.90       | N/A                 | N/A                   | N/A              | N/A                | N/A                                      | N/A             | N/A            | 11/1/2019<br>11/2/2019                     | \$85.13     | Frames for Board            |

| Transac<br>tion<br>Number | Committee                   | Vendor/Payee | Budg<br>et<br>Line<br>Item | Balance (Pre/Post)      | Committee<br>Agenda | Committee<br>Approval | Budget<br>Agenda | Budget<br>Approval | Budget<br>Request<br>Form NPG<br>Request |     | Board Approval | Transaction Date / Processed by City |          | Notes                       |
|---------------------------|-----------------------------|--------------|----------------------------|-------------------------|---------------------|-----------------------|------------------|--------------------|--|-----|----------------|--------------------------------------|----------|-----------------------------|
| 33                        | Special Events<br>Committee | Target.com   | 12                         | \$461.04 /<br>\$405.39  | TBD                 | TBD                   | TBD              | TBD                | TBD                                      | TBD | TBD            | 11/1/2019<br>11/2/2019               | \$55.65  | Frames for Halloween        |
|                           |                             |              |                            |                         |                     |                       |                  |                    |  |     |                |                                      |          |                             |
|                           |                             |              |                            |                         |                     |                       |                  |                    |  |     |                |                                      |          |                             |
|                           |                             |              |                            |                         |                     |                       |                  |                    |  |     |                |                                      |          |                             |
|                           |                             |              |                            |                         |                     |                       |                  |                    |  |     |                |                                      |          | M/s s sl                    |
| **                        | CleanStreets Fund           | Faye Barta / |                            | \$1,500 /<br>\$1,324.83 | TBD                 | TBD                   | TBD              | TBD                | TBD                                      | TBD | TBD            | 7/20/2019                            | \$175.17 | Weed<br>Whacker<br>Reimburs |
|                           |                             |              |                            |                         |                     |                       |                  |                    |  |     |                |                                      |          |                             |
|                           |                             |              |                            |                         |                     |                       |                  |                    |  |     |                |                                      |          |                             |

# WHNC Budget Status September 2019

| Item# | Committee       | Purpose              | Budget   | July   | August  | September | October | Total Spent | Balance  | % Spent |
|-------|-----------------|----------------------|----------|--------|---------|-----------|---------|-------------|----------|---------|
|       | Office          |                      |          |        |         |           |         |             |          |         |
| 1     | Office          | Mtg Expenses         | 800.00   | 130.98 |         |           |         | 130.98      | 669.02   | 16      |
| 2     | Office          | Rent                 | 5.00     |        |         |           |         | 0.00        | 5.00     | 0       |
| 3     | Office          | Committee Print      | 1225.00  | 3.61   |         | 153.27    |         | 156.88      | 1068.12  | 13      |
| 4     | Office          | PO Box               | 308.00   |        |         |           |         | 0.00        | 308.00   | 0       |
| 5     | Office          | Apple One            | 19601.60 |        | 2940.30 | 3920.40   |         | 6860.70     | 12740.90 | 35      |
| 6     | Office          | Go Daddy             | 21.17    |        |         | 21.17     |         | 21.17       | 0.00     | 100     |
| 7     | Board           | Web Corner           | 1800.00  | 150.00 | 150.00  | 150.00    |         | 450.00      | 1350.00  | 25      |
| 8     | Board           | Rack Space           | 660.00   | 62.40  |         | 187.20    |         | 249.60      | 410.40   | 38      |
| 9     | Board           | iContact             | 530.00   |        |         |           |         | 0.00        | 530.00   | 0       |
|       | Subtotal        |                      | 24950.77 | 346.99 | 3090.30 | 4432.04   |         | 7869.33     | 17081.44 | 32      |
|       | Outreach        |                      |          |        |         |           |         |             |          |         |
| 10    | Beautification  | Special Events       | 500.00   |        |         |           |         | 0.00        | 500.00   | 0       |
|       | Subtotal        |                      | 500.00   | 0.00   | 0.00    | 0.00      |         | 0.00        | 500.00   | 0       |
|       |                 |                      |          |        |         |           |         |             |          |         |
| 11    | Communications  | Outreach             | 3700.00  | 1.18   |         |           |         | 1.18        | 3698.82  | 0       |
|       | Subtotal        |                      | 3700.00  | 1.18   | 0.00    | 0.00      |         | 1.18        | 3698.82  | 0       |
| 12    | Special Events  | Halloween Houses     | 600.00   |        |         |           |         | 0.00        | 600.00   | 0       |
| 13    | Special Events  | West Hills Talent    | 3400.00  |        |         |           |         | 0.00        | 3400.00  | 0       |
| 14    | Special Events  | Valentines Day Dance | 750.00   |        |         |           |         | 0.00        | 750.00   | 0       |
|       | Subtotal        | ,                    | 4750.00  | 0.00   | 0.00    | 0.00      |         | 0.00        | 4750.00  | 0       |
|       |                 |                      |          |        |         |           |         |             |          |         |
| 15    | Gov't Relations | VANC                 | 500.00   |        |         |           |         | 0.00        | 500.00   | 0       |
| 16    | Gov't Relations | Budget Advocates     | 200.00   |        |         | 200.00    |         | 200.00      | 0.00     | 100     |
| 17    | Gov't Relations | Congress             | 750.00   |        |         | 750.00    |         | 750.00      | 0.00     | 100     |
| 18    | Gov't Relations | Emp LA Awards        | 100.00   |        |         | 100.00    |         | 100.00      | 0.00     | 100     |
|       | Subtotal        |                      | 1550.00  | 0.00   | 0.00    | 1050.00   |         | 1050.00     | 500.00   | 68      |
| 19    | Outreach        | Memorial Day Parade  | 1300.00  |        |         |           |         | 0.00        | 1300.00  | 0       |
|       | Subtotal        |                      | 1300.00  | 0.00   | 0.00    | 0.00      |         | 0.00        | 1300.00  | 0       |
| 20    | Homelessness    | Homelessness         | 2250.00  |        |         |           |         | 0.00        | 2250.00  | 0       |
|       | Subtotal        |                      | 2250.00  | 0.00   | 0.00    | 0.00      |         | 0.00        | 2250.00  | 0       |
| 21    | Public Safety   | Forums               | 500.00   |        |         |           |         | 0.00        | 500.00   | 0       |
|       | Subtotal        | . 5101115            | 500.00   | 0.00   | 0.00    | 0.00      |         | 0.00        | 500.00   | 0       |
|       |                 |                      |          |        |         |           |         |             |          |         |
|       | ]               |                      |          |        |         |           |         |             |          |         |

# WHNC Budget Status September 2019

| Item# | Committee         | Purpose                | Budget   | July   | August  | September | October | Total Spent | Balance  | % Spent |
|-------|-------------------|------------------------|----------|--------|---------|-----------|---------|-------------|----------|---------|
|       |                   |                        |          |        |         |           |         |             |          | <br>    |
| 22    | Strts & Transport | Safety Fair            | 1000.00  |        |         |           |         | 0.00        | 1000.00  | 0       |
| 23    | Strts & Transport | Utility Boxes          | 800.00   |        |         |           |         | 0.00        | 800.00   | 0       |
|       | Subtotal          |                        | 1800.00  | 0.00   | 0.00    | 0.00      |         | 0.00        | 1800.00  | 0       |
| 24    | Youth & Education | AntiBullying Forum     | 1000.00  |        |         |           |         | 0.00        | 1000.00  | 0       |
|       | Subtotal          | , 5                    | 1000.00  | 0.00   | 0.00    | 0.00      |         | 0.00        | 1000.00  | 0       |
| 25    | Public Health     |                        | 200.00   |        |         |           |         | 0.00        | 200.00   | 0       |
|       | Subtotal          |                        | 200.00   | 0.00   | 0.00    | 0.00      |         | 0.00        | 200.00   | 0       |
|       | Subtotal Outreach |                        | 42500.77 | 348.17 | 3090.30 | 5482.04   |         | 8920.51     | 33580.26 | 21      |
|       |                   |                        |          |        |         |           |         |             |          |         |
| 26    | Elections         |                        | 549.23   |        |         |           |         | 0.00        | 549.23   | 0       |
|       | Subtotal          |                        | 549.23   | 0.00   | 0.00    | 0.00      |         | 0.00        | 549.23   | 0       |
|       |                   |                        |          |        |         |           |         |             |          |         |
| 27    | Youth & Education | NPG's                  | 7200.00  |        |         |           |         | 0.00        | 7200.00  | 0       |
|       | Subtotal          |                        | 7200.00  | 0.00   | 0.00    | 0.00      |         | 0.00        | 7200.00  | 0       |
|       | Community Improve | ement Projects         |          |        |         |           |         |             |          |         |
| 28    | Beautification    | Refreshmnets & Supplie | 750.00   |        |         |           |         | 0.00        | 750.00   | 0       |
| 29    | Beautification    | Cleanups               | 1000.00  |        |         |           |         | 0.00        | 1000.00  | 0       |
|       | Subtotal          | o contrapt             | 1750.00  | 0.00   | 0.00    | 0.00      |         | 0.00        | 1750.00  | 0       |
|       |                   |                        |          |        |         |           |         |             |          |         |
|       | Grand Total       |                        | 52000.00 | 348.17 | 3090.30 | 5482.04   |         | 8920.51     | 43079.49 | 17      |
|       |                   |                        |          |        |         |           |         |             |          |         |
|       |                   |                        |          |        |         |           |         |             |          |         |



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(818) 883-1907
Your cashier was Garrett K
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**Agenda Item 19-0132** – Discussion and possible action regarding a letter opposing SB 50, regarding high density housing

\*

From: WHNC Zoning & Planning committee meeting October 10, 2019

## **DRAFT**

The West Hills Neighborhood Council strongly opposes Senate Bill 50 for the following reasons but not limited to:

- 1. SB 50 removes all local control and input capabilities over local zoning issues.
- 2. SB 50 eliminates the current and very important protections afforded in rules and regulations for developers to follow where zoning issues are concerned.
- 3. SB 50 will detrimentally change the types of neighborhoods taxpayers choose to live in, without any input from taxpayers or means to express disapproval or alter proposed changes.
- 4. There is no provision in SB 50 that will assist the State of California in dealing with its burgeoning homeless situation.

The West Hills Neighborhood Council joins with numerous other groups, NC's and individuals who oppose SB SO.

# RESOLUTION

WHEREAS, the annual point-in-time homeless count conducted by the Los Angeles Homeless Services Authority (LAHSA) revealed that homelessness in the City of Los Angeles has increased an estimated 16% since 2018 with over 36,000 people living on the streets or in vehicles, and;

WHEREAS, the drastic increase in homelessness in 2019 strongly impacted the City's most vulnerable populations, with a 24% rise in youth, 8% rise in families, 13% rise in women and 17% rise in the chronically homeless, and;

WHEREAS, in 2018, there was a 68% increase in Part I crimes involving a homeless victim in the City, and;

WHEREAS, In 2018, there were nearly 130,000 people on the streets on any given night throughout the State of California - the most of any state in the nation, and;

WHEREAS, numerous cities in California are struggling to adequately respond to the homlessness crisis, and;

WHEREAS, deplorable conditions in and surrounding areas with a high density of homeless encampments has led to multiple cases of individuals, both housed and unhoused, contracting diseases borne by fleas and feces, including typhus, typhoid fever, hepatitis A, tuberculosis, and staph infection, and;

WHEREAS, the public health and safety of the residents of California, both unhoused and housed, will be in great danger unless drastic, immediate measures are taken, and;

WHEREAS, despite new funding sources and other resources to aid the City's homeless population, a crisis persists. All tools made available to address the homelessness crisis plaguing all major cities throughout the state must be leveraged, and;

WHEREAS, California Government Code §8625 grants the Governor the authority to declare a regional or statewide emergency and coordinate emergency response activities, and;

WHEREAS, a state of emergency is defined in subdivision (b) of California Government Code §8558 as "any occurrence which by reason of its magnitude is or is likely to become beyond the control of the services, personnel, equipment, and facilities of any single county, city and county, or city and require the combined forces of a mutual aid region or regions...," and;

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Agenda Item 19-0135

WHEREAS, the declaration of a state of emergency enables state and local agencies to act quickly and without normal constraints to address an emergency situation, request mutual aid from other governmental organizations and seek emergency funding, and;

WHEREAS, when a state of emergency is declared, public employees and governing bodies are afforded certain legal immunities for emergency actions taken, and;

WHEREAS, a declaration of a State of Emergency allows agencies and departments to more efficiently procure materials and services necessary to address the situation, and;

NOW. THEREFORE, BE IT RESOLVED the Los Angeles City Council does hereby find that homelessness has ballooned into a crisis of seismic proportions outside of the control of the City of Los Angeles and the cities of the State of California alone to address with existing resources, and that the plight of individuals living on the streets jeopardizes the public health and safety of those individuals and imperils the broader citizenry of the State of California.

BE IT FURTHER RESOLVED, with the concurrence of the Mayor, that by adoption of this Resolution, the City of Los Angeles hereby includes in its 2019 - 2020 State Legislative Program SUPPORT for action by Governor Gavin Newsom to declare a **State of Emergency on Homelessness** in the State of California.

PRESENTED BY:

JOE BUSCAINO

Councilmember, 15th District

SECONDED BY:

Agenda Item 19-0135

ibert Anthony Cedillo

Committee Meeting Date: Monday, October 21, 2019

| File #:     | CF 19-0002-S172                        |
|-------------|--|
| Title:      | Gov. Declaration of State of Emergency |
| Type:       | Motion                                 |
| City/State: | Los Angeles City Council               |

#### Summary:

The annual point-in-time homeless count conducted by the Los Angeles Homeless Services Authority (LAHSA) revealed that homelessness in the City of Los Angeles has increased an estimated 16% since 2018 with over 36,000 people living on the streets or in vehicles. The drastic increase in homelessness in 2019 strongly impacted the City's most vulnerable populations, with a 24% rise in youth, 8% rise in families, 13% rise in women and 17% rise in the chronically homeless.

All tools made available to address the homelessness crisis plaguing all major cities throughout the state must be leveraged, and; WHEREAS, California Government Code §8625 grants the Governor the authority to declare a regional or statewide emergency and coordinate emergency response activities.

The declaration of at state of emergency enables state and local agencies to act quickly and without normal constraints to address an emergency situation, request mutual aid from other governmental organizations and seek emergency funding. A declaration of a State of Emergency allows agencies and departments to more efficiently procure materials and services necessary to address the situation.

#### Motion:

I THEREFORE move that the Los Angeles City Council does hereby find that homelessness has ballooned into a crisis of seismic proportions outside of the control of the City of Los Angeles and the cities of the State of California alone to address with existing resources, and that the plight of individuals living on the streets jeopardizes the public health and safety of those individuals and imperils the broader citizenry of the State of California. And I THEREFORE move, with the concurrence of the Mayor, that by adoption of this Resolution, the City of Los Angeles hereby includes in its 2019 - 2020 State Legislative Program SUPPORT for action by Governor Gavin Newsom to declare a State of Emergency on Homelessness in the State of California.

| HC Position: | Homelessness Committee SUPPORTS the Motion. |
|--------------|---|
| Vote:        | 6"Yes," 0 "No," 1 "Abstain"                 |

| "YES" Vote: | A "YES" vote would be in <u>favor</u> of the CIS to <u>support</u> the motion to request an action by Gov. Newsom to declare a state of emergency. |
|-------------|--|
|             | YES = YES  |

| "NO" Vote: | A "NO" vote would be in opposition of the CIS to support the motion to request an action by Gov. |
|------------|--|
|            | Newsom to declare a state of emergency.  |
|            |  |
|            |  |
|            | NO = NO  |

# **MOTION**

There is a growing senior homelessness crisis in the City of Los Angeles. According to the 2019 Point-in-time Homeless Count (PIT), on a given night there are approximately 36,300 homeless individuals in the City of Los Angeles out of which 3,146 are 62 and over. This is an increase of 5 percent from the 2018 PIT Count.

The City of Santa Monica established a pilot program in 2017 that offers between \$200 and \$660 a month in rental assistance to senior households living in rent-controlled apartments called "Preserving Our Diversity". The City of Santa Monica recently approved an expansion of this program from \$200,000 a year to \$2 million which will serve up to 400 seniors. The program helps seniors by subsidizing their rent so that they have enough money for other essentials like food and medical expenses. Seniors receive a cash subsidy based on their rent amount and on how much of their income goes towards their rent and other basic necessities.

Similarly, the Los Angeles Homeless Services Authority (LAHSA) has a Problem Solving Intervention Unit that provides services and interventions to families to divert them from homelessness. This program can be potentially used as an opportunity to expand services to seniors who need similar interventions.

The City of Los Angeles, like the rest of the State, has an increasing elderly homeless population. A cash program such as Preserving Our Diversity can help seniors before they fall into homelessness. The City of Los Angeles should consider adopting a similar program that would prevent seniors from falling into homelessness.

I THEREFORE MOVE that the Council instruct the Housing and Community Investment Department and Department of Aging with the assistance of the Chief Legislative Analyst to report on programs that provide cash assistance to seniors for basic essentials like rent, food, and medical needs by Los Angeles County, Los Angeles Homeless Services Authority (LAHSA), and other municipalities and to report on the feasibility of creating a pilot program in the City of Los Angeles that provides similar services to seniors; and

I FURTHER MOVE that the Council request the Los Angeles Homeless Services Authority to report on its Problem-Solving Program including how the program is implemented, who it serves, eligibility requirements, and if this program can be applied to seniors.

PRESENTED BY:

MITCH O'FARRELL

Councilmember, 13th District

SEP 1 8 2019

SECONDED BY:

Agenda Item 19-0136

18m

Committee Meeting Date: Monday, October 21, 2019

| File #:     | CF 19-1087                     |
|-------------|--------------------------------|
| Title:      | Senior Homelessness Assistance |
| Type:       | Motion                         |
| City/State: | Los Angeles City Council       |

#### Summary:

There is a growing senior homelessness crisis in the City of Los Angeles. According to the 2019 Point-in-time Homeless Count (PIT), on a given night there are approximately 36,300 homeless individuals in the City of Los Angeles out of which 3,146 are 62 and over.

The City of Santa Monica established a pilot program in 2017 that offers between \$200 and \$660 a month in rental assistance to senior households living in rent-controlled apartments. The City of Santa Monica recently approved an expansion of this program from \$200,000 a year to \$2 million which will serve up to 400 seniors. The program helps seniors by subsidizing their rent so that they have enough money for other essentials like food and medical expenses. Similarly, the Los Angeles Homeless Services Authority (LAHSA) has a Problem-Solving Intervention Unit that provides services and interventions to families to divert them from homelessness. This program can be potentially used as an opportunity to expand services to seniors who need similar interventions.

A cash program can help seniors before they fall into homelessness. The City of Los Angeles should consider adopting a similar program that would prevent seniors from falling into homelessness.

### Motion:

I THEREFORE move that the Council instruct the Housing and Community Investment Department and Department of Aging with the assistance of the Chief Legislative Analyst to report on programs that provide cash assistance to seniors for basic essentials like rent, food, and medical needs by Los Angeles County, Los Angeles Homeless Services Authority (LAHSA), and other municipalities and to report on the feasibility of creating a pilot program in the City ofLos Angeles that provides similar services to seniors:

and I FURTHER MOVE that the Council request the Los Angeles Homeless Services Authority to report on its Problem-Solving Program including how the program is implemented, who it serves, eligibility requirements, and if this program can be applied to seniors.

| HC Position: | Homelessness Committee SUPPORTS the Motion. |
|--------------|---|
| Vote:        | 6"Yes," 1 "No," 1 "Abstain"                 |

# "YES" Vote: A "YES" vote would be in <u>favor</u> of the CIS to <u>support</u> the motion to request a report on cash assistance for seniors and report from LAHSA regarding their Problem-Solving Program.

| "NO" Vote: | A "NO" vote would be in opposition of the CIS to support the motion to request a report on cash |
|------------|---|
|            | assistance for seniors and report from LAHSA regarding their Problem-Solving Program.           |

NO = NO

YES = YES

# Bylaws first reading of proposed amendment.

Approved by the WHNC Bylaws Ad Hoc Committee on October 24, 2020.

Proposed amendment;

# ARTICLE XIII AMENDMENTS

Any Board member or Stakeholder may propose amendments to these Bylaws in writing during a regular meeting of the Board. These proposals shall be reviewed by an Ad Hoc Bylaws Committee, which shall provide recommendations to the WHNC. All recommendations shall be announced at a regularly scheduled and noticed meeting. These recommendations shall be voted upon by all Stakeholders present the Board after consultation with all stakeholders present at a meeting conducted no sooner than thirty (30) days but no later than sixty (60) days after the proposed changes are noticed.

Dan moved to send the proposed amendment to the Board for a first reading. Char seconded. The motion passed by a unanimous vote.