



WEST HILLS NEIGHBORHOOD COUNCIL

BOARD ONLINE AND TELEPHONIC MEETING FINAL MINUTES Thursday, July 2, 2020

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Thomas Booth, Dan Brin, Bob Brostoff, Margery Brown, Carolyn Greenwood, Bonnie Klea (left 8:55 PM), Ann Mizrahi, Saif Mogri, Olivia Naturman, Steve Randall, Charlene Rothstein, Anthony Scearce, Myrl Schreibman, Ron Sobel, Bobbi Trantafello, Joan Trent, Alec Uzemeck, Brad Vanderhoof, Zach Volet and Joanne Yvanek-Garb

ABSENT: Anthony Brosamle, Bill Rose

Chair Dan Brin called the meeting to order at 7:02 PM.

Secretary Brad Vanderhoof called roll and established quorum.

The June 4 and June 18 meeting minutes were approved. The approved June 4 minutes included amendments to include Margery Brown as an attendee and specify the utility box art location on Valley Circle Boulevard is near the Westhills Baseball fields.

Treasurer's Report: The 2020-2021 budget and encumbrance request are uploaded and awaiting approval.

Budget Report: Budget Co-Chair Bob Brostoff asked committees to submit budget requests for 2020-2021.

Chair Comment: None

Public Comment

Glenn Bailey gave an update on the Valley Alliance of Neighborhood Councils (VANC). VANC has not met since the pandemic shutdown began, but will start meeting in July. The first virtual meeting is next week on Thursday at 6:30 PM. VANC will resume its normal meetings the second Thursday of each month. Michelle will forward the VANC agenda to the Board.

Jake Naturman requested the Board please send a resolution to City Council asking for an investigation of Councilmember John Lee. He also asked for a resolution supporting the *People's Budget* to reallocate funds to social services.

Announcements

L.A. County Supervisorial District 3 – Tess Charnofsky, District Director said Project Room Key has been renamed Project House Key. Thirty-five motels in L.A. County are participating and there are 4,000 individuals on the waiting list. Measure H revenue is down due to the economy. The L.A. Regional COVID

Aid Fund has been established to provide \$5K to \$15K grants to small businesses. COVID19 hospitalizations are up. The Supervisors are looking to increase businesses in compliance with emergency regulations.

Council District 12 – Ron Rubine, Senior Advisor, said the weeds at the West Hills Post Office (91307) have been cleaned up. CD12 is still considering a pocket park at the "paper street" near Keswick and Saticoy, but that is a long process. CD12 has provided \$350K in privately-funded small business loans and \$100K in gift cards for the food insecure, and set up a \$1M fund to provide interest-free loans.

Department of Neighborhood Empowerment – Freddy Cupen-Ames and Semee Park, Neighborhood Empowerment Advocates, said the approved WHNC bylaws were mailed. Also, there are two upcoming training programs. They are digital workshops on parliamentary procedures and empowering voices. Freddy Cupen-Ames has a new assignment in a different region.

Council Announcements

Budget Advocates – Joanne Yvanek-Garb will not be a Budget Advocate. Glenn Bailey commented that a Budget Advocate will be assigned to the WHNC and will attend the August board meeting.

Zoning and Planning – Charlene Rothstein said the first webinar/telephonic committee meeting will be on July 14. Topics include proposed changes at Fallbrook and Roscoe and an update on Malibu Wines.

Public Safety and Emergency Preparedness – Committee Co-Chair Bob Brostoff reminded everyone that fireworks are illegal.

Homelessness – Committee Co-Chair Thomas Booth said the committee meets July 20 at 6:00 PM. The West Valley Neighborhood Alliance on Homelessness will have a town hall at 3:00 PM the same day.

Government Relations – Committee Co-Chair Joanne Yvanek-Garb said the committee meets July 20 at 7:30 PM.

Old Business

20-0053 - Discussion and possible action regarding the appointment of five WHNC board members who may submit Community Impact Statements (CIS): The WHNC can authorize up to five Board members to file Community Impact Statements (CIS).

Dan Brin nominated Zach Volet, Joanne Yvanek-Garb, Charlene Rothstein and himself. All accepted their nominations. Zach Volet nominated Thomas Booth, who accepted. Anthony Scearce self-nominated. Dan Brin withdrew his nomination to accommodate the other nominees.

Vote to approve the panel of five nominees:

Aye - 18, Nay - 3, Abstain - 2, Absent - 2

The panel is approved and their names will be sent to D.O.N.E.

New Business

20-0073 - Discussion and possible action regarding the approval of the WHNC's May 2020 Monthly Expenditure Report (MER):

Vote to approve and submit to the Department of Neighborhood Empowerment Aye-22, Nay-0, Abstain-0, Absent-2, Ineligible-1 The action passes.

20-0074 - Discussion and possible action on appointing, electing or selecting a new Controller for the WHNC: Bob Brostoff nominated Alec Uzemeck, who accepted. Thomas Booth nominated Saif Mogri, who accepted. President Brin closed the nominations.

Saif Mogri – 11, Alec Uzemeck – 10, Abstain – 2, Absent — 2 Saif Mogri is the new WHNC Controller

20-0075 - Discussion and possible action to select or elect two Budget Representatives for Fiscal Year 2020-2021: Joan Trent nominated Joanne Yvanek-Garb, who accepted. Joanne Yvanek-Garb nominated Joan Trent, who accepted.

Vote to approve the panel of two nominees

Ave -23, Nav -0, Abstain -0, Absent -2

The panel is approved and will be sent to D.O.N.E.

Bonnie Klea left.

20-0076 - Discussion and possible action regarding the WHNC's Halloween Houses on Display competition: Myrl Schreibman made a motion to approve moving forward with the planning for a 2020 event. Faye Barta seconded.

Aye -19, Nay -1, Abstain -1, Recusal -1, Absent -3 The motion passes.

20-0077 - Discussion and possible action regarding left-turn signals at Vanowen Street & Fallbrook Avenue. Recommended resolution from the Streets & Transportation Committee West Hills Neighborhood Council dated July 2, 2020 is included with the agenda:

WHEREAS the intersection of Vanowen Street and Fallbrook Avenue is one of the busiest in West Hills; and WHEREAS traffic heading eastbound and westbound on Vanowen Street frequently experiences long delays as vehicles wait several signal cycles in order to turn left onto Fallbrook Avenue; and

WHEREAS this intersection has seen many accidents involving vehicles attempting to turn left; and

WHEREAS the City of Los Angeles Department of Transportation approved installation of protected left-turn signals at this intersection several years ago;

LET IT BE RESOLVED that the West Hills Neighborhood Council urges the City of Los Angeles Department of Transportation to expedite its plans to install protected left-turn signals for the intersection of Vanowen Street and Fallbrook Avenue.

Anthony Scearce proposed an amendment to add a mention of Vision Zero L.A. Steve Randall seconded.

Vote on the amendment:

Aye -21, Nay -0, Abstain -1, Absent -3The amendment passes.

Vote on the amended resolution:

Aye -21, Nay -0, Abstain -1, Absent -3 The resolution passes.

20-0078 - Discussion and possible action regarding bicycle lanes on Shoup Avenue

Recommended resolution from the Streets & Transportation Committee of West Hills Neighborhood Council dated July 2, 2020 is included with the agenda:

WHEREAS bicycle lanes do not currently exist on Shoup Avenue, a busy street along the eastern boundary of West Hills; and

WHEREAS bicyclists avoid Shoup Avenue because of its high speed of traffic and its lack of a designated lane where they can ride safely; and

WHEREAS Shoup Avenue is sufficiently wide to accommodate bicycle lanes due to the street's history as the location of a Red Car route heading down its center between Roscoe and Ventura Boulevards; and

WHEREAS implementation of bicycle lanes can be accomplished without reduction of existing parking along Shoup Avenue; and

WHEREAS it is a longstanding policy of the City of Los Angeles to encourage bicycling as an alternative to driving automobiles; and

WHEREAS the current COVID-19 crisis has led to a dramatic increase in bicycle sales and use throughout the United States, including the City of Los Angeles;

LET IT BE RESOLVED that the West Hills Neighborhood Council urges City Councilmember John Lee and his staff at Council District 12 to work with their counterparts at Council District 3 to advance implement bicycle lanes on Shoup Avenue between Roscoe and Ventura Boulevards.

An amendment was proposed to send the resolution to CD3

Vote on the amendment

Aye -18, Nay -1, Abstain -3, Absent -3The amendment passes.

Brad Vanderhoof proposed an amendment to add a reference to Vision Zero LA. Bob Brostoff seconded.

Vote on the amendment

Aye -16, Nay -0, Abstain -6, Absent -3 The amendment passes.

Vote on the amended resolution

Aye -13, Nay -5, Abstain -4, Absent -3 The resolution passes.

Chair Dan Brin adjourned the meeting at 10:00 PM.

The next Board meeting is scheduled August 6, 2020, at 7:00 PM, and will be held electronically.





WEST HILLS NEIGHBORHOOD COUNCIL

DRAFT MINUTES

ONLINE AND TELEPHONIC REGULAR BOARD MEETING

Thursday, June 4, 2020 at 7:00 p.m.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Thomas Booth, Dan Brin, Tony Brosamle, Bob Brostoff, Carolyn Greenwood, Bonnie Klea, Saif Mogri, Olivia Naturman, Steve Randall, Bill Rose, Charlene Rothstein, Tony Scearce, Myrl Schreibman, Ron Sobel, Joan Trent, Alec Uzemeck, Brad Vanderhoof and Joanne Yvanek-Garb

ABSENT: Ann Mizrahi, Bobbi Trantafello and Zach Volet

Opening Business:

Co-Chair Dan Brin called the meeting to order at 7:01 p.m. He explained that we will be electing a new secretary tonight.

Quorum was established.

Meeting Minutes of February 20, 2020 were approved as presented.

Minutes of May 14, 2020 were approved with the correction of the spelling of Nicole Flessati's name.

Treasurer's Report: There is no report at this time.

Controller's Report: Anthony Brosamle said that he has stepped down as Controller but will continue to work with the Finance Team.

Comments from the Chair: Co-chair Dan Brin thanked everyone for being so patient at our first online meeting.

Public Comment/Announcements

Councilmember John Lee went over the types of businesses that are opening in this phase of the pandemic. He also went over several things that he is doing in light of this pandemic. Particularly, he wants the word to get out about the Angel Fund, which provides no-interest long-term loans targeted for mom-and-pop businesses.

Councilmember Lee said there have been two major protests in our area, both of which were peaceful. He asked that if anyone hears anything about these types of gatherings they should alert his office or him personally.

Councilmember Lee's District Director, Eric Moody, said he has been very busy working from home. If anyone needs anything at all they should contact the office. Staff is available by email or phone. They are also working on a renter's assistance program.

Stakeholder Mikala P asked when the next Environment cCommittee meeting would be held. She was advised that the next meeting is on June 10 at 7 p.m.

Tessa Charnofsky, district director for Supervisor Kuehl, advised that there has been a countywide move into Phase 2 of reopening the economy. Gyms and nail salons are to be opened in Phase 3. The county is following the pace set by the state in the opening of businesses. However, we may see a spike in COVID-19 because of the protests. Supervisor Kuehl is working on finding permanent housing for those placed in hotels through Project Room Key.

Tara Vahdani from Scott Schmerelson's office thanked Dan Brin for the pictures he took at the protest yesterday. Ms. Vahdani said it was a wonderful chance for young people to express themselves in a peaceful way. LAUSD is continuing the Grab and Go food centers through the summer. There are two located in the area.

Freddy Cupen-Ames, WHNC Neighborhood Empowerment Advocate (NEA), advised that he needed the original by-laws Word document. There are approved changes that will be applied to all NC by-laws regarding voting, optional board seat and the definition of a community stakeholder. There are also policies on censure and removal that they are working on language to be applied to all NC by-laws.

Joann Yvanek-Garb stated that Neighborhood Councils should be able to apply for grant money, especially in light of the current budget situation.

Aida Abkarians advised that SLO Sean Brown is very ill.

Stakeholder Maggi Espada Hernandez said we have gone through a lot of racial tension. Because of the diversity in West Hills ,we need to take the lead to make it more inclusive. She is willing to help.

Council Announcements

Budget Advocate Report: There will be a virtual election on June 28. All budget representatives will be participating. The White Paper has been sent out to everyone.

Old Business:

20-0057 – Discussion and possible action on appointing, electing or selecting a new Secretary for the WHNC.

Co-Chair Dan Brin nominated Brad Vanderhoof. Nomination was seconded by Co-Chair Charlene Rothstein. Election of Brad Vanderhoof as Secretary was approved with 22 yes votes and three (3) absent.

New Business:

20-0062 – Discussion and possible action on repurposing funds previously approved for ONEgeneration.

Tom Booth recused himself and left the meeting.

The Board previously approved \$500 for the ONEgeneration symposium which was cancelled due to COVID-19. The City Clerk requires the Board to approve the use of these funds by ONEgeneration in support of the COVID -19 emergency relief effort.

Recommendation to approve letter from ONEgeneration outlining the repurposing of these funds was approved with 21 yes votes, zero no votes, three (3) absences and one (1) recusal.

20-0063 – Discussion and possible action on approving a Spending Request for an amount up to \$1,177 for Miracle Minded Ministries 3/New Friends Homeless Center for food, blankets and sleeping bags in support of the COVID-19 emergency relief efforts.

Spending Request approved for an amount up to \$1,177 for Miracle Minded Ministries 3/New Friends Homeless Center with 22 yes votes, zero no votes, zero abstentions and three (3) absent.

20-0064 – Discussion and possible action on approving a Spending Request for an amount up to \$1,177 for the West Valley Food Pantry in support of the COVID-19 emergency relief efforts.

Spending Request approved for an amount up to \$1,177 for the West Valley Food Pantry with 22 yes votes, zero no votes, zero abstentions and three (3) absent.

20-0065 – Discussion and possible action on approving a Spending Request for an amount up to \$1,177 for Hope of the Valley for food and hygiene products in support of the COVID-19 emergency relief.

Spending Request approved for an amount up to \$1,177 for Hope of the Valley with 22 yes votes, zero no votes, zero abstentions and three (3) absent.

20-0066 – Discussion and possible action regarding the transfer of \$170.54 from line item 15 Government Relations to line item 8 Rack Space.

Recommendation to transfer funds was approved with 22 yes votes, zero no votes, zero abstentions and three (3) absent.

20-0067 – Discussion and possible action on approving NPG for Capistrano Avenue Elementary School PTA in the amount of \$800 for a water filtration system, line item 27

Tara Vahdani spoke in response to the question concerning why LAUSD isn't paying for this system. She said the water is safe and tested regularly. However, there aren't enough spouts and this system also allows for the filling of water bottles and eliminates the need for plastic water bottles. Aida Abkarians, Anthony Brosamle and Anthony Scearce all spoke in favor of this system.

NPG for Capistrano Avenue Elementary School in the amount of \$800 was approved with 21 yes votes, zero no votes, one (1) abstention and three (3) absent.

20-0068 – Discussion and possible action on designating locations for painting utility boxes for Vision Zero project.

Olivia Naturman, Co-Chair, Street & Transportation Committee, advised that the three locations were Fallbrook & Victory, Platt & Sherman Way and Valley Circle. Ms. Naturman went over the three designs. There was some discussion of possibly changing the lettering on one of the designs.

Motion to approve the designs, with possible modification to the lettering, and the three proposed locations was approved with 22 yes votes, zero no votes, zero abstentions and three (3) absent.

Meeting adjourned at 9:15 p.m.





WEST HILLS NEIGHBORHOOD COUNCIL

DRAFT MINUTES

ONLINE AND TELEPHONIC SPECIAL BOARD MEETING

Thursday, June 4, 2020 at 9:15 p.m.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Thomas Booth, Dan Brin, Tony Brosamle, Bob Brostoff, Carolyn Greenwood, Bonnie Klea, Saif Mogri, Olivia Naturman, Steve Randall, Bill Rose, Charlene Rothstein, Tony Scearce, Myrl Schreibman, Ron Sobel, Joan Trent, Alec Uzemeck, Brad Vanderhoof and Joanne Yvanek-Garb.

ABSENT: Ann Mizrahi, Bobbi Trantafello and Zach Volet

Opening Business:

Co-Chair Dan Brin called the meeting to order at 9:15 p.m.

Quorum was established.

Public Comment:

None

New Business:

20-0069– Discussion and possible action on ratifying the expenditure of \$1000.00 at Stonefire Grill for meals delivered to the emergency shelter set up at Woodland Hills park as outreach during this emergency period.

Co-Chair Dan Brin explained that this and the following item were actions taken during the emergency period when the Board was unable to meet. The City requires the Board to ratify these actions. Freddie Cupen-Ames explained the City's position.

Ratification of expenditure of \$1000.00 at Stonefire Grill was approved with 22 yes votes, zero no votes and three (3) absences.

20-0070 – Discussion and possible action on ratifying the expenditure of \$600.00 at Fields Market to purchase food for the West Valley Food Pantry to serve clients during this emergency period.

Ratification of expenditure of \$600.00 at Field's Market was approved with 22 yes votes, zero no votes and three (3) absent.

Meeting adjourned at 9:31 p.m.





WEST HILLS NEIGHBORHOOD COUNCIL SPECIAL BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Thursday, June 18, 2020

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Thomas Booth, Dan Brin, Anthony Brosamle, Bob Brostoff, Margery Brown, Carolun Greenwood, Bonnie Klea, Saif Mogri, Olivia Naturman, Steve Randall, Bill Rose, Charlene Rothstein, Tony Scearce, Myrl Schreibman, Ron Sobel, Bobbi Trantafello, Joan Trent, Alec Uzemeck, Brad Vanderhoof, Zach Volet, and Joanne Yvanek-Garb.

ABSENT: Ann Mizrahi

Chair Dan Brin called the meeting to order at 7:10 PM

Secretary Brad Vanderhoof called roll and established quorum.

Chair Comment: None

Public Comment: None

New Business:

20-0071 - Discussion and possible action on approving 2020-2021 WHNC budget in the amount of $\$32,\!000.00$

Carolyn described the proposed budget breakdown:

Office/Operational -- \$22042.51 Elections -- \$5000 Outreach -- \$4000 Neighborhood Purpose Grants -- \$957.09

Dan said the WHNC should receive an additional \$10,000 in rollover of unspent funds, but there is no confirmation yet.

Dan described the current proposed budget as a temporary placeholder.

Treasurer Carolyn Greenwood said the budget can be amended at any time.

Board Member Myrl Schreibman said the Council's needs are ever-changing and cited the different number of events in previous years. He said it is "crazy logic" to base a budget on past spending when the rollover is not guaranteed.

Budget Committee Co-Chair Bob Brostoff said the Budget Committee will probably prepare two detailed budgets at the July meeting – one for \$32,000 and one for \$42,000.

Vote to approve 2020-2021 budget and submit to the Department of Neighborhood Empowerment

Yes -23, No -0, Abstain -0, Absent -1, Ineligible -1

The action passes.

20-0072 - Discussion and possible action on approving 2020-2021 Administrative Packet

Board Member Saif Mogri asked why the web vendor is marked N/A in the contract/lease section.

Bob said the vendor, The Web Corner, is an authorized vendor of the City of Los Angeles and the City has a contract for Neighborhood Councils.

Vote to approve 2020-2021 Budget and submit to the Department of Neighborhood Empowerment

Yes - 22, No - 1, Abstain - 0, Absent - 1, Ineligible - 1.

The action passes.

Chair Dan Brin adjourned the meeting at 7:45 PM.

The next Board meeting is scheduled for July 2, 2020, at 7:00 p.m., and will be held electronically.

Monthly Expenditure Report



Reporting Month: May 2020 **Budget Fiscal Year: 2019-2020**

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available	
\$24952.63	\$5454.57	\$19498.06	\$836.00	\$0.00	\$18662.06	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$3155.10		\$0.00		
Outreach	\$43050.00	\$0.00	\$14525.65	\$0.00	\$14525.65	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$1750.00	\$0.00	\$1671.88	\$0.00	\$1671.88	
Neighborhood Purpose Grants	\$7200.00	\$2299.47	\$3300.53	\$836.00	\$2464.53	
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$27047.37		

	Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		
1	THE WEB CORNER, INC	05/01/2020	Web service for the WHNC	General Operations Expenditure	Office	\$150.00		
2	APPLEONE EMPLOYMENT SV	05/20/2020	WHNC Board staff	General Operations Expenditure	Office	\$1633.50		
3	APPLEONE EMPLOYMENT SV	05/20/2020	WHNC Board staff	General Operations Expenditure	Office	\$1306.80		
4	RACKSPACE EMAIL & APPS	05/22/2020	Email Service	General Operations Expenditure	Office	\$64.80		
5	ENADIA WAY TECH CHARTER	02/19/2020	Agenda Item 20-0024 on Agenda for 02-06-2020 meetinDiscussion and possible action on approving NPG for Enadia Way Technology Charter in the amount of \$00.00 line item 27.	Neighborhood Purpose Grants		\$700.00		
6	Nevada Ave. PTA	02/26/2020	Discussion and possible action on approving NPG for Nevada Ave. Elementary School in the amount of \$800.00.	Neighborhood Purpose Grants		\$799.47		
7	JUSTICE STREET ACADEMY	03/18/2020	Discussion and possible action on approving NPG for Justice St Academy School in the amount of \$800.00, line item 27.	Neighborhood Purpose Grants		\$800.00		

Subtotal: \$5454.57

	Outstanding Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		
1	HAMLIN CHARTER	03/11/2020	Discussion and possible action on approving NPG for Hamlin Charter Academy in the amount of \$836.00 for 100 Logitech Stereo Headsets.	Neighborhood Purpose Grants		\$836.00		
	Subtotal: Outstanding							

Recommended resolutions from the Streets & Transportation Committee

West Hills Neighborhood Council July 2, 2020

Agenda Item 20-0077 - Discussion and possible action regarding left-turn signals at Vanowen Street & Fallbrook Avenue

WHEREAS the intersection of Vanowen Street and Fallbrook Avenue is one of the busiest in West Hills; and

WHEREAS traffic heading eastbound and westbound on Vanowen Street frequently experiences long delays as vehicles wait several signal cycles in order to turn left onto Fallbrook Avenue; and

WHEREAS this intersection has seen many accidents involving vehicles attempting to turn left; and

WHEREAS the City of Los Angeles Department of Transportation approved installation of protected left-turn signals at this intersection several years ago;

LET IT BE RESOLVED that the West Hills Neighborhood Council urges the City of Los Angeles Department of Transportation to expedite its plans to install protected left-turn signals for the intersection of Vanowen Street and Fallbrook Avenue.

Agenda Item 20-0078 - Discussion and possible action regarding bicycle lanes on Shoup Avenue

WHEREAS bicycle lanes do not currently exist on Shoup Avenue, a busy street along the eastern boundary of West Hills; and

WHEREAS bicyclists avoid Shoup Avenue because of its high speed of traffic and its lack of a designated lane where they can ride safely; and

WHEREAS Shoup Avenue is sufficiently wide to accommodate bicycle lanes due to the street's history as the location of a Red Car route heading down its center between Roscoe and Ventura Boulevards; and

WHEREAS implementation of bicycle lanes can be accomplished without reduction of existing parking along Shoup Avenue; and

WHEREAS it is a longstanding policy of the City of Los Angeles to encourage bicycling as an alternative to driving automobiles; and

WHEREAS the current COVID-19 crisis has led to a dramatic increase in bicycle sales and use throughout the United States, including the City of Los Angeles;

LET IT BE RESOLVED that the West Hills Neighborhood Council urges City Councilmember John Lee and his staff at Council District 12 to work with their counterparts at Council District 3 to advance implement bicycle lanes on Shoup Avenue between Roscoe and Ventura Boulevards.