



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

ONLINE AND TELEPHONIC BOARD MEETING AGENDA Thursday, August 4, 2022 at 7:00 p.m.

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: Paste the following link into your browser: <https://zoom.us/j/98920654217>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **989 2065 4217**, then press #.

Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

<p><u>Opening Business</u></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum Pledge of Allegiance Approve Regular Meeting Minutes of July 7, 2022 Senior Lead Officer Report</p> <p>Treasurer’s Report Controller’s Report Comments From the Co –Chair(s)</p> <p>Board Vacancy Announcement</p>		<p>Co-Chairs: Mrs. Charlene Rothstein Dr. Faye Barta</p> <p>Secretary: Mr. Brad Vanderhoof</p> <p>Co-Chair: Dr. Faye Barta</p> <p>Secretary: Mr. Brad Vanderhoof SLO Lopez SLO Vege</p> <p>Treasurer: Mrs. Carolyn Greenwood</p> <p>Controller: Mr. Saif Mogri</p> <p>Co-Chair: Mrs. Charlene Rothstein Dr. Faye Barta</p> <p>Co-Chair: Mrs. Charlene Rothstein</p>
<p><u>Announcements</u></p> <p>Council District 12 Department of Neighborhood Empowerment Los Angeles County Supervisor District 3</p> <p>LAUSD District 3</p> <p>Budget Advocates</p>		<p>Mr. Colin Crews, District Director Mr. John Darnell Mr. Blake Clayton, West Valley/Mt. Communities Field Deputy & Caseworker Ms. Tara Vahdani, School Engagement & Data Specialist Mr. Glenn Bailey</p>

<p><u>Presentation</u></p> <p>Land Acknowledgment</p>		<p>Mr. Dan Brin, Board Member</p>
<p><u>Public Comment</u></p> <p>Comments & statements from stakeholders or interested parties on subjects <u>NOT</u> on this meeting’s agenda. <i>(Requires Speaker Card) (10 Minutes Max)</i> *The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council’s jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers’ time if necessary to provide an adequate opportunity for all to be heard.*</p>		<p>Dr. Faye Barta, Co-Chair</p>
<p><u>Council Announcements</u></p> <p>Committee & Liaison Reports</p>		<p>West Hills Neighborhood Council</p>
<p><u>New Business</u></p> <p>22-0057 - Discussion and possible action regarding approval of the WHNC’s June 2022 Monthly Expenditure Report (MER) (3 Minutes Max)</p> <p>22-0058 - Discussion and possible action on approving an amended 2022-2023 Budget to include rollover of \$9,401.38 for a total 2022-2023 fiscal year budget of \$41,401.38 (5 Minutes Max)</p> <p>22-0059 - Discussion and possible action regarding the 4th Annual Halloween Houses on Display (5 Minutes Max)</p> <p>22-0060 - Discussion and possible action regarding the Budget request form for the 4th Annual Halloween Houses (5 Minutes Max)</p> <p>22-0061 - Discussion and possible action regarding a proposed draft letter regarding the work group’s progress on the draft land use designation, for Community Plan for Canoga Park-Winnetka-Woodland Hills-West Hills (15 Minutes Max)</p> <p>22-0062 - Discussion and possible action regarding a proposed draft letter to Corporate Pointe for a request to replace trees/foilage in the easement at Thermo Fisher located at 22801 Roscoe Blvd. West Hills (10 Minutes Max)</p>		<p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mr. Steve Randall, Co-Chair Special Events Committee Mr. Myrl Schreibman, Co-Chair Special Events Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mr. Bill Rose, Co-Chair Zoning & Planning Committee Mrs. Charlene Rothstein, Co-Chair Zoning & Planning Committee Mr. Dan Brin, Member Zoning & Planning Committee</p> <p>Mr. Bill Rose, Co-Chair Zoning & Planning Committee Mrs. Charlene Rothstein, Co-Chair Zoning & Planning Committee</p>

<p>22-0063 - Discussion and possible action on approving the Beautification Cleanup Event at Orcutt Ranch Horticultural Center located at 23600 Roscoe Boulevard, West Hills on September 17, 2022 from 8:00 a.m. - 11:00 a.m. (5 Minutes Max)</p> <p>22-0064 - Discussion and possible action on a proposed draft letter to LAHSA about the problems and shortcomings and solutions with the Homeless Count. (5 Minutes Max)</p> <p>22-0065 - Discussion and possible action regarding the WHNC Homelessness Committee’s continued participation with the West Valley Neighborhood Alliance on Homelessness (“WVNAH”) (5 Minutes Max)</p>		<p>Mr. Brad Vanderhoof, Co-Chair Beautification Committee Dr. Faye Barta, Co-Chair Beautification Committee</p> <p>Mrs. Aida Abkarians, Co-Chair Homelessness Committee Mr. Myrl Schreiberman, Co-Chair Homelessness Committee</p> <p>Mrs. Aida Abkarians, Co-Chair Homelessness Committee Mr. Myrl Schreiberman, Co-Chair Homelessness Committee</p>
<p><u>Adjournment</u></p>		

Public Input At Neighborhood Council Meetings: Members of the public who call in by telephone are requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item. A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting Of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCSupport@lacity.org or calling (213) 978-1551. If you are hearing impaired, please call 711

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at Michelle.Ritchie@westhillsnc.org Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD ONLINE AND TELEPHONIC MEETING DRAFT MINUTES

Thursday, July 7, 2022

Revised July 9, 2022

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Bob Brostoff (left 8:46 PM), Clarice Chavira, Sriya Datla, Carolyn Greenwood, Glenn Jennings, Bonnie Klea (left early), Vinura Kotuwelle, Kent Mariconda, Rosi Mariconda, Saif Mogri, Bryan Newman, Steve Randall, Bill Rose (left 9:45 PM), Char Rothstein, Anthony Scarce, Myrl Schreiber (left 9:44 PM), Joan Trent, Alec Uzemeck (left early), Brad Vanderhoof, and Joanne Yvanek-Garb

ABSENT: Tariq El-Atrache, Mark Neudorff, and Azarine Rushenas.

President Charlene Rothstein called the meeting to order at 7:06 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance.

Approve Regular Meeting Minutes of June 2: The minutes were approved as amended.

Treasurer's Report: Treasurer Carolyn Greenwood presented the report. The fiscal year ended on June 30. There will be one more MER for fiscal year 2021-2022.

Alec Uzemeck left the meeting.

22-0049 - Approval of the WHNC's May 2022 Monthly Expenditure Report (MER)

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Ineligible
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes

Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Searce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 21, No – 0, Abstain – 0, Absent – 3, Ineligible – 1, Recused – 0
The MER is approved.

Controller’s Report: Controller Saif Mogri presented the report. The Controller’s Report is off by \$0.01 from the City’s records. As of June 30 the remaining balance to be rolled over is \$9401.39.

Comments from the Co–Chair(s): None

Announcements:

Kathy Lettieri, Council District 12; CD12 has a made request to Street Services to repave Keswick between Bobbyboyar and Saticoy. Chris Rowe spoke on street lights being out for an extended period of time and paving condition of Keswick between Vanowen and Victory. John Hales spoke on traffic backups and street lights.

Officer Vege, Senior Lead Officer, LAPD Topanga Division; John’s towing has the medium duty tow contract and has set aside storage facilities. They cannot tow vehicles when someone is living in them. There has been an increase in robberies along the Sherman Way corridor. Encampments cannot be setup in Sean Brown Park and violators can be cited or arrested.

Tessa Charnofsky, District Director, Los Angeles County Supervisor District 3; The office has information on a program for subsidized home internet and the American Rescue Plan for small businesses. Covid19 hospitalizations are going up and currently number 989. An indoor mask requirement may return. The new deadline for nonprofits grant applications is September 1. Chris Rowe spoke about the SSFL cleanup.

Aida Abkarians presented Certificates of Appreciation to Sgt. McNamee, SLO Sean Dinse, Paula Woodworth, Fern White, Sara McCully, and Keith Banks.

Glenn Bailey, LAUSD District 3 Budget Advocates: The Budget Day recording is posted on www.budgetadvocates.org. Glenn Bailey and David Uebersax were elected budget advocates for Region 3. There is still a vacancy and any budget rep. is eligible.

John Darnell, Department of Neighborhood Empowerment: There will be an Engagement Strategy Plan presentation on July 16. The 2022 Congress of Neighborhoods is September 24 and the theme is The Future of Los Angeles: Celebrating our City.

Public Comment:

Nicole Flessati read a statement from Alesandro Machi concerning the Corporate Pointe development. Mark Jansen spoke about the Fallbrook development zoning and a letter from neighbors.

Chris Rowe spoke on the time it takes to attend NC committee meetings.

New Business:

Bob Brostoff left the meeting at 8:46 PM

22-0047 - DONE Code of Conduct: An edited version of the proposed Code of Conduct was presented.

Myrl Schreibman moved to accept the letter. Aida Abkarians seconded.

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Abstain
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scearce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 19, No – 0, Abstain – 2, Absent – 4, Ineligible – 0, Recused – 0

The redline document and letter were approved and will be sent to DONE.

Old Business:

22-0050 – Approval of the 2022-2023 WHNC budget in the amount of \$32,000.00:

Myrl Schreibman moved to approve the budget. Anthony Scearce seconded.

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes

Bonnie Klea	Ineligible
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Absent
Bryan Newman	Abstain
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 19, No – 0, Abstain – 1, Absent – 4, Ineligible – 1, Recused – 0
The budget is approved.

22-0051 – Approval of the 2022-2023 Administrative Packet:

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Abstain
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Abstain
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 19, No – 0, Abstain – 2, Absent – 4, Ineligible – 0, Recused – 0
The Administrative Packet is approved.

22-0052 - Approval of the WHNC Elections Stipulation Worksheet:

Brad Vanderhoof moved to approve the election stipulation worksheet.

Myrl Schreibman seconded.

Dan Brin moved to amend the worksheet to name designate Shadow Ranch Park as the preferred election location. Anthony Scarce seconded.

Roll Call Vote:

Aida Abkarians	No
Faye Barta	No
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	No
Tariq El-Atrache	Absent
Carolyn Greenwood	No
Glenn Jennings	No
Bonnie Klea	No
Vinura Kotuwelle	Abstain
Kent Mariconda	No
Rosi Mariconda	Yes
Saif Mogri	No
Mark Neudorff	Absent
Bryan Newman	No
Steve Randall	No
Bill Rose	No
Charlene Rothstein	No
Anthony Scarce	Yes
Myrl Schreibman	No
Joan Trent	No
Alec Uzemeck	Absent
Brad Vanderhoof	No
Joanne Yvanek-Garb	Abstain

Yes – 4, No – 15, Abstain – 2, Absent – 4, Ineligible – 0, Recused – 0

The amendment does not pass.

Vote on the Elections stipulation as presented.

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	No
Dan Brin	No
Bob Brostoff	Absent
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Abstain
Kent Mariconda	Yes
Rosi Mariconda	Yes

Saif Mogri	Yes
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scearce	No
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 17, No – 3, Abstain – 1, Absent – 4, Ineligible – 0, Recused – 0
The Elections Stipulation Worksheet is approved.

22-0055 - Letter to CD12 regarding solutions for speeding on Platt between Ingomar and Sherman Way: This item was sent back to committee.

Myrl Schreibman left the meeting at 9:44 PM.
Bill Rose left the meeting at 9:45 PM.

22-0053- Approval of the 2021-2022 WHNC Inventory Report:

Faye Barta moved to approve the inventory report. Steve Randall seconded.

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Abstain
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Absent
Charlene Rothstein	Yes
Anthony Scearce	Yes
Myrl Schreibman	Absent
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 18, No – 0, Abstain – 1, Absent – 6, Ineligible – 0, Recused – 0
The motion passes.

22-0054 - Letter to CD12 and BSS supporting residents/ petition request on repaving of Keswick St., between Saticoy St and Bobbyboyer Ave.:

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Abstain
Saif Mogri	Yes
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Absent
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Absent
Joan Trent	Abstain
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 17, No – 0, Abstain – 2, Absent – 6, Ineligible – 0, Recused – 0

The letter is approved.

22-0056 - Letter to CD12 and LADOT requesting stop sign at Cohasset and Melba and Speed humps on Cohasset St. west of Woodlake Ave.:

Steve Randall moved to approve the request letter. Anthony Scarce seconded.

Steve Randall moved to amend the motion to specify two stops signs, east and west bound traffic, on Cohasset at Melba adjacent to Four Oaks Park; and two speed humps west of the stop signs. Anthony Scarce seconded.

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes

Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Absent
Charlene Rothstein	Yes
Anthony Searce	Yes
Myrl Schreibman	Absent
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 18, No – 0, Abstain – 0, Absent – 7, Ineligible – 0, Recused – 0
The amendment passes.

Roll Call Vote on the amended motion:

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Absent
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Absent
Charlene Rothstein	Yes
Anthony Searce	Yes
Myrl Schreibman	Absent
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 18, No – 0, Abstain – 0, Absent – 7, Ineligible – 0, Recused – 0
The letter is approved.

President Rothstein adjourned the meeting at 10:24 PM.

Virtual Land Acknowledgment

We acknowledge that this meeting is taking place in the traditional lands of the Chumash people. As we begin this meeting, we acknowledge and honor the original inhabitants of our region. A land acknowledgement is a critical step toward working with native communities to secure meaningful partnership and inclusion in the stewardship and protection of their cultural resources and homelands. We respect these ancestral grounds where we are collectively gathered and support the resilience and strength that Indigenous people have shown worldwide.

Monthly Expenditure Report



Reporting Month: June 2022

Budget Fiscal Year: 2021-2022

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$12464.52	\$2563.14	\$9901.38	\$500.00	\$0.00	\$9401.38

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$34725.78	\$1613.14	\$7296.51	\$0.00	\$7296.51
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1400.00	\$0.00	\$1054.87	\$0.00	\$1054.87
Neighborhood Purpose Grants	\$4500.00	\$950.00	\$1550.00	\$500.00	\$1050.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$28161.26	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	06/01/2022	WHNC web services	General Operations Expenditure	Office	\$150.00
2	APPLEONE EMPLOYMENT SR	06/16/2022	Services of Executive Assistant	General Operations Expenditure	Office	\$1395.94
3	RACKSPACE EMAIL & APPS	06/22/2022	WHNC email Service	General Operations Expenditure	Office	\$67.20
4	TEAM POMELO	05/10/2022	Corrected NPG for Pomelo Elementary School	Neighborhood Purpose Grants		\$500.00
5	Miracle Minded Ministries	05/19/2022	NPG to New Friends Homeless Center (operated by Miracle Minded Ministries) Pastor April	Neighborhood Purpose Grants		\$450.00
Subtotal:						\$2563.14

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	HAMLIN CHARTER	12/10/2021	An NPG to Hamlin Charter Elementary for a variety of sensory items to help students adjust to in person teaching	Neighborhood Purpose Grants		\$500.00
Subtotal: Outstanding						\$500.00

Neighborhood Purposes Grants (NPG) Expenditures Category	
Total NPG Expenditures	

Community Improvement Projects (CIP) Expenditures Category	
Total CIP Expenditures	

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	
Outreach Expenditures	
Election Expenditures	
General and Operational Expenditures	
Neighborhood Purposes Grants (NPG) Expenditures	
Community Improvement Projects (CIP) Expenditures	
TOTAL EXPENDITURES FOR THE FISCAL YEAR	

Agenda Item 22-0060 - Discussion and possible action regarding the Budget request form for the 4th Annual Halloween Houses



NEIGHBORHOOD COUNCIL
EVENT APPROVAL REQUEST FORM

Office of the City Clerk - Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: WEST HILLS NEIGHBORHOOD COUNCIL

The Neighborhood Council is the [X] Main Sponsor or [] Co-Sponsor for the event.

Main sponsor: WEST HILLS NEIGHBORHOOD COUNCIL

Contact Person: MYRL SCHREIBMAN
Phone: 818-335-7658 Email: myrl.schreibman@westhillsnc.org

Co-Sponsor (if applicable): COUNCIL DISTRICT 12/JOHN LEE, COUNCILMEMBER
Contact Person: RON RUBINE
Phone: 818-882-1212 Email: ron.rubine@lacity.org

Event Information

Event Title and Description: 4th Annual Halloween Houses on Display/Decorated homes for Halloween that enter a contest for scariest and most whimsical awards

Date: Oct 23rd Time Frame: 6pm-9pm Est. number of attendees: Houses 75-100 Event Budget: \$925.00

Venue Name: N/A

Venue Address: N/A

Contact Person: Myrl Schreibman & Steve Randall (818-340-4700)
Phone: 818-335-7658 Email: myrl.schreibman@westhillsnc.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form - Signed by Treasurer, 2nd Signer or Event Chair
Board Action Request (BAC) Form - Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
Itemized Detailed Event Budget - Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.

West Hills neighborhood Council (WHNC)
4TH ANNUAL HALLOWEEN HOUSES ON DISPLAY
(TO FOLLOW ALL COVID PROTOCOLS)

After the enormous success of the first, second and third Halloween Houses on Display, previously approved by the city of Los Angeles, the West Hills Neighborhood Council's Special Events committee is submitting a request for approval from the city for the 4th Annual Halloween Houses. The structure of this event will follow all current covid protocols. The event is co-sponsored by Council District 12 and Councilmember John Lee.

The event will be promoted through social media, on the WHNC website and announced at WHNC board meetings. Entry forms will be available online and applicants will apply to compete in a Halloween House decorating contest for the Scariest and Most Whimsical houses. The exterior of each house is decorated by the residents of the house.

Judging will be done by six judges, each judging independently of one another on the night of October 23rd, 2022, from 6pm to 9pm. Judges will submit their scorecards electronically to the Special Events committee to determine the winners. The winners will be announced online. Individual photos of the winning houses or a video of the houses will be posted on the WHNC website WITHOUT addresses. Certificates for the 1st, 2nd and 3rd place winners will be sent to the participants via email and winners congratulated at the November board meeting. (which will remain in Zoom if that is still protocol)

Halloween Houses has been an uplifting event for the community and the excitement and enthusiasm from the community has grown with each year.

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:

- LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the "City of Los Angeles" as Additional Insured.

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

- Renting and driving of vehicle/truck must be by a board member
- Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

CONTACT INFORMATION for possible permits:

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD – (213)-978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

Documents to be submitted to NC Funding Program and filed for you records:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature: *Myrl Schreibman* Date: 7/21/2022
Print Name: MYRL SCHREIBMAN Title: SPECIAL EVENTS/CO-CHAIR
BOARD MEMBER
Email: myrl.schreibman@westhillsnc.org Phone: 818-335-7658

For Staff Use Only: Approved Denied Code: _____

Reviewers Signatures: 1st Level _____ 2nd Level _____

Reviewers Names: 1st Level _____ 2nd Level _____

WEST HILLS NEIGHBORHOOD COUNCIL

Spending Request Form

Please print legibly or type

Date of submission:

Committee Name:

Chairperson/Stakeholder:

Date Approved by Committee:

Phone:

Email:

Event/Activity

Total Amount Requested:

Budget Line Item:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity	Amount
<input type="text" value="PRINTING/POSTERS"/>	<input type="text" value="\$ 500.00"/>
<input type="text" value="CERTIFICATES"/>	<input type="text" value="\$ 175.00"/>
<input type="text" value="PROMOTION/LAWN SIGNS"/>	<input type="text" value="\$ 250.00"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

For Budget Committee/Controller Use Only:

Committee Approved

Budget Approved

Board Approved

Agenda Item 22-0061 - Discussion and possible action regarding a proposed draft letter regarding the work group's progress on the draft land use designation, for Community Plan for Canoga Park-Winnetka-Woodland Hills-West Hills

APPROVED LETTER RE WHNC RESPOND TO PROPOSED COMMUNITY PLAN MAP

Mr. Vince Bertoni
Director of Planning, City of Los Angeles
200 N. Spring St.
Los Angeles, CA 90012-2601

Dear Mr. Bertoni:

The West Hills Neighborhood Council appreciates your efforts in updating the Community Plans for the western part of the San Fernando Valley. However, we are also concerned that those efforts have not gone far enough.

The proposed adjusted boundary of the Canoga Park-Winnetka-Woodland Hills-West Hills Community Plan only partially addresses our prior requests to recognize that West Hills' northern boundary is defined by the centerline of Nordhoff Street between Topanga Canyon Boulevard and the western edge of the City of Los Angeles.

Unfortunately, the map you drew ignores our request that this boundary line must follow the centerline of Nordhoff Street westward **through** the Nature Preserve, in accord with all official maps of the city's neighborhoods.

The attached map, which is in accord with the bylaws of the Chatsworth Neighborhood Council as well as the West Hills Neighborhood Council, clearly shows that **more than 75% of the Nature Preserve is in West Hills**. Unfortunately, the Planning Department's proposed map would place the entire Nature Preserve under the jurisdiction of the Chatsworth-Porter Ranch Community Plan.

The West Hills Neighborhood Council objects to this proposed map, which would exclude the people of West Hills from one means of direct involvement in determining the future of a major portion of their neighborhood.

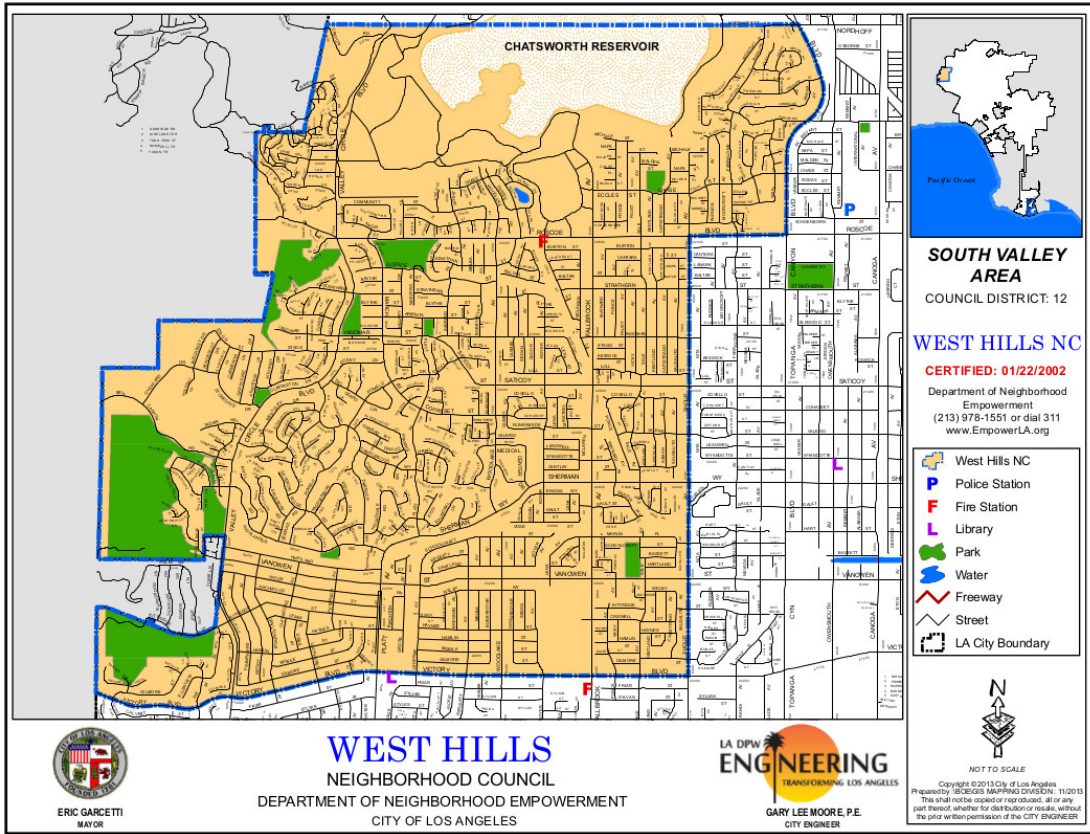
We view this failure in the context of a long history of snubs to our community's identity and integrity. For example, we have witnessed the spectacle of another Neighborhood Council granting "approval" of the LAFD helicopter facility in the Nature Preserve without even informing the department that the project was in West Hills. As a result, the residents of the affected area, all of them West Hills residents, were denied representation in a decision that directly concerned them.

The West Hills Neighborhood Council therefore urges you and the Department of City Planning to adjust your proposed map of the Canoga Park-Winnetka-Woodland Hills-

West Hills Community Plan so that it includes the portion of the Nature Preserve that is within West Hills' actual boundaries.

Sincerely,

encl.: City of Los Angeles map of West Hills





NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM

Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Brad Vanderhoof and Faye Barta

Phone: 818-887-7811

Email: Brad.Vanderhoof@westhillsnc.org;

Faye.Barta@westhillsnc.org

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____

Email: _____

Event Information

Event Title and Description: Planting of milkweed in the Monarch butterfly sanctuary. The Event will be conducted with all participants wearing masks and practicing social distancing and adhering to all City and County health directives as appropriate.

Date: 09/17/2022 Time Frame: 8:00 AM to 11:00 AM Est. number of attendees: 25 Event Budget: \$0

Note; we do not have seeds at this time. This event approval may be amended by a WHNC Board vote to include funding.

Venue Name: Orcutt Ranch Horticultural Center

Venue Address: 23600 Roscoe Blvd. West Hills CA

Contact Person: Brad Vanderhoof and Faye Barta

Phone: 818-887-7811

Email: Brad.Vanderhoof@westhillsnc.org; Faye.Barta@westhillsnc.org

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- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.



Signature: _____ Date: 07/28/2022

Print Name: Brad Vanderhoof and Faye Barta Title: Co-Chairs

Email: Brad.Vanderhoof@westhillsnc.org Phone: 818-887-7811

For Staff Use Only: Approved Denied Code: _____

Reviewers Signatures: 1st Level _____

2nd Level _____

Reviewers Names: 1st Level _____

2nd Level _____

Agenda Item 22-0064 - Discussion and possible action on a proposed draft letter to LAHSA about the problems and shortcomings and solutions with the Homeless Count.

To: Ms. Kristina Dixon,
Ms. Molly Rysman,
Acting LAHSA Co-Executive Directors,

After close analysis and several discussions concerning the West Hills Neighborhood Council's volunteering each year to assist with the homeless count that LAHSA supports and ENCOURAGES, there are several issues to which we must have answers before we can recommend CONTINUED support from the WHNC in our community.

First and most importantly, we understand that LAHSA receives funding from the city and other sources to support this activity as well as provides remuneration to several of its helpers. In order to (PUT A SPACE HERE) provide full TRANSPARENC, we are requiring a financial statement of the homeless count for each of the last three years as well as an overall financial statement for LAHSA. Secondly, the organization for this count each January is very distressing, if not taxing, on the volunteers in our community since LAHSA only focuses on the count and not on the members volunteering for the count. Your organization and instructions for this event constantly PUT our volunteers in danger! There is no proper identification for the vehicles such as metallic signs for the vehicles; no proper forewarning to stakeholders as to what will be taking place; no protection for the volunteers who are asked to check parks, alleyways, washes and isolated areas that put volunteers at risk by (PUT A SPACE HERE) irritated and indignant unhoused people. Thirdly, LAHSA required organizers to return hand scribbled dashboard signs to Panorama City very late in the evening this last count, which for the sake of safety this last year, we refused to do. Finally we have discovered that other Neighborhood Councils have refused to contribute to this yearly activity and it falls to PAID employees of LAHSA to complete the task. Our Neighborhood Council has never been informed of this option.

Until LAHSA provides appropriate financial disclosures, SECURES an organization that puts the protection of the volunteers first as well as PROVIDES appropriate comfort for the volunteers and/or if need be, to provide a LAHSA STAFF member to assist, we and our Homeless Committee are unable (PUT A SPACE HERE) to recommend that in the future, we participate in the annual count for the West Hills Community. Working together with full transparency IS KEY to any successful important activity such as the homeless count.

Respectively,

Char Rothstein, President
West Hills Neighborhood Council

Cc: Tessa Charnofksy, Sheila Kuehl's office
Councilmember Kevin de Leon, Chair Homelessness Committee
Matthew Szabo, (CAO)
Councilmember Paul Krekorian, Chair City Budget Committee
Councilmember Bob Blumenfield, Budget and Homeless Committee Member
Councilmember John Lee, CD12

Agenda Item 22-0065 - Discussion and possible action regarding the WHNC Homelessness Committee's continued participation with the West Valley Neighborhood Alliance on Homelessness ("WVNAH")

The Homelessness Committee met on Monday, July 18th to discuss the matter of the WHNC's Homelessness Committee's continued participation with the West Valley Neighborhood Alliance on Homelessness ("WVNAH").

After discussion, it is the committee's recommendation for the WHNC to withdraw its participation from the WVNAH as it is no longer beneficial to the WHNC or the community.