



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

ONLINE AND TELEPHONIC BOARD MEETING AGENDA

Thursday, January 5, 2023 at 7:00 p.m.

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: Paste the following link into your browser: <https://zoom.us/j/98920654217>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **989 2065 4217**, then press #.

Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered

AB 361 Updates -Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

<p><u>Opening Business</u></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum</p> <p>Pledge of Allegiance</p>		<p>Co-Chairs: Mrs. Charlene Rothstein Dr. Faye Barta</p> <p>Secretary: Mr. Brad Vanderhoof</p> <p>Co-Chair: Dr. Faye Barta</p>
<p><u>Induction of new board member into the WHNC Board of Directors</u></p> <p>Miriam Schimmel</p>		<p>Mrs. Charlene Rothstein Dr. Faye Barta</p>
<p><u>Opening Business Cont.</u></p> <p>Approve Meeting Minutes of December 1, 2022 and Special Meeting Minutes of December 15, 2022</p> <p>Senior Lead Officer Report</p> <p>Treasurer’s Report</p> <p>Controller’s Report</p> <p>Comments From the Co-Chair(s)</p>		<p>Secretary: Mr. Brad Vanderhoof</p> <p>SLO Lopez; SLO Garza</p> <p>Treasurer: Ms. Carolyn Greenwood</p> <p>Controller: Mr. Saif Mogri</p> <p>Co-Chairs: Mrs. Charlene Rothstein Dr. Faye Barta</p>

<p><u>Announcements</u></p> <p>Office of Assemblyman Jesse Gabriel Council District 12 Department of Neighborhood Empowerment Los Angeles County Supervisor District 3</p> <p>LAUSD District 3 Budget Advocates</p>		<p>Mr. Jack Trent-Dorfman, Field Representative Mr. Colin Crews, District Director Ms. Atziri Camarena Mr. Blake Clayton, West Valley/Mt. Communities Field Deputy & Caseworker TBD Mr. Glenn Bailey</p>
<p><u>Public Comment</u></p> <p>Comments & statements from stakeholders or interested parties on subjects <u>NOT</u> on this meeting's agenda. (<i>Requires Speaker Card</i>)</p> <p>*The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council's jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers' time if necessary to provide an adequate opportunity for all to be heard.*</p>		<p>Dr. Faye Barta</p>
<p><u>Certificate of Appreciation</u></p> <p>Mr. Blake Clayton Ms. Sarah Martin</p>		<p>Dr. Faye Barta</p>
<p><u>Council Announcements</u></p> <p>Committee & Liaison Reports</p>		<p>West Hills Neighborhood Council</p>
<p><u>Old Business</u></p> <p>22-0080 - Discussion and possible action regarding All American BBQ relocating to 6719 Platt Avenue and Vanowen Street, former location of the Crown Wok restaurant (15 Minutes Max)</p> <p>22-0084 - Discussion and possible action on renewing WHNC participation in the Department of Water and Power Memorandum of Understanding – DWP MOU (5 Minutes Max)</p>		<p>Mr. Bill Rose, Co-Chair Zoning & Planning Committee Mrs. Charlene Rothstein, Co-Chair Zoning & Planning Committee</p> <p>Mrs. Joanne Yvanek-Garb, Co-Chair Government Relations Committee Ms. Clarice Chavira, Co-Chair Government Relations Committee</p>
<p><u>New Business</u></p> <p>23-0001 - Discussion and possible action regarding approval of the WHNC's November 2022 Monthly Expenditure Report (MER) (3 Minutes Max)</p> <p>23-0002 - Discussion and possible action to approve the Event Approval Form and Budget in the amount of \$50 for the Beautification Event at El Escorpion Park, on January 28, 2023 from 9:00 a.m. to 12:00 p.m. (5 Minutes Max)</p>		<p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Dr. Faye Barta, Co-Chair Beautification Committee Mr. Brad Vanderhoof, Co-Chair Beautification Committee</p>

23-0003 – Discussion and possible action on the West Hills Neighborhood Council Emergency Response Plan (10 Minutes Max)		Mr. Saif Mogri, Co-Chair Emergency Preparedness Committee Mr. Bob Brostoff, Co-Chair Emergency Preparedness Committee
<u>Adjournment</u>		

Public Input At Neighborhood Council Meetings: Members of the public who call in by telephone are requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org/lobbying](mailto:ethics@lacity.org). For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting Of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCsupport@lacity.org or calling (213) 978-1551. If you are hearing impaired, please call 711

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at Michelle.Ritchie@westhillsnc.org Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



Neighborhood Council Oath

I **<NAME>** pledge to represent my Neighborhood Council and Stakeholders with dignity, integrity, and pride.

I will encourage other points of view,
even when they differ from my own.

I will respect, value, and consider everyone's opinion.

I will adhere to all local, state and federal laws as well as hold other board
members accountable to do the same.

I will find the good in my neighborhood,
praise it ,and promote it.

I will work to honor diversity, build community,
forge bonds with neighboring communities,
and promote participation in city governance
and the decision-making processes,
to improve the quality of life for all Stakeholders.

To the neighborhood council system, to my neighbors,
and to neighborhoods throughout the City of Los Angeles,

I pledge to do this to the best of my ability.



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD ONLINE AND TELEPHONIC DRAFT MEETING MINUTES

Thursday, December 1, 2022

Revised December 2, 2022

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Clarice Chavira, Carolyn Greenwood (left early), Glenn Jennings, Bonnie Klea (arrived 7:15 PM, left early), Vinura Kotuwelle (left 9:50 PM), Kent Mariconda, Rosi Mariconda, Saif Mogri, Mark Neudorff, Bryan Newman, Alejandro Phillips (arrived 7:15 PM), Steve Randall (arrived 7:45 PM), Bill Rose, Char Rothstein, Anthony Scearce, Myrl Schreiber (left early), Joan Trent (arrived 7:45 PM), and Brad Vanderhoof

ABSENT: Bob Brostoff, Sriya Datla, Azarine Rushenas, and Joanne Yvanek-Garb

President Charlene Rothstein called the meeting to order at 7:04 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance.

Approve Meeting Minutes of November 3, 2022: The minutes were approved as amended.

Senior Lead Officer Report: SLO Garza said south West Hills has been assigned a new SLO to start on December 18. YTD – overall crime is down. North West Hills area; 27 grand theft auto vs. 64 last year, property crime is exactly the same at 310. South West Hills area; 72 grand theft auto vs. 66 last year.

Carnival – Fallbrook Mall, Friday 5-11 PM, Saturday and Sunday 2-11 PM, proceeds will benefit Topanga PALs. Special Olympics Torch Run, December 7, Balboa Park; Coffee with a Cop, December 7, 10 AM, Starbucks at Platt and Victory; Basic Car meeting, December 13, 6 PM, Topanga Division Community Room, Councilmember Lee is scheduled to speak; Coffee with a Cop, Dec 17, 10 AM, Starbucks at Mulholland and Avenue San Luis off the 101.

Treasurer’s Report: Treasurer Carolyn Greenwood gave the report and said there were only normal recurring expenses in October. The rollover amount has been verified and matches the budget submitted by the WHNC.

22-0095 - Approval of the WHNC’s October 2022 Monthly Expenditure Report (MER):

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Carolyn Greenwood	Yes

Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Yes
Bryan Newman	Yes
Alejandro Phillips	Yes
Steve Randall	Yes
Bill Rose	Ineligible
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 20, No – 0, Abstain – 0, Absent – 3, Ineligible – 1, Recused – 0
The MER is approved.

Controller’s Report: Controller Saif Mogri gave the report. Everything matches the City records. The October Rackspace payment was posted in November. Non-recurring expenses in November were Beautification Committee – snacks, and Special Events Committee – lawn signs.

Chair Comments: President Char Rothstein said Executive Director Michelle Ritchie sent two flyers to Board members; Toy drive sponsored by the Office of Assemblymember Jesse Gabriel, and the Council Breakfast invitation.

Announcements:

Council District 12, Colin Crews, District Director, said the Department of Sanitation is having a sock and blanket drive. Donations accepted until December 30 at the West Valley Yard, 8840 Vanalden.

Los Angeles County Supervisor District 3, Blake Clayton, Field Deputy, said he will be working with the transition team for at least a month.

Office of the LA City Clerk, Paola Posada, NC Elections, said a hybrid voting model, in-person and mail –in was approved by the Mayor. The WHNC Election Day is Sunday, June 18. The candidate filing period is February 18 through April 4. Vote by mail applications will be accepted April 19 through May 30. Entering the polling location will require proof of vaccination status or a negative Covid test in the previous 72 hours. Stakeholders who do not have proof may vote curbside.

Budget Advocates, Glenn Bailey said they are meeting with the City departments and Budget Day is June 17.

Public Comment: Christine Rowe said the Planning Commission voted not to accept the appeal regarding the Corporate Pointe warehouse project. They did accept two recommendations from CD12 regarding soil cleanup and hours of operation for truck traffic. Lionel Mares said the LANCC meeting is Saturday and the VANC meeting is December 8. X-mas spoke about the new Mayor. Glenn Bailey said the new City Attorney is confirmed to speak at VANC in February.

Certificates of Appreciation:

Certificates of Appreciation were presented to:
Mark Weber for all his help with cleanup event logistics, and
Huzaifa Shabbir, owner of the Baskin Robbins in Platt Village

Carolyn Greenwood left the meeting at 8:00 p.m.

Old Business:

22-0083 - Letter in support of establishing a Preferential Parking District on Woodlake Ave. south of Sherman Way:

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	No
Bob Brostoff	Absent
Clarice Chavira	Yes
Carolyn Greenwood	Absent
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Abstain
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Yes
Bryan Newman	Yes
Alejandro Phillips	Absent
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 18, No – 1, Abstain – 1, Absent – 4, Ineligible – 0, Recused – 0

The letter is approved and will be sent to Councilmember John Lee.

22-0080 - All American BBQ relocating to 6719 Platt Avenue and Vanowen Street, former location of the Crown Wok restaurant: Item tabled to January.

22-0084 - Renewing WHNC participation in the Department of Water and Power Memorandum of Understanding – DWP MOU: The new MOU is not finalized. Item tabled to January.

22-0091 - CIS Submission to Council File 22-1193, Replacement/Elect New Council President/ Resigned from Office:

Roll Call Vote on a CIS in support:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Yes
Bryan Newman	Yes

Alejandro Phillips	Absent
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreiber	Yes
Joan Trent	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 20, No – 0, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0
The CIS is approved.

22-0093 - CIS Submission to Council File 22-1197, New Ad Hoc Committee / City Government Reform / October 2021 Recordings Release/Transparency and Limit Corruption / Los Angeles Residents Trust:

Roll Call Vote on a CIS in support:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Carolyn Greenwood	Absent
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Yes
Bryan Newman	Yes
Alejandro Phillips	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreiber	Yes
Joan Trent	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 21, No – 0, Abstain – 0, Absent – 3, Ineligible – 0, Recused – 0
The CIS is approved.

New Business:

22-0098 – Event Approval Form and budget in the amount of \$3,875.00 for the Special Events Committee’s Senior’s Valentine’s Day Dinner Dance to be held at Chaminade College Preparatory, Bob Hope Center, located at 7500 Chaminade Avenue, West Hills, on February 14, 2023.

Stakeholder Christine Rowe expressed concern about holding an indoor event.

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes

Sandi Bell	No
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Carolyn Greenwood	Absent
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Yes
Bryan Newman	Yes
Alejandro Phillips	Yes
Steve Randall	Yes
Bill Rose	Ineligible
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 19, No – 1, Abstain – 0, Absent – 3, Ineligible – 1, Recused – 0
The event and budget are approved.

22-0096 - Filling a vacant seat on the West Hills Neighborhood Council Board vacated by Tariq El Atrache: Due to concerns over how candidates were notified of the meeting the vacancy filling was postponed until a special meeting on December 15.

Myrl Schreibman left the meeting.

22-0099 – Application for Historic Cultural Monument (HCM) status for the Circle S Ranch property located at Woodlake and Saticoy Street in West Hills: Jill Ross Meer, the property owner said the documents for the HCM status were completed without her knowledge. She spoke against the designation.

Roll Call Vote:

Aida Abkarians	No
Faye Barta	No
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	No
Carolyn Greenwood	Absent
Glenn Jennings	No
Bonnie Klea	No
Vinura Kotuwelle	No
Kent Mariconda	No
Rosi Mariconda	No
Saif Mogri	No
Mark Neudorff	No
Bryan Newman	No
Alejandro Phillips	No
Steve Randall	No
Bill Rose	No
Charlene Rothstein	No

Anthony Scearce	No
Myrl Schreiber	Absent
Joan Trent	No
Brad Vanderhoof	No
Joanne Yvanek-Garb	Absent

Yes – 2, No – 18, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0
 The action to support HCM status fails.

Bonnie Klea left the meeting.

Vinura Kotuwelle left the meeting at 9:50 PM.

22-0097 - Letter from the RFNC regarding the Fallbrook Point Project, Case # ENV-2021-10328-MND, Dir-2021-10327-SPR: The address is 22815-22825 Roscoe Blvd.

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Abstain
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Abstain
Carolyn Greenwood	Absent
Glenn Jennings	Abstain
Bonnie Klea	Absent
Vinura Kotuwelle	Absent
Kent Mariconda	Abstain
Rosi Mariconda	Abstain
Saif Mogri	Yes
Mark Neudorff	Yes
Bryan Newman	Yes
Alejandro Phillips	Abstain
Steve Randall	Yes
Bill Rose	Abstain
Charlene Rothstein	Yes
Anthony Scearce	Abstain
Myrl Schreiber	Absent
Joan Trent	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 10, No – 0, Abstain – 8, Absent – 6, Ineligible – 0, Recused – 0
 The letter is approved.

President Rothstein adjourned the meeting at 10:21 PM.



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WEST HILLS NEIGHBORHOOD COUNCIL

SPECIAL BOARD ONLINE AND TELEPHONIC DRAFT MEETING MINUTES

Thursday, December 15, 2022

Revised December 15, 2022

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Bob Brostoff, Clarice Chavira, Carolyn Greenwood, Glenn Jennings, Bonnie Klea, Kent Mariconda, Rosi Mariconda, Saif Mogri, Mark Neudorff (arrived 8:00 PM), Bryan Newman, Alejandro Phillips, Steve Randall, Bill Rose, Char Rothstein, Anthony Scarce, Myrl Schreiber, Joan Trent, Brad Vanderhoof, and Joanne Yvanek-Garb

ABSENT: Syria Datla, Vinura Kotuwelle, and Azarine Rushenas

President Charlene Rothstein called the meeting to order at 7:02 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance.

Public Comment: Christine Rowe spoke about in-person meetings and ADA compliance issues.

Old Business:

22-0096 - Filling a Vacant Seat on the West Hills Neighborhood Council Board vacated by Tariq El Atrache: Steve Randall described the interview process.

Candidates Jeffery Burnett, Laurence Goldman, William Kreke, and Miriam Schimmel spoke for two minutes each. Candidate Malihe Shamayeli was absent.

The Vacancy Committee recommended Miriam Schimmel.

Vote to fill the WHNC Board of Directors Seat – term ending June 30, 2023.

Roll Call Vote:

Aida Abkarians	Schimmel
Faye Barta	Schimmel
Sandi Bell	Schimmel
Dan Brin	Schimmel
Bob Brostoff	Schimmel
Clarice Chavira	Schimmel
Carolyn Greenwood	Schimmel
Glenn Jennings	Schimmel
Bonnie Klea	Schimmel

Vinura Kotuwelle	Absent
Kent Mariconda	Burnett
Rosi Mariconda	Burnett
Saif Mogri	Kreke
Mark Neudorff	Absent
Bryan Newman	Schimmel
Alejandro Phillips	Schimmel
Steve Randall	Schimmel
Bill Rose	Burnett
Charlene Rothstein	Kreke
Anthony Searce	Kreke
Myrl Schreibman	Schimmel
Joan Trent	Schimmel
Brad Vanderhoof	Goldman
Joanne Yvanek-Garb	Schimmel

RESULT

Miriam Schimmel – 15
 Jeffery Burnett – 3
 William Kreke – 3
 Laurence Goldberg – 1
 Malihe Shamayeli – 0

This is a majority vote and Miriam Schimmel is now a member of the West Hills Neighborhood Council Board of Directors and will be seated upon taking the oath of office at the January Regular Board Meeting.

Mark Neudorff joined the meeting.

President Rothstein adjourned the meeting at 8:08 PM.

Monthly Expenditure Report



Reporting Month: November 2022 Budget Fiscal Year: 2022-2023

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$33165.12	\$1868.57	\$31296.55	\$1356.60	\$0.00	\$29939.95

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$36071.38	\$1571.40	\$25966.55	\$1356.60	\$24609.95
Outreach		\$297.17		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
Neighborhood Purpose Grants	\$4830.00	\$0.00	\$4830.00	\$0.00	\$4830.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$8236.26	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	11/01/2022	WHNC email service	General Operations Expenditure	Office	\$150.00
2	SMART AND FINAL 324	11/11/2022	Beautification - clean up snacks and water	General Operations Expenditure	Outreach	\$44.22
3	THE HOME DEPOT #1070	11/11/2022	Beautification - equipment	General Operations Expenditure	Outreach	\$95.27
4	BABJI PRINTING & PROMO	11/11/2022	Flyers for the Halloween Event WHNC 2223-001	General Operations Expenditure	Outreach	\$157.68
5	RACKSPACE EMAIL & APPS	11/23/2022	WHNC email service	General Operations Expenditure	Office	\$64.80
6	APPLEONE EMPLOYMENT SERVICES	11/14/2022	WHNC Executive Assistant	General Operations Expenditure	Office	\$1356.60
Subtotal:						\$1868.57

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	APPLEONE EMPLOYMENT SERVICES	12/05/2022	WHNC Executive Assitant	General Operations Expenditure	Office	\$1356.60
Subtotal: Outstanding						\$1356.60

**West Hills Neighborhood Council
Controller's Report 12/31/22**

	Item	Committee	Purpose	Budget	Balance	July	Aug	Sept	Oct	Nov	Dec	Total Spent
	Neighborhood Purpose Grants (NPG's)											
23		Youth and Education	NPG's	\$4,500.00								
18A		Homelessness	NPG's	\$330.00								
	Community Improvement Projects (CIP's)											
20A		Streets&Transportation	CIP's									
24		Beautification	Cleanups	\$500.00								
25		Beautification	Special Events									
	GRAND TOTAL			\$41,401.38	\$29,373.35	\$1,845.75	\$2,263.40	\$2,555.71	\$1,506.60	\$1,933.37	\$1,923.20	\$12,028.03

Agenda Item 22-0080 - Discussion and possible action regarding All American BBQ relocating to 6719 Platt Avenue and Vanowen Street, former location of the Crown Wok restaurant

Voted Best Ribs & Tri-Tip



in the Valley 4x in a row

We are **RELOCATING** to *WEST HILLS* on the corner of Platt Ave & Vanowen St @ Former "Crown Wok" 6719 Platt Ave. 15 min Drive

Sept. 25 LAST DAY

(West Hills open the following week - call for details)

In-House Delivery to Northridge, Chatsworth, Porter Ranch & Granada Hills

Visit our website or contact us for updates
(818) 363-6500 order @ AllAmerBBQ.com

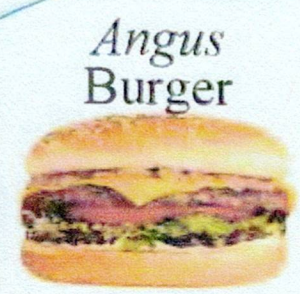
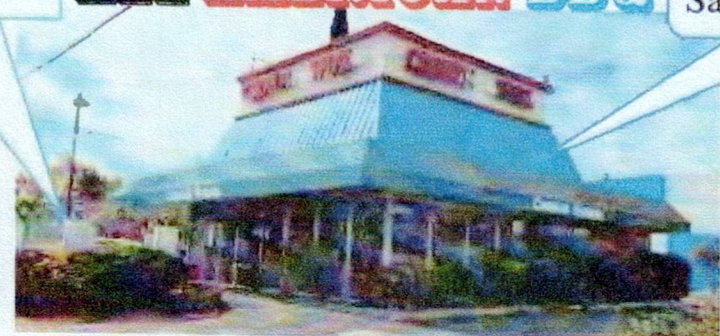
Mesquite BBQ Fire Pit on the Patio

New Home ALL AMERICAN BBQ

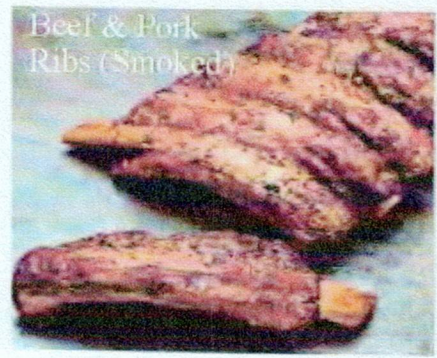
Our New Home Same Taste & Aroma



Homemade Peach Cobbler



Angus Burger



Beef & Pork Ribs (Smoked)



Tri-Tip over Mesquite Fire Pit



Char Rothstein <charwhnc@gmail.com>

Re All American BBQ new location 6719 Platt Ave

All American BBQ <info@allamericanbbq.net>
To: Char Rothstein <charwhnc@gmail.com>

Tue, Sep 13, 2022 at 3:43 PM

Thank you so much for connecting and bringing to our attention about the community issues .

Meanwhile with this email I like to address few of your concerns and hopefully we can address

- Sufficient Parking: Should have no change from Crown Wok
- Traffic Flow: Should have no change from Crown Wok
- Hours of Operation: 11am to 9pm Sun-Th & 11am to 10pm Fri-Sat
- Seating Occupancy: Should have no change from Crown Wok
- % of business take-out vs. Eat In: Not sure
- Proximity to Residences: Should have no change from Crown Wok
- Selling Alcohol: NO

I'm including a picture of our Santa Maria firepit (see attachment)

Also I will send you the manufactures (J&R) from Texas details of the fire ratings.

We will be covering with a metal cover over night to prevent from someone tampering with it and avoiding any problems.

We use Royal Oak lump (than the cheaper imported) because it has less smoke and burns much cleaner with no cracking


Our Reason we make less smoke than most BBQ places:

- we don't smoke in a typical smoker we use a Southern Pride Convection smoker (only 2-5% smoke)
- when we use our Santa Maria firepit we use Royal Oak which burns a lot cleaner, never has sparkers & much less smoke
- we cook our meat dry rub (means no BBQ sauce) that prevents much less smoke

Our plans for the building are to fix up the place with TLC (that has missing for years)

- Fresh paint (nicer colors)
- New signs
- fix up landscaping
- repairing the parking lot

[Quoted text hidden]

 **Wood-ShowBroiler rev 01-22.pdf**
351K

WOOD SHOW BROILER



This broiler gets its name from the "show" it actually creates in fine restaurants everywhere. As you know, the food cooked over a live fire is unparalleled in flavor. If the broiler is in customer view, appetites (and check averages) soar! The Wood Show is legendary for durability, ease of use, and its ability to easily tame the flame temperatures. The discriminating chef is provided the unique ability to control the distance between Fire and food for perfect grilling on all types of food.

Easy to use

Fuel loading is easy with the front fuel loading door and the ability to raise the grill above the top of the firebox body.

Adjustable cooking surface

A turn of the wheel adjusts the grill to position the food closer or farther from the fire for total control of the cooking rate. Because the chef can lower the grill at the end of a shift to utilize every last ember of wood or charcoal, **Heat efficiency is maximized.** There are fewer interruptions during busy periods to add or tend fuel.

Safe, cool operation

Our unique Chef Cool[®] design keeps the **heat inside the grill resulting in a cooler kitchen and a grateful chef.**

Large selection

See the sizes and capacity chart on the reverse side.

Easy to clean

The firebox surfaces are smooth and an ash drop in the firebox floor facilitates ash transfer to the removable ash drawer. Heavy duty casters allow easy mobility.

Air control damper

The chef can regulate the combustion air to **help control the burn rate.**

Rugged

These units are built like tanks to take the **day-to-day abuse** in busy kitchens.



J&R MANUFACTURING
P.O. BOX 850522
MESQUITE, TEXAS 75185-0522



PHONE: 972-285-4855
TOLL FREE: 800-527-4831
FACSIMILE: 972-288-9488

www.jrmanufacturing.com



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM

Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Brad Vanderhoof and Faye Barta

Phone: 818-887-7811; 818-497-3399 Email: Brad.Vanderhoof@westhillsnc.org;
Faye.Barta@westhillsnc.org

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: Beautification Event / Milkweed Planting at El Escorpion Park, West Hills, CA. This event will be conducted with all participants wearing masks and gloves and practicing social distancing and adhering to all City health directives during the pandemic.

Date: 01/28/2023 Time Frame: 9:00 AM to 12:00 PM Est. number of attendees: 25 Event Budget: \$ 50.00

Venue Name: WHNC Beautification Committee January, 2023, Clean-Up

Venue Address: El Escorpion Park, 24501 Vanowen Avenue (at the west end of Vanowen Street), West Hills, CA 91307

Contact Person: Faye Barta

Phone: 818 887-7811 Email: Brad.Vanderhoof@westhillsnc.org; Faye.Barta@westhillsnc.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:

- LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the “City of Los Angeles” as Additional Insured.

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

- Renting and driving of vehicle/truck must be by aboardmember
- Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

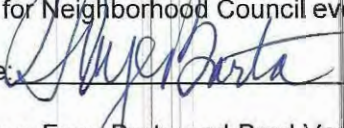
CONTACT INFORMATION for possible permits:

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD - (213) 978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

Documents to be submitted to NC Funding Program and filed for you records:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature:  Date: 12/28/2022
 Print Name: Faye Barta and Brad Vanderhoof Title: Co-Chairs, Beautification Committee
 Email: Faye.Barta@westhillsnc.org Phone: 818-887-7811

For Staff Use Only: Approved Denied Code: _____

Reviewers Signatures: 1st Level _____ 2nd Level _____

Reviewers Names: 1st Level _____ 2nd Level _____

WEST HILLS NEIGHBORHOOD COUNCIL EMERGENCY RESPONSE PLAN

October 31, 2022

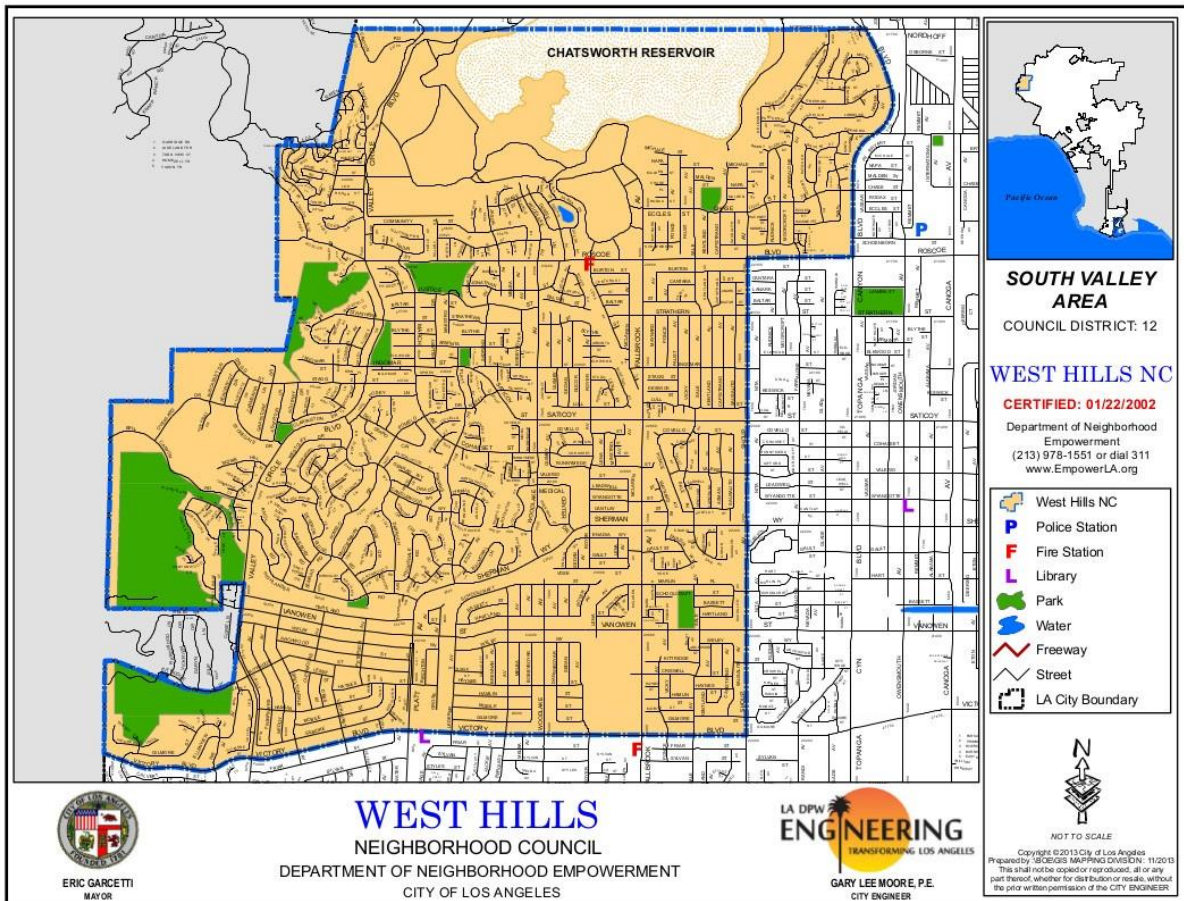


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1. Purpose

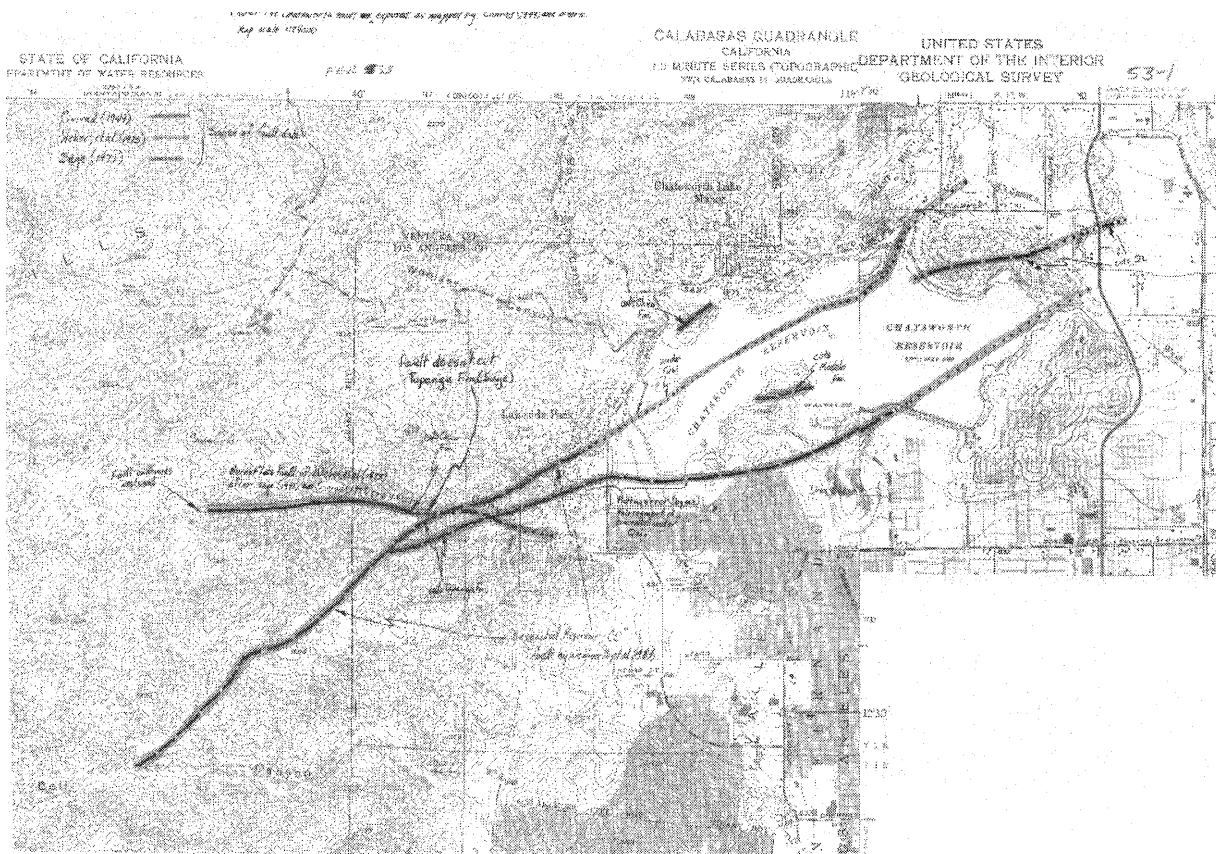
Stakeholders of West Hills need to be prepared for a large-scale disaster and learn how to take care of family, friends and neighbors when city services (police, fire, 911) may not be available for several days or weeks. This is the expected scenario here in Southern California after the next large earthquake or fire.

The West Hills Neighborhood Council (WHNC) has prepared this emergency response plan for all stakeholders in case of a major disaster. This plan involves the use of trained Community Emergency Response Team (CERT) volunteers, trained medical stakeholders, stakeholders with special skills, and just plain folks as well as RYLAN (Ready Your LA Neighborhood, formerly Map Your Neighborhood).

This plan provides important emergency preparedness and response information to all stakeholders in West Hills. It is limited in detailed planning to West Hills.

2. Seismic Analysis of the West Hills Area

Although there are no apparent active earthquake faults within West Hills, there is one called the Chatsworth Fault that runs through the Chatsworth Nature Preserve in an east-west direction on the north edge of West Hills.



There have been two significant earthquakes in recent years that have affected West Hills severely. The first was the 6.6-magnitude Sylmar earthquake on February 9, 1971, which damaged about 1/3 of the structures in the San Fernando Valley.

The second was the 6.7-magnitude Northridge earthquake on January 17, 1994. It also caused severe damage throughout the San Fernando Valley, including West Hills, as well as other parts of Los Angeles County.

Here is some more information on the Northridge earthquake:

It occurred at 4:30 a.m. and was centered one mile south-southwest of Northridge on the thrust fault known as the Pico Fault. Several other faults experienced minor shifts during the earthquake and its aftershocks.

The Northridge earthquake produced the strongest ground motions ever recorded in an urban setting in North America. Damage was widespread. Sections of major freeways collapsed, parking structures and office buildings collapsed, and apartment buildings suffered irreparable damage. Damage to wood-frame apartment houses was widespread in the San Fernando Valley and Santa Monica areas.

The West Hills area contains some liquefaction and landslide areas identified by the State of California.

3. Disaster Preparation and Training

A key component of the WHNC Emergency Response Plan includes the Los Angeles Fire Department's Community Emergency Response Team (CERT) program. All stakeholders who are 18+ years old should take this important free training program. Information is available on the WHNC's website at www.westhillsnc.org and www.cert-la.com. The 17.5-hour class covers the following topics over the course of seven weeks, meeting once a week for 2 ½ hours per session:

- Introduction & Disaster Awareness
- Incident Command Center (ICS) and Disaster Psychology
- Disaster Medical Operations part 1
- Disaster Medical Operations part 2
- Fire Suppression and Hazardous Materials
- Light Search and Rescue
- Terrorism and CERT

The WHNC organizes periodic CERT training classes. Please see the WHNC website for details at westhillsnc.org

Ready LA provides an online training manual for RYLAN. It can be reached [at:](#)

<https://www.readyla.org/sites/g/files/wph1731/files/2021-04/%20rylan-emergency-preparedness-guide-english-digital.pdf>.

RYLAN is similar to the old Map Your Neighborhood plan. It has been adapted for use in Los Angeles.

The American Red Cross' First Aid Training courses incorporate the latest scientific guidelines that align with Occupational Safety and Health Administration's (OSHA) *Best Practices for Workplace First Aid Training Programs*. In addition, they now provide group First Aid Training programs, both online and in-person. To see the schedule of classes, you can visit this link:

<https://www.redcross.org/take-a-class>

4. What to Do/How to Prepare for a Disaster

- Disasters are major events that can strike anywhere and anytime.
- Through the use of the RYLAN program, you and your neighborhood can set up disaster teams that will be coordinated by a central team. Ideally, these teams should at least include one stakeholder who is CERT trained.
- Disaster team leaders should be solicited through presentations to local elementary school PTSA groups.
- Training of leaders should be held in coordination with the West Hills Neighborhood Council's Public Safety and Emergency Preparedness Committee (PS&EP Committee).
- Traditional 911 and first-responder capabilities, such as, fire, police, medics, and utility personnel, will be overwhelmed and unable to immediately assist individuals and homeowners.
- Therefore, preparing our neighborhoods to be able to respond immediately is vital.
- Neighbors will likely be the first ones available to offer assistance.
- Research has shown that neighbors who are prepared are more effective in their response to a disaster and have an increased capacity to be self-sufficient for the first 72 hours after a disaster.

- Self-help RYLAN teams should have 15-20 households because the first hour after a disaster is vital and the size of your team must be manageable. RYLAN provides excellent guidance on what to do next.
- The WHNC will coordinate the training and information of RYLAN groups.

5. What to Do After a Disaster

- Begin by taking care of yourself, your family, your home and your immediate neighbors.
- If it is safe, proceed to your designated meeting area.
- On your way to any safe and available meeting area, look for “OK/HELP” signs.

6. Evacuation & Staging Areas

- Locations of pre-determined Red Cross locations will be listed if available.
- Locations of WHNC meeting areas will be listed. Such locations might include private schools, religious organizations, and/or local business sites.

7. Types of Alerts

- **Earthquakes:**

Earthquake Warning California uses state-of-the-art ground motion monitoring, as well as a variety of alerting methods to deliver warnings to people via cell phones before the strongest shaking arrives. Seconds to tens of seconds of alert can provide opportunity to take life-saving actions such as “drop, cover, and hold on” and put devices into safe modes. The speed of the alert will vary depending on one’s distance from the origin of the earthquake. The closer one is to origin, the quicker one will receive the alert. In some cases people may receive an alert once they feel shaking or after an earthquake passes.

For the first time, you can receive warning of an earthquake before you feel shaking. Earthquake Warning California can give you seconds of notice using the following tools:

- MyShake App
- Android Earthquake Alerts
- Wireless Emergency Alerts (WEAs).

When you receive an alert or feel shaking, “drop, cover, and hold on!”

Please visit the website at <https://www.shakealert.org> for more information

- **Wildfires:**

Cal Fire offers to send you text messages to keep you updated about **fires** in your area. You can sign up on the website:

<https://plan.readyforwildfire.org/>