



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Thursday, January 5, 2023

Revised January 16, 2023

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Faye Barta, Sandi Bell, Dan Brin, Bob Brostoff, Clarice Chavira, Sriya Datla, Carolyn Greenwood, Glenn Jennings, Bonnie Klea, Vinura Kotuwelle, Kent Mariconda (left 8:55 p.m.), Rosi Mariconda (left 8:52 p.m.), Saif Mogri (left before Item 23-0003), Mark Neudorff, Alejandro Phillips, Steve Randall, Bill Rose, Char Rothstein, Anthony Scarce, Myrl Schreiberman, Joan Trent, Brad Vanderhoof, and Joanne Yvanek-Garb

ABSENT: Aida Abkarians, Bryan Newman, Azarine Rushenas, and Miriam Schimmel

President Charlene Rothstein called the meeting to order at 7:01 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance.

Induction of new board member into the WHNC Board of Directors: President Rothstein said Ms. Schimmel will be inducted at the February meeting because she is out of the country and unable to attend the meeting tonight to take the NC oath.

Approval of Meeting Minutes of December 1, 2022 and Special Meeting Minutes of December 15, 2022:

Chris Rowe disagreed with changing comments made by a stakeholder with regard to agenda item 22-0099.

The December 1, 2022 minutes were approved as amended.

The December 15, 2022 minutes were approved.

Senior Lead Officer Report: There were no Senior Lead Officers present.

Treasurer's Report: Treasurer Carolyn Greenwood presented the report. The only charges that were not regular recurring expenditures were for the Beautification event and the Halloween event flyers. The WHNC has \$29K available funds.

23-0001 - Approval of the WHNC's November 2022 Monthly Expenditure Report (MER):

Roll Call Vote:

| | |
|-------------------|--------|
| Aida Abkarians | Absent |
| Faye Barta | Yes |
| Sandi Bell | Yes |
| Dan Brin | Yes |
| Bob Brostoff | Yes |
| Clarice Chavira | Yes |
| Carolyn Greenwood | Yes |
| Glenn Jennings | Yes |

| | |
|--------------------|------------|
| Bonnie Klea | Yes |
| Vinura Kotuwelle | Yes |
| Kent Mariconda | Yes |
| Rosi Mariconda | Yes |
| Saif Mogri | Yes |
| Mark Neudorff | Yes |
| Bryan Newman | Absent |
| Alejandro Phillips | Yes |
| Steve Randall | Yes |
| Bill Rose | Ineligible |
| Charlene Rothstein | Yes |
| Anthony Searce | Yes |
| Miriam Schimmel | Absent |
| Myrl Schreibman | Yes |
| Joan Trent | Yes |
| Brad Vanderhoof | Yes |
| Joanne Yvanek-Garb | Yes |

Yes – 21, No – 0, Abstain – 0, Absent – 3, Ineligible – 1, Recused – 0
The MER is approved.

Controller’s Report: Controller Saif Mogri verified the MER is accurate.

Comments from the Co-Chair(s): President Rothstein wished everyone a Happy New Year.

Announcements:

Mr. Jack Trent-Dorfman, Office of Assemblyman Jesse Gabriel, said the Toy Drive was a huge success. Battalion Chief Thomas Gikas, LAFD, said the calls in West Hills are mainly medical. There have been 4 or 5 attic fires in the battalion caused by improperly maintained heating units.

Taleen Keuroghilan, Office of Congressman Brad Sherman, said redistricting went into effect two days ago. The Congressman has secured a two million dollar grant for the Valley Rescue Mission and a one million dollar grant for Tree People.

The Congressman will be holding a telephonic Town Hall meeting on February 2. Colin Crews, District Director for CD12, said Council member Lee will Chair the Public Works Committee, Vice Chair the Neighborhood Beautification Committee, and serve on both the Planning and Land Use and Public Safety Committees.

Ms. Atziri Camarena, Neighborhood Empowerment Advocate, Department of Neighborhood Empowerment, gave a summary of the NC election process. The candidate filing period for the region encompassing West Hills is February 18 to April 4. Board members seeking reelection must file as candidates. The Department will provide information and hold workshops.

Mr. Blake Clayton, West Valley/Mt. Communities Field Deputy & Caseworker, Los Angeles County Supervisor District 3, said the new supervisor Horvath will have a staff up and running in a month or so. They plan to continue working on the Santa Susana Field Lab cleanup.

Certificate of Appreciation

The WHNC presented a Certificate of Appreciation to Blake Clayton for his service to the community as Field Deputy in the supervisor’s office. Best Wishes were expressed to Blake by many.

Announcements Part Two

Glenn Bailey, Budget Advocates, said the Budget Advocates will sponsor a Town Hall meeting on February 11 at 2:00 PM to have DONE General Manager Raquel Beltran discuss and explain the department budget.

Old Business

22-0080 - All American BBQ relocating to 6719 Platt Avenue and Vanowen Street, former location of the Crown Wok restaurant: Item was sent back to committee.

22-0084 - WHNC participation in the Department of Water and Power Memorandum of Understanding – DWP MOU: Item tabled to February.

New Business

23-0002 - Event Approval Form and Budget in the amount of \$50 for the Beautification Event at El Escorpion Park, on January 28, 2023 from 9:00 AM to 12:00 PM

Roll Call Vote:

| | |
|--------------------|------------|
| Aida Abkarians | Absent |
| Faye Barta | Yes |
| Sandi Bell | Yes |
| Dan Brin | Yes |
| Bob Brostoff | Yes |
| Clarice Chavira | Yes |
| Carolyn Greenwood | Yes |
| Glenn Jennings | Yes |
| Bonnie Klea | Yes |
| Vinura Kotuwelle | Yes |
| Kent Mariconda | Yes |
| Rosi Mariconda | Yes |
| Saif Mogri | Absent |
| Mark Neudorff | Yes |
| Bryan Newman | Absent |
| Alejandro Phillips | Yes |
| Steve Randall | Yes |
| Bill Rose | Ineligible |
| Charlene Rothstein | Yes |
| Anthony Searce | Yes |
| Miriam Schimmel | Absent |
| Myrl Schreibman | Yes |
| Joan Trent | Yes |
| Brad Vanderhoof | Yes |
| Joanne Yvanek-Garb | Yes |

Yes – 20, No – 0, Abstain – 0, Absent – 4, Ineligible – 1, Recused – 0
The event is approved.

Saif Mogri left the meeting.

23-0003 – West Hills Neighborhood Council Emergency Response Plan

Steve Randall moved to amend the Emergency Response Plan to be an Emergency Preparation Plan. Myrl Schreibman seconded.

Kent Mariconda and Rosi Mariconda left the meeting during this item.

Roll Call Vote on the propose amendment:

| | |
|-----------------|--------|
| Aida Abkarians | Absent |
| Faye Barta | Yes |
| Sandi Bell | No |
| Dan Brin | Yes |
| Bob Brostoff | Yes |
| Clarice Chavira | Yes |

| | |
|--------------------|---------|
| Carolyn Greenwood | Yes |
| Glenn Jennings | Yes |
| Bonnie Klea | No |
| Vinura Kotuwelle | Yes |
| Kent Mariconda | Absent |
| Rosi Mariconda | Absent |
| Saif Mogri | Absent |
| Mark Neudorff | Yes |
| Bryan Newman | Absent |
| Alejandro Phillips | Yes |
| Steve Randall | Yes |
| Bill Rose | Yes |
| Charlene Rothstein | Yes |
| Anthony Scarce | Yes |
| Miriam Schimmel | Absent |
| Myrl Schreibman | Yes |
| Joan Trent | Yes |
| Brad Vanderhoof | Abstain |
| Joanne Yvanek-Garb | Yes |

Yes – 16, No – 2, Abstain – 1, Absent – 6, Ineligible – 0, Recused – 0
The amendment is approved.

Roll Call Vote on the amended document:

| | |
|--------------------|--------|
| Aida Abkarians | Absent |
| Faye Barta | Yes |
| Sandi Bell | Yes |
| Dan Brin | Yes |
| Bob Brostoff | Yes |
| Clarice Chavira | Yes |
| Carolyn Greenwood | Yes |
| Glenn Jennings | Yes |
| Bonnie Klea | Yes |
| Vinura Kotuwelle | Yes |
| Kent Mariconda | Absent |
| Rosi Mariconda | Absent |
| Saif Mogri | Yes |
| Mark Neudorff | Yes |
| Bryan Newman | Absent |
| Alejandro Phillips | Yes |
| Steve Randall | Yes |
| Bill Rose | Yes |
| Charlene Rothstein | Yes |
| Anthony Scarce | Yes |
| Miriam Schimmel | Absent |
| Myrl Schreibman | No |
| Joan Trent | Yes |
| Brad Vanderhoof | Yes |
| Joanne Yvanek-Garb | Yes |

Yes – 19, No – 1, Abstain – 0, Absent – 5, Ineligible – 0, Recused – 0
The WHNC Emergency Preparation Plan is approved.

President Rothstein adjourned the meeting at 9:01 PM.



Neighborhood Council Oath

I **<NAME>** pledge to represent my Neighborhood Council and Stakeholders with dignity, integrity, and pride.

I will encourage other points of view,
even when they differ from my own.

I will respect, value, and consider everyone's opinion.

I will adhere to all local, state and federal laws as well as hold other board
members accountable to do the same.

I will find the good in my neighborhood,
praise it ,and promote it.

I will work to honor diversity, build community,
forge bonds with neighboring communities,
and promote participation in city governance
and the decision-making processes,
to improve the quality of life for all Stakeholders.

To the neighborhood council system, to my neighbors,
and to neighborhoods throughout the City of Los Angeles,

I pledge to do this to the best of my ability.



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD ONLINE AND TELEPHONIC DRAFT MEETING MINUTES

Thursday, December 1, 2022

Revised December 2, 2022

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Clarice Chavira, Carolyn Greenwood (left early), Glenn Jennings, Bonnie Klea (arrived 7:15 PM, left early), Vinura Kotuwelle (left 9:50 PM), Kent Mariconda, Rosi Mariconda, Saif Mogri, Mark Neudorff, Bryan Newman, Alejandro Phillips (arrived 7:15 PM), Steve Randall (arrived 7:45 PM), Bill Rose, Char Rothstein, Anthony Scearce, Myrl Schreiber (left early), Joan Trent (arrived 7:45 PM), and Brad Vanderhoof

ABSENT: Bob Brostoff, Sriya Datla, Azarine Rushenas, and Joanne Yvanek-Garb

President Charlene Rothstein called the meeting to order at 7:04 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance.

Approve Meeting Minutes of November 3, 2022: The minutes were approved as amended.

Senior Lead Officer Report: SLO Garza said south West Hills has been assigned a new SLO to start on December 18. YTD – overall crime is down. North West Hills area; 27 grand theft auto vs. 64 last year, property crime is exactly the same at 310. South West Hills area; 72 grand theft auto vs. 66 last year.

Carnival – Fallbrook Mall, Friday 5-11 PM, Saturday and Sunday 2-11 PM, proceeds will benefit Topanga PALs. Special Olympics Torch Run, December 7, Balboa Park; Coffee with a Cop, December 7, 10 AM, Starbucks at Platt and Victory; Basic Car meeting, December 13, 6 PM, Topanga Division Community Room, Councilmember Lee is scheduled to speak; Coffee with a Cop, Dec 17, 10 AM, Starbucks at Mulholland and Avenue San Luis off the 101.

Treasurer’s Report: Treasurer Carolyn Greenwood gave the report and said there were only normal recurring expenses in October. The rollover amount has been verified and matches the budget submitted by the WHNC.

22-0095 - Approval of the WHNC’s October 2022 Monthly Expenditure Report (MER):

Roll Call Vote:

| | |
|-------------------|--------|
| Aida Abkarians | Yes |
| Faye Barta | Yes |
| Sandi Bell | Yes |
| Dan Brin | Yes |
| Bob Brostoff | Absent |
| Clarice Chavira | Yes |
| Carolyn Greenwood | Yes |

| | |
|--------------------|------------|
| Glenn Jennings | Yes |
| Bonnie Klea | Yes |
| Vinura Kotuwelle | Yes |
| Kent Mariconda | Yes |
| Rosi Mariconda | Yes |
| Saif Mogri | Yes |
| Mark Neudorff | Yes |
| Bryan Newman | Yes |
| Alejandro Phillips | Yes |
| Steve Randall | Yes |
| Bill Rose | Ineligible |
| Charlene Rothstein | Yes |
| Anthony Scarce | Yes |
| Myrl Schreibman | Yes |
| Joan Trent | Absent |
| Brad Vanderhoof | Yes |
| Joanne Yvanek-Garb | Absent |

Yes – 20, No – 0, Abstain – 0, Absent – 3, Ineligible – 1, Recused – 0
The MER is approved.

Controller’s Report: Controller Saif Mogri gave the report. Everything matches the City records. The October Rackspace payment was posted in November. Non-recurring expenses in November were Beautification Committee – snacks, and Special Events Committee – lawn signs.

Chair Comments: President Char Rothstein said Executive Director Michelle Ritchie sent two flyers to Board members; Toy drive sponsored by the Office of Assemblymember Jesse Gabriel, and the Council Breakfast invitation.

Announcements:

Council District 12, Colin Crews, District Director, said the Department of Sanitation is having a sock and blanket drive. Donations accepted until December 30 at the West Valley Yard, 8840 Vanalden.

Los Angeles County Supervisor District 3, Blake Clayton, Field Deputy, said he will be working with the transition team for at least a month.

Office of the LA City Clerk, Paola Posada, NC Elections, said a hybrid voting model, in-person and mail –in was approved by the Mayor. The WHNC Election Day is Sunday, June 18. The candidate filing period is February 18 through April 4. Vote by mail applications will be accepted April 19 through May 30. Entering the polling location will require proof of vaccination status or a negative Covid test in the previous 72 hours. Stakeholders who do not have proof may vote curbside.

Budget Advocates, Glenn Bailey said they are meeting with the City departments and Budget Day is June 17.

Public Comment: Christine Rowe said the Planning Commission voted not to accept the appeal regarding the Corporate Pointe warehouse project. They did accept two recommendations from CD12 regarding soil cleanup and hours of operation for truck traffic. Lionel Mares said the LANCC meeting is Saturday and the VANC meeting is December 8. X-mas spoke about the new Mayor. Glenn Bailey said the new City Attorney is confirmed to speak at VANC in February.

Certificates of Appreciation:

Certificates of Appreciation were presented to:
Mark Weber for all his help with cleanup event logistics, and
Huzaifa Shabbir, owner of the Baskin Robbins in Platt Village

Carolyn Greenwood left the meeting at 8:00 p.m.

Old Business:

22-0083 - Letter in support of establishing a Preferential Parking District on Woodlake Ave. south of Sherman Way:

Roll Call Vote:

| | |
|--------------------|---------|
| Aida Abkarians | Yes |
| Faye Barta | Yes |
| Sandi Bell | Yes |
| Dan Brin | No |
| Bob Brostoff | Absent |
| Clarice Chavira | Yes |
| Carolyn Greenwood | Absent |
| Glenn Jennings | Yes |
| Bonnie Klea | Yes |
| Vinura Kotuwelle | Abstain |
| Kent Mariconda | Yes |
| Rosi Mariconda | Yes |
| Saif Mogri | Yes |
| Mark Neudorff | Yes |
| Bryan Newman | Yes |
| Alejandro Phillips | Absent |
| Steve Randall | Yes |
| Bill Rose | Yes |
| Charlene Rothstein | Yes |
| Anthony Scarce | Yes |
| Myrl Schreibman | Yes |
| Joan Trent | Yes |
| Brad Vanderhoof | Yes |
| Joanne Yvanek-Garb | Absent |

Yes – 18, No – 1, Abstain – 1, Absent – 4, Ineligible – 0, Recused – 0

The letter is approved and will be sent to Councilmember John Lee.

22-0080 - All American BBQ relocating to 6719 Platt Avenue and Vanowen Street, former location of the Crown Wok restaurant: Item tabled to January.

22-0084 - Renewing WHNC participation in the Department of Water and Power Memorandum of Understanding – DWP MOU: The new MOU is not finalized. Item tabled to January.

22-0091 - CIS Submission to Council File 22-1193, Replacement/Elect New Council President/ Resigned from Office:

Roll Call Vote on a CIS in support:

| | |
|-------------------|--------|
| Aida Abkarians | Yes |
| Faye Barta | Yes |
| Sandi Bell | Yes |
| Dan Brin | Yes |
| Bob Brostoff | Absent |
| Clarice Chavira | Yes |
| Carolyn Greenwood | Yes |
| Glenn Jennings | Yes |
| Bonnie Klea | Yes |
| Vinura Kotuwelle | Yes |
| Kent Mariconda | Yes |
| Rosi Mariconda | Yes |
| Saif Mogri | Yes |
| Mark Neudorff | Yes |
| Bryan Newman | Yes |

| | |
|--------------------|--------|
| Alejandro Phillips | Absent |
| Steve Randall | Yes |
| Bill Rose | Yes |
| Charlene Rothstein | Yes |
| Anthony Scarce | Yes |
| Myrl Schreiber | Yes |
| Joan Trent | Absent |
| Brad Vanderhoof | Yes |
| Joanne Yvanek-Garb | Absent |

Yes – 20, No – 0, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0
The CIS is approved.

22-0093 - CIS Submission to Council File 22-1197, New Ad Hoc Committee / City Government Reform / October 2021 Recordings Release/Transparency and Limit Corruption / Los Angeles Residents Trust:

Roll Call Vote on a CIS in support:

| | |
|--------------------|--------|
| Aida Abkarians | Yes |
| Faye Barta | Yes |
| Sandi Bell | Yes |
| Dan Brin | Yes |
| Bob Brostoff | Absent |
| Clarice Chavira | Yes |
| Carolyn Greenwood | Absent |
| Glenn Jennings | Yes |
| Bonnie Klea | Yes |
| Vinura Kotuwelle | Yes |
| Kent Mariconda | Yes |
| Rosi Mariconda | Yes |
| Saif Mogri | Yes |
| Mark Neudorff | Yes |
| Bryan Newman | Yes |
| Alejandro Phillips | Yes |
| Steve Randall | Yes |
| Bill Rose | Yes |
| Charlene Rothstein | Yes |
| Anthony Scarce | Yes |
| Myrl Schreiber | Yes |
| Joan Trent | Yes |
| Brad Vanderhoof | Yes |
| Joanne Yvanek-Garb | Absent |

Yes – 21, No – 0, Abstain – 0, Absent – 3, Ineligible – 0, Recused – 0
The CIS is approved.

New Business:

22-0098 – Event Approval Form and budget in the amount of \$3,875.00 for the Special Events Committee’s Senior’s Valentine’s Day Dinner Dance to be held at Chaminade College Preparatory, Bob Hope Center, located at 7500 Chaminade Avenue, West Hills, on February 14, 2023.

Stakeholder Christine Rowe expressed concern about holding an indoor event.

Roll Call Vote:

| | |
|----------------|-----|
| Aida Abkarians | Yes |
| Faye Barta | Yes |

| | |
|--------------------|------------|
| Sandi Bell | No |
| Dan Brin | Yes |
| Bob Brostoff | Absent |
| Clarice Chavira | Yes |
| Carolyn Greenwood | Absent |
| Glenn Jennings | Yes |
| Bonnie Klea | Yes |
| Vinura Kotuwelle | Yes |
| Kent Mariconda | Yes |
| Rosi Mariconda | Yes |
| Saif Mogri | Yes |
| Mark Neudorff | Yes |
| Bryan Newman | Yes |
| Alejandro Phillips | Yes |
| Steve Randall | Yes |
| Bill Rose | Ineligible |
| Charlene Rothstein | Yes |
| Anthony Scarce | Yes |
| Myrl Schreiber | Yes |
| Joan Trent | Yes |
| Brad Vanderhoof | Yes |
| Joanne Yvanek-Garb | Absent |

Yes – 19, No – 1, Abstain – 0, Absent – 3, Ineligible – 1, Recused – 0
The event and budget are approved.

22-0096 - Filling a vacant seat on the West Hills Neighborhood Council Board vacated by Tariq El Atrache: Due to concerns over how candidates were notified of the meeting the vacancy filling was postponed until a special meeting on December 15.

Myrl Schreiber left the meeting.

22-0099 – Application for Historic Cultural Monument (HCM) status for the Circle S Ranch property located at Woodlake and Saticoy Street in West Hills: Jill Ross Meer, the property owner said the documents for the HCM status were completed without her knowledge. She spoke against the designation.

Roll Call Vote:

| | |
|--------------------|--------|
| Aida Abkarians | No |
| Faye Barta | No |
| Sandi Bell | Yes |
| Dan Brin | Yes |
| Bob Brostoff | Absent |
| Clarice Chavira | No |
| Carolyn Greenwood | Absent |
| Glenn Jennings | No |
| Bonnie Klea | No |
| Vinura Kotuwelle | No |
| Kent Mariconda | No |
| Rosi Mariconda | No |
| Saif Mogri | No |
| Mark Neudorff | No |
| Bryan Newman | No |
| Alejandro Phillips | No |
| Steve Randall | No |
| Bill Rose | No |
| Charlene Rothstein | No |

| | |
|--------------------|--------|
| Anthony Scearce | No |
| Myrl Schreiber | Absent |
| Joan Trent | No |
| Brad Vanderhoof | No |
| Joanne Yvanek-Garb | Absent |

Yes – 2, No – 18, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0
 The action to support HCM status fails.

Bonnie Klea left the meeting.

Vinura Kotuwelle left the meeting at 9:50 PM.

22-0097 - Letter from the RFNC regarding the Fallbrook Point Project, Case # ENV-2021-10328-MND, Dir-2021-10327-SPR: The address is 22815-22825 Roscoe Blvd.

Roll Call Vote:

| | |
|--------------------|---------|
| Aida Abkarians | Yes |
| Faye Barta | Abstain |
| Sandi Bell | Yes |
| Dan Brin | Yes |
| Bob Brostoff | Absent |
| Clarice Chavira | Abstain |
| Carolyn Greenwood | Absent |
| Glenn Jennings | Abstain |
| Bonnie Klea | Absent |
| Vinura Kotuwelle | Absent |
| Kent Mariconda | Abstain |
| Rosi Mariconda | Abstain |
| Saif Mogri | Yes |
| Mark Neudorff | Yes |
| Bryan Newman | Yes |
| Alejandro Phillips | Abstain |
| Steve Randall | Yes |
| Bill Rose | Abstain |
| Charlene Rothstein | Yes |
| Anthony Scearce | Abstain |
| Myrl Schreiber | Absent |
| Joan Trent | Yes |
| Brad Vanderhoof | Yes |
| Joanne Yvanek-Garb | Absent |

Yes – 10, No – 0, Abstain – 8, Absent – 6, Ineligible – 0, Recused – 0
 The letter is approved.

President Rothstein adjourned the meeting at 10:21 PM.



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WEST HILLS NEIGHBORHOOD COUNCIL

SPECIAL BOARD ONLINE AND TELEPHONIC DRAFT MEETING MINUTES

Thursday, December 15, 2022

Revised December 15, 2022

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Bob Brostoff, Clarice Chavira, Carolyn Greenwood, Glenn Jennings, Bonnie Klea, Kent Mariconda, Rosi Mariconda, Saif Mogri, Mark Neudorff (arrived 8:00 PM), Bryan Newman, Alejandro Phillips, Steve Randall, Bill Rose, Char Rothstein, Anthony Scarce, Myrl Schreiberman, Joan Trent, Brad Vanderhoof, and Joanne Yvanek-Garb

ABSENT: Syria Datla, Vinura Kotuwelle, and Azarine Rushenas

President Charlene Rothstein called the meeting to order at 7:02 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance.

Public Comment: Christine Rowe spoke about in-person meetings and ADA compliance issues.

Old Business:

22-0096 - Filling a Vacant Seat on the West Hills Neighborhood Council Board vacated by Tariq El Atrache: Steve Randall described the interview process.

Candidates Jeffery Burnett, Laurence Goldman, William Kreke, and Miriam Schimmel spoke for two minutes each. Candidate Malihe Shamayeli was absent.

The Vacancy Committee recommended Miriam Schimmel.

Vote to fill the WHNC Board of Directors Seat – term ending June 30, 2023.

Roll Call Vote:

| | |
|-------------------|----------|
| Aida Abkarians | Schimmel |
| Faye Barta | Schimmel |
| Sandi Bell | Schimmel |
| Dan Brin | Schimmel |
| Bob Brostoff | Schimmel |
| Clarice Chavira | Schimmel |
| Carolyn Greenwood | Schimmel |
| Glenn Jennings | Schimmel |
| Bonnie Klea | Schimmel |

| | |
|--------------------|----------|
| Vinura Kotuwelle | Absent |
| Kent Mariconda | Burnett |
| Rosi Mariconda | Burnett |
| Saif Mogri | Kreke |
| Mark Neudorff | Absent |
| Bryan Newman | Schimmel |
| Alejandro Phillips | Schimmel |
| Steve Randall | Schimmel |
| Bill Rose | Burnett |
| Charlene Rothstein | Kreke |
| Anthony Searce | Kreke |
| Myrl Schreibman | Schimmel |
| Joan Trent | Schimmel |
| Brad Vanderhoof | Goldman |
| Joanne Yvanek-Garb | Schimmel |

RESULT

Miriam Schimmel – 15
 Jeffery Burnett – 3
 William Kreke – 3
 Laurence Goldberg – 1
 Malihe Shamayeli – 0

This is a majority vote and Miriam Schimmel is now a member of the West Hills Neighborhood Council Board of Directors and will be seated upon taking the oath of office at the January Regular Board Meeting.

Mark Neudorff joined the meeting.

President Rothstein adjourned the meeting at 8:08 PM.

Monthly Expenditure Report



Reporting Month: November 2022 Budget Fiscal Year: 2022-2023

NC Name: West Hills Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$33165.12 | \$1868.57 | \$31296.55 | \$1356.60 | \$0.00 | \$29939.95 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$36071.38 | \$1571.40 | \$25966.55 | \$1356.60 | \$24609.95 |
| Outreach | | \$297.17 | | \$0.00 | |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$500.00 | \$0.00 | \$500.00 | \$0.00 | \$500.00 |
| Neighborhood Purpose Grants | \$4830.00 | \$0.00 | \$4830.00 | \$0.00 | \$4830.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$8236.26 | |

| Expenditures | | | | | | |
|------------------|------------------------------|------------|--|--------------------------------|--------------|------------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | THE WEB CORNER, INC | 11/01/2022 | WHNC email service | General Operations Expenditure | Office | \$150.00 |
| 2 | SMART AND FINAL 324 | 11/11/2022 | Beautification - clean up snacks and water | General Operations Expenditure | Outreach | \$44.22 |
| 3 | THE HOME DEPOT #1070 | 11/11/2022 | Beautification - equipment | General Operations Expenditure | Outreach | \$95.27 |
| 4 | BABJI PRINTING & PROMO | 11/11/2022 | Flyers for the Halloween Event WHNC 2223-001 | General Operations Expenditure | Outreach | \$157.68 |
| 5 | RACKSPACE EMAIL & APPS | 11/23/2022 | WHNC email service | General Operations Expenditure | Office | \$64.80 |
| 6 | APPLEONE EMPLOYMENT SERVICES | 11/14/2022 | WHNC Executive Assistant | General Operations Expenditure | Office | \$1356.60 |
| Subtotal: | | | | | | \$1868.57 |

| Outstanding Expenditures | | | | | | |
|--------------------------|--------|------|-------------|-----------------|--------------|-------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |

| | | | | | | |
|------------------------------|------------------------------------|------------|-------------------------|--------------------------------------|--------|------------------|
| 1 | APPLEONE EMPLOYMENT SERVICES | 12/05/2022 | WHNC Executive Assitant | General Operations Expenditure | Office | \$1356.60 |
| Subtotal: Outstanding | | | | | | \$1356.60 |

**West Hills Neighborhood Council
Controller's Report 12/31/22**

| | Item | Committee | Purpose | Budget | Balance | July | Aug | Sept | Oct | Nov | Dec | Total Spent |
|-----|---|-----------------------------------|-----------------------|--------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| | Neighborhood Purpose Grants (NPG's) | | | | | | | | | | | |
| 23 | | Youth and Education | NPG's | \$4,500.00 | | | | | | | | |
| 18A | | Homelessness | NPG's | \$330.00 | | | | | | | | |
| | Community Improvement Projects (CIP's) | | | | | | | | | | | |
| 20A | | Streets&Transportation | CIP's | | | | | | | | | |
| 24 | | Beautification | Cleanups | \$500.00 | | | | | | | | |
| 25 | | Beautification | Special Events | | | | | | | | | |
| | GRAND TOTAL | | | \$41,401.38 | \$29,373.35 | \$1,845.75 | \$2,263.40 | \$2,555.71 | \$1,506.60 | \$1,933.37 | \$1,923.20 | \$12,028.03 |

Agenda Item 22-0080 - Discussion and possible action regarding All American BBQ relocating to 6719 Platt Avenue and Vanowen Street, former location of the Crown Wok restaurant

Voted Best Ribs & Tri-Tip



in the Valley 4x in a row

We are **RELOCATING** to **WEST HILLS** on the corner of Platt Ave & Vanowen St @ Former "Crown Wok" 6719 Platt Ave. 15 min Drive

Sept. 25 LAST DAY

(West Hills open the following week - call for details)

In-House Delivery to Northridge, Chatsworth, Porter Ranch & Granada Hills

Visit our website or contact us for updates
(818) 363-6500 order @ AllAmerBBQ.com

Mesquite BBQ Fire Pit on the Patio

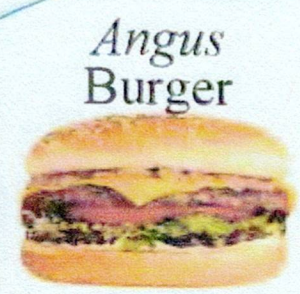
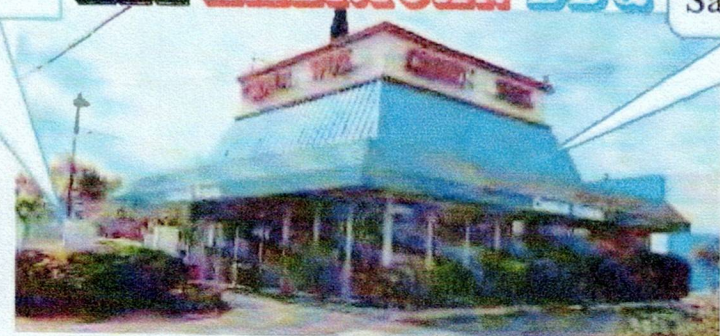
New Home

ALL AMERICAN BBQ

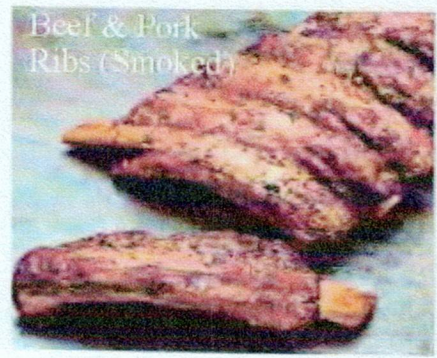
Our New Home Same Taste & Aroma



Homemade Peach Cobbler



Angus Burger



Beef & Pork Ribs (Smoked)



Tri-Tip over Mesquite Fire Pit



Char Rothstein <charwhnc@gmail.com>

Re All American BBQ new location 6719 Platt Ave

All American BBQ <info@allamericanbbq.net>
To: Char Rothstein <charwhnc@gmail.com>

Tue, Sep 13, 2022 at 3:43 PM

Thank you so much for connecting and bringing to our attention about the community issues .

Meanwhile with this email I like to address few of your concerns and hopefully we can address

- Sufficient Parking: Should have no change from Crown Wok
- Traffic Flow: Should have no change from Crown Wok
- Hours of Operation: 11am to 9pm Sun-Th & 11am to 10pm Fri-Sat
- Seating Occupancy: Should have no change from Crown Wok
- % of business take-out vs. Eat In: Not sure
- Proximity to Residences: Should have no change from Crown Wok
- Selling Alcohol: NO

I'm including a picture of our Santa Maria firepit (see attachment)

Also I will send you the manufactures (J&R) from Texas details of the fire ratings.

We will be covering with a metal cover over night to prevent from someone tampering with it and avoiding any problems.

We use Royal Oak lump (than the cheaper imported) because it has less smoke and burns much cleaner with no cracking


Our Reason we make less smoke than most BBQ places:

- we don't smoke in a typical smoker we use a Southern Pride Convection smoker (only 2-5% smoke)
- when we use our Santa Maria firepit we use Royal Oak which burns a lot cleaner, never has sparkers & much less smoke
- we cook our meat dry rub (means no BBQ sauce) that prevents much less smoke

Our plans for the building are to fix up the place with TLC (that has missing for years)

- Fresh paint (nicer colors)
- New signs
- fix up landscaping
- repairing the parking lot

[Quoted text hidden]

 **Wood-ShowBroiler rev 01-22.pdf**
351K

WOOD SHOW BROILER



This broiler gets its name from the "show" it actually creates in fine restaurants everywhere. As you know, the food cooked over a live fire is unparalleled in flavor. If the broiler is in customer view, appetites (and check averages) soar! The Wood Show is legendary for durability, ease of use, and its ability to easily tame the flame temperatures. The discriminating chef is provided the unique ability to control the distance between Fire and food for perfect grilling on all types of food.

Easy to use

Fuel loading is easy with the front fuel loading door and the ability to raise the grill above the top of the firebox body.

Adjustable cooking surface

A turn of the wheel adjusts the grill to position the food closer or farther from the fire for total control of the cooking rate. Because the chef can lower the grill at the end of a shift to utilize every last ember of wood or charcoal, **Heat efficiency is maximized.** There are fewer interruptions during busy periods to add or tend fuel.

Safe, cool operation

Our unique Chef Cool[®] design keeps the **heat inside the grill resulting in a cooler kitchen and a grateful chef.**

Large selection

See the sizes and capacity chart on the reverse side.

Easy to clean

The firebox surfaces are smooth and an ash drop in the firebox floor facilitates ash transfer to the removable ash drawer. Heavy duty casters allow easy mobility.

Air control damper

The chef can regulate the combustion air to **help control the burn rate.**

Rugged

These units are built like tanks to take the **day-to-day abuse** in busy kitchens.



J&R MANUFACTURING
P.O. BOX 850522
MESQUITE, TEXAS 75185-0522



PHONE: 972-285-4855
TOLL FREE: 800-527-4831
FACSIMILE: 972-288-9488

www.jrmanufacturing.com



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM

Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Brad Vanderhoof and Faye Barta

Phone: 818-887-7811; 818-497-3399 Email: Brad.Vanderhoof@westhillsnc.org;
Faye.Barta@westhillsnc.org

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: Beautification Event / Milkweed Planting at El Escorpion Park, West Hills, CA. This event will be conducted with all participants wearing masks and gloves and practicing social distancing and adhering to all City health directives during the pandemic.

Date: 01/28/2023 Time Frame: 9:00 AM to 12:00 PM Est. number of attendees: 25 Event Budget: \$ 50.00

Venue Name: WHNC Beautification Committee January, 2023, Clean-Up

Venue Address: El Escorpion Park, 24501 Vanowen Avenue (at the west end of Vanowen Street), West Hills, CA 91307

Contact Person: Faye Barta

Phone: 818 887-7811 Email: Brad.Vanderhoof@westhillsnc.org; Faye.Barta@westhillsnc.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:

- LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the “City of Los Angeles” as Additional Insured.

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

- Renting and driving of vehicle/truck must be by aboardmember
- Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

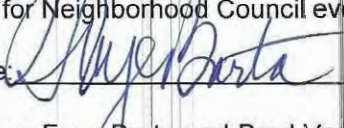
CONTACT INFORMATION for possible permits:

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD - (213) 978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

Documents to be submitted to NC Funding Program and filed for you records:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature:  Date: 12/28/2022
 Print Name: Faye Barta and Brad Vanderhoof Title: Co-Chairs, Beautification Committee
 Email: Faye.Barta@westhillsnc.org Phone: 818-887-7811

For Staff Use Only: Approved Denied Code: _____

Reviewers Signatures: 1st Level _____ 2nd Level _____

Reviewers Names: 1st Level _____ 2nd Level _____

WEST HILLS NEIGHBORHOOD COUNCIL EMERGENCY RESPONSE PLAN

October 31, 2022

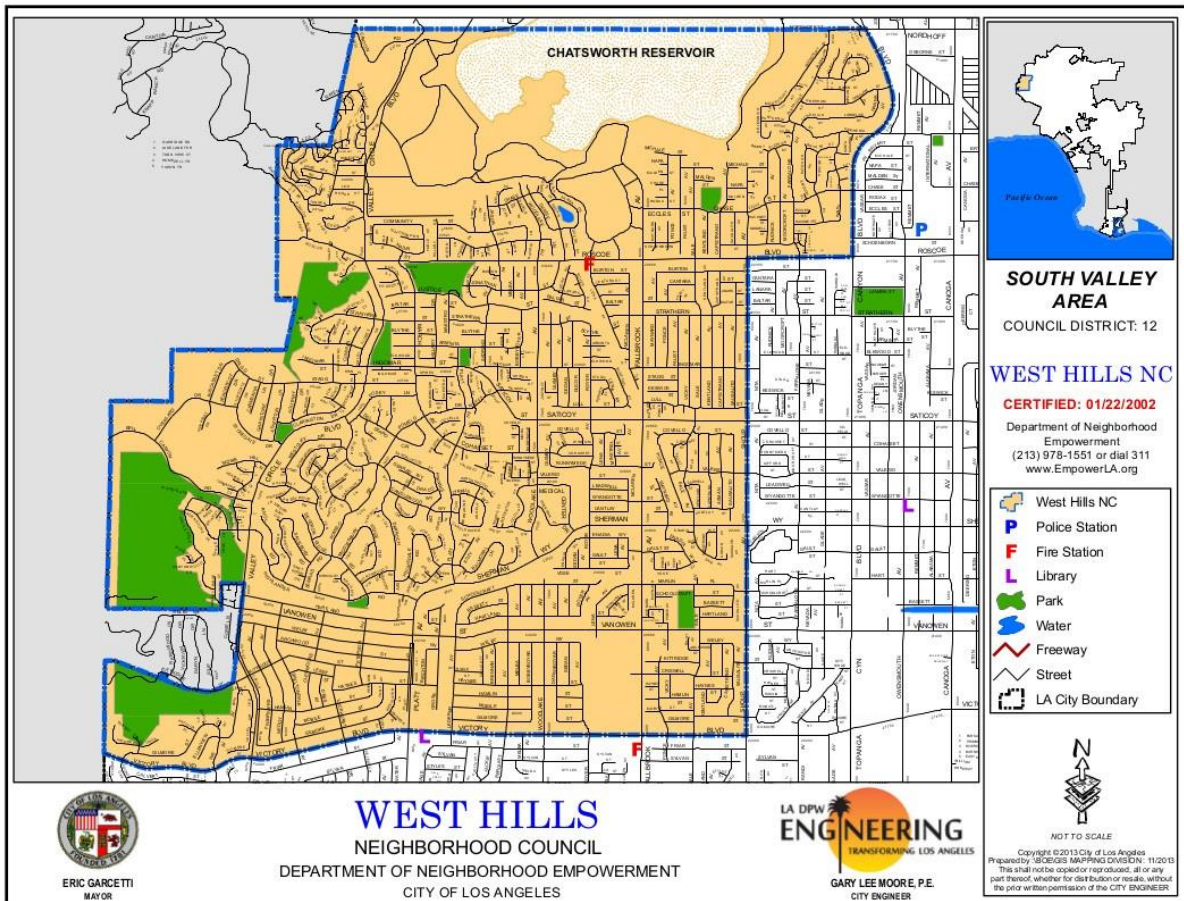


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1. Purpose

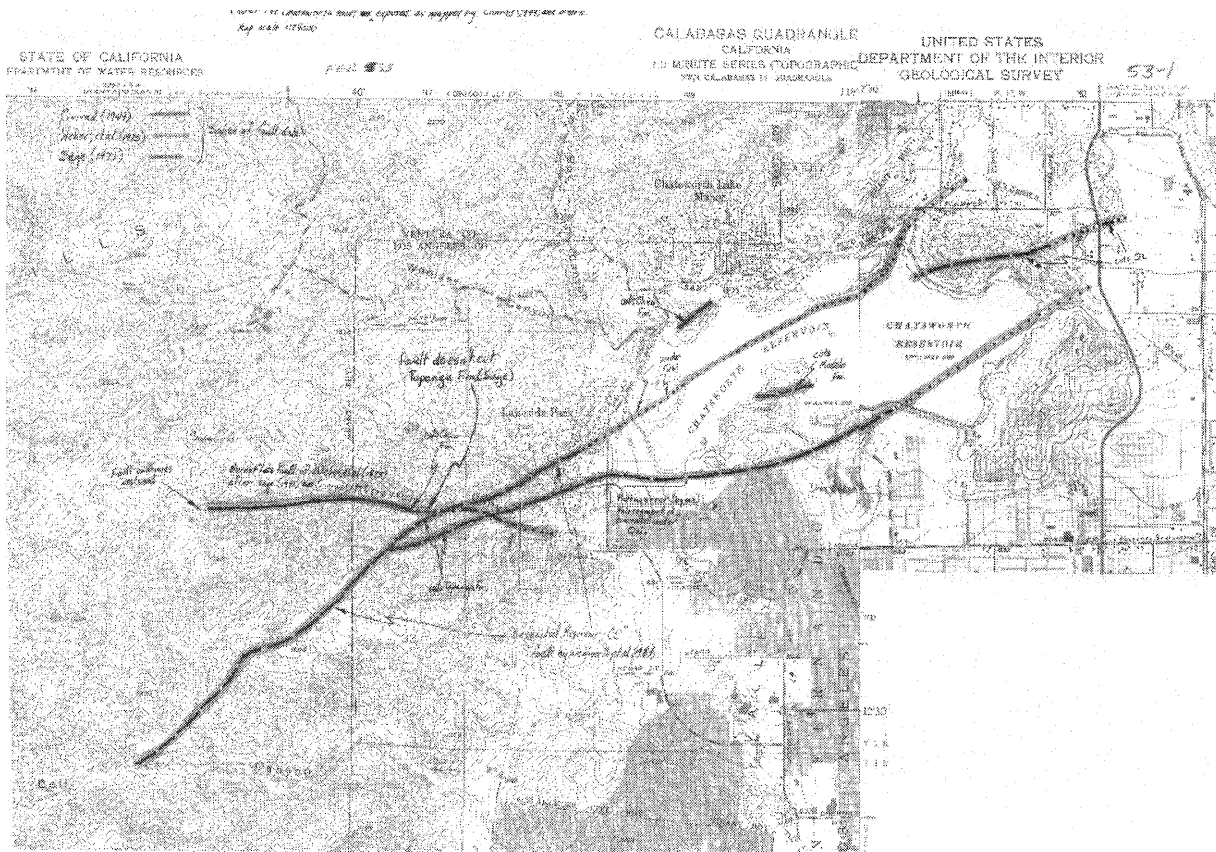
Stakeholders of West Hills need to be prepared for a large-scale disaster and learn how to take care of family, friends and neighbors when city services (police, fire, 911) may not be available for several days or weeks. This is the expected scenario here in Southern California after the next large earthquake or fire.

The West Hills Neighborhood Council (WHNC) has prepared this emergency response plan for all stakeholders in case of a major disaster. This plan involves the use of trained Community Emergency Response Team (CERT) volunteers, trained medical stakeholders, stakeholders with special skills, and just plain folks as well as RYLAN (Ready Your LA Neighborhood, formerly Map Your Neighborhood).

This plan provides important emergency preparedness and response information to all stakeholders in West Hills. It is limited in detailed planning to West Hills.

2. Seismic Analysis of the West Hills Area

Although there are no apparent active earthquake faults within West Hills, there is one called the Chatsworth Fault that runs through the Chatsworth Nature Preserve in an east-west direction on the north edge of West Hills.



There have been two significant earthquakes in recent years that have affected West Hills severely. The first was the 6.6-magnitude Sylmar earthquake on February 9, 1971, which damaged about 1/3 of the structures in the San Fernando Valley.

The second was the 6.7-magnitude Northridge earthquake on January 17, 1994. It also caused severe damage throughout the San Fernando Valley, including West Hills, as well as other parts of Los Angeles County.

Here is some more information on the Northridge earthquake:

It occurred at 4:30 a.m. and was centered one mile south-southwest of Northridge on the thrust fault known as the Pico Fault. Several other faults experienced minor shifts during the earthquake and its aftershocks.

The Northridge earthquake produced the strongest ground motions ever recorded in an urban setting in North America. Damage was widespread. Sections of major freeways collapsed, parking structures and office buildings collapsed, and apartment buildings suffered irreparable damage. Damage to wood-frame apartment houses was widespread in the San Fernando Valley and Santa Monica areas.

The West Hills area contains some liquefaction and landslide areas identified by the State of California.

3. Disaster Preparation and Training

A key component of the WHNC Emergency Response Plan includes the Los Angeles Fire Department's Community Emergency Response Team (CERT) program. All stakeholders who are 18+ years old should take this important free training program. Information is available on the WHNC's website at www.westhillsnc.org and www.cert-la.com. The 17.5-hour class covers the following topics over the course of seven weeks, meeting once a week for 2 ½ hours per session:

- Introduction & Disaster Awareness
- Incident Command Center (ICS) and Disaster Psychology
- Disaster Medical Operations part 1
- Disaster Medical Operations part 2
- Fire Suppression and Hazardous Materials
- Light Search and Rescue
- Terrorism and CERT

The WHNC organizes periodic CERT training classes. Please see the WHNC website for details at westhillsnc.org

Ready LA provides an online training manual for RYLAN. It can be reached [at:](#)

<https://www.readyla.org/sites/g/files/wph1731/files/2021-04/%20rylan-emergency-preparedness-guide-english-digital.pdf>.

RYLAN is similar to the old Map Your Neighborhood plan. It has been adapted for use in Los Angeles.

The American Red Cross' First Aid Training courses incorporate the latest scientific guidelines that align with Occupational Safety and Health Administration's (OSHA) *Best Practices for Workplace First Aid Training Programs*. In addition, they now provide group First Aid Training programs, both online and in-person. To see the schedule of classes, you can visit this link:

<https://www.redcross.org/take-a-class>

4. What to Do/How to Prepare for a Disaster

- Disasters are major events that can strike anywhere and anytime.
- Through the use of the RYLAN program, you and your neighborhood can set up disaster teams that will be coordinated by a central team. Ideally, these teams should at least include one stakeholder who is CERT trained.
- Disaster team leaders should be solicited through presentations to local elementary school PTSA groups.
- Training of leaders should be held in coordination with the West Hills Neighborhood Council's Public Safety and Emergency Preparedness Committee (PS&EP Committee).
- Traditional 911 and first-responder capabilities, such as, fire, police, medics, and utility personnel, will be overwhelmed and unable to immediately assist individuals and homeowners.
- Therefore, preparing our neighborhoods to be able to respond immediately is vital.
- Neighbors will likely be the first ones available to offer assistance.
- Research has shown that neighbors who are prepared are more effective in their response to a disaster and have an increased capacity to be self-sufficient for the first 72 hours after a disaster.

- Self-help RYLAN teams should have 15-20 households because the first hour after a disaster is vital and the size of your team must be manageable. RYLAN provides excellent guidance on what to do next.
- The WHNC will coordinate the training and information of RYLAN groups.

5. What to Do After a Disaster

- Begin by taking care of yourself, your family, your home and your immediate neighbors.
- If it is safe, proceed to your designated meeting area.
- On your way to any safe and available meeting area, look for “OK/HELP” signs.

6. Evacuation & Staging Areas

- Locations of pre-determined Red Cross locations will be listed if available.
- Locations of WHNC meeting areas will be listed. Such locations might include private schools, religious organizations, and/or local business sites.

7. Types of Alerts

- **Earthquakes:**

Earthquake Warning California uses state-of-the-art ground motion monitoring, as well as a variety of alerting methods to deliver warnings to people via cell phones before the strongest shaking arrives. Seconds to tens of seconds of alert can provide opportunity to take life-saving actions such as “drop, cover, and hold on” and put devices into safe modes. The speed of the alert will vary depending on one’s distance from the origin of the earthquake. The closer one is to origin, the quicker one will receive the alert. In some cases people may receive an alert once they feel shaking or after an earthquake passes.

For the first time, you can receive warning of an earthquake before you feel shaking. Earthquake Warning California can give you seconds of notice using the following tools:

- MyShake App
- Android Earthquake Alerts
- Wireless Emergency Alerts (WEAs).

When you receive an alert or feel shaking, “drop, cover, and hold on!”

Please visit the website at <https://www.shakealert.org> for more information

- **Wildfires:**

Cal Fire offers to send you text messages to keep you updated about **fires** in your area. You can sign up on the website:

<https://plan.readyforwildfire.org/>