



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING AGENDA

Thursday, May 4, 2023 @ 7:00 p.m.

de Toledo High School, 22622 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered

<p><u>Opening Business</u></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum Pledge of Allegiance Approve Special Meeting Minutes of March 28, 2023 and March 29, 2023 Senior Lead Officer Report</p> <p>Treasurer’s Report Controller’s Report Comments From the Co-Chair(s)</p>	<p>7:00 P.M.</p>	<p>Co-Chairs: Mrs. Charlene Rothstein Dr. Faye Barta Secretary: Mr. Brad Vanderhoof Co-Chair: Dr. Faye Barta Secretary: Mr. Brad Vanderhoof</p> <p>SLO Barbu SLO Garza Treasurer: Ms. Carolyn Greenwood Controller: Mr. Saif Mogri Co-Chairs: Mrs. Charlene Rothstein Dr. Faye Barta</p>
<p><u>Announcements</u></p> <p>Office of Assemblyman Jesse Gabriel Council District 12 Department of Neighborhood Empowerment Los Angeles County Supervisor District 3 LAUSD District 3 Budget Advocates</p>		<p>Mr. Jack Trent-Dorfman, Field Representative Mr. Colin Crews, District Director Ms. Atziri Camarena TBD TBD Mr. Glenn Bailey</p>
<p><u>Public Comment</u></p> <p>Comments & statements from stakeholders or interested parties on subjects NOT on this meeting’s agenda. *The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council’s jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers’ time if necessary to provide an adequate opportunity for all to be heard.*</p>		
<p><u>Presentation</u></p> <p>Cert Training</p>		<p>Mr. Kevin Sprout Los Angeles Fire Department, CERT</p>

<p><u>New Business</u></p> <p>23-0046 - Discussion and possible action regarding approval of the WHNC's February 2023 Monthly Expenditure Report (MER) (3 Minutes Max)</p> <p>23-0047 - Discussion and possible action on approving a Neighborhood Purpose Grant ("NPG") to Capistrano Avenue Elementary School in the amount of \$750 (5 Minutes Max)</p> <p>23-0048 - Discussion and possible action on approving a Neighborhood Purpose Grant ("NPG") to Justice Street Academy Charter School in the amount of \$750 (5 Minutes Max)</p> <p>23-0049 - Discussion and possible action on approving a Neighborhood Purpose Grant ("NPG") to Nevada Avenue Elementary School in the amount of \$750 (5 Minutes Max)</p>		<p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p>
<p><u>Adjournment</u></p>		

Public Input: Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

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Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

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Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traducccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, March 28, 2023

Revised March 29, 2023

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Bob Brostoff, Clarice Chavira, Carolyn Greenwood, Glenn Jennings, Bonnie Klea, Kent Mariconda, Rosi Mariconda, Saif Mogri, Mark Neudorff, Bryan Newman, Alejandro Phillips (arrived 7:00 PM), Steve Randall, Bill Rose, Char Rothstein, Anthony Scearce, Miriam Schimmel (arrived 6:45 PM), Myrl Schreibman, Joan Trent, Brad Vanderhoof, and Joanne Yvanek-Garb

ABSENT: Sriya Datla, Vinura Kotuwelle, Azarine Rushenas

President Charlene Rothstein called the meeting to order at 6:32 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance

Treasurer's Report: Treasurer Carolyn Greenwood presented the report. There were only normal office expenses. She said the net remaining balance was \$23,970.63 as of the end of February. Controller Saif Mogri said the MER matches the Controller's Report.

23-0023 - Approval of the WHNC's February 2023 Monthly Expenditure Report (MER):

Roll Call Vote:

Aida Abkarians – Yes

Dan Brin – Yes

Carolyn Greenwood – Yes

Vinura Kotuwelle – Absent

Saif Mogri – Yes

Alejandro Phillips – Absent

Charlene Rothstein – Yes

Myrl Schreibman – Absent

Joanne Yvanek-Garb – Yes

Faye Barta – Yes

Bob Brostoff – Yes

Glenn Jennings – Yes

Kent Mariconda – Yes

Mark Neudorff – Yes

Steve Randall – Yes

Anthony Scearce – Yes

Joan Trent – Yes

Sandi Bell – Yes

Clarice Chavira – Yes

Bonnie Klea – Yes

Rosi Mariconda – Yes

Bryan Newman – Yes

Bill Rose – Ineligible

Miriam Schimmel – Absent

Brad Vanderhoof – Yes

Yes – 20, No – 0, Abstain – 0, Absent – 4, Ineligible – 1, Recused – 0. The MER is approved.

Controller's Report: Controller Saif Mogri presented the report. The P.O. Box renewal was \$26 more than budgeted. The report matches the MER. At the end of March the remaining balance was \$22,749.49.

Comments from the Co-Chair(s): President Char Rothstein thanked everyone for coming to an inconvenient meeting. Maybe by next week, or the week after, we will have an approved location for in-person meetings.

Public Comment: None

Miriam Schimmel arrived.

New Business

23-0024 – Use of the West Hills NC name and logo for Springfest being held at Shadow Ranch Park on Saturday, April 1, 2023, 10 am - 2pm:

Roll Call Vote:

Aida Abkarians –Yes	Faye Barta – Yes	Sandi Bell – Yes
Dan Brin – Yes	Bob Brostoff – Yes	Clarice Chavira –Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea –Yes
Vinura Kotuwelle –Absent	Kent Mariconda –Abstain	Rosi Mariconda –Yes
Saif Mogri – Yes	Mark Neudorff – Yes	Bryan Newman – Abstain
Alejandro Phillips - Absent	Steve Randall – Yes	Bill Rose – Yes
Charlene Rothstein –Yes	Anthony Scearce –Yes	Miriam Schimmel –Yes
Myrl Schreibman – Yes	Joan Trent – Yes;	Brad Vanderhoof -Yes
Joanne Yvanek-Garb - Yes		

Yes – 21, No – 0, Abstain – 2, Absent – 2, Ineligible – 0, Recused – 0. The item is approved.

23-0025 - Revised Spring Fling Budget Request form and a revised Spring Fling Event Form: Treasurer Carolyn Greenwood said the videographer was removed from the previous budget. The item was tabled to the next meeting because no funding amount was listed on the agenda.

Alejandro Phillips arrived.

23-0026 - Budget Request in the amount of \$750 for truck rental and participation in the Memorial Day Parade on May 29, 2023: Dan Brin said the truck rental fee may be waived but the Council would still be responsible for related expenses like insurance and gas. No spending request was provided. Treasurer Carolyn Greenwood said this is a budget request because it is new and was not included in the budget previously.

Roll Call Vote:

Aida Abkarians - Yes	Faye Barta – Yes	Sandi Bell – Yes
Dan Brin – Yes	Bob Brostoff – Yes	Clarice Chavira-Yes
Carolyn Greenwood –Yes	Glenn Jennings - Yes	Bonnie Klea-Yes
Vinura Kotuwelle – Absent	Kent Mariconda - Yes	Rosi Mariconda - Yes
Saif Mogri – Yes	Mark Neudorff – Yes	Bryan Newman -Yes
Alejandro Phillips –Yes	Steve Randall – Yes	Bill Rose –Ineligible
Charlene Rothstein – Yes	Anthony Scearce – Yes	Miriam Schimmel – Yes
Myrl Schreibman – Yes	Joan Trent – Yes	Brad Vanderhoof –Yes
Joanne Yvanek-Garb - Yes		

Yes – 23, No – 0, Abstain – 0, Absent – 1, Ineligible – 1, Recused – 0. The Budget Request is approved.

23-0027 - Streets & Transportation Spending Request in the amount of \$500 for paint/supplies and artist payment: The proposed artwork will be voted on at the March 29 Special Board Meeting. DOT must also approve the artwork.

Roll Call Vote:

Aida Abkarians – Yes	Faye Barta – Abstain	Sandi Bell - Yes
Dan Brin – Yes	Bob Brostoff – Yes	Clarice Chavira - Abstain
Carolyn Greenwood – Yes	Glenn Jennings – Abstain	Bonnie Klea - No
Vinura Kotuwelle – Absent	Kent Mariconda – No	Rosi Mariconda - Abstain
Saif Mogri – Yes	Mark Neudorff – Yes	Bryan Newman - No
Alejandro Phillips – Abstain	Steve Randall – No	Bill Rose - Ineligible

Charlene Rothstein – Yes
Myrl Schreiber – Abstain
Joanne Yvanek-Garb - No

Anthony Scarce – Yes
Joan Trent – No

Miriam Schimmel - Abstain
Brad Vanderhoof - Yes

Yes – 10, No – 6, Abstain – 7, Absent – 1, Ineligible – 1, Recused – 0. The Spending request is approved.

23-0028 - Budget Request in the amount of \$200 for yearly zoom contract: Treasurer Carolyn Greenwood said she would like to have this item in the budget because the City may charge us for the license.

Roll Call Vote:

Aida Abkarians – Yes
Dan Brin – Yes
Carolyn Greenwood – Yes
Vinura Kotuwelle – Absent
Saif Mogri – Yes
Alejandro Phillips – Yes
Charlene Rothstein – Yes
Myrl Schreiber – Yes
Joanne Yvanek-Garb - Yes

Faye Barta – Yes
Bob Brostoff – Yes
Glenn Jennings – Yes
Kent Mariconda – Yes
Mark Neudorff – Yes
Steve Randall – Yes
Anthony Scarce – Yes
Joan Trent – Yes

Sandi Bell - Yes
Clarice Chavira - Yes
Bonnie Klea - Yes
Rosi Mariconda - Yes
Bryan Newman - Yes
Bill Rose - Ineligible
Miriam Schimmel - Yes
Brad Vanderhoof - Yes

Yes – 23, No – 0, Abstain – 0, Absent – 1, Ineligible – 1, Recused – 0. The Budget request is approved.

23-0029 - Special Events Committee Spending Request in the amount of \$2,710.00 for Kids Day Event: Controller Saif Mogri said this event and the Spring Fling dance event total more than the Special Events Committee budget allocation. Treasurer Carolyn Greenwood explained the Spring Fling budget has been reduced and those funds will cover this event.

Roll Call Vote:

Aida Abkarians – Yes
Dan Brin – Yes
Carolyn Greenwood – Yes
Vinura Kotuwelle – Absent
Saif Mogri – Yes
Alejandro Phillips – Yes
Charlene Rothstein – Yes
Myrl Schreiber – Yes
Joanne Yvanek-Garb – Yes

Faye Barta – Yes
Bob Brostoff – Yes
Glenn Jennings – Yes
Kent Mariconda – Yes
Mark Neudorff – Yes
Steve Randall – Yes
Anthony Scarce – Yes
Joan Trent – Yes

Sandi Bell - No
Clarice Chavira - Yes
Bonnie Klea - Yes
Rosi Mariconda - Yes
Bryan Newman - Yes
Bill Rose - Ineligible
Miriam Schimmel - Yes
Brad Vanderhoof - Yes

Yes – 22, No – 1, Abstain – 0, Absent – 1, Ineligible – 1, Recused – 0. The Spending Request is approved.

23-0030 - Election Committee's Spending Request in the amount of \$6,500.00 for the upcoming election: This is an increase from the original budget of \$5000. President Char Rothstein said DONE asks NCs to spend \$10K on an election. NEA Atziri Camarena said she and DONE have been canvassing NCs to increase voter registration and they will be in West Hills once the ballot request period opens.

Roll Call Vote:

Aida Abkarians – Yes
Dan Brin – Yes
Carolyn Greenwood – Yes
Vinura Kotuwelle - Absent
Saif Mogri – Yes
Alejandro Phillips – Yes
Charlene Rothstein – Yes
Myrl Schreiber – Yes
Joanne Yvanek-Garb - Yes

Faye Barta – Yes
Bob Brostoff – Yes
Glenn Jennings – Yes
Kent Mariconda – No
Mark Neudorff – No
Steve Randall – Yes
Anthony Scarce – Abstain
Joan Trent – Yes

Sandi Bell - Yes
Clarice Chavira - Yes
Bonnie Klea - Yes
Rosi Mariconda - No
Bryan Newman - No
Bill Rose - Ineligible
Miriam Schimmel - Yes
Brad Vanderhoof - Yes

Yes – 18, No – 4, Abstain – 1, Absent – 1, Ineligible – 1, Recused – 0. The Spending request is approved.

Clarice Chavira left the meeting because of computer problems.

23-0032 - Neighborhood Purpose Grant ("NPG") to Welby Way Elementary School in the amount of \$750: Aida Abkarians explained this is for a program to teach and encourage kindness, anti-bullying, and understanding. Anthony Scarce said the NPG application must be reviewed at a public meeting. NEA Atziri Camarena agreed the NPG application should be available for review and discussion at the Board meeting where an approval vote is taken.

Roll Call Vote:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell - Yes
Dan Brin – Yes	Bob Brostoff – Yes	Clarice Chavira - Absent
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea - Yes
Vinura Kotuwelle – Absent	Kent Mariconda – No	Rosi Mariconda - Yes
Saif Mogri – Yes	Mark Neudorff – No	Bryan Newman - Abstain
Alejandro Phillips – Yes	Steve Randall – Yes	Bill Rose - Ineligible
Charlene Rothstein – Yes	Anthony Scarce – Abstain	Miriam Schimmel - Yes
Myrl Schreibman – Yes	Joan Trent – Yes	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Yes		

Yes – 18, No – 2, Abstain – 2, Absent – 2, Ineligible – 1, Recused – 0. The NPG is approved.

Aida Abkarians recused herself because she works at the school.

23-0031 - Neighborhood Purpose Grant ("NPG") to Pomelo Elementary School in the amount of \$750

Roll Call Vote:

Aida Abkarians – Recused	Faye Barta – Yes	Sandi Bell - Yes
Dan Brin – Yes	Bob Brostoff – Yes	Clarice Chavira - Absent
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea - Yes
Vinura Kotuwelle – Absent	Kent Mariconda – No	Rosi Mariconda - Yes
Saif Mogri – Yes	Mark Neudorff – Yes	Bryan Newman - Abstain
Alejandro Phillips – Yes	Steve Randall – Yes	Bill Rose - Ineligible
Charlene Rothstein – Yes	Anthony Scarce – Abstain	Miriam Schimmel - Yes
Myrl Schreibman – Yes	Joan Trent – Yes	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Yes		

Yes – 18, No – 1, Abstain – 2, Absent – 2, Ineligible – 1, Recused – 1. The NPG request is approved.

Sandi Bell apologized for inappropriate comments she made at a previous Board meeting saying she thought she was muted.

Clarice Chavira returned to the meeting at 8:40 PM.

23-0033 - Approving a 2022-2023 Amended Budget: Treasurer Carolyn Greenwood explained an amended budget must be submitted to the City because funds are being moved between categories the City Clerk uses to classify types of spending.

Office – no change

Outreach – Government Relations allocation was reduced \$200 and the Memorial Day Parade was added at \$750.

Education NPG allocation reduced to \$3750.

The total amount of the budget is unchanged.

Roll Call Vote:

Aida Abkarians – Yes
Dan Brin – Yes
Carolyn Greenwood – Yes
Vinura Kotuwelle – Absent
Saif Mogri – Yes
Alejandro Phillips – Yes
Charlene Rothstein – Yes
Myrl Schreiberman – Yes
Joanne Yvanek-Garb - Yes

Faye Barta – Yes
Bob Brostoff – Yes
Glenn Jennings – Yes
Kent Mariconda – No
Mark Neudorff – Yes
Steve Randall – Yes
Anthony Scarce – Yes
Joan Trent – Yes

Sandi Bell - Yes
Clarice Chavira - Yes
Bonnie Klea - Yes
Rosi Mariconda - Abstain
Bryan Newman - Yes
Bill Rose - Ineligible
Miriam Schimmel - Yes
Brad Vanderhoof - Yes

Yes – 21, No – 1, Abstain – 1, Absent – 1, Ineligible – 1, Recused – 0. The amended budget is approved.

23-0034 - Event Approval Form for the Beautification Event along Platt Avenue, on May 20, 2023 from 8:00 a.m. to 11:00 a.m.:

Roll Call Vote:

Aida Abkarians – Yes
Dan Brin – Yes
Carolyn Greenwood- Yes
Vinura Kotuwelle – Absent
Saif Mogri – Yes
Alejandro Phillips – Yes
Charlene Rothstein – Yes
Myrl Schreiberman – Yes
Joanne Yvanek-Garb - Yes

Faye Barta – Yes
Bob Brostoff – Yes
Glenn Jennings – Yes
Kent Mariconda – Yes
Mark Neudorff – Yes
Steve Randall – Yes
Anthony Scarce – Yes
Joan Trent – Yes

Sandi Bell - Yes
Clarice Chavira - Yes
Bonnie Klea - Yes
Rosi Mariconda - Yes
Bryan Newman - Yes
Bill Rose - Yes
Miriam Schimmel - Yes
Brad Vanderhoof - Yes

Yes – 24, No – 0, Abstain – 0, Absent – 1, Ineligible – 0, Recused – 0. The event is approved.

23-0035 – Event Approval Form for the Beautification Event at Deveron Ridge Road, on June 24, 2023 from 8:00 a.m. to 11:00 a.m.:

Roll Call Vote:

Aida Abkarians – Yes
Dan Brin – Yes
Carolyn Greenwood – Yes
Vinura Kotuwelle – Absent
Saif Mogri – Yes
Alejandro Phillips – Yes
Charlene Rothstein – Yes
Myrl Schreiberman –Yes
Joanne Yvanek-Garb – Yes

Faye Barta – Yes
Bob Brostoff – Yes
Glenn Jennings – Yes
Kent Mariconda – No
Mark Neudorff – Yes
Steve Randall – Yes
Anthony Scarce – Yes
Joan Trent – Yes

Sandi Bell - Yes
Clarice Chavira - Yes
Bonnie Klea - Yes
Rosi Mariconda - Yes
Bryan Newman - Yes
Bill Rose - Ineligible
Miriam Schimmel - Yes
Brad Vanderhoof - Yes

Yes – 23, No – 1, Abstain – 0, Absent – 1, Ineligible – 0, Recused – 0. The event is approved.

President Char Rothstein adjourned the meeting at 8:58 PM.



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Wednesday, March 29, 2023

Revised March 30, 2023

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin (left 7:40 PM), Bob Brostoff, Clarice Chavira, Carolyn Greenwood, Glenn Jennings, Bonnie Klea, Vinura Kotuwelle, Kent Mariconda, Rosi Mariconda, Bryan Newman, Steve Randall, Bill Rose, Char Rothstein, Anthony Scarce, Miriam Schimmel, Myrl Schreiber, Joan Trent, and Brad Vanderhoof

ABSENT: Sriya Datla, Saif Mogri, Mark Neudorff, Alejandro Phillips, Azarine Rushenas, and Joanne Yvanek-Garb

President Charlene Rothstein called the meeting to order at 6:33 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance

Approve Meeting Minutes of February 28, 2023: The minutes were approved as amended.

Chair Comments: President Char Rothstein said starting April first the posting location for agendas is the new bulletin board at Platt Village. Agendas will require new language and Michelle will send a revised template. WHNC does not yet have an approved meeting location.

Announcements:

Office of Assemblyman Jesse Gabriel Council District 12, Mr. Jack Trent-Dorfman, Field Representative said he will be at Springfest.

Department of Neighborhood Empowerment, Ms. Atziri Camarena reminded all Board members with terms expiring at the end of June to register as a candidate if they want to continue to serve on the Board. The last day to file is April forth.

Public Comment: None

Old Business:

23-0018 - Community Impact Statement (“CIS”) to Council File 23-0002-S1, Independent Redistricting Process / New Commission / New Redistricting Maps / City of Los Angeles / April 2023 Special Election: Item tabled to the next meeting.

23-0019 - Community Impact Statement (“CIS”) to Council File 22-1241, International Holocaust Remembrance Alliance (IHRA) / Anti-Semitism Definition Adoption: Item tabled to the next meeting.

23-0020 - Community Impact Statement (“CIS”) to Council File 22-1179, Orange List / Expensive Veterinary Care / Sick and Injured Animals: Item tabled to the next meeting.

23-0022 - CF 22- 1285 Censure of a City Council Member: Item tabled to the next meeting.

New Business:

23-0036 - Participation in Assemblymember Jesse Gabriel's 2nd Annual West Valley Day of Service event being held at Pierce College on Sunday April 30th at 9am: Jack Trent-Dorfman said this year there will 15 service projects. A clarification was made that participation includes tabling by the WHNC.

Roll Call Vote:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell - Yes
Dan Brin – Yes	Bob Brostoff – Yes	Clarice Chavira - Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea - Yes
Vinura Kotuwelle – Yes	Kent Mariconda – Yes	Rosi Mariconda - Yes
Saif Mogri – Absent	Mark Neudorff – Absent	Bryan Newman - Yes
Alejandro Phillips – Absent	Steve Randall – Yes	Bill Rose - Yes
Charlene Rothstein – Yes	Anthony Scarce – Yes	Miriam Schimmel - Yes
Myrl Schreiberman – Yes	Joan Trent – Yes	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Absent		

Yes – 21, No – 0, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0. The tabling event is approved.

23-0037 - Preferred method of WHNC future meetings: In Person Only; Teleconference/Zoom; Hybrid; and In Person and/or Zoom: A multiple choice vote was taken to provide the WHNC preferred meeting preference to the Board of Neighborhood Commissioners.

Roll Call Vote:

Aida Abkarians – Hybrid	Faye Barta – Abstain
Sandi Bell - In-person and/or Zoom	Dan Brin - In-person and/or Zoom
Bob Brostoff - In-person and/or Zoom	Clarice Chavira – Zoom
Carolyn Greenwood – Hybrid	Glenn Jennings - In-person and/or Zoom
Bonnie Klea - In-person and/or Zoom	Vinura Kotuwelle – Zoom
Kent Mariconda – Zoom	Rosi Mariconda - In-person and/or Zoom
Saif Mogri – Absent	Mark Neudorff – Absent
Bryan Newman – Zoom	Alejandro Phillips - Absent
Steve Randall - In-person and/or Zoom	Bill Rose - In-person and/or Zoom
Charlene Rothstein - In-person and/or Zoom	Anthony Scarce - Zoom
Miriam Schimmel - In-person and/or Zoom	Myrl Schreiberman - Zoom
Joan Trent – Zoom	Brad Vanderhoof - Zoom
Joanne Yvanek-Garb - Absent	

In-person – 0, Zoom – 8, Hybrid – 2, In-person and/or Zoom – 10, Abstain – 1, Absent – 4, Ineligible – 0, Recused – 0. The option to meet either In-person and/or Zoom is preferred.

Dan Brin left the meeting.

23-0038 - West bound left turn from Roscoe on to Fallbrook; request for review of signal timing: Steve Randall suggested two left turn lanes. Bryan Newman suggested a traffic signal at Sale. Bob Brostoff moved to amend the letter to include the second left turn lane and request a review and evaluation of the entire intersection. Char Rothstein seconded.

Roll Call Vote to amend the letter:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell - Yes
Dan Brin – Absent	Bob Brostoff – Yes	Clarice Chavira - Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea - Yes
Vinura Kotuwelle – Yes	Kent Mariconda – Yes	Rosi Mariconda - Yes
Saif Mogri – Absent	Mark Neudorff – Absent	Bryan Newman - Yes
Alejandro Phillips – Absent	Steve Randall – Yes	Bill Rose - Yes
Charlene Rothstein – Yes	Anthony Scarce – Yes	Miriam Schimmel - Yes
Myrl Schreibman – Yes	Joan Trent – Yes	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Absent		

Yes – 20, No – 0, Abstain – 0, Absent – 5, Ineligible – 0, Recused – 0. The motion to amend is approved.

Roll Call Vote to approve the letter:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell - Yes
Dan Brin – Absent	Bob Brostoff – Yes	Clarice Chavira - Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea - Yes
Vinura Kotuwelle – Yes	Kent Mariconda – Yes	Rosi Mariconda - Yes
Saif Mogri – Absent	Mark Neudorff – Absent	Bryan Newman - Yes
Alejandro Phillips – Absent	Steve Randall – Yes	Bill Rose - Yes
Charlene Rothstein – Yes	Anthony Scarce – Yes	Miriam Schimmel - Yes
Myrl Schreibman – Yes	Joan Trent – Yes	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Absent		

Yes – 20, No – 0, Abstain – 0, Absent – 5, Ineligible – 0, Recused – 0. The amended letter is approved. The letter will be sent with pictures of the intersection.

23-0039 - Painting Traffic Control Cabinet: The proposed artwork was presented to the Board. The artist, Sarah Stone, could not attend the meeting. Funding for this project was approved by the Board on March 28, 2023.

Roll Call Vote to approve painting the traffic signal box at Sherman Way and Medical Center Drive:

Aida Abkarians – Yes	Faye Barta – No	Sandi Bell - Yes
Dan Brin – Absent	Bob Brostoff – Yes	Clarice Chavira - Abstain
Carolyn Greenwood – Yes	Glenn Jennings – No	Bonnie Klea - No
Vinura Kotuwelle – Abstain	Kent Mariconda – Yes	Rosi Mariconda - Yes
Saif Mogri – Absent	Mark Neudorff – Absent	Bryan Newman - No
Alejandro Phillips – Absent	Steve Randall – No	Bill Rose - Yes
Charlene Rothstein – Yes	Anthony Scarce – Yes	Miriam Schimmel - Abstain
Myrl Schreibman – No	Joan Trent – No	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Absent		

Yes – 10, No – 7, Abstain – 3, Absent – 5, Ineligible – 0, Recused – 0. The project is approved.

23-0040 - Request for speed tables on Platt between Ingomar and Sherman Way:

Roll Call Vote:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell - Yes
Dan Brin – Absent	Bob Brostoff – Yes	Clarice Chavira - Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea - Yes
Vinura Kotuwelle – Yes	Kent Mariconda – Yes	Rosi Mariconda - Yes
Saif Mogri – Absent	Mark Neudorff – Absent	Bryan Newman - Yes
Alejandro Phillips – Absent	Steve Randall – Yes	Bill Rose - Yes
Charlene Rothstein – Yes	Anthony Scarce – Yes	Miriam Schimmel - Yes
Myrl Schreibman – Yes	Joan Trent – Yes	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Absent		

Yes – 20, No – 0, Abstain – 0, Absent – 5, Ineligible – 0, Recused – 0. The request is approved.

23-0041 - LADOT proposed removal of crosswalk on Woodlake Ave & Justice St.:

Bob Brostoff moved to include the fact that Justice Street Elementary is one block away and at one time there was a crossing guard. Char Rothstein seconded.

Roll Call Vote to amend the letter:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell - Yes
Dan Brin – Absent	Bob Brostoff – Yes	Clarice Chavira - Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea - Yes
Vinura Kotuwelle – Yes	Kent Mariconda – Yes	Rosi Mariconda - Yes
Saif Mogri – Absent	Mark Neudorff – Absent	Bryan Newman - Yes
Alejandro Phillips – Absent	Steve Randall – Yes	Bill Rose - Yes
Charlene Rothstein – Yes	Anthony Scarce – Yes	Miriam Schimmel - Yes
Myrl Schreibman – Yes	Joan Trent – Yes	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Absent		

Yes – 20, No – 0, Abstain – 0, Absent – 5, Ineligible – 0, Recused – 0. The motion to amend is approved.

Roll Call Vote to approve the amended letter:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell - Yes
Dan Brin – Absent	Bob Brostoff – Yes	Clarice Chavira - Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea - Yes
Vinura Kotuwelle – Yes	Kent Mariconda – Yes	Rosi Mariconda - Yes
Saif Mogri – Absent	Mark Neudorff – Absent	Bryan Newman - Yes
Alejandro Phillips – Absent	Steve Randall – Yes	Bill Rose - Yes
Charlene Rothstein – Yes	Anthony Scarce – Yes	Miriam Schimmel - Yes
Myrl Schreibman – Yes	Joan Trent – Yes	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Absent		

Yes – 20, No – 0, Abstain – 0, Absent – 5, Ineligible – 0, Recused – 0. The amended letter is approved.

23-0042 - CIS on CF 23-0143, Bureau of Street Services report to Public Works Committee on amending LAMC 62.06 need to repave street after any excavation:

Roll Call Vote on a CIS in support:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell - Yes
Dan Brin – Absent	Bob Brostoff – Yes	Clarice Chavira - Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea - Yes
Vinura Kotuwelle – Yes	Kent Mariconda – Yes	Rosi Mariconda - Yes
Saif Mogri – Absent	Mark Neudorff – Absent	Bryan Newman - Yes
Alejandro Phillips – Absent	Steve Randall – Yes	Bill Rose -Yes
Charlene Rothstein – Yes	Anthony Scarce – Yes	Miriam Schimmel - Yes
Myrl Schreibman – Yes	Joan Trent – Yes	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Absent		

Yes – 20, No – 0, Abstain – 0, Absent – 5, Ineligible – 0, Recused – 0. The CIS is approved.

23-0043 - CIS on CF 23-0167, City Council direct the Bureau of Street Services, in coordination with the Urban Forestry Division and the City Forest Officer, to report back on sustainable solutions and best practices to sidewalk repairs:

Roll Call Vote on a CIS in support:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell - Yes
Dan Brin – Absent	Bob Brostoff – Yes	Clarice Chavira - Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea - Yes
Vinura Kotuwelle – Yes	Kent Mariconda – Yes	Rosi Mariconda - Yes
Saif Mogri – Absent	Mark Neudorff – Absent	Bryan Newman - Yes
Alejandro Phillips – Absent	Steve Randall – Yes	Bill Rose -Yes
Charlene Rothstein – Yes	Anthony Scarce – Yes	Miriam Schimmel - Yes
Myrl Schreibman – Yes	Joan Trent – Yes	Brad Vanderhoof - Yes
Joanne Yvanek-Garb – Absent		

Yes – 20, No – 0, Abstain – 0, Absent – 5, Ineligible – 0, Recused – 0. The CIS is approved.

23-0044 - Senate Bill SB 411 (Open meetings: teleconferences: bodies with appointed membership), as introduced by Senator Portantino, including written letter: This item was withdrawn.

23-0045 - A proposed Town Hall event with the West Hills Hospital Board to be held in 2023: This authorizes the Public Health Committee to plan an event. The details will be included on an Event Approval Form which will come before the Board for approval. Alessandro Machi spoke about understaffing at the hospital.

Roll Call Vote:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell - Yes
Dan Brin – Absent	Bob Brostoff – Yes	Clarice Chavira - Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea - Yes
Vinura Kotuwelle – Yes	Kent Mariconda – Yes	Rosi Mariconda - Yes
Saif Mogri – Absent	Mark Neudorff – Absent	Bryan Newman - No
Alejandro Phillips – Absent	Steve Randall – Yes	Bill Rose - Yes
Charlene Rothstein –Yes	Anthony Scarce – Yes	Miriam Schimmel - Yes
Myrl Schreibman – Yes	Joan Trent – Yes	Brad Vanderhoof - Yes
Joanne Yvanek-Garb – Absent		

Yes – 19, No – 1, Abstain – 0, Absent – 5, Ineligible – 0, Recused – 0. The event planning is approved.

President Char Rothstein adjourned the meeting at 9:19 PM.



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308

WWW.WESTHILLSNC.ORG

MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Wednesday, March 29, 2023

Revised March 30, 2023

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Bob Brostoff, Clarice Chavira, Carolyn Greenwood, Glenn Jennings, Bonnie Klea, Vinura Kotuwelle, Kent Mariconda, Rosi Mariconda, Saif Mogri, Bryan Newman, Alejandro Phillips, Steve Randall, Bill Rose, Char Rothstein, Anthony Scarce, Miriam Schimmel, Myrl Schreiberman, Joan Trent, and Brad Vanderhoof

ABSENT: Sriya Datla, Mark Neudorff, Azarine Rushenas, and Joanne Yvanek-Garb

President Charlene Rothstein called the meeting to order at 9:30 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Chair Comments: None

Public Comment: Chris Rowe said she is opposed to an in-person Town Hall without a hybrid option.

Old Business:

23-0025 - Discussion and possible action to approve the Event Approval Form and Budget in the amount of \$3,525.00 for the Special Events Committee –Senior Spring Fling Event

Roll Call Vote:

Aida Abkarians – Yes

Dan Brin – Yes

Carolyn Greenwood – Yes

Vinura Kotuwelle – Yes

Saif Mogri – Abstain

Alejandro Phillips – Yes

Charlene Rothstein – Yes

Myrl Schreiberman – Yes

Joanne Yvanek-Garb - Absent

Faye Barta – Yes

Bob Brostoff – Yes

Glenn Jennings – Yes

Kent Mariconda – Yes

Mark Neudorff – Absent

Steve Randall – Yes

Anthony Scarce – Yes

Joan Trent – Yes

Sandi Bell - Yes

Clarice Chavira - Yes

Bonnie Klea- Yes

Rosi Mariconda – Yes

Bryan Newman - Yes

Bill Rose - Ineligible

Miriam Schimmel - Yes

Brad Vanderhoof - Yes

Yes – 21, No – 0, Abstain – 1, Absent – 2, Ineligible – 1, Recused – 0

The Event Request Form is approved.

President Char Rothstein adjourned the meeting at 9:38 PM.

Monthly Expenditure Report



Reporting Month: March 2023

Budget Fiscal Year: 2022-2023

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$25327.23	\$1577.74	\$23749.49	\$3109.65	\$0.00	\$20639.84

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$36071.38	\$221.14	\$18419.49	\$1356.60	\$15309.84
Outreach		\$1356.60		\$1753.05	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
Neighborhood Purpose Grants	\$4830.00	\$0.00	\$4830.00	\$0.00	\$4830.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$16074.15	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	03/01/2023	WHNC web service	General Operations Expenditure	Office	\$150.00
2	RACKSPACE EMAIL & APPS	03/22/2023	WHNC email service	General Operations Expenditure	Office	\$71.14
3	APPLEONE EMPLOYMENT SERVICES	03/03/2023	Executive Assistant	General Operations Expenditure	Outreach	\$1356.60
Subtotal:						\$1577.74

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Outback Catering	04/07/2023	WHNC-2223-002 Deposit to Outback Catering for event.	General Operations Expenditure	Outreach	\$853.05
2	APPLEONE EMPLOYMENT SERVICES	04/07/2023	WHNC Executive Assistant	General Operations Expenditure	Office	\$1356.60
3	Partyville Central Inc.	04/17/2023	DJ for Spring Fling WHNC 2223-002	General Operations Expenditure	Outreach	\$400.00

4	West Valley Christian Church	04/18/2023	Venue rental for WHNC Spring Fling - WHNC2223-002	General Operations Expenditure	Outreach	\$500.00
Subtotal: Outstanding						\$3109.65

Agenda Item 23-0047 - Discussion and possible action on approving a Neighborhood Purpose Grant ("NPG") to Capistrano Avenue Elementary School in the amount of \$750



LOS ANGELES UNIFIED SCHOOL DISTRICT

Capistrano Avenue Elementary School

8118 CAPISTRANO AVE., WEST HILLS, CA 91304
TELEPHONE: (818) 883-8981

Alberto Carvahlo
Superintendent

Dr. David Baca
Local District Northwest
Superintendent

Sonja Cao-Garcia
Principal

March 27, 2023

To the Esteemed Members of the West Hills Neighborhood Council:

I want to begin by thanking you for the opportunity to be able to apply for a Neighborhood Purpose Grant.

We are applying for the cost of a mural that will brighten and beautify our school campus. The theme of this mural will be community pride and support cultural awareness and diversity. This mural will bring joy and inspiration to all that walk our campus; students, staff and families alike.

We are grateful to the Neighborhood Council for your ongoing support and generosity to Capistrano Ave. Elementary School. The students have benefitted greatly from the grant monies we have received over the year. Thank you!

Sincerely,

A handwritten signature in black ink, appearing to read "Sonja Cao-Garcia", written over a horizontal line.

Sonja Cao-Garcia
Principal

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: West Hills

SECTION I - APPLICANT INFORMATION

1a) Capistrano PTA 95-6205075 California 3/05/1958
Organization Name Federal I.D. # (EIN) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 8118 Capistrano Ave West Hills CA 93065
Organization Mailing Address City State Zip Code

1c) - same as above -
Business Address (if different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**

Sonja Cao-Garcia 818-675-2594
Name Phone Email

2) Type of Organization- Please select one:
 Public School (not to include private schools) Attach Signed letter on School Letterhead or 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter sonja.cao-garcia@lawed.net

3) Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.
The purpose of the grant will be to fund a mural to support school beautification.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
The purpose of this grant is to support school beautification.

SECTION III - PROJECT BUDGET OUTLINE

you may also provide the Budget Outline on a separate sheet if necessary or requested.

a) Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$ N/A	\$ N/A
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$ 750.00	\$
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 750.00

10a) Start date: 6/10/23 10b) Date Funds Required: 6/10/23 10c) Expected Completion Date: 9/20/23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No **(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
 Sonja Cao-Garcia Principal Sonja Cao-Garcia 3-27-2023
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
 Jessica Roberts PTA Secretary Jessica Roberts 3/20/23
PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

PTA President → Nelson Tomasino Jr
 Signature: [Handwritten Signature] 3-29-23 NCFP 107

NOV 6 1992

Internal Revenue Service

Department of the Treasury

District
Director

P.O. Box 2350 Los Angeles, Calif. 90053

PTA CALIFORNIA CONGRESS OF PARENTS
TEACHERS & STUDENTS INC PTA-CA31
930 GEORGIA ST
LOS ANGELES, CA 90015-1322

Person to Contact:

FELICIA C MIRAFLOR

Telephone Number:

213-894-2336

Refer Reply to:

EO-1102-92

Date:

NOV 05 1992

RE: PTA CALIFORNIA CONGRESS OF PARENTS
TEACHERS & STUDENTS INC PTA-CA31
95-1683870

Gentlemen:

This is in response to your request dated October 26, 1992 regarding the above named-organization.

A review of our records indicate that this organization was recognized to be exempt from Federal income tax under Internal Revenue Code section 501(c)(3). Group exemption number 0646 has been assigned to the parent organization and its subordinates. The determination letter issued in November 1943 continues to be in effect.

You should contact your parent organization for a copy of their determination letter.

If you need any further assistance, please feel free to contact our office at the above address or telephone number.

Thank you for your cooperation.

Sincerely,

Felicia C Mirafior
Felicia C Mirafior
Disclosure Assistant

Agenda Item 23-0048 - Discussion and possible action on approving a Neighborhood Purpose Grant ("NPG") to Justice Street Academy Charter School in the amount of \$750



Los Angeles Unified School District
Local District Northwest
Justice Street Academy Charter School
23350 Justice Street, West Hills, California 91304
Telephone: (818) 346-4388 Fax: (818) 346-4649

Alberto Carvalho
Superintendent
David Baca
LD Northwest
Superintendent
**Cynthia Hernandez
Morrison**
Principal
James McGroarty
Assistant Principal

March 30, 2023

West Hills Neighborhood Council
City of Los Angeles, Department of Neighborhood Empowerment
Post Office Box 4670
West Hills, CA 91308-4670

Dear West Hills Neighborhood Council,

Thank you for the opportunity to be considered for support by the City of Los Angeles, Department of Neighborhood Empowerment Neighborhood Purposes Grant.

Justice Street Academy is committed to providing a well-rounded, effective program that ensures the success of all of our students. We strive to provide our students with hands-on activities that promote student engagement and accelerate learning outcomes. We are in need of additional instructional materials and manipulatives to support students with language arts and math content. These materials benefit students of all abilities and learning styles. We would like to request a grant of \$750 to put toward the purchase of instructional resources.

Thank you for your consideration. Should you have any additional questions, please feel free to contact Betty Bright by email at bab5240@lausd.net or at (818) 346-4388.

Sincerely,

Cynthia Hernandez Morrison
Cynthia Hernandez Morrison
Principal

Betty Bright
Betty Bright
Instructional Coach

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: _____

SECTION I - APPLICANT INFORMATION

1a) Justice Street Academy 95-001908 CA
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 23350 Justice Street West Hills CA 91304
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Cynthia Hernandez Morrison 818-346-4388 clh2104@lausd.net
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* or 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

The grant will be used to purchase instructional materials, games, and activities to promote students' learning, increase engagement, and support mastery of the content standards. These materials will enrich students' learning opportunities with hands-on opportunities for exploration and project-based learning.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

These activities supplement the core curriculum, provide engaging opportunities for students to practice, benefit students of different learning styles, and provide remediation opportunities for students that need opportunities to practice using different modalities. This ensures the success of all learners regardless of prior exposure, background knowledge, learning modality, and other factors.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Instructional Materials, learning games, supplementary materials	\$ 750.00	\$ 750.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 750.00

10a) Start date: 04 / 01 / 23 10b) Date Funds Required: 05 / 01 / 23 10c) Expected Completion Date: 06 / 10 / 23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Cynthia Hernandez Morrison Principal Cynthia Hernandez Morrison 03/29/23
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Betty Bright Coordinator Betty Bright 03/29/23
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



LOS ANGELES UNIFIED SCHOOL DISTRICT
Nevada Avenue Elementary
22120 Chase Street
West Hills, California 91304
(818) 348-2169 Fax (818) 592-0894

Alberto Carvalho
Superintendent
Dr. David Baca
*Local District Northwest
Superintendent*
Sarah Bobertz
Principal

RE: West Hills Neighborhood Council Purpose Grant

Dear West Hills Neighborhood Council Grant Committee,

Nevada Ave Elementary School and dual language program, is a Title 1 school serving over 400 students in grades Pre-K- 5. Over 65% of students in grades 3-5 are scoring Below Standard in English Language Arts and Math California State Standards. Studies show that low socioeconomic status is linked to low performance in school due to lack of attendance and access to support and services. As a title 1 school, Nevada is committed to providing our students with extracurricular activities, enrichment activities both during and after school as well as supplying our teachers with up to date technology to enhance their every day learning as a way to close the inequity and achievement gaps.

As a dual language immersion school, we strive to provide education in a setting that will help our English language learners and Native English speakers the opportunity to learn and become bilingual at a young age.

Nevada Ave elementary and dual language program is working to enhance our community with multiple campus beautification projects designed to enhance the look and feel of our school. Specifically we are working to create a reading garden to encourage students to find the joy of reading and share it with their friends.

Grant Request Amount: \$750

Thank you for your support and consideration

Sincerely,

Sarah Bobertz, Principal

Agenda Item 23-0049 - Discussion and possible action on approving a Neighborhood Purpose Grant ("NPG") to Nevada Avenue Elementary School in the amount of \$750

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: West Hills Neighborhood Council

SECTION I- APPLICANT INFORMATION

1a) Nevada Ave Elementary Ca
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 21220 Chase St West Hills Ca 91304
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Sarah Bobertz 818-348-2169 sarah.bobertz@lausd.net
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* **or** 501(c)(3) Non-Profit *(other than religious institutions)*
 Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**
 Reading Garden and Campus Beautification

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 Enhance the school community and provide a safe and comfortable outside space for students to meet and read.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Reading Garden and Campus Beautification	\$ 750	\$ 750
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 750

10a) Start date: 04/01/23 10b) Date Funds Required: 05/01/23 10c) Expected Completion Date: 06/10/23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Sarah Bobertz Principal Sarah Bobertz 3/24/23
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Jenny Godina Assistant Principal Jenny Godina 3/24/23
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form