



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
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## WEST HILLS NEIGHBORHOOD COUNCIL

### BOARD MEETING AGENDA

**Thursday, September 7, 2023 @ 7:00 p.m.**  
**de Toledo High School, 22622 Vanowen Street, West Hills 91307**

This meeting of the West Hills Neighborhood Council will be conducted online via Zoom Webinar, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: Click or paste the following link into your browser:  
<https://us02web.zoom.us/j/86048993919>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **86048993919**, then press #.
- **To attend in person**, please attend de Toldeo High School location at 22662 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered

<p><b><u>Opening Business</u></b></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum</p> <p>Pledge of Allegiance</p>	<p><b>7:00 P.M.</b></p>	<p><b>Co-Chairs:</b> Mrs. Charlene Rothstein Dr. Faye Barta</p> <p><b>Secretary:</b> Mr. Brad Vanderhoof</p> <p><b>Co-Chair:</b> Dr. Faye Barta</p>
<p><b><u>Induction new board member into the WHNC Board of Directors</u></b></p> <p>Ms. Randhara Kotuwelle</p>		<p>Mrs. Charlene Rothstein, Co-Chair Dr. Faye Barta, Co-Chair</p>
<p><b><u>Opening Business Continued</u></b></p> <p>Approve Meeting Minutes August 3, 2023</p> <p>Senior Lead Officer Report</p> <p>Treasurer’s Report</p> <p>Controller’s Report</p> <p>Comments From the Co-Chair(s)</p>		<p><b>Secretary:</b> Mr. Brad Vanderhoof SLO Garza SLO Gutierrez</p> <p><b>Treasurer:</b> Mrs. Carolyn Greenwood</p> <p><b>Controller:</b> Mr. Saif Mogri</p> <p><b>Co-Chairs:</b> Mrs. Charlene Rothstein Dr. Faye Barta</p>
<p><b><u>Announcements</u></b></p> <p>Office of Assemblyman Jesse Gabriel</p> <p>Council District 12</p> <p>Department of Neighborhood Empowerment</p> <p>Los Angeles County Supervisor District 3</p> <p>LAUSD District 3</p> <p>Budget Advocates</p>		<p>Mr. Jack Trent-Dorfman, Field Representative</p> <p>Mr. Josh Yeager, Senior Legislative Deputy</p> <p>Ms. Prabhjot Chamber</p> <p>TBD</p> <p>TBD</p> <p>Mr. Glenn Bailey</p>

<p><b><u>Public Comment</u></b>  Comments &amp; statements from stakeholders or interested parties on subjects <b><u>NOT</u></b> on this meeting's agenda.  <b>*The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council's jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers' time if necessary to provide an adequate opportunity for all to be heard.*</b></p>		<p><b>Co-Chair:</b> Dr. Faye Barta</p>
<p><b><u>Certificates of Appreciation</u></b>   Doris and Greg Freisen</p>		<p>Mr. Glenn Jennings, Board Member</p>
<p><b><u>Council Announcements</u></b>   Committee &amp; Liaison Reports</p>		<p>West Hills Neighborhood Council</p>
<p><b><u>Old Business</u></b>   <b>23-0060</b> - Discussion and possible action to approve the amended WHNC 2023 -2024 budget to include rollover in the amount of \$4,861.91 <b>(5 Minutes Max)</b></p>		<p>Mrs. Carolyn Greenwood, Co-Chair  Budget Committee  Mr. Saif Mogri, Co-Chair  Budget Committee</p>
<p><b><u>New Business</u></b>   <b>23-0064</b> - Discussion and possible action regarding approval of the WHNC's July 2023 Monthly Expenditure Report (MER) <b>(3 Minutes Max)</b>   <b>23-0065</b> – Discussion and possible action regarding the use of Pomelo Community Charter School located at 7633 March Avenue, West Hills 91304 for the WHNC Youth &amp; Education and Public Health monthly committee meetings. <b>(5 Minutes Max)</b>   <b>23-0066</b> - Discussion and possible action, including a Community Impact Statement regarding submitting a Council File 23-0799, City Council Meetings / Van Nuys City Hall/Resume Pre-Pandemic Regular Schedule <b>(10 Minutes Max)</b>   <b>23-0067</b> - Discussion and possible action, including a Community Impact Statement regarding submitting a Council File 23-0846 Cashless Retail Business Ban. <b>(10 Minutes Max)</b></p>		<p>Mrs. Carolyn Greenwood, Co-Chair  Budget Committee  Mr. Saif Mogri, Co-Chair  Budget Committee   Mrs. Charlene Rothstein, Co-Chair   Ms. Clarice Chavira, Co-Chair  Government Relations Committee  Mrs. Joanne Yvanek-Garb, Co-Chair  Government Relations Committee   Ms. Clarice Chavira, Co-Chair  Government Relations Committee  Mrs. Joanne Yvanek-Garb, Co-Chair  Government Relations Committee</p>
<p><b><u>Adjournment</u></b></p>		

**Public Input:** Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**The Americans With Disabilities Act** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org) You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**Notice to Paid Representatives** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.westhillsnc.org](http://www.westhillsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**Reconsideration and Grievance Process** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)



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## WEST HILLS NEIGHBORHOOD COUNCIL

### BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Thursday, August 3, 2023

Revised August 4, 2023

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

**PRESENT:** Aida Abkarians, Faye Barta, Sandi Bell, Clarice Chavira, Carolyn Greenwood, Glenn Jennings, Vinura Kotuwelle, Saif Mogri, Mark Neudorff, Penelope Newmark, Joe Ourfalian, Steve Randall, Bill Rose, Char Rothstein, Miriam Schimmel, Myrl Schreiberman, Ryan Taylor, Joan Trent, and Brad Vanderhoof

**ABSENT:** Ian Afazeli, Sriya Datla, Kent Mariconda, Jonathan Marvisi, Alejandro Phillips, Azarine Rushenas, and Joanne Yvanek-Garb

President Charlene Rothstein called the meeting to order at 7:20 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance

**Senior Lead Officer Report:** SLO Gutierrez said the illegal street vendor on Platt has no permit. They were cited and had their vehicle impounded for blocking the bike lane. She also said she noticed two vendors by the Fallbrook Mall and will investigate when she leaves the meeting. At the Fallbrook Mall theft from stores is up and an extra patrol has been added. The RVs on Nevada Avenue are legally parked but the LAPD is working to find a solution. Last week a female was assaulted while waiting for a bus at the stop in front of Platt Village. This is the same stop where a Metro driver was stabbed. Extra patrols have been added.

**Treasurer's Report:** Carolyn Greenwood gave the report and said the June expenses were the usual office expenses. As of June 30 the net available was \$4861.91 and this will probably be the rollover amount.

#### **23-0058 - Approval of the WHNC's June 2023 Monthly Expenditure Report (MER):**

Aida Abkarians – Yes	Ian Afazeli – Absent	Faye Barta – Yes
Sandi Bell – Yes	Clarice Chavira – Yes	Carolyn Greenwood – Yes
Glenn Jennings – Yes	Vinura Kotuwelle – Yes	Kent Mariconda – Absent
Jonathan Marvisi – Absent	Saif Mogri – Yes	Mark Neudorff – Yes
Joe Ourfalian – Yes	Penelope Newmark – Yes	Alejandro Phillips – Absent
Steve Randall – Yes	Bill Rose – Ineligible	Char Rothstein – Yes
Miriam Schimmel – Yes	Myrl Schreiberman – Abstain	Ryan Taylor – Yes
Joan Trent – Yes	Brad Vanderhoof – Yes	Joanne Yvanek-Garb - Absent

Yes – 17, No – 0, Abstain -- 1, Absent – 5, Ineligible – 1, Recusal – 0  
The June 2023 MER is approved.

**Controller's Report:** Saif Mogri gave the report which matches the figures from the City Clerk. July spending was \$1949.73 and includes badges and meeting name plates.

**Comments from the Co-Chair(s):** None

**Announcements:**

Office of Assemblyman Jesse Gabriel: President Rothstein read some remarks from Jack Kent-Dorfman. August 31 is the last day for Bills to pass both houses and be sent to the Governor. Assembly Bill 418 concerns the Department of Toxic Substance Control (DTSC) and would ban five chemicals already banned in much of the world.

Council District 12: Colin Crews, District Director, said LA County Animal Shelters no longer require appointments for adoption. Additional funding has been allocated for LAPD Topanga Division.

Department of Neighborhood Empowerment: Prabhjot Chamber, Neighborhood Empowerment Advocate, discussed the onboarding training schedule and said the sessions are open to all Board members. She encouraged Board members to attend the Congress of Neighborhoods.

Budget Advocates: President Rothstein read some remarks from Glenn Bailey. A Budget retreat will be held August 19 starting 9:30 AM at the West Los Angeles Municipal Building.

**Public Comment:** Jeff Sacher read a statement about stakeholders' right to transparency and said he is opposed to secret ballots for NC officer elections. Chris Rowe spoke about an appeal to the California Supreme Court of a lawsuit against DTSC which was denied.

**New Business:**

**23-0059** - Filling a vacant seat on the West Hills Neighborhood Council Board vacated by Bryan Newman: Neither of the two candidates; Randhara Kotuwelle, Jason Lally, were physically present at the meeting. Randhara Kotuwelle attended via Zoom.

Myrl Schreiber made a motion to postpone. Joan Trent seconded.

Steve Randall said the meeting notification to candidates was not done in a timely manner.

Aida Abkarians - No	Ian Afazeli - Absent	Faye Barta - No
Sandi Bell - No	Clarice Chavira - No	Carolyn Greenwood - No
Glenn Jennings - No	Vinura Kotuwelle - Abstain	Kent Mariconda - Absent
Jonathan Marvisi - Absent	Saif Mogri - No	Mark Neudorff - No
Joe Ourfalian - No	Penelope Newmark - No	Alejandro Phillips - Absent
Steve Randall - No	Bill Rose - No	Char Rothstein - Yes
Miriam Schimmel - No	Myrl Schreiber - Abstain	Ryan Taylor - No
Joan Trent - No	Brad Vanderhoof - No	Joanne Yvanek-Garb- Absent

Yes – 1, No – 16, Abstain -- 2, Absent – 5, Ineligible – 0, Recusal – 0  
The motion to postpone fails.

Steve Randall said the Ad Hoc Vacancy Committee voted to recommend Randhara Kotuwelle by a vote of four (4) Yes and one (1) Abstention.

Vote to fill the vacancy on the WHNC Board of Directors.

RK – Randhara Kotuwelle

JL – Jason Lally

Aida Abkarians - RK  
Sandi Bell - RK  
Glenn Jennings - RK  
Jonathan Marvisi - Absent  
Joe Ourfalian – RK  
Steve Randall - RK  
Miriam Schimmel - RK  
Joan Trent - RK

Ian Afazeli - Absent  
Clarice Chavira - RK  
Vinura Kotuwelle - Abstain  
Saif Mogri - RK  
Penelope Newmark – RK  
Bill Rose - RK  
Myrl Schreiberman - Abstain  
Brad Vanderhoof – RK

Faye Barta - RK  
Carolyn Greenwood - RK  
Kent Mariconda – Absent  
Mark Neudorff - RK  
Alejandro Phillips - Absent  
Char Rothstein - RK  
Ryan Taylor - RK  
Joanne Yvanek-Garb- Absent

Randhara Kotuwelle – 17

Jason Lally – 0

Abstain – 2

Absent – 5

Randhara Kotuwelle is the newest member of the WHNC Board of Directors.

**23-0060** – Approval of the amended WHNC 2023 -2024 budget to include rollover in the amount of \$4,861.91: Treasurer Carolyn Greenwood said there has been no official confirmation of the rollover amount.

**Item tabled to September.**

**23-0061** - Approve of the paying of an invoice in the amount of \$210.00 to El Camino Charter High School for use of the facility for the WHNC elections held on June 18, 2023: Carolyn Greenwood said this was previously approved but since the invoice came in the new fiscal year it requires approval again.

Aida Abkarians - Yes  
Sandi Bell – Yes  
Glenn Jennings - Yes  
Jonathan Marvisi - Absent  
Joe Ourfalian – Yes  
Steve Randall - Yes  
Miriam Schimmel - Yes  
Joan Trent - Yes

Ian Afazeli - Absent  
Clarice Chavira – Yes  
Vinura Kotuwelle - Yes  
Saif Mogri - Yes  
Penelope Newmark – Yes  
Bill Rose – Ineligible  
Myrl Schreiberman - Yes  
Brad Vanderhoof – Yes

Faye Barta - Yes  
Carolyn Greenwood - Yes  
Kent Mariconda – Absent  
Mark Neudorff - Yes  
Alejandro Phillips - Absent  
Char Rothstein - Yes  
Ryan Taylor - Yes  
Joanne Yvanek-Garb- Absent

Yes – 18, No – 0, Abstain -- 0, Absent – 5, Ineligible – 1, Recusal – 0

The invoice is approved for payment.

**23-0062** – Approval of the Special Events Committee's Event Approval Request and Budget in the amount of \$825.00 for the 2023 -2024 Halloween House Event:

Aida Abkarians - Yes  
Sandi Bell - Yes  
Glenn Jennings - Yes  
Jonathan Marvisi - Absent  
Joe Ourfalian – Yes  
Steve Randall - Yes  
Miriam Schimmel - Yes  
Joan Trent - Yes

Ian Afazeli - Absent  
Clarice Chavira - Yes  
Vinura Kotuwelle - Yes  
Saif Mogri - Yes  
Penelope Newmark – Yes  
Bill Rose - Ineligible  
Myrl Schreiberman - Yes  
Brad Vanderhoof - Yes

Faye Barta - Yes  
Carolyn Greenwood - Yes  
Kent Mariconda – Absent  
Mark Neudorff - Yes  
Alejandro Phillips - Absent  
Char Rothstein - Yes  
Ryan Taylor - Yes  
Joanne Yvanek-Garb- Absent

Yes – 18, No – 0, Abstain -- 0, Absent – 5, Ineligible – 1, Recusal – 0  
The Event Request and Budget are approved.

**23-0063** – Appointment of Myrl Schreibman and Steve Randall as co-chairs of the Streets & Transportation Committee: Myrl Schreibman withdrew his name from consideration.

Vote to confirm the nomination of Steve Randall as Chair of the Streets and Transportation Committee

Aida Abkarians - Yes	Ian Afazeli - Absent	Faye Barta - Yes
Sandi Bell - Yes	Clarice Chavira - Yes	Carolyn Greenwood - Yes
Glenn Jennings - Yes	Vinura Kotuwelle - Yes	Kent Mariconda – Absent
Jonathan Marvisi - Absent	Saif Mogri - Yes	Mark Neudorff - Yes
Joe Ourfalian – Yes	Penelope Newmark – Yes	Alejandro Phillips - Absent
Steve Randall - Yes	Bill Rose - Yes	Char Rothstein - Yes
Miriam Schimmel - Yes	Myrl Schreibman – Yes	Ryan Taylor - Yes
Joan Trent - Yes	Brad Vanderhoof - Yes	Joanne Yvanek-Garb- Absent

Yes – 19, No – 0, Abstain -- 0, Absent – 5, Ineligible – 0, Recusal – 0  
Steve Randall is Chair of the WHNC Streets and Transportation Committee.

President Rothstein said next Tuesday is a very important Zoning and Planning meeting concerning the Chaminade expansion.

President Char Rothstein adjourned the meeting at 8:38 PM.

<u>West Hills</u> <b>Neighborhood Council</b> <b>Annual Budget for Fiscal Year: <u>2023-2024</u></b>	
<b>Annual Budget Funds</b>	\$32,000.00
<b>Rollover Funds*</b>	\$ 4,861.91
<b>Total Annual Budget Funds</b>	<b>\$36,861.91</b>

<b>Office/Operational Expenditures Category</b>	
Misc. Expense	\$ 519.00
Rent	\$ 5.00
Committee Printing	\$ 369.00
P.O. Box	\$ 430.00
AppleOne	\$ 17,974.95
Go Daddy	\$ 21.17
Web Corner	\$ 1,800.00
Rack Space	\$ 830.54
I Contact	\$ 602.40
<b>Total Office/Operational Expenditures</b>	<b>\$ 22,552.06</b>

\*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or applicable adjustment, if any, approximately August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or adjustments.



<b>Outreach Expenditures Category</b>	
Communication	\$ 2,500.00
Beautification	\$ 600.00
Special Events	\$ 5,899.85
Govt. Relations: VANC	\$ 200.00
Budget Advocates	\$ 100.00
Congress	\$ 500.00
Empower LA Awards	\$ 100.00
Homelessness	\$ 500.00
Public Health	\$ 100.00
<b>Total Outreach Expenditures \$ 10,499.85</b>	

<b>Election Expenditures Category</b>	
Election	\$ 210.00
<b>Total Election Expenditures \$ 210.00</b>	

<b>Neighborhood Purposes Grants (NPG) Expenditures Category</b>	
Youth and Education	\$ 3,600.00
<b>Total NPG Expenditures</b>	<b>\$ 3,600.00</b>

<b>Community Improvement Projects (CIP) Expenditures Category</b>	
<b>Total CIP Expenditures</b>	<b>0</b>

<b>TOTAL ANNUAL BUDGET ALLOCATIONS</b>	
<b>Office/Operational Expenditures</b>	\$ 22,552.06
<b>Outreach Expenditures</b>	\$ 10,499.85
<b>Election Expenditures</b>	\$ 210.00
<b>General and Operational Expenditures</b>	<b>\$ 33,261.91</b>
<b>Neighborhood Purposes Grants (NPG) Expenditures</b>	<b>\$ 3,600.00</b>
<b>Community Improvement Projects (CIP) Expenditures</b>	<b>\$ 36,861.91</b>
<b>TOTAL EXPENDITURES FOR THE FISCAL YEAR</b>	

	Item	Committee	Purpose	Budget
	<b>OFFICE</b>			
1		Office	Misc. Expense	\$ 519.00
2		Office	Rent	\$ 5.00
3		Office	Committee Printing	\$ 369.00
4		Office	P.O.Box	\$ 430.00
5		Office	Apple One	\$ 17,974.95
6		Office	Go Daddy	\$ 21.17
7		Board	Web Corner	\$ 1,800.00
8		Board	Rack Space	\$ 830.54
9		Board	I Contact	\$ 602.40
		<b>Office Subtotal</b>		<b>\$ 22,552.06</b>
	<b>OUTREACH</b>			
10		Communication	Outreach	\$ 2,500.00
11		Beautification	Refreshment&Snacks	\$ 600.00
12		Special Events	Outreach	\$ 5,899.85
13		Environment	Outreach	\$ -
14		Govt. Relations	VANC	\$ 200.00
15		Govt. Relations	Budget Advocates	\$ 100.00
16		Govt. Relations	Congress	\$ 500.00
17		Govt. Relations	Empower LA Awards	\$ 100.00
18		Homelessness	Homeless	\$ 500.00
19		Public Safety	Forums	\$ -
20		Streets &Transportation	Outreach	\$ -
21		Public Health		\$ 100.00
22		Elections	Outreach	\$210.00
		<b>Total General &amp; Operational Expenses</b>		<b>\$33,261.91</b>
	<b>Neighborhood Purpose Grants (NPGs)</b>			
23		Youth and Eduction	NPG's	\$ 3,600.00
18A		Homelessness	NPG's	\$ -
	<b>Community Improvement Projects (CIPs)</b>			
20A		Streets &Transportation	CIP's	\$ -
11A		Beautification	Cleanups	\$ -
11B		Beautification	Special Events	\$ -
	<b>ALLOWED BUDGET</b>			<b>\$ 32,000.00</b>
	Rollover Balance			<b>\$ 4,861.91</b>
	<b>GRAND BUDGET TOTAL</b>			<b>\$ 36,861.91</b>

# Monthly Expenditure Report



Reporting Month: July 2023

Budget Fiscal Year: 2023-2024

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32000.00	\$1949.73	\$30050.27	\$1356.60	\$0.00	\$28693.67

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$30552.06	\$1949.73	\$28602.33	\$1356.60	\$27245.73
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$1447.94	\$0.00	\$1447.94	\$0.00	\$1447.94
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	07/01/2023	Monthly Maintenance for WHNC	General Operations Expenditure	Office	\$150.00
2	RACKSPACE EMAIL & APPS	07/22/2023	WHNC Board email service	General Operations Expenditure	Office	\$70.63
3	AMZN MKTP US T63155YQ0	07/28/2023	Name tents (holders) for WHNC Board members	General Operations Expenditure	Office	\$33.35
4	APPLEONE EMPLOYMENT SERVICES	07/11/2023	WHNC Executive Assistant	General Operations Expenditure	Office	\$1695.75
<b>Subtotal:</b>						<b>\$1949.73</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	APPLEONE EMPLOYMENT SERVICES	08/07/2023	Executive Assistant	General Operations Expenditure	Office	\$1356.60
<b>Subtotal: Outstanding</b>						<b>\$1356.60</b>

**West Hills Neighborhood Council  
Controller's Report August 31, 2023**

	<b>Item</b>	<b>Committee</b>	<b>Purpose</b>	<b>Budget</b>	<b>Balance</b>	<b>July</b>	<b>Aug</b>	<b>Total Spent</b>
	<b>OFFICE</b>							\$0.00
1		Office	Misc. Expense	\$519.00	\$419.95	\$33.35	\$65.70	\$99.05
2		Office	Rent	\$5.00	\$5.00			\$0.00
3		Office	Committee Printing	\$369.00	\$358.65		\$10.35	\$10.35
4		Office	P.O.Box	\$430.00	\$430.00			\$0.00
5		Office	Apple One	\$17,974.95	\$13,566.00	\$1,695.75	\$2,713.20	\$4,408.95
6		Office	Go Daddy	\$21.17	\$21.17			\$0.00
7		Board	Web Corner	\$1,800.00	\$1,500.00	\$150.00	\$150.00	\$300.00
8		Board	Rack Space	\$830.54	\$686.73	\$70.63	\$73.18	\$143.81
9		Board	I Contact	\$602.40	\$602.40			\$0.00
								\$0.00
		<b>Office Subtotal</b>		<b>\$22,552.06</b>	<b>\$22,552.06</b>			\$0.00
	<b>OUTREACH</b>							
10		Communication	Outreach	\$2,500.00	\$2,500.00			\$0.00
11		Beautification	Refreshment&Snacks	\$600.00	\$600.00			\$0.00
12		Special Events	Outreach	\$5,899.85	\$5,899.85			\$0.00
13		Environment	Outreach					
14		Govt. Relations	VANC	\$200.00	\$200.00			\$0.00
15		Govt. Relations	Budget Advocates	\$100.00	\$100.00			\$0.00
16		Govt. Relations	Congress	\$500.00	\$500.00			\$0.00
17		Govt. Relations	Empower LA Awards	\$100.00	\$100.00			\$0.00
18		Homelessness	Homeless	\$500.00	\$500.00			\$0.00
19		Public Safety	Forums					
20		Streets&Transportation	Outreach	\$0.00				
21		Public Health		\$100.00	\$100.00			\$0.00
					\$0.00			
		<b>Outreach Total</b>						
22		Elections	Elections	\$210.00	\$0.00	\$0.00	\$210.00	\$210.00
		<b>Total Spent</b>						

**West Hills Neighborhood Council  
Controller's Report August 31, 2023**

	<b>Item</b>	<b>Committee</b>	<b>Purpose</b>	<b>Budget</b>	<b>Balance</b>	<b>July</b>	<b>Aug</b>	<b>Total Spent</b>
	<b>Neighborhood Purpose Grants (NPG's)</b>							
23		Youth and Education	NPG's	\$3,600.00	\$3,600.00			\$0.00
18A		Homelessness	NPG's					
		Total						\$0.00
	<b>Community Improvement Projects (CIP's)</b>							
20A		Streets&Transportation	CIP's					
24		Beautification	Cleanups					\$0.00
25		Beautification	Special Events					
	<b>GRAND TOTAL</b>			\$36,861.91	\$31,689.75	\$1,949.73	\$3,222.43	\$5,172.16
	<b>ALLOWED BUDGET</b>			<b>\$32,000.00</b>				
26	<b>Clean Street Grant</b>			<b>\$1,324.83</b>				
	<b>Rollover</b>			<b>\$4,861.91</b>				
	<b>GRAND TOTAL</b>			<b>\$36,861.91</b>				

## MOTION

I move that the City Council instruct the General Services Department and Security Services to report back in 30 days on the infrastructure and safety upgrades necessary to resume its pre-pandemic regular schedule by January 1, 2024 for Council meetings in Van Nuys.

PRESENTED BY:



IMELDA PADILLA  
Councilmember, 6<sup>th</sup> District



PAUL KREKORIAN  
Councilman, 2<sup>nd</sup> District

SECONDED BY:



JOHN S. LEE  
Councilman, 12<sup>th</sup> District

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AUG 01 2023

MOTION TRADE, TRAVEL AND TOURISM

There is no doubt that it is in the City’s interest to empower all of our residents to participate in the City’s economic life, including for all our consumers to purchase goods and services. However for many City residents (for example, those who are denied access to credit, or who are unable to obtain bank accounts), the ability to engage in consumer transactions depends on the ability to pay for goods and many services in cash. This is especially true of the very poor.

Millions of Americans do not hold bank accounts, or otherwise fall outside the non-cash financial system. Some do this by choice, because they are concerned about privacy and do not want their every financial transaction recorded by banks and credit card companies; physical cash remains the most accessible anonymous medium of exchange in this country. Others may not be able to participate in the formal banking system, or may be excluded from that system against their will. By barring the use of cash as a payment method means excluding too many people.

According to the Federal Deposit Insurance Corporation (FDIC), in 2017, 17% of all African-American households and 14% of all Latino households in the U.S. had no bank account. These numbers may be much higher in Los Angeles where many African-American and Latino households are un-banked. Not accepting cash payment in the marketplace systematically excludes segments of the population that are largely low-income people of color. Cashless business practices may also have significant detrimental impacts on young people who do not meet age requirements for credit cards, for the elderly (many of whom have not transitioned to credit and digital payment modes at the same rate as younger generations), and for other vulnerable groups (such as homeless and immigrant populations).

The City must remain vigilant in ensuring that our economy is inclusionary and accessible to everyone. In order to ensure that all City residents — including those who lack access to other forms of payment — are able to participate in the City’s economic life we should adopt an ordinance that allows them to pay cash for goods and many services.

I THEREFORE MOVE that the City Attorney be requested to prepare and present an ordinance, similar to one enacted by San Francisco, which would ban cashless retail businesses in Los Angeles.

PRESENTED BY: Heather Hutt  
HEATHER HUTT  
Councilwoman, 10<sup>th</sup> District

SECONDED BY: [Signature]  
Katherine Gaudinley

ORIGINAL

BB

AUG 15 2023