

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



West Hills Neighborhood Council

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JOINT AD HOC BYLAWS COMMITTEE/BOARD MEETING

Minutes

Tuesday, Sept. 6, 2016

7:00 p.m.

**West Hills Hospital
7300 Medical Center Dr., West Hills, CA
1st Floor Conference Room**

1. Meeting Call to Order
2. Approve minutes for April 2, 2016
 - **Minutes approved**
3. Confirm a quorum present
4. Public Comment
5. Discussion and possible action on a motion to amend the WHNC Standing Rules to include a requirement that all committees keep, and post, minutes of all meetings regardless of whether or not there is any voting having taken place. (This is a reopening of the motion that was passed at the August 2, 2016 meeting.)
 - **After discussion, it was decided that this was not necessary as it is included in Roberts Rules of Order.**
6. Discussion and possible action on recommending to the board that the bylaws of the WHNC be amended make the ad hoc Beautification Committee become a standing committee.
 - **With little discussion this motion was passed unanimously.**
7. Discussion and possible action on recommending to the board that the bylaws of the WHNC be amended make the ad hoc Homelessness Committee become a standing committee.
 - **After discussion this motion was passed unanimously.**
8. Discussion and possible action on a motion to amend the **WHNC Bylaws regarding Article 5, Paragraph B, Section 6: Vacancies on the Board (New, adopted 01-17-2016)** (See attached).
 - After some discussion this motion was passed.
9. Discussion and possible action on a motion to amend the **WHNC Standing Rules regarding Article 5, Paragraph B, Section 6: Vacancies on the Board (New, adopted 01-17-2016)** (See attached).
 - **After discussion this motion was passed with amendments. (see attached)**
10. Discussion and possible action to amend the WHNC Bylaws regarding **ARTICLE VII COMMITTEES AND THEIR DUTIES, Section 1 Paragraph D – Public Safety and Emergency Preparedness** purpose of the Bylaws Committee as described in the WHNC Bylaws.
 - **This motion was table until next month**
11. Discussion and possible action on the Standing Rules for the Bylaws Committee.
 - **This motion was passed with amendments (See attached)**

Meeting adjourned.