



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BYLAWS COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Wednesday, July 27, 2022 @ 6:30 p.m.

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council Bylaws Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, click or paste the following link into your browser: <https://zoom.us/j/82813378324>

To call in by phone, dial toll-free **833-548-0276**, then punch in this Webinar code when prompted: **828 1337 8324#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

AB 361 Updates: Public Comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Call to Order and Establish Quorum

1. Comments and Announcements from the Chair
2. Public Comment
3. Approval of the March, April, and May Committee Meeting Minutes
4. Discussion and Possible Action on:
Article V Governing Board, Section 3, Official Actions
A minimum of ~~seven (7)~~ **ten (10)** yes votes is required for the Board to take action

Adjournment

The next meeting of this committee will be held on Wednesday, August 24, 2022 at 6:30 PM.

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the "raise hand" button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCsupport@lacity.org or calling (213) 978-1551. If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at michelle.ritchie@westhillsnc.org. Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.westhillsnc.org

Servicios De Traducción: Si requieres servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes de evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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JOINT BYLAWS AD HOC COMMITTEE/BOARD MEETING MINUTES

March 23, 2022

Telephonic and Online

Revised July 20, 2022

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Bylaws Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Aida Abkarians, Faye Barta, Dan Brin, Steve Randall, Char Rothstein, Anthony Scearce, Myrl Schreibman, Joan Trent, and Brad Vanderhoof

Absent: Bob Brostoff, Carolyn Greenwood, Bonnie Klea, Kent Mariconda, Saif Mogri, Bryan Newman, Alex Uzemeck, and Christina Walsh

Co-chair Brad Vanderhoof called the meeting to order at 8:02 PM. A quorum was established.

The February meeting minutes were approved as amended.

Comments and Announcements from the Chairs: None

Public Comment: None

Numbers refer to agenda items

5. Amend the WHNC Standing Rules: ARTICLE VII COMMITTEES AND THEIR DUTIES - Section 3: Committee Creation and Authorization: No action taken.

6. Amend the WHNC Standing Rules Regarding Censure; Article V, Governing Board, Section 8/9 Censure or Removal of Governing Board Members (As amended 01-17-2016): Item tabled to April.

7. Amending WHNC Standing Rules Article XIV Compliance, Section 3: Self-Assessment: No Action Taken.

Co-chair Brad Vanderhoof adjourned the meeting at 9:20 PM.

The next meeting of this committee is April 22, 2022 at 6:30 PM.



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JOINT BYLAWS AD HOC COMMITTEE/BOARD MEETING MINUTES

April 27, 2022

Telephonic and Online

Revised May 5, 2022

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Bylaws Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Bob Brostoff, Kent Mariconda, Saif Mogri, Steve Randall, Char Rothstein, Anthony Scarce, Myrl Schreibman, Joan Trent, and Brad Vanderhoof

Absent: Carolyn Greenwood, Bonnie Klea, Bryan Newman, Alex Uzemeck, and Christina Walsh

Other WHNC Board Members in Attendance: Rosi Mariconda

Co-chair Brad Vanderhoof called the meeting to order at 6:35 PM. A quorum was established.

Numbers refer to agenda items.

2. Comments and Announcements from the Chairs: None

3. Public Comment: None

4. WHNC Standing Rules Regarding WHNC Bylaws Article V – Governing Board Section 7: Absences:
No action taken.

5. Changing the method by which Board members may join committees:
No action taken.

6. Proposals for Future Standing Rule Amendments:

Steve Randall said there are problems with the standing rules for censure and removal and they are in conflict with the WHNC Bylaws.

Co-chair Brad Vanderhoof adjourned the meeting at 7:34 PM.

The next meeting of this committee is May 25, 2022 at 6:30 PM.



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JOINT BYLAWS AD HOC COMMITTEE/BOARD MEETING MINUTES

May 31, 2022

Telephonic and Online

Revised July 20, 2022

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Bylaws Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Aida Abkarians, Faye Barta, Dan Brin, Bob Brostoff, Carolyn Greenwood, Kent Mariconda, Saif Mogri, Steve Randall, Char Rothstein, Anthony Scarce, Myrl Schreibman, Joan Trent, and Brad Vanderhoof

Absent: Sandi Bell, Bonnie Klea, Bryan Newman, Alex Uzemeck, and Christina Walsh

Co-chair Dan Brin called the meeting to order at 6:36 PM. A quorum was established.

Comments and Announcements from the Chairs: None

Public Comment: None

Numbers refer to agenda items.

3. Approval of the March and April Committee Meeting Minutes: Postponed to the next meeting.
4. WHNC Standing Rules Article V Governing Board Section 7 Absences This issue addresses Zoom meetings and if computer presence with no active participation should count as attendance: No action taken.
5. WHNC Standing Rules Article V Governing Board Section 8/9 Censure and Removal: No action taken.

Co-chair Brad Vanderhoof adjourned the meeting at 7:36 PM.

The next meeting of this committee is June 22, 2022 at 6:30 PM.