



CITY OF  
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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BYLAWS AD HOC COMMITTEE/BOARD MEETING MINUTES

**August 23, 2023**

**Telephonic and Online**

Revised September 20, 2023

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Bylaws Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Steve Randall, Char Rothstein, Myrl Schreibman, Joan Trent, and Brad Vanderhoof

Co-chair Brad Vanderhoof called the meeting to order at 6:46 PM. A quorum was established.

Numbers refer to agenda items.

1. Approval of the March 2023 Committee Meeting Minutes: Minutes approved.
2. Comments and Announcements from the Chair: None
3. Public Comment: Jeff Sacher asked that all public meetings of the WHNC or committees be available electronically.
4. Define Time Limits for Public Comment: Stakeholder proposal to change general public comment to three minutes; Stakeholder proposal to allow all members of the public three minutes per agenda item: Brad explained the current process. Jeff Sacher requested three minutes. There were no motions by committee members. Board President Char Rothstein said the time for Public Comment will remain two minutes unless there are so many wishing to speak the time needs to be reduced to hear from more stakeholders. There was general consensus that the WHNC has been unnecessarily limiting the time to less than two minutes and with the return to in-person meetings members of the public should be given a full two minutes whenever possible.
5. Revising the WHNC Code of Civility with a Line-by-Line Review of the Code; Tabled to September.
6. Stakeholder Letter; This item was referred to the Communications and Outreach Committee.
7. Future Agenda Items for the Bylaws Committee; Char requested a review of the quorum for Board meetings.

Co-chair Brad Vanderhoof adjourned the meeting at 8:00 PM.

The next meeting of this committee is scheduled for 6:30 PM on September 27, 2023 at Chaminade Preparatory High School.