



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BYLAWS COMMITTEE MEETING AGENDA

Tuesday, November 28, 2023 @ 7:30 p.m.

**Chaminade College Preparatory -- Condon Center, 2nd Floor
23241 West Cohasset Street, West Hills, CA 91304**

Enter Chaminade through the Cohasset Street Entrance Between Woodlake and Platt Avenue. Enter through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.

This meeting of the West Hills Neighborhood Council Bylaws Committee will be conducted online via Zoom Webinar, telephonically and in person. All are invited to attend and participate.

- To attend online via Zoom Webinar: Click or paste the following link into your browser: <https://us02web.zoom.us/j/85860883974>
- To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: **858 6088 3974**, then press #.
- To attend in person, please attend Chaminade College Preparatory – Condon Center 2nd Floor, 23241 W. Cohasset Street, West Hills, CA 91304

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

Call to Order and Establish Quorum

1. Approval of the October 2023 Committee Meeting Minutes
2. Comments and Announcements from the Chair
3. Public Comment
4. Discussion and Possible Action to Allow Board Members to Participate Remotely and Board and/or Committee Meetings to be Held Electronically – Subject to the provisions of SB411 -- A resolution by the Board requiring a supermajority (2/3) vote. As of now, that is a 2/3 majority of Board seats (17 yes votes for the WHNC to take action). That is being contested by the Valley Alliance of Neighborhood Councils (VANC).

One proposal is to require Board meetings to be held in public, with a possible consideration to allow Board members to participate remotely in a maximum of two meetings per calendar year.

Another proposal lets committee chairs determine whether to meet in public or virtually.

Under current procedures, hybrid meetings for the public are allowed and up to the discretion of committee chairs.

Board meetings currently have a hybrid component for the public.

This will undoubtedly be a complex discussion. All opinions are valued; please treat one and another with respect.

5. Discussion of Possible Future Agenda Items for the Bylaws Committee
- Adjournment

***The next meeting of this committee is scheduled on Tuesday, December 26, 2023, at 7:30 PM.
This meeting is subject to cancellation.***

Public Input: Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BYLAWS AD HOC COMMITTEE/BOARD MEETING MINUTES

October 25, 2023

Chaminade High School and Telephonic and Online

Revised October 25, 2023

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Bylaws Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Aida Abkarians, Faye Barta, Sandi Bell, Carolyn Greenwood, Glenn Jennings, Saif Mogri, Steve Randall, Char Rothstein, Joan Trent, and Brad Vanderhoof

Absent: Myrl Schreiberman

Guests: Jan Macquoid, Jeff Satcher

Co-chair Brad Vanderhoof called the meeting to order at 6:40 PM. A quorum was established.

Numbers refer to agenda items.

1. Approval of the September 2023 Committee Meeting Minutes: Minutes approved as amended.
2. Comments and Announcements from the Chair: Brad said the committee should finish writing proposed Bylaws amendments by December. That would allow time for a first reading in January, a Board vote on individual amendments in February, and a Board vote on the submission package for DONE in March. That package is due by April 1, 2024.
3. Public Comment: Jeff had a question on why minutes from September are not posted yet. The September minutes were approved at this meeting and will be posted.
4. Use of WHNC Logo on Correspondence:
Proposed;

Article V: Duties and Powers of Board Members Board members including officers shall not claim to be, or give the impression of, speaking or communicating by any means on behalf of the WHNC without approval from the Board. Board members including officers shall not make any representations, requests, or agreements, on behalf of the Board, without approval from the Board. This includes the use of WHNC letterhead and the WHNC logo.

Steve moved to include the above into the WHNC Standing Rules. Carolyn seconded.

Roll call vote:

Aida Abkarians – Yes, Faye Barta – Yes, Sandi Bell – Yes, Carolyn Greenwood – Yes, Glenn Jennings – Yes, Saif Mogri – Yes, Steve Randall – Yes, Char Rothstein – Yes, Myrl Schreiberman – Absent, Joan Trent – Yes, Brad Vanderhoof – Yes

Yes – 10, No – 0, Abstain – 0, Absent – 1

The motion passes and will be sent to the WHNC Board for a first reading.

5. Allow Board Members to Participate Remotely and Board and/or Committee Meetings to be Held Electronically: After considerable discussion this item was tabled to November to see what the LA City Council adopts concerning SB411.

6. Requirement of an Electronic or Telecom Component at WHNC Public Meetings: No action taken. The use of electronic and teleconferencing is left to the discretion of chairs.

7. Future Agenda Items for the Bylaws Committee: None proposed.

Brad said this committee will probably be moving its meeting date and time to the fourth Thursday of the month at 7:30 PM (following the Budget Committee).

Co-chair Brad Vanderhoof adjourned the meeting at 7:55 PM.

The next meeting of this committee is Tuesday, November 28, 2023 at Chaminade High School.