



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308

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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND SPECIAL EVENTS COMMITTEE AGENDA

Tuesday, Aug 1, 2023 7:30 PM

Chaminade College Preparatory – Condon Center 2nd Floor

23241 W. Cohasset Street, West Hills, CA 91304

Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call To Order & Establish a Quorum
2. Approve Minutes from July 10, 2023
3. Comments from the Co-Chairs
4. Discussion and Possible action on an Active Shooter Event
5. Discussion and Possible action on the 2023 Halloween House event
6. Discussion and Possible action on the 2024 Senior Valentine's Dinner Dance (Primarily venue)
7. Discussion and Possible action on the Kids' Day event
8. General Public Comments
9. Adjourn Meeting

Public Input: Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

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Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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JOINT “SPECIAL” SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES Monday, July 10, 2023 @ 7:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 7:03 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreiberman (Co-Chair), Char Rothstein, Dr. Faye Barta, Aida Abkarians, Glenn Jennings, Miriam Schimmel, Joan Trent, Saif Mogri and Ryan Taylor. A quorum was established.

Others in attendance were Jan MacQuoid and Carolyn Poppert.

The minutes from May 2, 2023 were approved as amended by unanimous consent.

Comments from the Chair(s): Myrl welcomed the committee back to in person meetings after 2 ½ years of virtual meetings. Considering the length of time the City has taken to approve events in the past, Myrl stated that we should send all documents for all events to the City as early as possible.

During discussion of the 2023 Halloween House event, Myrl presented a schedule/timeline for the Halloween, Senior Valentine’s Day, and Kids’ Day events. Ryan Taylor offered his skills in making social media announcements, and Myrl said that we would visit Ryan’s ideas when we plan the promotion of the Halloween event. Myrl stated that there are usually event expenditures that come up after the budget is approved, and that in the past these have been handled by anonymous donations that have resulted in elevating the event in the eyes of the public. Discussion of the 2024 Kids’ Day and 2024 Senior Valentine’s Dinner Dance events became part of the discussion of all three events.

Myrl suggested that we consider producing another Active Shooter Event in light of what has been going on nationwide. Aida stated that there are episodes that take place in the schools that make such an event important and appropriate at this time. Steve reminded the committee about how successful and appreciated the Active Shooter Event held at El Camino High School was, and that how Myrl managed to have an injured survivor from the Las Vegas shooting address the audience. After discussion, the Committee voted unanimously to produce another Active Shooter Event. Miriam volunteered to take the lead planning the event and Faye and Aida agreed to assist.

Steve stated that he had been very impressed with Ryan Taylor’s contributions during the meeting, and asked Ryan if he would like to become a member of the Special Events Committee. Committee sentiment in agreement was obvious and Ryan accepted the offer. Ryan is now a member and agreed to work closely with the co-chair Myrl on the Halloween event.

There were no Public Comments.

The next regularly scheduled Special Events Committee meeting is on August 1, 2023.

The meeting was adjourned by Co-Chair Steve Randall at 8:19 P.M.