



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

REVISED JOINT BOARD AND SPECIAL EVENTS COMMITTEE MEETING AGENDA

Thursday, December 14, 2023 @ 7:00 P.M.

**Chaminade College Preparatory – Condon Center 2nd Floor
23241 W. Cohasset Street, West Hills, CA 91304**

Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.

This meeting of the West Hills Neighborhood Council Special Events Committee will be conducted online via Zoom Webinar, telephonically and in person. All are invited to attend and participate.

- To attend online via Zoom Webinar: Click or paste the following link into your browser: <https://us02web.zoom.us/j/82953096752>
- To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: **829 5309 6752**, then press #.
- To attend in person, please attend Chaminade College Preparatory – Condon Center 2nd Floor, 23241 W. Cohasset Street, West Hills, CA 91304

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order and establish quorum
2. Approve minutes from November 7, 2023
3. Comments from the Chair
4. Discussion regarding Senior Valentine's Day Dance
5. Discussion and possible action regarding Active Shooter Event
6. Discussion and possible action regarding possible changes to the Special Events Committee Operating Rules
7. General Public Comments

Public Input: Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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Joint Board and Special Events Committee Meeting Minutes

Tuesday, November 7, 2023 @ 7:00 p.m.

Chaminade College Preparatory – Condon Center 2nd Floor

23241 W. Cohasset Street

West Hills, CA 91304

Chair, Myrl Schreibman called the meeting to order at 7:04 pm.

Quorum was established.

In attendance: Alejandro Phillips, Myrl Schreibman, Aida Abkarians, Faye Barta, Glenn Jennings, Miriam Schimmel, Char Rothstein, Saif Magri, and Carolyn Poppert

Comments from the Chair: Mr. Schreibman spoke about the difficulty of producing the Halloween Houses event. Myrl spoke about how he had a vision for this event and that he saw it to fruition with this year's fifth annual event. He relayed that there were over 18,000 hits on our WHNC website for Halloween Houses. He said that many constituents have stated to him that this event "put West Hills on the map." He believes that residents are looking forward to year six of the Halloween Houses event. This event was also featured on KTTV, Fox 11, Good Morning LA with Amanda Salas, who was also one of the judges in this year's competition of Halloween Houses on Display.

Alejandro Phillips indicated that he spread the word about the Halloween Houses event through a social media campaign, Instagram, etc. He was not surprised at the great turnout, the number of visits to our website, or the number of people visiting the houses. He believes there was a lot of excitement about the event.

Myrl stated that next year, we may want to consider calling the event, the "Candy Cane Lane" of Halloween. Myrl also advised that in order to keep the event established, we should consider working with a 5013c next year.

Mr. Schreibman is not sure of his position next year and the production of Halloween Houses. It will depend on, if his residency is still in West Hills.

Item#4: Active Shooter Event

Miriam advised that she has contacted ELCO in Woodland Hills and Dean Bennett states the auditorium is large enough and available at that site to hold the event. Ms. Schimmel is also trying to get a survivor from the shooting at Borderline to speak at the Active Shooter event. The event has a tentative date for Wednesday, March 13th, 2024 at 7pm.

Item#5: Valentines Dinner Dance event

Aida Abkarians and Char Rothstein will spear head. To be held Wednesday, February 14th , 2024 at the Bob Hope Center, Chaminade High School in West Hills.

- 1) Registration
- 2) Flyers
- 3) Social Media
- 4) Raffle Items
- 5) Caterer
- 6) D.J.

Public Comments: Carolyn Poppert would like to help with the Valentines Dinner Dance and also join the Special Events committee. The meeting was adjourned at 8:39pm by acting chair, Alejandro Phillips.

Next meeting: TBD