



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
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## WEST HILLS NEIGHBORHOOD COUNCIL

### **JOINT BOARD AND BEAUTIFICATION COMMITTEE MEETING AGENDA**

**Tuesday, February 20, 2024 @ 6:30 PM**  
**Chaminade College Preparatory -- Condon Center, 2<sup>nd</sup> Floor**  
**23241 West Cohasset Street, West Hills, CA 91304**

**Enter Chaminade through the Cohasset Street Entrance between Woodlake and Platt Avenues. Enter through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.**

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order and Establish Quorum
2. Approval of Minutes of the January 2024 Meeting
3. Comments and Announcements from the Chairs
4. Public Comment
5. Discussion and Possible Action on Proposed Dog Park at Knapp Ranch  
[Petition · Transform an Underused Park into a Dog-Friendly Park in West Hills · Change.org](#)
6. Discussion and Possible Action on Future Cleanup Events for February 2024, March 2024, and April 2024.  
The February cleanup is scheduled for Feb. 24 from 8:30 to 11:30 AM at Orcutt Ranch off the Justice Street gate. The March cleanup is scheduled for Mar. 23 from 8:30 to 11:30 AM at Woodlake and Saticoy.
7. Discussion and Possible Action on Spending Requests
8. Discussion and Possible Action on Pine Trees near Sadring and Arminta
9. Discussion and Possible Action on a Tree Giveaway Event for Residential Shade Trees
10. Discussion and Possible Action on Street Tree Planting
11. Discussion and Possible Action on Right-Of-Way (ROW) letters
12. Strike Team Reports
13. Suggestions for the March Agenda
14. Adjournment

***The next meeting of this committee will be held on Tuesday, March 19, 2024 at 6:30 PM.***

**Public Input:** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

**The Americans With Disabilities Act** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org) You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**Notice to Paid Representatives** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.westhillsnc.org](http://www.westhillsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**Reconsideration and Grievance Process** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traduccion:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, January 16, 2024 @ 6:30 PM

Revised January 26, 2024

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Faye Barta, Glenn Jennings, Heidi Manning, Brad Vanderhoof , and Zehlbert Zohrabian  
Other Board members present: Carolyn Poppert

Co-chair Brad Vanderhoof called the meeting to order at 6:37 PM. A quorum was established.

The December meeting minutes were approved.

Comments and Announcements from the Co-Chair(s): None

Public Comment: Stakeholder Ben spoke on the street-parking problem caused by the Santa Monica Mountain Conservancy three dollar parking fee at the Victory Trailhead.

Numbers refer to agenda items.

5. Proposed Dog Park at Knapp Ranch Petition · Transform an Underused Park into a Dog-Friendly Park in West Hills:

After a lengthy debate involving many neighbors, a proposal was made to draft a letter opposing the off-leash dog park proposal.

Roll call vote;

Faye Barta – Yes, Glenn Jennings – Yes, Vinura Kotuwelle – Absent, Heidi Manning – Yes, June Moriarity – Absent, Joan Trent – Absent, Brad Vanderhoof – Yes, Zhelbert Zohrabian – Yes  
Yes – 5, No – 0, Abstain – 0, Absent – 3, Recusal – 0

The letter will be drafted and sent to the WHNC Board.

6. Future Cleanup Events for February 2024, March 2024, and April 2024. • The February cleanup is scheduled for Feb. 24 from 8:30 to 11:30 AM at Orcutt Ranch off the Justice Street gate. • The March cleanup is scheduled for Mar. 23 from 8:30 to 11:30 AM at Woodlake and Saticoy.

No changes made.

7. Spending Requests: None

8. Tree Giveaway Event for Residential Shade Trees: No action taken.

9. Street Tree Planting: No action taken.

10. Right-Of-Way (ROW) letters: None

11. Strike Team Reports: None

12. Suggestions for the February Agenda: None

Co-chair Brad Vanderhoof adjourned the meeting at 8:50 PM.

The next scheduled meeting of this committee is February 20, 2024, 6:30 PM, Chaminade Condon Center.

