



CITY OF  
LOS ANGELES  
CALIFORNIA



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## WEST HILLS NEIGHBORHOOD COUNCIL

### **JOINT BOARD STREETS AND TRANSPORTATION COMMITTEE MEETING AGENDA**

**Tuesday, August 20, 2024, 7:30PM – 8:30PM**  
**Chaminade College Preparatory – Condon Center 2nd Floor**  
**23241 W. Cohasset Street, West Hills, CA 91304**

**Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.**

In conformity with the October 6, 2023 enactment of California Senate Bill 411 (Portantino) and La City Council Approval on November 1, 2023, the West Hills Neighborhood Council Streets & Transportation Committee meeting will be conducted virtually, telephonically and in person.

- **To attend online via Zoom Webinar:** Click or paste the following link into your browser: <https://us02web.zoom.us/j/86108477573>
- **To call in by phone,** dial (669) 900-6833, then punch in this Webinar code when prompted: **861 0847 7573**, then press #.
- **To attend in person,** please attend Chaminade College Preparatory – Condon Center 2nd Floor, 23241 W. Cohasset Street, West Hills, CA 91304

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

#### Call to Order and Establish Quorum

1. Possible Action to Allow Committee Members to Attend this Meeting Virtually under provisions of AB2449
2. Comments from the Interim Chair
3. Approval of July Meeting Minutes
4. General Public Comment
5. Discussion and Possible Action on Problems on Gilmore Street
6. Discussion and Possible Action on Proposed Bike Lanes on Topanga Canyon Blvd. from Mulholland to the 118 – [CalTrans Proposal for Topanga Canyon Blvd. \(westhillsnc.org\)](#)  
[Caltrans may add bike lanes to Topanga Canyon Boulevard from 118 to Mulholland \(msn.com\)](#)  
[California Allocates Nearly \\$1.2 Billion to Transportation Projects, Investments to Improve Infrastructure Across State | Caltrans](#)
7. Discussion and Possible Action on CA Code 5610 – Maintenance of Sidewalks Adjacent to Properties  
[https://california.public.law/codes/ca\\_sts\\_and\\_high\\_code\\_section\\_5610](https://california.public.law/codes/ca_sts_and_high_code_section_5610)

8. Discussion and Possible Action on Traffic Signal Timing at Roscoe and Fallbrook
9. Suggestions for Next Meeting
10. Adjournment

**SB 411 Updates:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations. In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, provide public comment until that timed public comment period has elapsed. (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

**Public Input:** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

**The Americans With Disabilities Act** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org) You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**Notice to Paid Representatives** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics@lacity.org](mailto:ethics@lacity.org). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.westhillsnc.org](http://www.westhillsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**Reconsideration and Grievance Process** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BOARD and STREETS & TRANSPORTATION COMMITTEE MEETING MINUTES

July 16, 2024

*Revised July 16, 2024*

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Streets and Transportation Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Faye Barta, Heidi Manning, Brad Vanderhoof, and Zhelbert Zohrabian

Absent: Jonathan Marvisi, Steve Randall, and Myrl Schreibman

Other Board members in attendance: Glenn Jennings, Kim Koerber, and Carolyn Poppert

Guest: Jeff Sacher

Online Guests: Marty, Mark Janssen, and Call\_in\_User 7

Acting Chair Brad Vanderhoof called the meeting to order at 7:30 PM. A quorum was established.

*Numbers refer to agenda items.*

1. Committee Members to Attend this Meeting Virtually under provisions of AB2449: No requests
  2. Comments from the Interim Chair: Brad announced Clarice Chavira and Joan Trent are no longer committee members.
  3. The May meeting minutes were approved.
  4. General Public Comment: None
  5. Traffic Pattern at the West Hills Post Office and the exit only driveway: A stakeholder complained many patrons enter through the exit only driveway. The committee decided better signage (wrong way/no entrance/do not enter/exit only) is needed. Brad will contact CD12 and DOT. Jeff will contact the postmaster. Jeff will also inquire about having the drop boxes reoriented so cars can pull up and drop off mail.
  6. Repaving Sausalito Street: Stakeholder complaint did not give an address but the committee will check into conditions.
  7. Problems on Gilmore Street: Brad said the stakeholders were provided information to request speed humps and sidewalk repair.
  8. Proposed Bike Lanes on Topanga Canyon Blvd. from Mulholland to the 118: Jeff was told by CalTrans the project is on pause. Jeff will contact the Woodland Hills Warner Center NC for possible collaboration.
  9. CA Code 5610 – Maintenance of Sidewalks Adjacent to Properties: Jeff and Heidi both said the wait time is years.
  10. Traffic Signal Timing at Roscoe and Fallbrook: Another request for a traffic study will be made.
  11. Suggestions for Next Meeting: Brad read two contact messages from stakeholders that arrived that day.
- Acting Chair Brad Vanderhoof adjourned the meeting at 8:36 PM.

The next meeting of this committee will be on August 20 at 7:30 PM, Chaminade High School.