



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING AGENDA

Thursday, September 5, 2024 @ 7:00 p.m.

de Toledo High School, 22622 Vanowen Street, West Hills 91307

In conformity with the October 6, 2023 enactment of California Senate Bill 411 (Portantino) and La City Council Approval on November 1, 2023, the West Hills Neighborhood Council Board Meeting will be conducted virtually, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: [CLICK HERE](#)
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **8615 117 6250** , then press #.
- **To attend in person**, please attend de Toldeo High School location at 22662 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<p><u>Opening Business</u></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum</p> <p>Pledge of Allegiance</p> <p>Approval to allow Board Member(s) to attend the September 5, 2024 WHNC Special Board Meeting virtually under the provisions of AB2449</p> <p>Approve Meeting Minutes of August 1, 2024</p> <p>Senior Lead Officer Report</p> <p>Treasurer’s Report</p> <p>Controller’s Report</p> <p>Comments From the Co-Chair(s)</p> <p>Board Vacancy Announcement(s)</p>	<p>7:00 P.M.</p>	<p>Co-Chairs: Mrs. Charlene Rothstein Dr. Faye Barta</p> <p>Secretary: Mr. Brad Vanderhoof</p> <p>Co-Chair: Dr. Faye Barta</p> <p>Secretary: Mr. Brad Vanderhoof</p> <p>Secretary: Mr. Brad Vanderhoof SLO Garza SLO Dinse</p> <p>Treasurer: Mrs. Carolyn Greenwood</p> <p>Controller: Mr. Saif Mogri</p> <p>Co-Chairs: Mrs. Charlene Rothstein Dr. Faye Barta Mrs. Charlene Rothstein</p>
<p><u>Announcements</u></p> <p>Office of Assemblyman Jesse Gabriel Council District 12</p> <p>Department of Neighborhood Empowerment Los Angeles County Supervisor District 3</p> <p>Budget Advocates</p>		<p>Mr. Jack Trent-Dorfman, Field Representative</p> <p>Mr. Colin Crews, District Director</p> <p>Ms. Prabhjot Chamber</p> <p>Ms. Sophia Soudani, Field Representative</p> <p>Mr. Glenn Bailey</p>

<p><u>Public Comment</u> Comments & statements from stakeholders or interested parties on subjects <u>NOT</u> on this meeting’s agenda. *The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council’s jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers’ time if necessary to provide an adequate opportunity for all to be heard.*</p>		<p>Co-Chair: Dr. Faye Barta</p>
<p><u>Council Announcement</u> Committee & Liaison Reports</p>		
<p><u>New Business</u></p> <p>24-0046 - Discussion and possible action regarding approval of the WHNC’s July 2024 Monthly Expenditure Report (MER) (3 Minutes Max)</p> <p>24-0047 - Discussion and possible action to approve the revised 2024-2025 amended budget to include the rollover of \$9,592.48 and forward it to the City (5 Minutes Max)</p> <p>24-0048 - Discussion and possible action to approve purchase of six name badges for Board Members in the amount of \$70.00 (5 Minutes Max)</p> <p>24-0049 - Discussion and possible action regarding approval of reimbursement in the amount of \$154.54 to Dan Brin for decorations for the Memorial Day Parade (5 Minutes Max)</p> <p>24-0050 - Discussion and possible action to approve the Event Approval Form and budget in the amount of \$50.00 for the Beautification Committee’s Clean-Up Event on September 28, 2024, on Deveron Ridge Circle from 8 AM to 11 AM. (5 Minutes Max)</p> <p>24-0051 - Discussion and possible action to submit a Community Impact Statement (“CIS”) for CF 24-0602: Synthetic Grass / Artificial Turf / Polyflouroalkyl Substances (PFAS) / Forever Chemicals / Health and Environmental Risks / Drought-Friendly Landscaping (10 Minutes Max)</p> <p>24-0052 - Discussion and possible action to submit a Community Impact Statement (“CIS”) in opposition on Council File 24-0867: Neighborhood Council Bylaws/ Youth Participation/Diversity Increase/ Leadership Growth (10 Minutes Max)</p>		<p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mr. Brad Vanderhoof, Co-Chair Beautification Committee Dr. Faye Barta, Co-Chair Beautification Committee</p> <p>Mr. Brad Vanderhoof, Co-Chair Beautification Committee Dr. Faye Barta, Co-Chair Beautification Committee</p> <p>Mr. Brad Vanderhoof, Chair Bylaws Committee</p>

24-0053- Discussion and possible action regarding the appointment of Brad Vanderhoof as the Chair of the WHNC Streets & Transportation Committee (5 Minutes Max)		Mrs. Charlene Rothstein, Co-Chair
24-0054- Discussion regarding the WHNC (15 Minutes Max)		Mrs. Charlene Rothstein, Co-Chair Dr. Faye Barta, Co-Chair
<u>Adjournment</u>		

SB 411 Updates: If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations. In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body’s control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, provide public comment until that timed public comment period has elapsed.(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

Public Input: Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC’s executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte michelle.ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING MINUTES

de Toledo High School

August 2, 2024

Revised September 5, 2024

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Carolyn Greenwood, Glenn Jennings, Kim Koerber, Vinura Kotuwelle, Noe Loera, Penelope Newmark, Alejandro Phillips, Bill Rose, Char Rothstein, Miriam Schimmel, Cole Smith, Brad Vanderhoof, and Zhelbert Zohrabian

ABSENT: Sandi Bell, Jonathan Marvisi, Saif Mogri, Carolyn Poppert, Joan Trent, and Joanne Yvanek-Garb
President Char Rothstein called the meeting to order at 7:15 PM.

Secretary Brad Vanderhoof called roll and a quorum was established.

Vice President Faye Barta led the Pledge of Allegiance.

Senior Lead Officer (SLO) Report: SLO Garza said the robbery at the 7-11 at Fallbrook and Saticoy is being handled downtown and he does not have an update. Crime stats for West Hills North: YTD 2023 – 288, 67 thefts, 33 GTA; YTD 2024 – 354, 122 thefts, 57 GTA; West Hills South: YTD 2023 – 395, YTD 2024 – 448

On August 13 an officer from the robbery unit will be a guest speaker. August 6 is national Night Out and there will be an event at Lanark Park from 5-8 PM.

Approve Meeting Minutes of August 1, 2024: The minutes were approved.

Treasurer’s Report and Controller’s Report: Treasurer Carolyn Greenwood gave both reports. The only expenditures were normal recurring expenses.

24-0043 - Approval of the WHNC’s June 2024 Monthly Expenditure Report (MER):

Aida Abkarians - Yes, Faye Barta - Yes, Sandi Bell - Absent, Carolyn Greenwood - Yes, Glenn Jennings - Yes, Kim Koerber - Yes, Vinura Kotuwelle - Yes, Noe Loera - Yes, Jonathan Marvisi - Absent, Saif Mogri - Absent, Penelope Newmark - Ineligible, Alejandro Phillips – Yes, Carolyn Poppert – Absent, Bill Rose - Ineligible, Char Rothstein - Ineligible, Miriam Schimmel - Yes, Cole Smith - Yes, Joan Trent - Absent, Brad Vanderhoof - Yes, Joanne Yvanek-Garb - Absent, Zhelbert Zohrabian - Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 6, Ineligible – 4, Recusal – 0

The MER is approved.

Comments from the Co-Chair(s): None

Board Vacancy Announcement(s): Ian Afazeli has resigned from the Board.

Announcements:

Colin Crews, Field Deputy, CD 12, said the City Council is back off recess. Councilmember Lee is providing funds to combat street racing. The CD12 Rapid Response team has picked up 3800 illegally dumped items YTD.

Jack Trent-Dorfman, Field Representative, Assembly District 46, said the Assembly is in recess. Assemblymember Gabriel has 14 bills in committee.

Prabhjot Chamber, Neighborhood Empowerment Advocate, DONE, asked everyone to be sure to take the department survey.

Sophia Soudani, Field Representative, Los Angeles County Supervisor District 3, said the government reform package changing the number of supervisors from 5 to 9 passed. An Ethics Commission was formed, and the County CEO is now an elected position. The supervisor is having a backpack giveaway for students in Chatsworth.

Glenn Baily, Budget Advocates, said the LA City budget process starts next week.

Public Comment:

Kelly Mondri and Dave Bayhar spoke about an academy project to promote NCs.

Glenn Bailey said the VANC meeting with new DONE GM Carmen Chang recording is available. Greg Nelson, first DONE GM, will be the next guest speaker.

Chris Rowe commented on the SSFL.

Sharon Brewer said the Zoom meeting does not show speakers.

Certificate of Appreciation: Zhelbert Zohrabian presented a certificate to Albert Davis Woodward for his efforts to clean up the median along Valley Circle.

New Business:

24-0044 – Approval of the Event Approval Form and budget in the amount of \$50.00 for the Beautification Committee’s Clean-Up Event on August 24, 2024, on Valley Circle Blvd. between Roscoe Blvd and Strathern Street from 8 AM to 11 AM:

Aida Abkarians - Yes, Faye Barta - Yes, Sandi Bell - Absent, Carolyn Greenwood - Yes,
Glenn Jennings - Yes, Kim Koerber - Yes, Vinura Kotuwelle - Yes, Noe Loera - Yes,
Jonathan Marvisi - Absent, Saif Mogri - Absent, Penelope Newmark - Ineligible,
Alejandro Phillips – Yes, Carolyn Poppert – Absent, Bill Rose - Ineligible, Char Rothstein - Ineligible,
Miriam Schimmel - Yes, Cole Smith - Yes, Joan Trent - Absent, Brad Vanderhoof - Yes,
Joanne Yvanek-Garb - Absent, Zhelbert Zohrabian - Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 6, Ineligible – 4, Recusal – 0

The Event Approval Form is approved.

24-0045 – Approval of the Special Events Committee's Event Approval Request and Budget in the amount of \$1,200.00 for the 2024 -2025 Halloween House Event:

Aida Abkarians - Yes, Faye Barta - Yes, Sandi Bell - Absent, Carolyn Greenwood - Yes,
Glenn Jennings - Yes, Kim Koerber - Yes, Vinura Kotuwelle - Yes, Noe Loera - Yes,
Jonathan Marvisi - Absent, Saif Mogri - Absent, Penelope Newmark - Ineligible,
Alejandro Phillips – Yes, Carolyn Poppert – Absent, Bill Rose - Ineligible, Char Rothstein - Ineligible,
Miriam Schimmel - Yes, Cole Smith - Yes, Joan Trent - Absent, Brad Vanderhoof - Yes,
Joanne Yvanek-Garb - Absent, Zhelbert Zohrabian - Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 6, Ineligible – 4, Recusal – 0

The Event Approval Form is approved.

President Char Rothstein adjourned the meeting at 8:16 PM.

Agenda Item 24-0046 - Discussion and possible action regarding approval of the WHNC's July 2024 Monthly Expenditure Report (MER)

Monthly Expenditure Report



Reporting Month: July 2024

Budget Fiscal Year: 2024-2025

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$41592.48	\$815.76	\$40776.72	\$1356.60	\$0.00	\$39420.12

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$29500.00	\$815.76	\$28684.24	\$1356.60	\$27327.64
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$2500.00	\$0.00	\$2500.00	\$0.00	\$2500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	ICONCONTACT	07/18/2024	Contact with WHNC stakeholders	General Operations Expenditure	Office	\$744.00
2	RACKSPACE EMAIL & APPS	07/22/2024	WHNC email service	General Operations Expenditure	Office	\$71.76
Subtotal:						\$815.76

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	APPLEONE EMPLOYMENT SERVICES	08/05/2024	WHNC Executive Assistant	General Operations Expenditure	Office	\$1356.60
Subtotal: Outstanding						\$1356.60

WEST HILLS NEIGHBORHOOD COUNCIL
CONTROLLER'S REPORT 08/31/24

	Item	Committee	Purpose	Budget	Balance	July	Aug	Total Spent
	Neighborhood Purpose Grants (NPG's)							
23		Youth and Education	NPG's	\$4,500.00				\$0.00
18A		Homelessness	NPG's	\$1,000.00				
19A		Public Safety	NPG's	\$750.00				
		Total						\$0.00
	Community Improvement Projects (CIP's)							
20A		Streets&Transportation	CIP's					
24		Beautification	Cleanups					\$0.00
25		Beautification	Special Events					
	GRAND TOTAL			\$41,592.48	\$39,154.36			\$2,438.12
	ALLOWED BUDGET			\$32,000.00				
26	Clean Street Grant			\$1,324.83				
	Rollover			\$9,592.48				
	GRAND TOTAL			\$41,592.48				
	GREEN COLOR CANNOT CHANGE							
	RED COLOR REQUEST AMOUNT INCLUDES GREEN							

Neighborhood Purposes Grants (NPG) Expenditures Category	
Youth and Education	\$ 4,500.00
Homelessness	1,000.00
Public Safety	750.00
Total NPG Expenditures	\$ 6,250.00

Community Improvement Projects (CIP) Expenditures Category	
Total CIP Expenditures	0

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	\$ 22,864.17
Outreach Expenditures	\$ 7,478.31
Election Expenditures	\$ 5,000.00
General and Operational Expenditures	\$35,342.48
Neighborhood Purposes Grants (NPG) Expenditures	\$ 6,250.00
Community Improvement Projects (CIP) Expenditures	\$41,592.48
TOTAL EXPENDITURES FOR THE FISCAL YEAR	0

Agenda Item 24-0050 - Discussion and possible action to approve the Event Approval Form and budget in the amount of \$50.00 for the Beautification Committee's Clean-Up Event on September 28, 2024, on Deveron Ridge Circle from 8 AM to 11 AM.



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM



Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Brad Vanderhoof and Faye Barta

Email: Brad.Vanderhoof@westhillsnc.org; Faye.Barta@westhillsnc.org

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: Community Cleanup – Deveron Ridge Circle

Date: 09/28/2024 Time Frame: 8:00 AM to 11:00 AM

Est. number of attendees: 25 Event Budget: \$ 50.00

Venue Name: WHNC Beautification Committee September 2024 Clean-Up

Venue Address: Deveron Ridge Circle at Mae Boyar Park

Contact Person: Brad Vanderhoof and Faye Barta

Email: Brad.Vanderhoof@westhillsnc.org; Faye.Barta@westhillsnc.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:

- LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the “City of Los Angeles” as Additional Insured.

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

- Renting and driving of vehicle/truck must be by aboardmember
- Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

CONTACT INFORMATION for possible permits:

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD – (213)-978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

Documents to be submitted to NC Funding Program and filed for you records:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature: _____ Date: _____

Print Name: _____ Title: _____

Email: _____ Phone: _____

For Staff Use Only: Approved Denied Code: _____

Reviewers Signatures: 1st Level _____ 2nd Level _____

Reviewers Names: 1st Level _____ 2nd Level _____

File # :	CF 24-0602
Title :	Synthetic Grass / Artificial Turf / Polyfluoroalkyl Substances (PFAS) / Forever Chemicals / Health and Environmental Risks / Drought-Friendly Landscaping
Type :	
City/State :	

Summary :	S14KONICA_C24052412591 (lacity.org) artificial turf CF 24-0602 letter 2024 08-05 letter (lacity.org) 24-0602 (CFMS) (lacity.org)
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Motion :	<p>Motion ENERGY & ENVIRONMENT Synthetic grass, or artificial turf, is created by fusing together rubber and certain plastics to create the illusion of lush grasses. In recent years, many people have installed artificial turf / synthetic grass for purposes of water conservation, or recreational activity. These artificial fields were so popular, that in states like California, state laws were updated to at one point ensure that these types of products were essential in water saving policy. However, numerous studies have concluded that the use of artificial turf / synthetic grass has several negative environmental impacts. Artificial turf is now known to contain harmful substances such as polyfluoroalkyl substances (PFAS), and other “forever chemicals.” In April 2024, the Biden-Harris Administration, through the Environmental Protection Agency, categorized PFAS and other “forever chemicals” as hazardous substances dangerous to human health. The EPA has concluded that exposure to PFAS may lead to reproductive effects, developmental delays, and risks of some cancers. Exposure can occur through inhalation, ingestion, skin contact, and mucous membrane exposure, including microplastic dust kicked up on artificial turf fields. Runoff from artificial turf, including tire rubber crumbs and other materials used for cushioning, can cause PFAS and other contaminants to leach into groundwater or runoff into waterways and the ocean, potentially contaminating drinking water. Additionally, additional turf contributes to the urban “heat island” effect, raising local temperatures, while the City is engaged in other efforts to combat urban heat, including cool pavement and increasing the urban forest. Artificial turf does not support life, including insects and birds, and by depriving underlying soil of water, air and light, can kill beneficial organisms in the soil for many years. In 2023, the State of California enacted SB 676 (Allen), which allows local agencies to prohibit artificial synthetic grass (turf) on residential properties, repealing a previous 2015 state law which had approved artificial grass as a method to save water from irrigation. In fact, several actions have focused on these types of lawns in recent years, such as the 2022 Governor’s order which banned the practice of watering non-functional, or purely decorative artificial / synthetic grass. The Governor’s order provided a potable water statewide estimated savings of between 156,000 acre-feet and 260,000 acre-feet per year, the equivalent of water used by 780,000 households. Unfortunately, decorative lawns cannot be recycled, and are placed in landfills after their use, further allowing chemical deterioration and material breakdown which can find its way into local water sources. To reduce health and environmental risks from PFAS and other contaminants, the City itself should transition away from future use of synthetic turf or artificial grass, and continue to incentivize the transition towards California drought-friendly landscaping broadly. I THEREFORE MOVE that the Council instruct the Chief Legislative Analyst to report with:</p> <ul style="list-style-type: none"> • In coordination with the City’s Chief Heat Officer and the Climate Emergency Management Office (CEMO), a summary of policies regarding synthetic grass or artificial turf in jurisdictions with climate and water supply issues analogous to Los Angeles, and their heat impacts citywide; • Recommendations to effectuate a transition away from future installations of synthetic grass / artificial turf citywide; • In coordination with the Department of Recreation and Parks and the Department of General - , Services, an analysis of lifecycle costs (installation, operation and maintenance) for different MAY — types of turf surfaces, and recommendations to halt future installation of synthetic grass or artificial turf on City-owned property, including athletic fields, and a plan to remove and
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	<p>replace all current synthetic sports fields; In coordination with the the Department of Water and Power, recommendations for incentives and rebate programs to remove and replace synthetic turf / artificial grass, and encourage the transition to California friendly landscaping; In coordination with the City Administrative Officer, the Department of Recreation and Parks, the Department of General Services, and other impacted departments as needed, report on the budgetary and policy changes needed in order to ensure that all city agencies adhere to the intent of this policy; In consultation with the Los Angeles Unified School District, The Los Angeles Community College District, private schools, and commercial properties, provide options and recommendations to incentivize the replacement of synthetic grass or artificial turf on school playgrounds, athletic fields, and other uses In coordination with the Department of Water and Power, recommendations to end the practice of watering of synthetic turf / artificial lawns. Presented By/L //4120 26 Bob Blumenfield / Councilmember, 3rd District Seconded By:</p>
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Beautification Position :	
Vote :	

“YES” Vote:	YES = YES on the Motion
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“NO” Vote:	NO = NO on the Motion
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MOTION

NEIGHBORHOOD & COMMUNITY ENRICHMENT

Los Angeles has various Neighborhood Councils that were created to connect its diverse communities to City Hall. They were established in 1999 by an amendment to the City Charter. Together these Neighborhood Councils form the grassroots level of City government. Although Neighborhood Council board members are volunteers, they are public officials elected to office by the members of their community.

The Neighborhood Council system tailors City municipal government to its individual communities, ensuring that recognition and accommodation of these communities' diversity is built into City governance.

Every Neighborhood Council is held to the local, state, and federal standards that other City offices and agencies must observe. Each Neighborhood Council is uniquely tailored to the communities' specific needs. Each Neighborhood Council has a governing board, structured with seats representing the particular type of stakeholders that they serve. Some Neighborhood Councils have seats for renters while others have seats for equestrians. Boards range in size from 7 to 35 members. Board terms vary as well with most consisting of two- year terms and others consisting of four-year terms. The current challenge faced by Neighborhood Councils is the recurrence of the same individuals serving on their governing boards. Implementing term limits would facilitate the evolution of leadership, ensuring alignment with current events and the evolving needs of the constituents they represent.


Youth development and participation in local activities and government is vital in our communities. In order to increase youth participation and youth leadership in local issues, the City recently established the Youth Development Department. As such, youth participation in Neighborhood Councils should be promoted to keep Neighborhood Councils in touch with the needs of the youth who are vital members of the community as well.

Relative to increasing youth participation, the City should also consider the feasibility of implementing term limits for board members. In this manner, Neighborhood Councils may facilitate greater member participation and leadership development. Presently, the Neighborhood Council bylaws provide for a youth seat on the governing board as an optional provision. To enhance youth participation, it is advisable to mandate the inclusion of a youth seat.

I THEREFORE MOVE that the Board of Neighborhood Commissioners, with assistance of the Department of Neighborhood Empowerment, the Youth Development Department and the City Clerk, be requested to provide recommendations on potential methods and options to amend the Neighborhood Council Bylaws (Bylaws) to ensure youth participation in Neighborhood Councils including the designation of a youth seat on each Neighborhood Council board to increase diversity and allow for leadership growth;

I FURTHER MOVE the Board of Neighborhood Commissioners, with assistance of the Department of Neighborhood Empowerment and the City Attorney, be requested to report to the Council on potential options to amend the Bylaws to include term limits for Neighborhood Council board members in order to facilitate greater member participation and leadership development.

PRESENTED BY: 
MONICA RODRIGUEZ
Councilwoman, 7th District

SECONDED BY: 

ORIGINAL

JUL 30 2024

File # :	CF 24-0867
Title :	Neighborhood Council Bylaws / Youth Participation / Diversity Increase / Leadership Growth (Rodriguez - Hernandez): Introduced July 30, 2024 and referred to Neighborhoods and Community Enrichment Committee. Committee. Motion is requesting that the Board of Neighborhood Commissioners, with assistance of the Department of Neighborhood Empowerment, the Youth Development Department and the City Clerk to provide recommendations on potential methods and options to amend the Neighborhood Council Bylaws (Bylaws) to ensure youth participation in Neighborhood Councils including the designation of a youth seat on each Neighborhood Council board to increase diversity and allow for leadership growth. Motion is also requesting the Board of Neighborhood Commissioners, with assistance of the Department of Neighborhood Empowerment and the City Attorney to report to the Council on potential options to amend the Bylaws to include term limits for Neighborhood Council board members to facilitate greater member participation and leadership development. S14KONICA_C24073012530 (lacity.org) , 24-0867 (CFMS) (lacity.org)
Type :	
City/State :	

Summary :	Motion is requesting that the Board of Neighborhood Commissioners, with assistance of the Department of Neighborhood Empowerment, the Youth Development Department and the City Clerk to provide recommendations on potential methods and options to amend the Neighborhood Council Bylaws (Bylaws) to ensure youth participation in Neighborhood Councils including the designation of a youth seat on each Neighborhood Council board to increase diversity and allow for leadership growth. Motion is also requesting the Board of Neighborhood Commissioners, with assistance of the Department of Neighborhood Empowerment and the City Attorney to report to the Council on potential options to amend the Bylaws to include term limits for Neighborhood Council board members to facilitate greater member participation and leadership development. S14KONICA_C24073012530 (lacity.org) 24-0867 (CFMS) (lacity.org)
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Motion :	MOTION ENRICHMENT Los Angeles has various Neighborhood Councils that were created to connect its diverse communities to City Hall. They were established in 1999 by an amendment to the City Charter. Together these Neighborhood Councils form the grassroots level of City government. Although Neighborhood Council board members are volunteers, they are public officials elected to office by the members of their community. The Neighborhood Council system tailors City municipal government to its individual communities, ensuring that recognition and accommodation of these communities' diversity is built into City governance. Every Neighborhood Council is held to the local, state, and federal standards that other City offices and agencies must observe. Each Neighborhood Council is uniquely tailored to the communities' specific needs. Each Neighborhood Council has a governing board, structured with seats representing the particular type of stakeholders that they serve. Some Neighborhood Councils have seats for renters while others have seats for equestrians. Boards range in size from 7 to 35 members. Board terms vary as well with most consisting of two- year terms and others consisting of four-year terms. The current challenge faced by Neighborhood Councils is the recurrence of the same individuals serving on their governing boards. Implementing term limits would facilitate the evolution of leadership, ensuring alignment with current events and the evolving needs of the constituents they represent. Youth development and participation in local activities and government is vital in our communities. In order to increase youth participation and youth leadership in local issues, the City recently established the Youth Development Department. As such, youth participation in Neighborhood Councils should be promoted to keep Neighborhood Councils in touch with the needs of the youth who are vital members of the community as well. Relative to increasing youth participation,
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	<p>the City should also consider the feasibility of implementing term limits for board members. In this manner, Neighborhood Councils may facilitate greater member participation and leadership development. Presently, the Neighborhood Council bylaws provide for a youth seat on the governing board as an optional provision. To enhance youth participation, it is advisable to mandate the inclusion of a youth seat. I THEREFORE MOVE that the Board of Neighborhood Commissioners, with assistance of the Department of Neighborhood Empowerment, the Youth Development Department and the City Clerk, be requested to provide recommendations on potential methods and options to amend the Neighborhood Council Bylaws (Bylaws) to ensure youth participation in Neighborhood Councils including the designation of a youth seat on each Neighborhood Council board to increase diversity and allow for leadership growth; I FURTHER MOVE the Board of Neighborhood Commissioners, with assistance of the Department of Neighborhood Empowerment and the City Attorney, be requested to report to the Council on potential options to amend the Bylaws to include term limits for Neighborhood Council board members in order to facilitate greater member participation and leadership development.</p>
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<p>EP Position :</p>	<p>The citywide system of neighborhood councils was setup in the City Charter to create advisory bodies reflecting diverse neighborhoods and provide local voices. They were always meant to be autonomous and have the ability to write their own bylaws based on the needs of individual and unique communities.</p>
<p>Vote :</p>	

<p>“YES” Vote:</p>	<p>YES = YES on the Motion</p>
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<p>“NO” Vote:</p>	<p>NO = NO on the Motion</p>
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