

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



## West Hills Neighborhood Council

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### **JOINT BEAUTIFICATION COMMITTEE/BOARD MEETING MINUTES**

**Tuesday February 28, 2017**

**Chaminade High School, West Hills**

**Revised March 29, 2017**

Those in attendance were: Tony Brosamle, Reeyan Raynes, Michael Teitelbaum, Tom Booth, Dan Brin, Heidi Manning, Steve Randall, Joan Trent, and Brad Vanderhoof. Those joining the meeting in progress were: Ed Young (arrived 7:06), Ron Sobel (arrived 7:22), Myrl Schreiber (arrived 7:29), and several stakeholders (began arriving 7:06).

Committee Co-Chair Reeyan Raynes called the meeting to order at 6:42 PM. A quorum was established.

The January 2017 Joint Beautification Committee/Board Meeting Minutes were approved as amended. The January 25, 2017 Special Joint Beautification Committee/Board Meeting Minutes were approved.

Numbers refer to agenda items:

3. Chair Comment: Reeyan commented that there is a damaged fence along Bell Canyon Road residents are complaining about. The fence is on the City of Los Angeles Department of Recreation and Parks land, but the department has no record of installing the fence. Reeyan is working with Rec. and Parks to determine responsibility. Reeyan spoke with the property management company responsible for the housing complex on the north side of Sherman Way west of Woodlake Avenue to have the swale behind the property cleaned up. The area contains personal belongings and appears to be an abandoned homeless encampment.
4. Public Comment: none
5. Next Two Months' Cleanup Projects: Tony announced the rain-cancelled February 18, 2017 event has been rescheduled for Saturday, March 4, 2017 from 8:30 to 11:30 AM at Shoup Ave. and Saticoy St. Meeting place is the northeast corner of Shoup and Saticoy. The cleanup scheduled for March 18<sup>th</sup> is cancelled. The group set April 8, 2017 as the date for the next cleanup event. The location, Platt between Vanowen and the DWP sub-station, is the same as was planned for the cancelled March event.
6. Clean Streets LA Challenge Award Money: Tony combined discussion of items 6. and 7. Tony announced that the WHNC has the option to receive the grant funds in either fiscal year 2016-2017 or 2017-2018. Heidi asked if waiting could put the grant at risk due to possible federal action in regard to Los Angeles designation as a sanctuary city. Reeyan answered that the funds for Clean Streets LA are not from a federal grant and would not be in jeopardy. Tony called for a vote on agenda item 7. to request the Budget Committee include the Clean Streets LA funds in the 2017-2018 WHNC budget. Ayes – 8, Noes – 1, Abstain – 0  
The request is approved and will be sent to the Budget Committee.

8. Tony stated the 2016-2017 Beautification Committee budget is depleted except for the \$500 earmarked for the Orcutt Ranch NPG. Reeyan explained that Robert Baker, representing Rec. and Parks, has withdrawn the NPG request for a cooling unit for the rebuilt historic greenhouse at Orcutt Ranch. Tony distributed a WHNC Budget Request form for "Funding for Loppers" in the amount of "\$228.67" dated "25-Jan-17." Dan asked if the committee has obtained a quote for sharpening. Brad volunteered to sharpen the three loppers currently in inventory. Steve questioned the need for a total of ten loppers and suggested changing the request to two loppers so the committee would have a total of five. Ed suggested adding an extended pole trimmer to the request. A stakeholder suggested the committee consider acquiring limb saws for large branches. Reeyan explained that different types of tools would require a new budget request for consideration at a future meeting and Tony said future-meeting agendas would include budget requests. Reeyan revised the request to a quantity of four loppers with a not to exceed amount of \$150.

Reeyan made a motion to approve the revised budget request. Michael seconded.

The motion passed unanimously.

The Budget Request is approved and will be sent to the Budget Committee.

9. Committee Letters to the Community: Tom informed the committee members that letters on WHNC letterhead were sent to property owners at; 22748 Stagg Street, and 22751 Stagg Street, in February. Steve commented he thinks the letter is too wordy and Dan agreed. Reeyan said other neighborhood councils have had to contend with this issue and letters they have shared with WHNC were sent with the agenda as supporting documents. Steve commented he likes the Northridge West sample letter and how it cites city ordinances. The group was in general agreement that the Northridge West form letter would be a good general format for the committee to modify for use in West Hills. Tony asked committee members to identify streets with problem areas for inclusion in a West Hills version of the Northridge West form letter. Reeyan suggested the committee consider a brochure like the sample from the Chatsworth Neighborhood Council for use in outreach efforts.
10. Lazy J Ranch Park Fence: Item tabled until March.
11. Mulch Location in West Hills: Item tabled until March.
12. MYLA311 Walks: Item tabled until March.
13. Vacant Public Parcel: Heidi explained she was hoping this property could be used for activities like Boy Scout campouts.

Committee Co-Chair Reeyan Raynes adjourned the meeting at 7:30 PM.

The next cleanup event is scheduled for Saturday, March 4, 2017 from 8:30 to 11:30 AM at Shoup Ave. and Saticoy St. Meeting place is the NE corner of Shoup and Saticoy.

The next meeting of this committee will be held: Tuesday, March 28, 2017 at 6:30 PM, Chaminade High School Condon Center, second floor conference room.