



CITY OF
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CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

SPECIAL JOINT COMMUNICATION & OUTRACH COMMITTEE/BOARD MEETING MINTUES

APRIL 20, 2017

CHAMINDAE HIGH SCHOOL, WEST HILLS

Those in attendance were: Simone Best, Reeyan Raynes, Steve Randall, Tom Booth, Dan Brin, Anthony Brasamle, Alec Uzemeck, Ron Sobel, Bob Brostoff - Absent: Michael Teitelbaum
Board members, non-committee members in attendance were: Brad Vanderhoof and Joan Trent

Committee Co-Chair Reeyan Raynes called the meeting to order at 6:03 PM. A quorum was established.

The previous meeting minutes were not presented for approval; tabled.

Numbers refer to agenda items:

3. Chair Comments: Co-Chair Simone Best stated that retiring Committee Co-Chair Reeyan Raynes's tasks will be an agenda item on next month's meeting agenda
4. No public comments
4. Live Streaming Board Meetings – Discussion regarding live streaming board meetings including a test run was not approved, 3 yes - 5 no
5. Sending Audio Equipment to Salvaging – tabled by Co-Chair Simone Best.
6. Updating WHNC Email System – Committee member Bob Brostoff reports that current email system is outdated and inefficient; Rackspace is suggested as an alternative email system but is an increase in cost (\$288/year). Changing email system and increasing budget request for said system were passed unanimously.
7. Presentation of Wi-Fi Hotspot – tabled to May committee meeting
8. Establishment of Wi-Fi Hotspot Procedure – tabled to May committee meeting
9. Discussion on FY 17-18 – Co-Chair Simone Best reports \$2500 is needed for collaterals, i.e. items for communication and outreach; Co-Chair Best to prepare draft budget for further action.
10. Community Photo Brochure – Photo date and location will be at the base of Castle Peak on April 30, 2017 at 9am.
11. Signage for A-frame - tabled
12. Outreach Work Group Report - tabled
13. Social Media Work Group Report – tabled
14. Website Work Group Report – tabled

Meeting adjourned by Co-Chairs Reeyan Raynes and Simone Best at 7:00pm

The next meeting of this committee is on Thursday, May 11, 2017 at 7:30 PM, Chaminade High School Condon Center, second floor conference room.