



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
WWW.WESTHILLSNC.ORG  
MAIL@WESTHILLSNC.ORG

## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BOARD AND STREETS AND TRANSPORTATION COMMITTEE MEETING AGENDA

Tuesday, July 25, 2017 at 7:30 p.m.

Condon Center, 2nd Floor Conference Room

Chaminade College Preparatory, 23260 Saticoy Street, West Hills, CA 91304

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting are asked to fill out a speaker card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order
2. Approval of Minutes from May 2017 and June 2017 Streets & Transportation Committee Meetings
3. Comments & Announcements from the Chairs
4. Public Comment
5. Discussion & Possible Action on Metro Bus Parking on City Streets, including Valley Circle Blvd., Platt Avenue and Sherman Place, includes Resolution to Limit Parking of Metro and other buses within 30' of up-traffic side of driveways in West Hills
6. Discussion & Possible Action on LAUSD efforts to build VAPA High School at former Highlander Elementary Site, includes discussion about Draft Environmental Impact Report (EIR), July 27, 2017 Public Meeting and August 26, 2017 deadline for public to submit comments on the same
7. Discussion & Possible Action on Proposed Committee Operating Rules
8. Discussion & Possible Action on VisionZero Programs for 2017-2018
9. Discussion & Possible Action on Efforts to Reduce Speeding and Reckless Driving in West Hills, includes Rumble Strips, Speed Humps, Protected Left-Hand Turn Signals
10. Discussion & Possible Action on Need for Updated Traffic Surveys for West Hills Streets to Improve Speed Enforcement
11. Discussion & Possible Action on Impact of Current and Future Development on Street and Traffic Conditions in West Hills, includes Roscoe Valley Circle, Sherman Way at Lederer Development and 23133 Sherman Place, and surrounding areas
12. Discussion & Possible Action on Community Impact Statement for CF-17-0585: Distracted Driving While Texting and other Distractions
13. Discussion & Possible Action on Homeless Committee Proposal on Establishing a Temporary Shelter and Safe Parking Location in the West San Fernando Valley

**Public Input:** The public is requested to fill out a Speaker Card to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

**Public Posting Of Agendas:** WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org). You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at [www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index](http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index).

**The Americans With Disabilities Act:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the WHNC's executive director via email at [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org). If you are hearing impaired please call 711.

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org). Requests can be made for a copy of a record related to an item on the agenda.

**Reconsideration and Grievance Process:** For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, [www.WestHillsNC.org](http://www.WestHillsNC.org).

**Servicios De Traduccion:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT STREETS & TRANSPORTATION COMMITTEE / BOARD

#### MEETING MINUTES

Tuesday May 23, 2017

Chaminade High School, West Hills

Revised July 19, 2017

Those in attendance were: Anthony Brosamle, Barry Seybert, Dan Brin, Heidi Manning, Olivia Naturman, Steve Randall, Reeyan Raynes, Myrl Schreiber, Ron Sobel, Joan Trent, Brad Vanderhoof; and stakeholders: Steve Kallen, Matt Miller, Marty Olinick, Duke Ritter, Randy Ritter, and one anonymous.

Committee Co-Chair Anthony Brosamle called the meeting to order at 7:35 PM. A quorum was established.

There were no changes to the February 2017 meeting minutes. The April 2017 meeting minutes were approved.

Numbers refer to agenda items:

3. Chair Comments: Barry reported dedicated left turn signals have been approved for the intersections at Vanowen and Platt, and Sherman Way and Shoup, but the projects are not funded. According to Anthony funding for traffic signal improvements is lagging project approval by about three years.

4. Public Comment: Stakeholder Duke Ritter discussed excessive speeding and the lack of traffic controls on the Platt hill. He compared the street to a nearby section of Pomelo which has speed humps and four stop signs. He would like to see a stop signal with a flashing light at Platt and Candlewood. Randy Ritter has taken pictures of offending cars. Matt Miller, who lived near Shoup and Vanowen for 25 years and has recently moved back to the area, reviewed the history of serious accidents at or near that intersection. He feels vehicle speeds are now significantly higher than they used to be. Marty Olinick asked if the WHNC is working with the WHWCNC concerning the Promenade site development as that will increase traffic in the area.

5. Vision Zero: Olivia reviewed the essential points of the Mayor's initiative. The Committee will approach Vision Zero in three areas; 1. Public awareness campaign on bus benches, 2. Partnership with LAPD Education Division to work in schools, 3. Installation of temporary interactive art displays at events where the WHNC has a presence. One of the goals of the Committee is to use outreach efforts to put pressure on the City Council to provide resources to areas not currently targeted in the Vision Zero plan. Anthony reviewed the discussion at the Conversations with Councils event. Anthony also mentioned he has noticed more Valley Traffic Division activity lately. Myrl suggested having El Camino Real High School theater arts students make a public service announcement that can be shown in local theaters. Marty Olinick commented insurance companies have a vested interest in this issue and suggested they could be enlisted for support. Matt Miller asked if the WHNC can apply for grants, and explained he works in the transportation field in Ventura County helping non-profits with grant applications.

6. Traffic Studies around Sherman Place: Anthony mentioned there is a full description of the background for this item on the WHNC Zoning and Planning Committee webpage. He also reported the Department of Transportation will be doing a complete evaluation of the intersection at Sherman Place and Medical Center Drive to determine the need for additional signage. Anthony presented Alec Uzemeck's idea of having

volunteers from the NC perform an informal traffic study. Reeyan has the assignment to work with Alec on a traffic study plan.

7. Rumble Strips: Anthony distributed a copy of a motion, date stamped MAY 16 2017, from 12<sup>th</sup> District Councilman Mitchell Englander, which begins, 'The Street Furniture Revenue Fund provides for transit related projects...' Barry reported the City Council had passed the motion earlier in the day. Matt Miller expressed the opinion that rumble strips on residential streets would be too loud. Anthony asked committee members to look at existing installations and think about potential spots they could help curb speeds in West Hills.

8. Traffic Surveys: Barry explained the relationship between traffic studies and speed enforcement. Brad informed the group the City Council has approved funding to update all the traffic surveys for all streets in the city, but it will take a few years. Anthony asked for, and Reeyan will compile, a list of streets the Committee can recommend for expedited surveys. All are invited to help with suggestions.

9. CIS for CF 17-0002-S7: Anthony distributed a resolution, date stamped JAN 11 2017, from 12<sup>th</sup> District Councilmember Mitchell Englander, which begins, 'WHEREAS, any official position...' Steve Kallen asked if the copy of the resolution can be shared outside of the meeting and the answer was yes, it is public information published by the office of the city clerk.

Reeyan made a motion to approve a CIS in support of the resolution. Barry seconded.

The motion was approved unanimously.

The Chairs will present a CIS at the June meeting of the WHNC Board of Directors

10. CIS for CF 17-0460: Anthony distributed a motion, date stamped APR 21 2017, from 13<sup>th</sup> District Councilmember Mitch O'Farrell, which begins, 'in some areas of the City, drivers are parking their vehicles on the parkway...'

Anthony called for a vote to approve a CIS in support of the motion.

Ayes – 8, Noes – 2, Abstain – 1; The CIS was approved.

The Chairs will present the CIS at the June meeting of the WHNC Board of Directors.

11. Protected Left-hand Turn Signals: The need for a traffic signal at Platt and Candlewood was discussed. Anthony will work on a proposal. Committee members and other interested parties should email their comments to the co-chairs.

12. IVY Academia: Reeyan and Steve Kallen reviewed a meeting they attended earlier that night to address the issue of CUP violations. Steve also reported portable speed humps have been purchased for installation on the campus.

13. Speed Humps: Reeyan reported the time period for submissions is closed and DOT should begin working through the list of locations shortly.

14. Metro Bus Parking: Tabled until June

15. Haynes Street Bridge: No updates.

16. Committee operating Rules: After discussion and the identification of some errors, the item was tabled until June.

Committee Co-Chair Anthony Brosamle adjourned the meeting at 9:29 PM.

The next meeting of this committee will be held on: Tuesday, June 27, 2017 at 7:30 PM, Chaminade High School Condon Center, second floor conference room.



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## **WEST HILLS NEIGHBORHOOD COUNCIL**

### **JOINT STREETS & TRANSPORTATION COMMITTEE / BOARD MEETING MINUTES**

**Tuesday June 27, 2017 Chaminade High School, West Hills**

**Revised July 19, 2017**

Those in attendance were: Tony Brosamle, Faye Barta, Dan Brin, Heidi Manning, Olivia Naturman, Steve Randall, Reeyan Raynes, Bill Rose (left 9:17 PM), Myrl Schreiber (left 8:42 PM, returned 8:46 PM), Ron Sobel, Joan Trent, Brad Vanderhoof; and stakeholders; Diane Higgs (left 8:10 PM), Conner Hyman (left 9:17 PM), Roger Hyman (left 9:17 PM), and Gil Solomon (left 9:34 PM)

Committee Co-Chair Antony Brosamle called the meeting to order at 7:55 PM. A quorum was established.

Numbers refer to agenda items:

3. Chair Comments: None due to busy agenda.
4. Public Comment: Stakeholder Gil Solomon introduces himself as a Valley Circle North homeowner and stated there is an average of one 911 call per day regarding traffic on Valley Circle Blvd. He also reported on a meeting in Bell Canyon to concerning the installation of a left-turn lane at Bell Canyon Road and Valley Circle. The project has been approved but is awaiting funding. An attempt to use private funds to expedite the project has legal issues as Bell Canyon Services District cannot fund traffic signals. Gil suggested the involvement of more homeowners' associations along Valley Circle could help. Diane Higgs spoke about the lack of a traffic study for the Lederer property development projects. She commented the expansion of the Woodlake and Sherman Way intersection will congest traffic from Fallbrook to Platt.
5. Vision Zero: Olivia gave an update on activities and state she would like to form a sub-group. She stated the LAPD has educational materials available and she wants to be ready to present to schools by September.
6. Traffic Studies around Sherman Place: Bill Rose, Chair of the WHNC Zoning and Planning Committee, stated he believes the project at 23133 Sherman Place will not be approved due to lack of sufficient traffic infrastructure. The Streets and Transportation Committee will not conduct an informal traffic study at this time.
7. Rumble Strips: Heidi and Myrl related their impressions of the installation on Plummer Street. Heidi stated an office worker in the area complained about the noise the strips cause. Joan commented the need for rumble strips is related to a lack of law enforcement.
8. Traffic Surveys: Reeyan reported the speed surveys for Valley Circle north of Bell Canyon, and Vanowen are complete. Steve will contact LAPD Valley Traffic Division and request a complete list of traffic survey status.
9. CIS for CF 17-0002-S7: Tony reported he did not prepare the written CIS in time for the June meeting of the WHNC Board of Directors. It will be submitted for the July meeting agenda. Reeyan reported the action was approved by the City Council and signed by the Mayor.
10. CIS for CF 17-0460: Tony distributed a motion, date stamped APR 21 2017, from 13<sup>th</sup> District Councilmember Mitch O'Farrell, which begins, 'in some areas of the City, drivers are parking their vehicles on the parkway...' Tony reported he did not prepare the CIS in time for the June meeting of the WHNC Board of Directors. He will submit it for the July meeting agenda. Reeyan reported this ordinance is scheduled for a second reading at the June 27 City Council meeting.
11. Protected Left-Turn Signals: The group identified the following intersections as needing signals (some are approved and awaiting funding): Vanowen/Fallbrook, Platt/Vanowen, Shoup/Sherman Way, Platt/Victory, Valley Circle/Bell Canyon. Tony asked the group to think about additional locations and Olivia commented the group should focus on ways to expedite funding.
12. IVY Academia: Bill reported on a meeting with the school and stated the CUP requires two uniformed security guards. Gil stated there are security officers in the mornings. Conner, a resident who lives adjacent to the school, gave a valuable firsthand account of daily student disturbances. Students routinely block bus parking and traffic. There have also been incidents of rock throwing. Ivy is shut down for the summer and promises to have a plan in place for fall. Bill will follow up with the school to monitor progress. This will be an item on the August agenda of the Zoning and Planning Committee.
13. Speed Humps: Tony distributed a motion, date stamped MAY 16 2017, from 12<sup>th</sup> District Councilman Mitchel Englander, which begins, 'The Street Furniture Revenue Fund provides for...' Item tabled.
14. Metro Bus Parking: Item tabled until July.
15. Haynes Street Bridge: Item tabled.
16. Committee Operating Rules: Item tabled until July.

Committee Co-Chair Tony Brosamle adjourned the meeting at 9:34 PM.

The next meeting of this committee will be held on: Tuesday, July 25, 2017 at 7:30 PM, Chaminade High School Condon Center, second floor conference room.

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



## West Hills Neighborhood Council

P.O. Box 4670, West Hills, CA 91308-4670  
818-254-WEST



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## **STREETS and TRANSPORTATION COMMITTEE OPERATING RULES** **Revised July 25, 2017**

"The mission of the Streets and Transportation Committee is to interface with and negotiate with the City of Los Angeles, businesses and developers on matters concerning the sidewalks, streets, signage and traffic control measures and devices within the boundaries of West Hills".

These rules may be amended at any regular meeting of the Streets and Transportation Committee by a majority vote of the members present provided possible action on the committee operating rules is announced in the agenda.

1. The Chair(s) of the Streets & Transportation Subcommittee are:  
Co-Chair Barry Seybert, Co-Chair Anthony Brosamle
2. Additional officer(s) appointed by the Chair(s).  
None
3. Members of this committee shall be appointed by the Chair(s).
4. WHNC Board Members and WHNC stakeholders are eligible to serve on this committee.
5. This committee shall consist of 12 members who are:

Faye Barta	Thomas Booth	Tony Brosamle	Dan Brin
Heidi Manning	Olivia Naturman	Steve Randall	Myrl Schreiber
Barry Seybert	Ron Sobel	Joan Trent	Brad Vanderhoof
6. A quorum shall consist of 7 members.
7. Voting rights shall be accorded to committee members only.
8. For this committee "serving actively" is defined as:
  1. attending regular committee meetings
  2. participating in and contribution to discussions
  3. accepting tasks or assignments to support committee objectives
9. The writing and posting of agendas shall be the responsibility of the Co-Chairs.
10. The taking and posting of minutes shall be the responsibility of the Co-Chairs.
11. Committee members must not miss more than four (4) meetings in the previous 12-month period.
12. Committee members including officers shall not claim to be, or give the impression of, speaking or communicating by any means on behalf of the WHNC without approval from the Board.
13. Committee members including officers shall not make any representations to, or requests of, the Board or any other agency, on behalf of the Committee, without approval from the Committee.
14. This committee shall abide by the WHNC Code of Civility. This code shall apply to all committee members, whether or not they are members of the WHNC Board.
15. The parliamentary process is to be governed by "Rosenberg's Rules of Order: Simple Parliamentary Procedures for the 21st Century."
16. All meetings, discussions, and communications pertaining to the business of this committee shall be conducted in compliance with the Brown Act.
17. This committee will meet on the 4<sup>th</sup> Tuesday of the month at 7:30 PM at Chaminade High School Condon Center 2nd floor conference room unless rescheduled.