

Budget Committee Standing Rules

1. The MISSION of this committee is to:
 - A. Prepare a recommended draft of the annual WHNC Budget for presentation to the Board for discussion and approval
 - B. Monitor all budget expenditures
 - C. Shall discuss and take possible action on all changes to the existing budget.
2. This Committee shall consist of 15 members:

Aida Abkarians	Bonnie Klea
Sandi Bell	Steve Randall
Simone Best	Charlene Rothstein
Dan Brin	Barry Seybert
Bob Brostoff	Bobbi Trantafello
Anthony Brosamle	Joan Trent
Carolyn Greenwood	Alec Uzemeck
	Brad Vanderhoof
3. A quorum shall consist of eight (8) members.
4. The Board president shall appoint the chair or co-chairs of this committee. The chair or co-chairs shall appoint a secretary.
5. The secretary shall be responsible for taking minutes.
6. The chair or co-chairs shall appoint members of this committee.
7. Voting rights shall be afforded to committee members only.
8. The meeting agenda shall be the responsibility of the chair or co-chairs.
9. The posting of the agenda shall be compiled and disseminated by the chair or co-chairs.
10. Committee members may not miss more than four (4) meetings in the most recent 12-months, as verified by approved minutes, or they may be removed as voting members by the chair or co-chairs.
11. No committee, committee officer or committee member shall make any representations on behalf of the committee without committee approval.
12. These rules may be amended at any regular meeting of the committee by a majority vote of the members present.
13. This committee shall abide by the WHNC Code of Conduct (see attached). This code shall apply to all committee members, whether or not they are members of the WHNC Board.
14. The parliamentary process is to be governed by *Rosenberg's Rules of Order, 2011 edition*.
15. This Committee shall meet at least nine (9) times per calendar year on the second Tuesday of each month, unless there is a conflict that requires meeting at a different day or time.