West Hills Neighborhood Council
P.O. Box 4670, West Hills, CA 91308-4670

WWW.WESTHILLSNC.ORG WHNCmail@gmail.com

HOMELESSNESS COMMITTEE OPERATING RULES
Approved November 16, 2026

"The mission of the WHNC Homelessness Committee is to inform and educate the stakeholders of West Hills on homelessness issues in the West San Fernando Valley, connect those experiencing homelessness to resources, and advocate for the effective use of government resources to contend with the problem of homelessness in the area."

The Chair(s) of the Homelessness Committee are:
Aida Abkarians and Kim Koerber
Additional officer(s) appointed by the Chair(s).
Secretary Brad Vanderhoof
Members of this committee shall be appointed by the Chair(s).
The number of seats on this committee is not fixed.
This committee currently consists of 9 members who are:

Aida Abkarians	Brenda Citrom	Brian Findling	Ilona Illes	Kim Koerber
Saif Mogri	Joan Trent	Brad Vanderhoof	Joanne Yvenek-Garb	

A minimum quorum consists of 5 members.

The following rules may be amended at any regular meeting of the Committee by a majority vote of the members present provided possible action on the committee operating rules is announced in the agenda.

1. WHNC Board members and WHNC stakeholders are eligible to serve on this committee.
2. Voting rights shall be accorded to committee members only.
3. The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Homelessness Committee meeting, not to include abstentions. There shall be no proxy voting.
4. For this committee "serving actively" is defined as:
   1. attending regular committee meetings
   2. participating in and contribution to discussions
   3. accepting tasks or assignments to support committee objectives
5. The writing and posting of agendas shall be the responsibility of the Chair(s).
6. The taking and posting of minutes shall be the responsibility of the Secretary.
7. Committee members must not miss more than four (4) meetings in a 12-month period.
8. Committee members including officers shall not claim to be, or give the impression of, speaking or communicating by any means on behalf of the WHNC without approval from the Board.
9. Committee members including officers shall not make any representations to or requests of the Board or any other agency, on behalf of the Committee, without approval from the Committee.
10. This committee will meet on the 3rd Monday of the month at 6:30 PM at Chaminade High School Condon Center 2nd floor conference room unless rescheduled.