



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

AMENDED JOINT BEAUTIFICATION COMMITTEE/BOARD MEETING AGENDA

Tuesday, June 27, 2017 at 6:30 p.m.

Chaminade College Preparatory-Codon Center
23260 Saticoy St. West Hills, CA 91304

This meeting is open to the public. Doors open at 6:20 p.m. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order
2. Approval of Minutes from 5/23/17 Meeting
3. Comments & Announcements from the Chairs
4. Public Comment
5. Discussion about the 6/17/17 Cleanup
6. Discussion & Possible Action on Next Two Months' Community Cleanup Project Dates & Locations
7. Discussion & Possible Action on Beautification Strike Teams and MyLA311Walks
8. Discussion & Possible Action on Distribution of WHNC Parkway Maintenance Brochures
9. Discussion & Possible Action on Permanent Mulch Pickup Location in West Hills
10. Additional Business & Adjournment

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting are asked to fill out a speaker card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

Public Input: The public is requested to fill out a Speaker Card to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

Public Posting Of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at

www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its

programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the WHNC's executive director via email at Michelle.Ritchie@westhillsnc.org If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at Michelle.Ritchie@westhillsnc.org Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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JOINT BEAUTIFICATION COMMITTEE/BOARD MEETING MINUTES

Tuesday May 23, 2017
Chaminade High School, West Hills
Revised May 26, 2017

Those in attendance were: Anthony Brosamle, Reeyan Raynes, Tom Booth, Dan Brin, Matthew Davine, Heidi Manning, Steve Randall, Barry Seybert (arrived 6:42 PM), Ron Sobel, Joan Trent, and Brad Vanderhoof.

Committee Co-Chair Reeyan Raynes called the meeting to order at 6:36 PM. A quorum was established.

The April 2017 Joint Beautification Committee/Board Meeting Minutes were approved.

Numbers refer to agenda items:

3. Chair Comment: Reeyan reported brush clearance for the lot along Sherman Way between Platt and the Lederer stable building was not included in the city budget for 2016-2017. He is working with the General Services Department and the brush will be cleared, but possibly not until July.
4. Public Comment: None
5. Next Two Months' Cleanup Projects: The group confirmed June 17, 2017 from 8:00 to 11:00 AM as the date and time for the June cleanup. Meeting place is the Fallbrook Mall parking lot at Criswell. Reeyan informed the committee a cleanup request was submitted via the website for the NE side of Saticoy and Woodlake. Reeyan asked for member suggestions: Heidi - Justice Street near the school. Dan - Sherman Way east of Fallbrook, Reeyan - Roscoe and Fallbrook, Tom - Saticoy east of Fallbrook, Anthony - Medical Center Drive. The group selected Medical Center Drive as the location for the July cleanup event. The meeting place and time is the NE corner of Woodlake and Medical Center Drive on July 15 at 8:00 AM.
6. Parkway Maintenance Brochure (includes item 7. Letters to the Community): Anthony distributed copies of the final version of the brochure, 'Help us make West Hills even more beautiful. Keep your walls and walkways free of weeds and debris!' Reeyan suggested having the Communications Committee pass out the brochures at tabling events. Tom suggested having them available at every board meeting. Heidi proposed the brochure be used before any community letters are sent out. Anthony described his idea to create a list of homes and target those problem areas by having committee members pass out brochures door-to-door. Brad recommended distributing the brochures to entire blocks rather than singling out individual homes. Reeyan reported he was told by a city official that government agencies are exempt from federal laws prohibiting the placement of notices in mailboxes. Anthony asked Reeyan to verify this.

8. Roscoe Blvd. Homes: Heidi reported landscape maintenance activities have begun at some of the houses on the list. Anthony said he wants the actual addresses of homes on the committee meeting agenda to provide public notice before letters are sent. Members will pass out the brochure door-to-door; Reeyan – Roscoe across from Orcutt Ranch, Ron – Ingomar east of Valley Circle, Anthony – Platt hill. Committee members who wish to help are encouraged to contact these point people. Tom will track the locations using Google Docs.
9. FY 2017-2018 Operating Budget: Anthony presented a rough draft of the committee budget approved at the Budget Committee meeting. Reeyan mentioned there are non-profit groups like Clean and Green, which can be hired for big jobs, and the committee may want to consider this in the future. Anthony called for a vote to send the budget to the Board meeting. The motion was passed by unanimous consent. The budget is approved and will be sent to the Board meeting on June 1, 2017.
10. Strike Teams and MyLA311: Item tabled until June
11. Mulch Location: Item tabled until June

Committee Co-Chair Reeyan Raynes adjourned the meeting at 7:32 PM.

The next cleanup event is scheduled for Saturday, June 17, 2017 from 8:00 to 11:00 AM. Meeting place is the east side of Fallbrook at Criswell.

The next meeting of this committee will be held: Tuesday, June 27, 2017 at 6:30 PM, Chaminade High School Condon Center, second floor conference room.