



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BEAUTIFICATION COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Tuesday, February 15, 2022 @ 6:00 PM

Revised February 4, 2022

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

To attend online via Zoom Webinar, click or paste the following link into your browser:
<https://zoom.us/j/99272551544>

To call in by phone, dial toll-free **833-548-0276**, then punch in this Webinar code when prompted: **992 7255 1544#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

AB 361 Updates: Public Comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Call to Order and Establish Quorum

1. Approval of Minutes of the January 2022 Meeting:
2. Comments and Announcements from the Chairs:
3. Public Comment:
4. Discussion and Possible Action on Future Cleanup Events for April, May, and June; 2022
5. Discussion and Possible Action on Purchase of Graffiti Cover Paint for Committee or Stakeholder Use:
6. Discussion and Possible Action on Budget Request for Tools and Supplies:
 - a. String line for trimmers
 - b. Personal protective equipment; gloves, masks, etc.
 - c. Battery powered leaf blowers; \$175 each
 - d. Battery powered hedge trimmer; \$125-200 each
 - e. Trash cans; folding trash bag holder [Folding Trash Bag Stand \(harborfreight.com\)](http://harborfreight.com) \$15, can \$50 each
 - f. Hand held clippers; bypass pruner \$15 each
 - g. Brooms
 - h. Rakes
 - i. Grain shovels; \$25-\$50
 - j. Litter scoops
 - k. Litter shoulder bags
 - l. Weights for canopy
 - m. First aid kit

WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BEAUTIFICATION COMMITTEE ONLINE AND TELEPHONIC MEETING – FEBRUARY 15, 2022

7. Discussion on Budget Items for Consideration in March:
8. Discussion and Possible Action on Possible Upgrades to Lazy J. Ranch Park:
 - a. Additional picnic tables
 - b. Shade for existing picnic tables near playground equipment
 - c. Gates in fence along Valley Circle
9. Discussion and Possible Action on Tree Wells and Watering at Lazy J. Ranch Park:
10. Discussion and Possible Action on a Letter concerning Gopher Holes at Lazy J. Ranch Park:
11. Discussion and Possible Action on Landscaping for Dividers along Valley Circle and Platt:
12. Discussion and Possible Action on Creating a Community Garden:
13. Discussion and Possible Action on Right-of-Way (ROW) Letters:
14. Strike team Reports:
15. Planning and Suggestions for Committee Direction and Activity in 2022:

Adjournment

The next meeting of this committee will be held on Tuesday, March 15, 2022 at 6:00 PM.

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCsupport@lacity.org or calling (213) 978-1551. If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at Michelle.Ritchie@westhillsnc.org Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.

Servicios De Traducción: Si requieres servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes de levento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC DRAFT MEETING MINUTES

Tuesday, January 18, 2022 @ 6:00 PM

Revised February 1, 2022

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.

Committee Co-Chair Brad Vanderhoof called the meeting to order at 6:02 PM. The meeting was recorded. Those in attendance: Faye Barta, Dan Brin, Glenn Jennings, Heidi Manning, Steve Randall, Anthony Searce, Myrl Schreiber, and Brad Vanderhoof. Absent were Tariq El Atrache and Joan Trent.

Board members Saif Mogri and Rosi Mariconda were also present.

No members of the public were present. A quorum was established.

Numbers refer to agenda items:

1. The December 21, 2021 minutes were approved as written.

2. Comments from the Chairs: None.

3. Public Comment: None.

4. Discussion and Possible Action on Future Cleanup Events for March, April, May and June, 2022:

A brief discussion was held regarding whether or not the committee's emphasis on cleanups should and/or could be broadened to include getting the community involved and organizing volunteers, including VCC, to assist with and in cleanups every month, instead of only our committee members doing all or most of the cleaning. Consensus of the committee was to continue to plan monthly cleanups while further considering broadening the scope of cleanups to include getting the community more involved.

A report of twelve or so locations in West Hills in need of a cleanup was given by Glenn, emphasizing the worst were Platt south of Ingomar and nearby Taxco Park, Medical Center Drive, Platt between March and Pomelo, Roscoe between Fallbrook and Sale. Brad also mentioned the area behind Capistrano Elementary School. Faye moved to choose Platt south of Ingomar for the March 26, 2022, cleanup; Dan seconded. The motion passed with seven (7) yes and one (1) no. Glenn moved to choose Capistrano School for the April 23, 2022, cleanup. Dan seconded. The motion passed with 7 yes and one no.

The determination of the dates and places for the May and June cleanups was tabled to the February, 2022, meeting.

5. LA City Park Maintenance Updates, Including Reports from members regarding conditions of our local parks:
Item tabled.

6. Discussion and Possible Action on Possible Upgrades to Lazy J Ranch Park:

Members suggested more tables and more trees, perhaps using CD 12 funds, putting a community center at the north end of the park and problems with people jumping over the fence along Valley Circle. Since a fence would be a maintenance issue, Glenn and Faye agreed to speak with Edgar Fuentes, parks supervisor, concerning a gate entrance on Valley Circle.

Item tabled to February.

7. Discussion and Possible Action on Landscaping for Dividers along Valley Circle and Platt:

Brad has not yet heard from Colin Crews. Item tabled.

8. Discussion and Action on Creating a Community Garden:

Item tabled to February.

9. Discussion and Possible Action on Right-of-Way (ROW) Letters: none

10. Strike Team Reports:

Dan reports he is still taking down signs. Dan advised a big issue is now flyers taped to poles.

11. Discussion and Possible Action on other Beautification Projects and Prior Suggested Projects:

This matter is eliminated.

12. Planning and Suggestions for Committee Direction and Activity in 2022:

Suggestions were to organize our stakeholders to clean up our community and to organize a “community pride day”, concentrating on doing something to make neighborhoods look better.

Item tabled to February.

Brad adjourned the meeting at 7:15 PM.

The next Beautification committee meeting will be held on February 15, 2022, at 6:00 PM on ZOOM.