



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
WWW.WESTHILLSNC.ORG  
MAIL@WESTHILLSNC.ORG

## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BOARD AND GOVERNMENT RELATIONS COMMITTEE MEETING AGENDA

WEDNESDAY, NOVEMBER 8, 2023, @ 6:00PM

Chaminade College Preparatory– Condon Center 2nd Floor  
23241 W. Cohasset Street, West Hills, CA 91304

**Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.**

This meeting of the West Hills Neighborhood Council Government Relations Committee will be conducted online via Zoom Webinar, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: Click & paste the following link into your browser: <https://us02web.zoom.us/j/87857387210>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: 878 5738 7210, then press #.
- **To attend in person**, please attend Chaminade College Preparatory – Condon Center 2<sup>nd</sup> Floor, 23241 W. Cohasset Street, West Hills, CA 91304

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered

1. **Call to Order / Establish a Quorum**
2. **Comments from the Co-Chairs: Joanne Yvanek-Garb and Clarice Chavira**
3. **General Public Comment**
4. **Approve October 16, 2023 Meeting Minutes**
5. **Discussion and Possible Action on WHNC's membership/delegation of appointment to Chatsworth / Porter Ranch Chamber of Commerce**
6. **Schedule next meeting and meeting adjournment**

**Public Input:** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

**The Americans With Disabilities Act** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org) You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**Notice to Paid Representatives** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.westhillsnc.org](http://www.westhillsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**Reconsideration and Grievance Process** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



**CITY OF  
LOS ANGELES  
CALIFORNIA**



P.O. BOX 4670, WEST HILLS, CA 91308  
WWW.WESTHILLSNC.ORG  
MAIL@WESTHILLSNC.ORG

## **WEST HILLS NEIGHBORHOOD COUNCIL**

# **JOINT GOVERNMENT RELATIONS COMMITTEE/BOARD MEETING MINUTES Telephonic and Online October 16, 2023**

Revised October 16, 2023

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Government Relations Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Aida Abkarians, Faye Barta, Clarice Chavira, Joan Trent, Brad Vanderhoof, and Joanne Yvanek-Garb

Committee Members Absent: Saif Mogri, Mark Neudorff, Steve Randall, and Myrl Schreibman

Other Board Members Present: Glenn Jennings

1. Call to Order / Establish a Quorum: Co-chair Clarice Chavira called the meeting to order at 7:30 PM. A quorum was established.
  2. Comments from the Co-Chairs: None
  3. General Public Comment: None
  4. Approve August 29, 2023 Meeting Minutes: Minutes approved.
  5. Senate Bill 411: Item tabled.
  6. Community Impact Statement, regarding Senate Bill 411: Item tabled.
  7. Community Impact Statement, to the Board of Neighborhood Commissioners (BONC) regarding the proposed revisions to the Code of Conduct:
    - Clarice moved to prepare a CIS in support. Aida seconded.
    - Aida Abkarians – Yes, Faye Barta – Yes, Clarice Chavira – Yes, Saif Mogri – Absent, Mark Neudorff – Absent, Steve Randall – Absent, Myrl Schreibman – Absent, Joan Trent – Yes, Brad Vanderhoof – Yes, Joanne Yvanek-Garb – Yes
    - Yes – 6, No – 0, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0
    - The CIS is approved and will be sent to the WHNC Board.
  8. Community Impact Statement, to BONC to postpone the vote scheduled for Tuesday November 7, 2023 @ 6pm on the proposed Neighborhood Council Code of Conduct: No action taken.
  9. WHNC's continued membership/delegate appointment in/to the following alliances: Neighborhood Council Sustainability Alliance [https://www.ncsa.la/about\\_members](https://www.ncsa.la/about_members) Valley Alliance of Neighborhood Councils <https://vanc34.org/34-valley-ncs> Los Angeles Neighborhood Council Coalition <http://www.lancc.org/> Other Coalitions/Alliances to be determined: There was a discussion about having the designated WHNC representatives report to the Board at either the Board or Operations Committee meeting. This will be referred to the Operations Committee. No action taken.
  10. Schedule Next Meeting: Due to the Thanksgiving holiday week the November meeting will be rescheduled to the 27<sup>th</sup>.
- Co-chair Clarice Chavira adjourned the meeting at 8:13 PM