



WEST HILLS NEIGHBORHOOD COUNCIL

4

JOINT BOARD AND BUDGET COMMITTEE MEETING MINUTES

March 23, 2023

Online and Telephonic

Approved June 26, 2023

Committee members in attendance: Aida Abkarians, Faye Barta (left early), Dan Brin, Carolyn Greenwood, Bonnie Klea (left early), Saif Mogri (left 7:02 PM), Steve Randall, Char Rothstein, Anthony Scearce, Myrl Schreibman, Joan Trent, and Brad Vanderhoof

Co-chair Carolyn Greenwood called the meeting to order at 6:33 PM. A quorum was established.

Numbers refer to agenda items.

3. Approve February 23, 2023 Meeting Minutes: The minutes were approved.
4. Comments from Co-Chair(s): None
5. Public Comment on Non-Agenda items: none

New Business

6. Budget Request in the amount of \$750 for truck rental and participation in the Memorial Day Parade on May 20, 2023: There may be a possibility of getting the truck rental donated.

Roll Call Vote to approve proposed Budget Request;

Aida Abkarians – Yes, Faye Barta – Yes, Dan Brin – Yes, Bob Brostoff – Absent,
Carolyn Greenwood – Yes, Bonnie Klea – Yes, Saif Mogri – Yes, Steve Randall – Yes,
Char Rothstein – Yes, Anthony Scearce – Yes, Myrl Schreibman – Yes, Joan Trent – Yes,
Brad Vanderhoof – Yes

Yes – 12, No – 0, Absent – 1, Abstain – 0, Recusal – 0

The Budget Request is approved and will go to the WHNC Board.

7. Streets & Transportation Spending Request in the amount of \$500 for paint/supplies and artist payment: This item is for painting a signal control box at Sherman Way and Medical Center Drive. Anthony gave a financial breakdown; \$200 for paint and supplies, and \$300 payment to the artist (other NCs have paid the artist \$1000 for a fee and all supplies). Christina Walsh said this process is very different from when she painted a box.

Roll Call Vote to approve proposed Spending Request;

Aida Abkarians – Yes, Faye Barta – No, Dan Brin – Yes, Bob Brostoff – Absent,
Carolyn Greenwood – Yes, Bonnie Klea – Yes, Saif Mogri – Yes, Steve Randall – No,
Char Rothstein – Yes, Anthony Scearce – Yes, Myrl Schreibman – No, Joan Trent – No,
Brad Vanderhoof – Yes

Yes – 8, No – 4, Absent – 1, Abstain – 0, Recusal – 0

The Spending Request is approved and will go to the WHNC Board.

Saif Mogri left the meeting at 7:02 PM.

8. Approval of \$200 for yearly Zoom payment:

Roll Call Vote to approve payment;

Aida Abkarians – Yes, Faye Barta – Yes, Dan Brin – Yes, Bob Brostoff – Absent,
Carolyn Greenwood – Yes, Bonnie Klea – Yes, Saif Mogri – Absent, Steve Randall – Yes,
Char Rothstein – Yes, Anthony Scearce – Yes, Myrl Schreibman – Yes, Joan Trent – Yes,

Brad Vanderhoof – Yes

Yes – 11, No – 0, Absent – 2, Abstain – 0, Recusal – 0

The payment is approved and will go to the WHNC Board.

9. Approval of a Special Events Committee Spending Request in the amount of \$4,250 for Kids Day Event: Steve said the estimated cost of the event has been revised to \$2710.

Roll Call Vote to approve a Spending Request in the amount of \$2710;

Aida Abkarians – Yes, Faye Barta – Yes, Dan Brin – Yes, Bob Brostoff – Absent,
Carolyn Greenwood – Yes, Bonnie Klea – Yes, Saif Mogri – Absent, Steve Randall – Yes,
Char Rothstein – Yes, Anthony Scarce – Yes, Myrl Schreiberman – Yes, Joan Trent – Yes,
Brad Vanderhoof – Yes

Yes – 11, No – 0, Absent – 2, Abstain – 0, Recusal – 0

The Spending Request is approved and will go to the WHNC Board.

10. Approval of an Election Committee Spending Request in the amount of \$6,500.00 for the upcoming election: Carolyn read an itemized list of election expenses.

Roll Call Vote to approve Spending Request;

Aida Abkarians – Yes, Faye Barta – Yes, Dan Brin – Yes, Bob Brostoff – Absent,
Carolyn Greenwood – Yes, Bonnie Klea – Yes, Saif Mogri – Absent, Steve Randall – Yes,
Char Rothstein – Yes, Anthony Scarce – Yes, Myrl Schreiberman – Yes, Joan Trent – Yes,
Brad Vanderhoof – Yes

Yes – 11, No – 0, Absent – 2, Abstain – 0, Recusal – 0

The payment is approved and will go to the WHNC Board.

11. Neighborhood Purpose Grant (“NPG”) to Pomelo Elementary School in the amount of \$750: Aida explained the NPG is for new playground equipment for grades PK to 5.

Roll Call Vote to Recusal, Faye Barta – Yes, Dan Brin – Yes, Bob Brostoff – Absent,
Carolyn Greenwood – Yes, Bonnie Klea – Absent, Saif Mogri – Absent, Steve Randall – Yes,
Char Rothstein – Yes, Anthony Scarce – Yes, Myrl Schreiberman – Yes, Joan Trent – Yes,
Brad Vanderhoof – Yes

Yes – 9, No – 0, Absent – 3, Abstain – 0, Recusal – 1

The NPG is approved and will go to the WHNC Board.

12. Neighborhood Purpose Grant to Welby Way Elementary School in the amount of \$750: Aida explained the NPG is for social programs to address bullying and kindness. The programs consist of plays and shows and involve student interaction. They can be repeated by teachers.

Roll Call Vote to approve NPG;

Aida Abkarians – Yes, Faye Barta – Yes, Dan Brin – Yes, Bob Brostoff – Absent,
Carolyn Greenwood – Yes, Bonnie Klea – Yes, Saif Mogri – Absent, Steve Randall – Yes,
Char Rothstein – Yes, Anthony Scarce – Yes, Myrl Schreiberman – Yes, Joan Trent – Yes,
Brad Vanderhoof – Yes

Yes – 11, No – 0, Absent – 2, Abstain – 0, Recusal – 0

The NPG is approved and will be go to the WHNC Board.

13. Approval of transfer of funds and amending the 2022-2023 budget: Carolyn said the funding dashboard currently shows a WHNC balance of \$23820.63. Considering projected monthly expenses and tonight’s approvals the total is \$4432.63. This is well below the normal maximum rollover amount.

Carolyn proposed the following moves:

\$1500 from the Youth and Education Committee NPG allocation

\$500 from the Beautification Committee CIP allocation

\$500 from the Government Relations Committee (VANC) allocation

Sharon Brewer asked if there are funds available in the NPG account. The Education NPG transfer can only be \$750 to Outreach to cover the Memorial Day parade. Government Relations will transfer \$1000 to the election account.

Faye Barta left the meeting.

Bonnie Klea left the meeting.

Roll Call Vote to file an amended budget;

Aida Abkarians – Yes, Faye Barta – Absent, Dan Brin – Yes, Bob Brostoff – Absent,
Carolyn Greenwood – Yes, Bonnie Klea – Absent, Saif Mogri – Absent, Steve Randall – Yes,
Char Rothstein – Yes, Anthony Scearce – Yes, Myrl Schreibman – Yes, Joan Trent – Yes,
Brad Vanderhoof – Yes

Yes – 9, No – 0, Absent – 4, Abstain – 0, Recusal – 0

The amended budget is approved and will go to the WHNC Board.

Carolyn Greenwood adjourned the meeting at 8:13 PM.

The next meeting of this committee is TBD depending on the return to in-person meetings.