

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



West Hills Neighborhood Council

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Communications Committee/Joint Board Meeting Minutes

September 17, 2015 - 7:30pm

**West Hills Hospital, first floor conference room
7300 Medical Center Drive, West Hills, CA 91307**

Chair, Elliot Maggin, called the meeting to order at 7:30pm.

Members in Attendance: Simone Best, Tony Brosamle, Bob Brostoff, Margery Brown, Esperanza Butler, Elliot S! Maggin, Andrea Nunnally, Steve Randall, Reeyan Raynes, Ron Sobel.

Members read and approved the minutes of the August 13, 2015 meeting with minor changes.

Updates regarding ongoing projects:

2. Ron asked that the new logo, one with a solid blue background and one logo without a background be sent to him for the T-shirts. He also stated that members will pay for their own shirts.
 6. The committee discussed general visibility using "NEXTDOOR." Reeyan volunteered to contact EmpowerLA (EMPLA) for the password for events only and begin posting.
- There were no reports on other on-going projects.

Website Protocols:

Elliot led a discussion on website protocols.

- Tony asked for changes to the website Beautification Committee page approved in June. He also asked for a post on the Facebook page to promote Beautification clean-ups until the committee's website page is operational. Elliot will post to the Facebook page and the home page of the WHNC website.
- There are several fixes that need to be made immediately to the website. The committee prioritized them in the following order, 1) Board Application process, 2) Access to Committee pages, 3) Password issue

Old Business:

The committee discussed the great EMPLA presentation by Steven Box. We would like to have him back for more presentations.

Tony reported that the Budget committee is recommending up to \$4,000 of the \$5,000 new money from EMPLA be approved for "WAP—website creations, enhancement and maintenance" of the WHNC website. The recommendation now goes to the Board for approval.

Simone reported Requests for Proposals have been sent to all vendors on the EmpowerLA website. The cut-off is September 21. Elliot, Tony, Nicole and Simone will compose a subcommittee to review the proposals.

Per Elliot, proposals will go to all committee members. He encouraged committee members to go to the website for access to other Neighborhood Council websites and determine those they like best. Simone will coordinate.

The committee will invite finalists to the October Communications Committee meeting.

No one requested any public comment opportunity.