

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



West Hills Neighborhood Council

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Communications Committee/Joint Board Meeting Agenda

December 10, 2015 - 7:30pm

**West Hills Hospital, first floor conference room
7300 Medical Center Drive, West Hills, CA 91307**

1. Call to order
2. Roll Call to establish quorum.
3. Approve meeting minutes of 9/17/15, 10/18/15, 10/25/15 and 11/12/15.
4. Report on action of the 12/15/15 Budget Committee on bylaws change regarding renaming of Communication Committee to Outreach Committee.
5. Website Working Committee Report - Flessati.
6. Social Media Plan and Discussion - Flessati
Approval process with goal and Strategy
7. Discussion on formalizing Communications Committee working groups
 - a. E.g. Website working group, Social Media working group, Outreach-Events working group
8. Review and motion to approve amended Communications Committee Operating Rules-Best
9. Public comment limited to two minutes.
10. Adjourn

This meeting is open to the public. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

Notice of ADA compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability. Upon request, reasonable accommodations will be made to ensure equal access to programs, services and activities. Sign language interpreters, assistive listening devices or other aids or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the committee co-chairs at Nicole.Flessati@westhillsnc.org, Simone.Best@westhillsnc.org and the Department of Neighborhood Empowerment at (213) 978-1551 or NCsupport@lacity.org.