

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



West Hills Neighborhood Council

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Communications Committee/Joint WHNC Board Meeting MINUTES Dec. 10, 2015

**West Hills Hospital
7300 Medical Center Dr
West Hills, CA**

Item 1: The meeting was called to order at 7:30 p.m.

Item 2: A quorum was present – Simone Best, Dan Brin, Anthony Brosamle, Bob Brostoff, Steve Randall, Reeyan Raynes. Nicole Flessati was absent. Margery Brown withdrew her voting membership from the committee.

Item 3: The minutes for Sept. 17, 2015, Oct. 18, 2015, and Nov. 15, 2015 were approved.

Item 4: No action was taken regarding a change in name of the committee. Item tabled indefinitely.

Item 5: Web Site Working Committee Report – An update was provided stating that the new web site was up and running but not available for posting by committee chairs yet; documentation stills needs to be written and a few background glitches need to be addressed. If you need items posted send them to Bob Brostoff or Nicole Flessati.

Item 6: Social Media Plan – A discussion was held regarding the pros and cons of using a “Social Media Manager” No conclusions were reached. Reeyan Raynes and Nicole Flessati were given the task of reporting back at our next meeting.

Item 7: Work Groups –

- The Website Work Group will consist of Nicole Flessati, Bob Brostoff, Tony Brosamle, and Reeyan Raynes.
- The Outreach/Education Work Group will consist of Simone Best, and the
- Social Media Work Group will consist of Nicole Flessati, Reeyan Raynes, Tony Brosamle, and Dan Brin.

Item 8: Communications Committee Operating Rules - No action taken. Item table to January, 2016 meeting.

Item 9: Public Comment – Discussion on possibly holding “Forums” related to Emergency Preparedness Education, Map Your Neighborhood, and from the League of Women Voters regarding propositions in the upcoming elections. No action taken.

Meeting adjourned at 8:30 p.m.