



Help Guide the Future of West Hills  
**West Hills Neighborhood**  
**Council**



P.O. Box 4670, West Hills, CA 91308-4670

<http://www.westhillsnc.org>

[mail@westhillsnc.org](mailto:mail@westhillsnc.org)

**Draft**  
**MEETING MINUTES**  
**August 7, 2013**

**911 Communication Dispatch Center 2<sup>nd</sup> Floor**  
**23001 Roscoe Boulevard, West Hills, CA 91304**

**Attendance:**

**Present:** Solomon Bash, Sandi Bell, Dan Brin, Robert Brostoff, Margerhy Brown, Michael Castro, Carolyn Greenwood, John Hogue, Bonnie Klea, Franchon Lyons, Elliot Maggin, Walter Perfect, Steve Randall, Bill Rose, Charlene Rothstein, \*Barry Seybert, Ron Sobel, Bobbi Trantafello, Alec Uzemeck, Joanne Yvanek-Garb, Ed Young and Jacquie Young

**Absent:** Eric Augusztiny and Ruwan Kotuwelle

**On Leave:** Daniel Wiseman (3 months retroactive to June 5<sup>th</sup>)

**Opening Business:**

President/Co-Chair Dan Brin welcomed everyone.

Secretary Carolyn Greenwood called roll and announced a quorum of 21. Mr. Dan Brin then called the meeting to order.

The minutes of July 3, 2013 were approved as presented.

**Comments from the Chair:**

Mr. Brin advised that all board members must have completed the ethics and budget training before September 1<sup>st</sup> to be eligible to vote on any budget issues.

Mr. Brin announced that all are invited to view the Lederer Home on August 24<sup>th</sup> from 10 a.m. to 11 a.m. This home has been designated a historical landmark.

Mr. Brin announced that National Night Out (which will not be held at night) sponsored by the Topanga Police Station is on August 10<sup>th</sup> from 11 a.m. to 1 p.m. at Shadow Ranch Park.

Mr. Brin reminded everyone of our upcoming West Hills Arts and Crafts Fair on September 21<sup>st</sup> at Shadow Ranch Park from 11 a.m. to 5 p.m. At 6 p.m. there will be entertainment until the showing of the film Mary Poppins at 7:30 p.m.

Co-Chair, Ms. Charlene Rothstein thanked all the committee chairs for all the wonderful work they have been doing.

\*Board member, Mr. Barry Seybert arrived.

**Public Comment:**

Board member, Ms. Sandi Bell advised that she is putting together a monthly health tip, which will appear monthly on the web site.

Ms. Pamela Lee introduced herself and her husband and stated she came to talk about the homeless camp behind her business. Ms. Lee stated that she operates the Health & Wellness Center at Fallbrook & Victory. There is a homeless man who has set up camp in the cul-de-sac behind the business. Some of her clients use this access to her facility and the man has on occasion become intimidating. The police have removed him once but he just came back. She is wondering what else she can do. Ms. Semee Park from Councilman Englander's office was in the audience and stated she would speak to Ms. Lee after the meeting.

Board member, Ms. Jacquie Young stated she wanted to speak about transparency. Ms. Young stated that any resolution should be specific and we need to have in in front of us so everyone is aware of what we are voting on.

Mr. Fred Gaines, representing the owners of the proposed Sherman Way Eldercare, stated he just wanted to update the board on amendments that have been made on the property at the request of Councilman Englander. The next hearing on this subject if August 22<sup>nd</sup>, 4:30 p.m. at the Marvin Braude Building in Van Nuys. The information provided by Mr. Gaines will be available on the web site.

**Announcements:**

Ms. Semee Park, Deputy Field Representative, provided updates from Councilman Englander's office. The councilman is planning to make a motion addressing all the cash for gold establishments that have arisen. Currently these establishments are not regulated, as are jewelry stores (require proof of ownership) and as a result can lead to an increase in crime.

There are over 20,000 it and run offences per year and are greater in number than DUI's. As many of these "offences" result in injury or death, they are really crimes. The Councilman has recommended to the Police Department that these should be renamed "Hit and Run Crimes."

Ms. Park presented Board Member, Mr. Elliot Maggin with a Certificate of Congratulations on being honored at the San Diego Comic Con for his many years as the author of Superman and other DC heroes.

**New Business:**

**13-0021** – Discussion and possible action regarding a proposed helipad at West Hills Hospital

Board member, Ms. Franchon Lyons recused herself before discussion of this topic and left the building.

Mr. Bill Rose explained that the helipad will be on the top of the building and flight paths will vary to mediate disturbance to the neighbors. The hospital is also requesting a variance in the building

height as they are going to extend the elevator to the roof for transport of patients. The helipad would only be used for emergency situations.

Mr. Rose stated that it is the committee's recommendation that the West Hills Neighborhood Council recommend full approval of West Hills Hospital Medical Center's application for a Conditional Use & Zoning Variance for installation of a helipad atop the hospital's emergency room, with the attached stipulations. – Handling of - Motorcycle acceleration, Cardinal Medical Supplies Delivery, Medline Supplies Delivery, Medium sized milk delivery truck and parking lot sweepers.

The recommendation was approved: (21) (0) (1 recused).

**130022** – Discussion and possible action regarding the Standing Rules of the West Hills Neighborhood Council

Mr. Bob Brostoff stated that the majority of the materials, in the Standing Rules were removed from the Bylaws, as they were procedural in nature. Standing Rules unlike Bylaws are easily changed and/or adjusted as the Board finds necessary.

After some discussion the Standing rules were approved (20) (1) (0).

**13-0023** – Report on Stakeholder and Board Member Assessment

Mr. Bob Brostoff stated that per our bylaws we (the WHNC) are to do a yearly self-assessment. The document presented tonight is the first toward achieving this goal and would become part of the Standing Rules. This would be a document completed by stakeholders to tell us how we are doing. Mr. Brostoff asked that we review the document, it is a work in progress, and send him any comments.

**13-0024** – Discussion and possible action regarding the Strategic Plan of the West Hills Neighborhood Council

Mr. Dan Brin stated that The Department of Neighborhood Empowerment is requiring a strategic plan from each neighborhood council as part of their budget packet. The required strategic plan is very specific as it is broken into four sections; 1 – Big vision; 2 – Additional vision; 3- Big goals and 4 – Big solutions. Mr. Brin reviewed the West Hills Neighborhood Council Strategic Plan 2013 (Document will be on the web site).

After discussion document was approved as amended (21) (0) (0)

**Community Updates:**

Mr. Bill Rose advised that he has been part of Zoning & Planning since 2002 and Co-chair, Mr. Wally Perfect since 2010.

Mr. Rose stated the Zoning & Planning oversees diverse projects, offers opportunities for business owners to discuss projects and neighbors to express concerns. They review all plans and projects in West Valley before they go the Zoning Commission.

Mr. Rose highlighted some of the projects that have come before the committee: West Valley Church & School, New Jewish High School, Lederer Project, Boeing Property, Dayton Canyon Project and West Hills Hospital Helicopter Pad.

**Government Relations**

Ms. Janet Yvanek-Garb spoke about the survey that the Neighborhood Council Plan Review Committee has produced. There are ten items for consideration. The purpose is to have everyone weigh in on a number of current NC policy issues. Ms. Yvanek-Garb went over the survey explaining some of the reasoning. Ms. Yvanek-Garb requested that everyone go to <https://www.surveymonkey.com/s/9motions> to weigh in individually.

**Council Announcements:**

Mr. Dan Brin confirmed with Ms. Bobbi Trantafello that there is no treasurer's report this month.

Mr. Ed Young and Ms. Jacquie Young advised that volunteers are needed for our Arts & Crafts Fair; September 21<sup>st</sup> with both set up and breakdown.

Mr. Elliot Maggin advised that he is working on branding for the WHNC. He is looking to establish "Sustainable Sunday."

9:03 Meeting adjourned