



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
WWW.WESTHILLSNC.ORG  
MAIL@WESTHILLSNC.ORG

## WEST HILLS NEIGHBORHOOD COUNCIL

### BOARD MEETING AGENDA

Thursday, January 4, 2018 at 7:00 p.m.  
de Toledo High School, 22622 Vanowen St., West Hills

This meeting is open to the public. Doors open at 6:30 p.m. Those who wish to speak during the meeting are asked to fill out a speaker card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<p><b><u>Opening Business</u></b></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum</p> <p>Pledge of Allegiance</p> <p>Approve Meeting Minutes of December 7, 2017</p> <p>Treasurer’s Report</p> <p>Controller’s Report</p> <p>Comments from the Chair</p>	<p><b>7:00 P.M.</b></p>	<p><b>Co-Chairs:</b> Mr. Dan Brin Ms. Charlene Rothstein</p> <p><b>Secretary:</b> Ms. Carolyn Greenwood</p> <p><b>Co-Chair:</b> Ms. Charlene Rothstein</p> <p><b>Secretary:</b> Ms. Carolyn Greenwood</p> <p><b>Treasurer:</b> Ms. Bobbi Trantafello</p> <p><b>Controller:</b> Mr. Bob Brostoff</p> <p><b>Co-Chair:</b> Mr. Dan Brin</p>
<p><b><u>Announcements</u></b></p> <p>LAPD Senior Lead Officers</p> <p>Council District 12</p> <p>Department of Neighborhood Empowerment</p> <p>Los Angeles Public Library</p>	<p><b>7:15 P.M.</b></p>	<p>SLOs Sean Brown &amp; Kari McNamee</p> <p>Mr. Ron Rubine, District Director</p> <p>Ms. Kathleen Quinn</p> <p>Ms. Janis Risch</p>
<p><b><u>Council Announcements</u></b></p> <ul style="list-style-type: none"> <li>• Committee &amp; Liaison Reports</li> <li>• Budget Advocates</li> </ul>	<p><b>7:30 P.M.</b></p>	<p>West Hills Neighborhood Council</p> <p>Ms. Joanne Yvanek-Garb</p>
<p><b><u>Public Comment</u></b></p> <p>Comments &amp; statements from stakeholders or interested parties (<i>Requires Speaker Card</i>)</p> <p><b>*The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council’s jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers’ time if necessary to provide an adequate opportunity for all to be heard.*</b></p>	<p><b>7:40 P.M.</b></p>	<p><b>Co-Chair:</b> Ms. Charlene Rothstein</p>
<p><b><u>Certificates of Appreciation</u></b></p> <p>SLO Kari McNamee</p> <p>Mr. Barry Seybert</p>	<p><b>7:55 P.M.</b></p>	<p>Mr. Dan Brin, Co-Chair</p>

<p><b><u>Old Business</u></b></p> <p><b>17-0131</b> – Discussion and possible action to amend the WHNC Bylaws regarding Article V Governing Board, Section 3: Official Actions (<b>5 Minutes Max</b>)</p> <p><b>17-0132</b> – Discussion and possible action to amend the WHNC Bylaws regarding Article XII Parliamentary Authority (<b>5 Minutes Max</b>)</p>	<p><b>8:00 P.M.</b></p>	<p>Mr. Bob Brostoff, Co-Chair Bylaws Committee</p> <p>Mr. Brad Vanderhoof, Co-Chair Bylaws Committee</p> <p>Mr. Bob Brostoff, Co-Chair Bylaws Committee</p> <p>Mr. Brad Vanderhoof, Co-Chair Bylaws Committee</p>
<p><b><u>New Business</u></b></p> <p><b>18-0001</b> - Discussion and possible action regarding approval of the WHNC’s November 2017 Monthly Expenditure Report (MER) (<b>5 Minutes Max</b>)</p> <p><b>18-0002</b> – Discussion and possible action to amend the WHNC Standing Rules regarding Article V, Governing Board, Section 8: Censure of Governing Board Members (<b>5 Minutes Max</b>)</p> <p><b>18-0003</b> – Discussion and possible action on hosting the 2018 LAHSA Homeless Count on January 23, 2018 (<b>2 Minutes Max</b>)</p> <p><b>18-0004</b> – Discussion and Possible Action of CIS in Opposition to LA City Council Motion Regarding Bike Lanes (CF-17-1142) (<b>5 Minutes Max</b>)</p>	<p><b>8:10 P.M.</b></p>	<p>Ms. Bobbi Trantafello, Co-Chair Budget Committee</p> <p>Mr. Bob Brostoff, Co-Chair Budget Committee</p> <p>Mr. Bob Brostoff, Co-Chair Bylaws Committee</p> <p>Mr. Brad Vanderhoof, Co-Chair Bylaws Committee</p> <p>Mr. Thomas Booth, Co-Chair Homelessness Committee</p> <p>Ms. Simone Best, Co-Chair Homelessness Committee</p> <p>Mr. Anthony Brosamle, Co-Chair Streets &amp; Transportation Committee</p> <p>Ms. Olivia Naturman, Co-Chair Streets &amp; Transportation Committee</p>
<p><b><u>Adjournment</u></b></p>	<p><b>8:30 P.M.</b></p>	

**Public Input:** The public is requested to fill out a Speaker Card to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

**Public Posting Of Agendas:** WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org). You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at [www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index](http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index).

**The Americans With Disabilities Act:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the WHNC’s executive director via email at [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org) If you are hearing impaired please call 711.

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org) Requests can be made for a copy of a record related to an item on the agenda.

**Reconsideration and Grievance Process:** For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, [www.WestHillsNC.org](http://www.WestHillsNC.org).

**Servicios De Traduccion:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)

**West Hills Neighborhood Council  
Bylaws Committee  
November 01, 2017**

**Item 17-0131**

**Discussion and possible action to amend the WHNC Bylaws regarding Article V Governing Board, Section 3: Official Actions**

Proposed Bylaws amendment to replace Article V section 3

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting. Abstentions are not counted as either yes or no votes. There shall be no proxy voting.

- passed in committee by a vote of 7 Yes to 1 No.

**Item 17-0132**

**Discussion and possible action to amend the WHNC Bylaws regarding Article XII Parliamentary Authority**

Proposed Bylaws amendment to replace Article XII

The parliamentary process is to be governed by “Rosenberg’s Rules of Order: Simple Parliamentary Procedures for the 21st Century.”

- unanimously passed in committee.

**EXISTING WHNC BYLAWS**

**ARTICLE V GOVERNING BOARD**

**Section 3: Official Actions**

The Board shall take Official Action by a majority vote of the total number of Directors voting. There shall be no proxy voting.

**ARTICLE XII PARLIAMENTARY AUTHORITY**

The parliamentary authority of the WHNC consists of any applicable laws, the Bylaws, the Board rules and the most recent edition of *Rosenberg’s Rules of Order*, in that order. Such parliamentary authority shall also apply to committee meetings.

# Monthly Expenditure Report



Reporting Month: November 2017 Budget Fiscal Year: 2017-2018

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$36753.78	\$2217.22	\$34536.56	\$4840.50	\$0.00	\$29696.06

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32150.00	\$0.00	\$24860.92	\$2613.60	\$20020.42
Outreach		\$2217.22		\$2226.90	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1500.00	\$0.00	\$1500.00	\$0.00	\$1500.00
Neighborhood Purpose Grants	\$9850.00	\$0.00	\$9850.00	\$0.00	\$9850.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$5071.86	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER	11/01/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
2	RALPHS #0213	11/01/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$30.34
3	KRISTAL GRAPHICS	11/02/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$62.74
4	RACKSPACE EMAIL & APPS	11/07/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$187.11
5	MAGICIANS OF PHILIP	11/07/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$479.00
6	MAD SCIENCE OF LOS ANG	11/07/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$465.00
7	INT IN REPTACULAR ANI	11/08/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$574.22
8	KRISTAL GRAPHICS	11/09/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$9.00

9	AIR MACHINE	11/15/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$140.00
10	RACKSPACE EMAIL & APPS	11/17/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$-80.19
11	JCS Catering Company	11/07/2017	BOARD VOTED AND PASSED	General Operations Expenditure	Outreach	\$200.00
<b>Subtotal:</b>						<b>\$2217.22</b>

<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	Prince of Peace Chrch Fsl Agnts Fr	11/28/2017	HOLIDAY FOOD DRIVE	General Operations Expenditure	Outreach	\$500.00
2	AppleOne Employment Services	12/05/2017	Per 2017-2018 budget line item	General Operations Expenditure	Office	\$980.10
3	MYRL SCHREIBMAN	12/06/2017	SNACKS FOR CLEAN UP EVENT	General Operations Expenditure	Outreach	\$30.43
4	AppleOne Employment Services	12/06/2017	APPROVED ON BUDGET LINE ITEM	General Operations Expenditure	Office	\$1633.50
5	SIMONE BEST	12/07/2017	COMMUNITY EDUCATION	General Operations Expenditure	Outreach	\$62.97
6	AppleOne Employment Services	12/08/2017	LINE ITEM ON 2017-2018 BUDGET	General Operations Expenditure	Outreach	\$1633.50
<b>Subtotal: Outstanding</b>						<b>\$4840.50</b>

# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
11/1/2017	15723	11/1/2017

**PAID**  
 11/01/2017

Bill To
West Hills Neighborhood Council Bobbi Trantafello

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance	150.00	150.00

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	\$150.00
	<b>Payments/Credits</b>	-\$150.00
	<b>Balance Due</b>	\$0.00

Nov. Board Meeting



22915 Victory Blvd.  
(818) 716-8191

Your cashier is Dennis M

AHMT WATER	XP	4.99	F
CA REDEM VIL		1.20	F
AHMT WATER	XP	4.99	F
CA REDEM VIL		1.20	F
BKRY DBL C   CKY 16		4.49	F
BKRY COOKI :S		4.49	F
BKRY DBL C   CKY 16		4.49	F
BKRY COOKI :S		4.49	F
RALPHS rewards CUSTOMER		*****8138	
TAX		0.00	
**** BALANCE		30.34	

West Hills CA 91317  
MASTERCARD Purchas:  
\*\*\*\*\*5817 - C  
REF#: 029686 TOTAL 30.34  
AID: A00000004101  
TC: 663AFEC7CE9737  
VERIFIED BY PIN

MASTERCARD	30.34
CHANGE	0.00
TOTAL NUMBER OF ITEMS SOLD =	8
11/01/17 09:02pm 2 3 1 43 305	

\*\*\*\*\* (\*\*\*\*\*)

Tell Us How  
Earn 5<sup>0</sup>

Blue or



**Kristal Graphics**  
 22065 Sherman Way  
 Canoga Park, CA 91303  
 (818) 342-7822  
 tasneem@kristalgraphics.net

# Invoice



**BILL TO**  
 SIMONE BEST  
 WEST HILLS NEIGHBORHOOD  
 COUNCIL

**SHIP TO**  
 SIMONE BEST  
 WEST HILLS NEIGHBORHOOD  
 COUNCIL

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
75352	11/02/2017	\$62.74	11/17/2017	Net 15	

ACTIVITY	QTY	RATE	AMOUNT
<b>copies</b> November 2nd Agenda copies, double sided, b/w, stapled 40 sets with 38 copies each	1,520	0.03	45.60T
<b>copies</b> October 5th Minutes copies, double sided, b/w, stapled 30 sets with 5 copies each	150	0.03	4.50T
<b>copies</b> Fall Fest Report - Color Copies	30	0.24	7.20T

SUBTOTAL 57.30  
 TAX (9.5%) 5.44  
 TOTAL 62.74  
 BALANCE DUE **\$62.74**

KRISTAL GRAPHICS  
 22001 SHERMAN WAY  
 CANOGA PARK CA 91303  
 818-342-7822

**SALE**

REF#: 00000013

Device ID: 2400  
 Batch #: 5  
 Trans #: 013  
 11/02/17 16:36:47  
 APPR CODE: 036789  
 MASTERCARD Swiped  
 \*\*\*\*\*5817 \*\*/\*

**AMOUNT \$62.74**

APPROVED

THANK YOU!  
 PLEASE COME AGAIN!

CUSTOMER COPY

Agenda Item 18-0001



Rackspace Email and Apps  
 Po Box 731214  
 Dallas, Texas 75373-1214, United States

**INVOICE**

**Customer:**  
 West Hills Neighborhood Council  
 6640 Sausalito Ave  
 West Hills, California 91307, United States

Customer #: 2145394  
 Invoice ID: 5609993  
 Invoice Date: 10/21/2017  
 Due Date: 10/21/2017

**Monthly Renewals (10/21/2017 to 11/20/2017)**

Service	QTY	Rate	Amount
Rackspace Email	27	\$2.00	\$54.00
Rackspace Email Plus	27	\$1.50	\$40.50
<b>Renewals Subtotal</b>			<b>\$94.50</b>

**Upgrades (09/21/2017 to 10/20/2017)**

Service	QTY	Rate	Amount
Rackspace Email	View itemized CSV for details		\$52.92
Rackspace Email Plus	View itemized CSV for details		\$39.69
<b>Upgrades Subtotal</b>			<b>\$92.61</b>
<b>Invoice Total</b>			<b>\$187.11</b>

If you have any questions, please feel free to contact us at: 888-850-3994 or [apppbilling@rackspace.com](mailto:apppbilling@rackspace.com)



U.S.A INC.

# Magic Estimate

TEL: 1-800-863-5738  
FAX: 1-888-236-2442

Today's Date	Estimate #
9/22/17	29968

3840 East Robinson Road, Suite 220  
Amherst, NY 14228

*David  
Mills*

**Performance Location**  
**Shadow Ranch Recreation Center**  
**Christina Henry**  
**22633 Vanowen St**  
**Canoga Park, CA 91307**  
**818-883-3637 / 818-710-1097**

<b>Event Date</b>	<b>Rep</b>
<b>10/28/17</b>	Ref

### Performance Description

**THE AMAZING MAGIC SHOW**  
 (Approx. 40 Min. Comedy & Magic Fun)  
**DATE: Sat Oct 28th 2017**  
**TIME: 10:00am**  
 Approx 300 adults & 100 kids ages 2-15  
 Fall festival outdoors on stage  
 Client will provide sound system & handheld mic on mic stand

**479.00**

To Reserve Your Date - Sign and Fax Back to 1-888-236-2442 or Scan & Email to info@philipandhenry.com Within 24 Hrs:

Print Name: Christina Henry

Sign Here: X *Christina Henry*

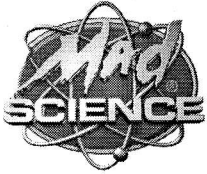
Credit Card# \_\_\_\_\_ EXP \_\_\_\_\_

If client must cancel there will be a non refundable 50% cancellation fee which can be applied towards your next event.

**Total** **\$479.00**

Phone #	Fax #	E-mail	Web Site
1-800-863-5738	1-888-236-2442	info@philipandhenry.com	www.philipandhenry.com

Would you like a discount on your show? Your invoice will be reduced by \$20 for every customer that you refer to us.  
\*\* Discount does not apply for referrals that have already had our show in the past



Mad Science of Los Angeles  
 15815 Monte St. Unit 101  
 Sylmar, CA 91342

(818) 909-6777

Tax ID 20-4050777

# Invoice

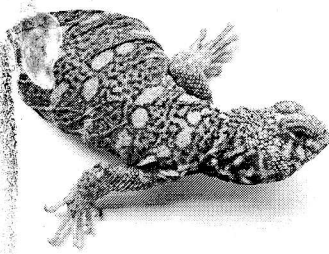
00031400

Bill To:

*WEST HILLS NC*  
**Shadow Ranch Park**  
**2633 Vanowen St.**  
**West Hills, CA 91307**

**DATE: 10/28/17**

Customer Purchase Order:		TERMS: C.O.D.	
QTY.	DESCRIPTION	PRICE	EXTENDED
1	Event A (Halloween Theme) - 10/28/17 - 12:00 noon - 100 kids	\$450.00	\$450.00
1	Travel Fee - Event	\$15.00	\$15.00
<p><b>Payment Terms: Payment is due by Visa or Mastercard upon receipt of this invoice.</b></p>			
Thank you for your business.		Total Amount:	\$465.00
Set Up By: Courtney		Amount Applied:	\$0.00
		BALANCE DUE:	\$465.00



# Reptacular Animals

Invoice

Mailing Address:  
 8309 Laurel Canyon Blvd, #316  
 Sun Valley, CA 91352  
 818-727-1594  
 ReptacularAnimals.com

Event Date	Invoice #
10/28/2017	4871

Client Information	
West Hills Neighborhood Council Cristina Henry and Bobbi Trantafello Billing: 7220 Owenesmouth Ave. Suite 224 Sanoga Park, CA 91303	
818.917.8932	
bobbi@socal.rr.com	

Additional Event Notes

Package	Details	Amount
Creepy Crawlies (Bug Show)	Sat, Oct 28, 2017 10:00am - 2:00pm 10+ bugs ranging from tarantulas, scorpions, millipedes, cockroaches, worms, centipedes and other bugs for display	250.00
Repeat Customer	5% off	-12.50
Additional Hour		100.00
Additional Hour		100.00
Additional Hour		100.00
Travel Charge		20.00
Un Balance on Credit Card	3% Charge	16.72

	Total	\$574.22
Want us to stay longer? It's \$60-\$100 for a half hour or \$100-\$150 for each additional hour (price varies depending on number of handlers).	Payments/Credits	\$0.00
Running behind schedule? We can delay starting the show but will shorten it so we still have at the original time. Or if we are able to stay longer than scheduled, then we can delay starting the show, you receive the full time, and we charge \$5 for every five minutes from the original start time.	<b>Balance Due</b>	<b>\$574.22</b>
	Gratuity is welcome for a job well done!	

Kristal Graphics  
 5 Sherman Way  
 Sausalito, CA 94965  
 (415) 342-7822  
 info@kristalgraphics.net

# Invoice



**BILL TO**  
 SIMONE BEST  
 WEST HILLS NEIGHBORHOOD  
 COUNCIL

**SHIP TO**  
 SIMONE BEST  
 WEST HILLS NEIGHBORHOOD  
 COUNCIL

LINE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSURE
5	11/09/2017	\$0.00	11/24/2017	Net 15	

*Budget Committee*

DESCRIPTION	QTY	RATE	AMOUNT
11 Black and white copies, 2 sided 16 sets	300	0.03	9.00

PAYMENT 9.00  
 BALANCE DUE **\$0.00**

**PAID**

AIR

MACAPINE

# PARTY JUMPERS

9505 Lemona Ave.  
North Hills, CA 91343  
(818) 920-1247 • Fax (818) 920-9277

OK

CUSTOMER Shades Real Park

ADDRESS WEST HILLS NC

Description	Amount
Moon Bounce ✓ 3-7	140.00
Machines:	
Pop Corn	
Snow Cone	
Hot Dogs	
Cotton Candy	
<u>Deborah</u>	
TOTAL	140.00

Bobbi Trantafello

---

From: michelle.ritchie@westhillsnc.org  
Sent: Thursday, November 16, 2017 8:51 AM  
To: Bobbi Trantafello  
Subject: FW: [Support #2386647] Credit Request (Payment and Release)

Hi Bobbi

See below....FYI

-----Original Message-----

From: "Rackspace Cloud Office" <appsupport@rackspace.com>  
Sent: Thursday, November 16, 2017 7:18am  
To: michelle.ritchie@westhillsnc.org  
Subject: [Support #2386647] Credit Request (Payment and Release)

Hello,

Thank you for your patience during this matter. I have issued you a refund for \$80.19 which will be returned to your credit card in 7 - 10 business days. If there is anything else I can do for you please let me know.  
Adjustment #21294 was successfully created.

Respectfully,

Reggie Littleton  
AVR Specialist  
Rackspace Hosting



Received 11/1/17

<b>JCS Catering Company</b> Carla's Café at CBS Studio Center 4024 Radford Avenue Studio City, CA 91604	<b>INVOICE #</b> 111517A	
	<b>DATE:</b> 9/11/2017	
	<b>BILL TO NEIGHBORHOOD COUNCIL:</b> West Hills Neighborhood Council	
<b>The Neighborhood Council Supports:</b>	Please check box(es):	<b>Amount:</b>
Valley Alliance Neighborhood Councils (VANC) <b>Planning Forum, November 9, 2017</b>	<input checked="" type="checkbox"/>	200.00
Valley Alliance Neighborhood Councils (VANC) <b>Mixer, March 8, 2018</b>	<input type="checkbox"/>	\$
<b>DESCRIPTION</b>		
Food and Beverages for Valley Alliance Neighborhood Councils (VANC) event*		
* This amount is inclusive and includes hot and cold refreshments, silverware, linens, coffee, tea and desserts, kitchen staff and use of facility.		
<b>TOTAL DUE</b>		<b>\$ 200.00</b>

If you have any questions regarding this invoice, please contact Vic Viereck at Vicviereck@sbcglobal.net or 818-985-9174

PLEASE MAKE CHECK PAYABLE TO: *JCS Catering Company*  
c/o Vic Viereck  
12702 Tiara Street  
Valley Village, CA 91607

I understand that this invoice must include JCS Catering Company's quote for total event cost, and the quote must be attached and included at the time of submission.

Prepared By:  
Neighborhood Council Authorized Signature

Thank you for your business!

**Events D' Elegance @ CBS Studio Center**  
4024 Radford Avenue, Studio City, CA 91604

**ESTIMATE OF CHARGES**

<b>Account Name:</b>	<b>Valley Alliance NC- Mixer</b>	<b>Date:</b>	<b>9-Nov-17</b>
<b>Contact Name:</b>	<b>Jill Barad</b>	<b>Phone:</b>	
<b>Address:</b>		<b>Cell:</b>	
<b>Location</b>	<b>Carla's Café</b>	<b>Email:</b>	
<b>INVOICE #</b>		<b># of Guests: 130 people</b>	
		<b>Guarantee:</b>	

QUANTITY	DESCRIPTION	PRICE	TOTAL
130	Hors d' oeuvres	\$ 16.95	\$ 2,203.50
130	Dessert	\$ 2.50	\$ 325.00
130	Coffee	\$ 1.95	\$ 253.50
1	Bartender fee	\$ 200.00	\$ 200.00
			\$ -
1	Set Up & Breakdown Fees	\$ 150.00	\$ 150.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
		<b>TOTAL</b>	\$ 3,132.00
Service Charges-21%		0.21	\$ 657.72
		<b>SUBTOTAL</b>	\$ 3,789.72
Sales Taxes- 9.50%		0.095	\$ 360.02
		<b>TOTAL</b>	\$ 4,149.74
<b>Make your check payable to:</b>			
<b>JCS Catering Company</b>			
		<b>Credit</b>	
<b>Paid By:</b> _____ <b>Cash:</b> _____ <b>Cashier's Check:</b> _____ <b>Money Order:</b> _____ <b>Other:</b> _____			
<b>SIGNATURE:</b>			

**Proposed WHNC Standing Rules amendment.**  
**Approved by Bylaws Ad Hoc Committee – December 2, 2017**

**Agenda Item 18-0002** – Discussion and possible action to amend the WHNC Standing Rules regarding Article V, Governing Board, Section 8: Censure of Governing Board Members

\*\*\*\*\*

Article V, Governing Board, Section 8: Censure of Governing Board Members

- A. A motion to censure a board member shall only be allowed for violation of Article V, Section 5, Paragraph A; Article 5, Section 8, Paragraph E; the WHNC Code of Civility; or the Neighborhood Council Board Member Code of Conduct Policy-Policy Number 2014-2 – Adopted 10-4-1.
- B. The president and vice president shall first attempt to resolve the issue.
- C. Should further action be required; a motion shall be placed on the agenda of the next appropriate meeting of the WHNC Board of Directors.

**Current WHNC Standing Rules**

*Article V, Governing Board, Section 8/9 Censure or Removal of Governing Board Members (As amended 01-17-2016)*

*Procedures for submitting petitions*

- A. A petition must describe in detail the reason(s) for censure or removal as delineated in Article V, Section 8/9
- B. All petitions shall be submitted to the president and vice president, who shall verify that the petition is based upon one of the 3 reasons delineated in Article V, Section 8/9, paragraph D of the bylaws and that, if submitted by a stakeholder, the required minimum 50 signatures are on the petition.
- C. If verified, a complete copy of the petition shall be provided to the subject board member within 5 (five) days of receipt by the president or vice president. Any notice given by mail shall be sent by mail with proof of delivery to the last known address.
- D. The president and vice president shall first attempt to mediate the issues.
- E. An informal meeting of the president, vice president, petition author(s) and the named board member shall take place within 15 days of notification to the named board member to attempt to resolve the issues presented in the petition.
- F. If this mediation is successful no further action will be taken.
- G. If this mediation is not successful the following steps will be taken:
  - 1. The president or vice president shall seek advice of the City Attorney and EmpowerLA.
  - 2. A mediation or facilitation shall be requested through EmpowerLA.
  - 3. If this mediation or facilitation does not take place within 30 days of the request, or if the mediation/facilitation is not successful for any reason the following steps shall be taken:
    - a. If the petition was submitted by a board member, a special meeting of the board shall be called within 15 days from the failure of the mediation for the purpose of the petitioner presenting their case, obtaining the required board signatures on the petition, and proceeding with discussion and possible action.
    - b. If the petition is submitted by a non-board member, a special meeting shall be scheduled only for discussion and possible action
      - (1). At the special meeting, advocates shall present their case which may include discussion, documents and witnesses.
      - (2). Any censure or removal of a Director pursuant to this subsection shall require an affirmative vote of two-thirds (2/3) of the Directors present, and no fewer than 13 (thirteen) affirmative votes.

**MOTION**

In the past few months there have been several high profile lawsuit settlements involving accidents that occurred in City of Los Angeles Bike Lanes – that have either killed or rendered cyclists paralyzed or with severe brain damage. The settlements have left LA City taxpayers with millions of dollars in settlement costs.


The City's Pavement Preservation Program utilizes a Pavement Condition Index (PCI) that categorizes the condition of City Streets. Under this index, a street in A condition is one where the PCI is 86 or higher.

Currently, there is no official nexus between the PCI of a street and the installation of bike lanes. Similarly, there is no official requirement for bike lanes to be maintained to a specific standard. In some cases, bike lanes have knowingly been installed on streets where there has been tree root uplift – a particular hazard for cyclists.

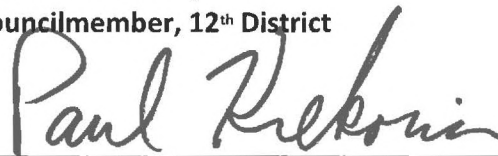
**I THEREFORE MOVE** that no additional bike lanes be installed on a City Street with a PCI under 86.

**I FUTHER MOVE** that the City inspect all current bike lanes and certify that they exist on streets with a PCI of 86 or higher and that if the PCI is 85 or lower that the bike lanes be closed or removed until such time as the street can be brought back up to a PCI or 86 or higher.

PRESENTED BY:

  
\_\_\_\_\_  
MITCHELL ENGLANDER  
Councilmember, 12<sup>th</sup> District

SECONDED BY:

  
\_\_\_\_\_  
Paul Kiekoin

OCT 4 2017

ORIGINAL

