



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING AGENDA

Thursday, May 3, 2018 at 7:00 p.m.
de Toledo High School, 22622 Vanowen St., West Hills

This meeting is open to the public. Doors open at 6:30 p.m. Those who wish to speak during the meeting are asked to fill out a speaker card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<p><u>Opening Business</u></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum</p> <p>Pledge of Allegiance</p> <p>Approve Meeting Minutes of April 5, 2018</p> <p>Treasurer’s Report</p> <p>Controller’s Report</p> <p>Comments From the Chair</p>	<p>7:00 P.M.</p>	<p>Co-Chairs: Mr. Dan Brin Ms. Charlene Rothstein</p> <p>Secretary: Ms. Carolyn Greenwood</p> <p>Co-Chair: Ms. Charlene Rothstein</p> <p>Secretary: Ms. Carolyn Greenwood</p> <p>Treasurer: Ms. Bobbi Trantafello</p> <p>Controller: Mr. Bob Brostoff</p> <p>Co-Chair: Mr. Dan Brin</p>
<p><u>Elections Of WHNC Officers</u></p>	<p>7:15 P.M.</p>	<p>Ms. Kathleen Quinn, Project Coordinator Department of Neighborhood Empowerment</p>
<p><u>Announcements</u></p> <p>LAPD Senior Lead Officers</p> <p>Council District 12</p> <p>Department of Neighborhood Empowerment</p> <p>L.A. City Office of Beautification</p> <p>Los Angeles Public Library</p>	<p>7:30 P.M.</p>	<p>SLOs Sean Brown & Kari McNamee</p> <p>Mr. Ron Rubine, District Director</p> <p>Ms. Kathleen Quinn</p> <p>Ms. Leslie Shim</p> <p>Ms. Janis Risch</p>
<p><u>Council Announcements</u></p> <ul style="list-style-type: none"> • Committee & Liaison Reports • Budget Advocates 	<p>7:45P.M.</p>	<p>West Hills Neighborhood Council</p> <p>Ms. Joanne Yvanek-Garb</p>
<p><u>Educator Awards</u></p>	<p>8:00 P.M.</p>	<p>Mr. Ed Young, Co-Chair Education Committee</p> <p>Ms. Aida Abkarians, Co-Chair Education Committee</p>
<p><u>Public Comment</u></p> <p>Comments & statements from stakeholders or interested parties (<i>Requires Speaker Card</i>)</p> <p>*The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council’s jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers’ time if necessary to provide an adequate opportunity for all to be heard.*</p>	<p>8:10 P.M.</p>	<p>Co-Chair: Ms. Charlene Rothstein</p>

New Business

8:25 P.M.

18-0045 - Discussion and possible action regarding approval of the WHNC's March 2018 Monthly Expenditure Report (MER) **(3 Minutes Max)**

Ms. Bobbi Trantafello, Co-Chair
Budget Committee
Mr. Bob Brostoff, Co-Chair
Budget Committee

18-0046 - Discussion and possible action regarding a CUP to increase enrollment at a daycare/preschool, add an afternoon enrichment program/mommy and me class, located at 22566 Vanowen St., West Hills with amendments **(15 Minutes Max)**

Mr. Bill Rose, Co-Chair
Zoning & Planning Committee
Ms. Charlene Rothstein, Co-Chair
Zoning & Planning Committee
Mr. Jerry Wayne, Executive Director

18-0047 - Discussion and possible action to reallocate \$600 from within the Homelessness budget from Faith-based Outreach to Students **(5 Minutes Max)**

Ms. Simone Best, Co-Chair
Homelessness Committee
Mr. Thomas Booth, Co-Chair
Homelessness Committee

18-0048 - Discussion and possible action on expenditure of an amount not to exceed \$500.00 for the purchase of fire hydrant paint project supplies, sling bags for litter pickup, additional weed whacker trimmer line, and sandbag/weight bags to secure WHNC canopy at breezy outdoor events **(5 Minutes Max)**

Ms. Bobbi Trantafello, Co-Chair
Budget Committee
Mr. Bob Brostoff, Co-Chair
Budget Committee

18-0049 - Discussion and possible action on request for reimbursement of \$96.39 from Streets & Transportation budget to Aida Abkarians for monies spent on Vision Zero Art Competition associated with 2017 Fall Fest **(5 Minutes Max)**

Ms. Bobbi Trantafello, Co-Chair
Budget Committee
Mr. Bob Brostoff, Co-Chair
Budget Committee

18-0050 - Discussion and possible action on approving expenditure of \$200.00 for 4 WHNC bus bench ads **(5 Minutes)**

Ms. Bobbi Trantafello, Co-Chair
Budget Committee
Mr. Bob Brostoff, Co-Chair
Budget Committee

18-0051 - Discussion and possible action regarding approving expenditure of \$360.00 for school banners **(5 Minutes)**

Ms. Aida Abkarians, Co-Chair
Education Committee
Mr. Ed Young, Co-Chair
Education Committee

18-0052 - Discussion and possible action on moving \$453.32 from Fall Fest to Communications - Promo **(5 Minutes Max)**

Ms. Simone Best, Co-Chair
Communications Committee
Mr. Brad Vanderhoof, Co-Chair
Communications Committee

18-0053 - Discussion and possible action on submitting a CIS on City Council File 17-1426 - Sober Living Homes **(10 Minutes Max)**

Ms. Joanne Yvanek-Garb, Chair
Government Relations Committee

18-0054 - Discussion and possible action on submitting a CIS on City Council File 18-0600 - Support of NCBALA White Paper **(5 Minutes Max)**

Ms. Joanne Yvanek-Garb, Chair
Government Relations Committee

<p>18-0055 - Discussion and possible action on submitting a CIS on City Council File 17-0042 – Ban on Developer Campaign Contributions (10 Minutes Max)</p> <p>18-0056 - Discussion and possible action on submitting a CIS on City Council File 15-0389-S1 - Addressing City Council Time Limit (5 Minutes Max)</p> <p>18-0057 - Discussion and possible action on submitting a CIS on City Council File 14-0655 S6 Homeless Youth and Families/School System (5 Minutes Max)</p>		<p>Ms. Joanne Yvanek-Garb, Chair Government Relations Committee</p> <p>Ms. Joanne Yvanek-Garb, Chair Government Relations Committee</p> <p>Ms. Simone Best, Co-Chair Homelessness Committee Mr. Thomas Booth, Co-Chair Homelessness Committee Mr. Ed Young, Co-Chair Education Committee Ms. Aida Abkarians, Co-Chair Education Committee</p>
<p><u>Adjournment</u></p>	<p>9:30 P.M.</p>	

Public Input: The public is requested to fill out a Speaker Card to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

Public Posting Of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the WHNC’s executive director via email at Michelle.Ritchie@westhillsnc.org If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at Michelle.Ritchie@westhillsnc.org Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org

Monthly Expenditure Report



Reporting Month: March 2018

Budget Fiscal Year: 2017-2018

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$23781.24	\$6527.13	\$17254.11	\$4204.44	\$0.00	\$13049.67

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32150.00	\$0.00	\$13874.47	\$0.00	\$13874.47
Outreach		\$1523.13		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1500.00	\$0.00	\$1500.00	\$0.00	\$1500.00
Neighborhood Purpose Grants	\$9850.00	\$5004.00	\$3554.00	\$4204.44	\$-650.44
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$18044.40	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER	03/01/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
2	HARBOR FREIGHT TOOLS 2	03/02/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$212.79
3	THE HOME DEPOT #1070	03/02/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$48.05
4	INT IN MARTIN OUTDOOR	03/08/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$200.00
5	USPS PO 0512440133	03/09/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$6.39
6	GARRETT SPECIALTIES	03/16/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$37.40
7	GARRETT SPECIALTIES	03/16/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$618.50
8	CAPISTRANO AVE ELEMENTARY	02/07/2018	FURNITURE FOR OUTDOOR CLASSROOM	Neighborhood Purpose Grants		\$1729.00
9	HAYNES CHARTER ES PTO	02/13/2018	UPDATE SCHOOL LIBRARY	Neighborhood Purpose Grants		\$1200.00

10	TEAM POMELO	03/05/2018	STAKEHOLDER MAGAZINE	Neighborhood Purpose Grants		\$2075.00
11	JCS Catering Company	03/07/2018	NEIGHBORHOOD COUNCIL SUPPORT VANC 15TH AN...	General Operations Expenditure	Outreach	\$250.00
Subtotal:						\$6527.13

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PARENTS OF WELBY WAY	01/24/2018	AN OUTDOOR LITERACY GARDEN	Neighborhood Purpose Grants		\$1815.00
2	HAMLIN CHARTER	01/29/2018	STAGE LIGHTING	Neighborhood Purpose Grants		\$1489.44
3	FLEET STREET, INC	04/05/2018	SPRING EVENT LA VISION ZERO PROGRAM	Neighborhood Purpose Grants		\$900.00
Subtotal: Outstanding						\$4204.44

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
3/1/2018	16306	3/1/2018

PAID
03/01/2018

Bill To
West Hills Neighborhood Council Bobbi Trantafello

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance	150.00	150.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	-\$150.00
	Balance Due	\$0.00

HARBOR FREIGHT TOOLS

Quality Tools at Ridiculously Low Prices

WOODLAND HILLS CA #00217
22912 VICTORY BLVD.
WOODLAND HILLS, CA 91367
Telephone: (818) 888-4011

Beautification

SALE

Customer Name: brad vanderhoof
Customer Number: 888022074730

20% OFF SINGLE ITEM

68505 7 MIL NITRILE GLOVES 50PC \$9.99
Coupon Discount 20.0% Off: \$-2.00
New Price: \$7.99
Coupon Number 50785734

68505 7 MIL NITRILE GLOVES 50PC \$9.99

68504 7 MIL NITRILE GLOVES 50PC \$19.98

2 x \$9.99

68506 7 MIL NITRILE GLOVES 50PC \$19.98

2 x \$9.99

62714 SPLIT LEATHER GLOVES 5PR \$7.99

66287 SPLIT LEATHER GLOVES 5PR \$7.99

62714 SPLIT LEATHER GLOVES 5PR \$7.99

62371 SPLIT LEATHER GLOVES 5PR \$7.99

90912 LATEX COATED WORK GLOVES \$19.90

10 x \$1.99

90909 LATEX COATED WORK GLOVES \$9.95

5 x \$1.99

61437 LATEX COATED WORK GLOVES \$9.95

5 x \$1.99

93482 NONWOVEN DUST MASK 50PK \$34.74

6 x \$5.79

61413 36 IN PICKUP & REACH TOOL \$29.90

10 x \$2.99

FREE ITEM DISCOUNT

69052 3.5IN LED MINI FLASHLIGHT \$1.99

Coupon Discount \$ Off: \$-1.99

New Price: \$0.00

Coupon Number 50782431

Subtotal \$194.34

Sales Tax 9.5000% \$18.45

Total \$212.79

Additional Savings \$3.99

MasterCard

Card No. XXXXXXXXXXXXX5817

Expiration Date XX/XX

\$212.79



More saving.
More doing.®

22855 VICTORY BLVD. WEST HILLS, CA 91307
JUAN MUTAZ STR. MGR (818)887-7083 #100

1070 00058 12847 03/02/18 05:27 PM
SELF CHECK OUT

082269111529 HDX HD BR00 <A>
HDX HEAVY DUTY CORN BROOM
4@10.97 43.88

SUBTOTAL 43.88
SALES TAX 4.17
TOTAL \$48.05

XXXXXXXXXXXX5817 MASTERCARD
USD\$ 48.05

AUTH CODE 099584/7585388 TA
Chip Read Verified By PIN
AID A0000000041010 MASTERCARD
TVR 0000048000
IAD 0110607003220000F5D400000000000000FF
TSI E800
ARC 00

Beautification

P.O.#/JOB NAME: WHNC



1070 58 12847 03/02/2018 8219

RETURN POLICY DEFINITIONS

POLICY ID DAYS POLICY EXPIRES ON
A 1 90 05/31/2018

THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

Agenda Item 18-0045

Martin Outdoor Media, LLC

1990 Westwood Blvd., Suite 300
 Los Angeles, CA 90025
 310-559-1600

Invoice

Date	Invoice #
3/6/2018	28893

Bill To
West Hills Neighborhood Coucil Attn: Bob Brastoff P.O. Box 4670 West Hills, CA 91308-4670

Event 3/31/18

Start Date	End Date	Due Date	Rep	Account #
		3/6/2018	House	20130927...

Item	Quantity	Description	Rate	Amount
Sign Produ...	6	Production Service:	33.33333	200.00

Please include your invoice number with your payment. Thank you.

Invoice Total	\$200.00
Payments/Credits	\$0.00
Total Acct Balance	\$200.00

*Payment is due on receipt of invoice. Please make checks payable to Martin Outdoor Media, LLC and return to above address. Finance charge of 1.5%/mo. is applied to all accounts 30 days past due. Accounts 30 or more days past due are subject to removal.

WEST HILLS
23055 SHERMAN WAY
WEST HILLS
CA

91307-9998
0512440133
(800)275-8777

5:20 PM

03/09/2018

Product Description	Sale Qty	Final Price
First-Class Mail Letter (Domestic) (LOS ANGELES, CA 90017) (Weight:0 Lb 1.80 Oz) (Estimated Delivery Date) (Monday 03/12/2018)	1	\$0.71

First-Class Mail Letter (Domestic) (LOS ANGELES, CA 90017) (Weight:0 Lb 1.80 Oz) (Estimated Delivery Date) (Monday 03/12/2018)	1	\$0.71
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First-Class Mail Letter (Domestic) (LOS ANGELES, CA 90017) (Weight:0 Lb 1.80 Oz) (Estimated Delivery Date) (Monday 03/12/2018)	1	\$0.71
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First-Class Mail Letter (Domestic) (LOS ANGELES, CA 90017) (Weight:0 Lb 1.80 Oz) (Estimated Delivery Date) (Monday 03/12/2018)	1	\$0.71
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Total
Credit Card Remitd
(Card Name:MasterCard)

\$6.39

\$6.39

LETTERS

PLAN - VAPK

+ PLAN

MON

Agenda Item 18-0045



**GARRETT
SPECIALTIES**
a promotional product company



Order Date: Sunday, March 04, 2018

Billing Address:
Bobbi Trantafello
200 North Spring Street
Los Angeles, California 90012

Delivery Address:
Olivia Naturman
6638 Platt Avenue
West Hills Neighborhood Council
West Hills, California 91307

Payment Method:
Secure Credit Card

Shipping Method:
UPS Ground

Qty	Item	Item Detail	Date Needed	Sub-Total
500	Reflector Safety Light - "Clip-It-On" - Product Color: Blue	3-29-2018		\$585.00
	Item #: 1206-305716	Location 1 selected: - 1 mfg. color(s) Pantone Yellow - Text submitted: WHNC		
				Run/Setup/PMS Charges: \$585.00
				Shipping & Handling: \$34.00
				Sub-Total: \$619.00
				Discount Coupons: \$-25.00
				Tax: \$58.50
				Tax Adjustments: \$3.40
				Order Total: \$655.90
				Payments Total: \$655.90
				Balance: \$0.00



We appreciate your business.

Agenda Item 18-0045

[Order Status](#)

[Artwork Requirements](#)

[Frequently Asked Questions](#)

Have questions or need help with your purchase?



**GARRETT
SPECIALTIES**
a promotional product company



Order Date: Sunday, March 04, 2018

Billing Address:
Bobbi Trantafello
200 North Spring Street
Los Angeles, California 90012

Delivery Address:
Olivia Naturman
6638 Platt Avenue
West Hills Neighborhood Council
West Hills, California 91307

Payment Method:
Secure Credit Card

Shipping Method:
UPS Ground

Qty	Item	Item Detail	Date Needed	Sub-Total
500	Reflector Safety Light - "Clip-It-On" - Product Color: Blue	3-29-2018		\$585.00
	Item #: <u>1206-305716</u>	Location 1 selected: - 1 mfg. color(s) Pantone Yellow - Text submitted: <i>WHNC</i>		
				Run/Setup/PMS Charges: \$585.00
				Shipping & Handling: \$34.00
				Sub-Total: \$619.00
				Discount Coupons: \$-25.00
				Tax: \$58.50
				Tax Adjustments: \$3.40
				Order Total: \$655.90
				Payments Total: \$655.90
				Balance: \$0.00



We appreciate your business.

Agenda Item 18-0045

[Order Status](#)

[Artwork Requirements](#)

[Frequently Asked Questions](#)

Have questions or need help with your purchase?



APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: West Hills

SECTION I - APPLICANT INFORMATION

1a) Capistrano Ave. Elementary ^{IES 86205093} ^{PTA} ³⁻⁵⁻⁵⁸
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 818 Capistrano Ave. West Hills CA 91304
Organization Mailing Address City State Zip Code

1c) _____
Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:
Sonja Cao Garcia 818-883-8981 sonja.cao-garcia@
Name Phone Email tausd.net

2) Type of Organization- Please select one:
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
Attach Grant Request on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization City State Zip Code
(if applicable)

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.
The purpose of this grant is to fund out door furniture for our school's outdoor classroom/garden that is currently under construction. This area is scheduled to be completed by April, 2018.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
This outdoor classroom/garden will be available for the entire school community to use. This space is adjacent to our new science lab. The hope is that it will be an inspiring space for classroom discussion; where students may sit comfortably and enjoy nature while they reflect on their learning.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Outdoor furniture	\$2,000.00	\$2,000.00
	1729.00	1729.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1729.00

10a) Start date: 5/1/18 10b) Date Funds Required: 4/1/18

10c) Expected completion date: 6/15/18 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?
 No Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Sonya Coobane Principal [Signature] 1/23/18
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Alicia Martinez SECRETARY / TREASURER [Signature] 1/24/18
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form



LOS ANGELES UNIFIED SCHOOL DISTRICT

Capistrano Avenue Elementary School

8118 CAPISTRANO AVE., WEST HILLS, CA 91304
TELEPHONE: (818) 883-8981

Michelle King
Superintendent of Schools

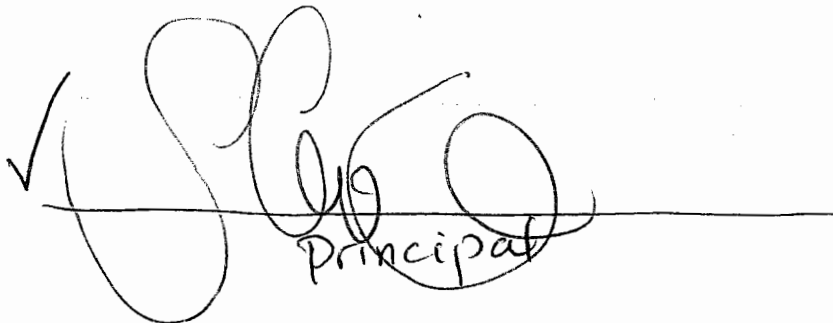
Joseph Nacorda
Local District NW
Superintendent

Sonja Cao-Garcia
Principal

West Neighborhood Council Neighborhood
Grant Proposal
October, 2017

The purpose of this grant is to fund outdoor furniture for our school's outdoor classroom/garden that is currently under construction. This area is scheduled to be completed by April, 2018.

This outdoor classroom/garden will be available for the entire school community to use. This space is adjacent to our new science lab. The hope is that it will be an inspiring space to hold classroom discussions; where students may sit comfortably and enjoy nature while they reflect on their learning.


Principal

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. PTA California Congress of Parents Teachers & Students INC. Capistrano Avenue Elementary PTA		
	2 Business name/disregarded entity name, if different from above		
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ 501 (c) (3)		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) 8118 Capistrano Avenue		Requester's name and address (optional)
	6 City, state, and ZIP code West Hills, California, 91304		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number	
[] [] [] - [] [] [] - [] [] [] []	
or	
Employer identification number	
9 5 - 6 2 0 5 0 9 5	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶ 9/20/17
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: West Hills NC

SECTION I - APPLICANT INFORMATION

1a) Haynes Charter ES-PTO 46-3980841 CA 7/30/14
 Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 6624 Lockhurst Dr West Hills CA 91307
 Organization Mailing Address City State Zip Code

1c) _____
 Business Address (if different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**
Barbara Meade (818) 716-7310 bmeade@lausd.net
 Name Phone Email

2) Type of Organization- Please select one:
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
 Attach Grant Request on School Letterhead Attach IRS Determination Letter

3) _____
 Name / Address of Affiliated Organization City State Zip Code
 (If applicable)

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant. *The intent of this grant is to upgrade our school library with current books that will encourage our students to read and to become college and career ready. The purchasing of current literature will enable our students to choose from a diversified genre of books which will aid with research and develop a passion for reading.*

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
 (Grants cannot be used as rewards or prizes for individuals)

The community will benefit greatly from the funds given by the West Hills Neighborhood Council. It will enable us to purchase current literature that will encourage our students to read which will increase their vocabulary, literacy, and research skills. Being given the opportunity to visit our school library with new and updated books, our students will continue to do in depth research and develop a passion for reading. This grant will help them become successful students and to continue being productive community members.

**Request for Taxpayer
Identification Number and Certification**

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
Haynes Charter for Enriched Studies Parent Teacher Organization
Business name, if different from above

Check appropriate box: Individual/Sole proprietor Corporation Partnership
 Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ Exempt payee
 Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
6624 Lockhurst Dr.
City, state, and ZIP code
West Hills, CA 91307
List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number <i>4613980841</i>

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ *[Signature]* Date ▶ *10/19/17*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form
A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases, where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,



*Los Angeles Unified School District
Haynes Street School
6624 Lockhurst Drive
West Hills, CA 91307
Telephone: (818) 716-7310
Fax: (818) 716-7249*

Michelle King
Superintendent of Schools
Barbara A. Meade
Principal

To: West Hills Neighborhood Council

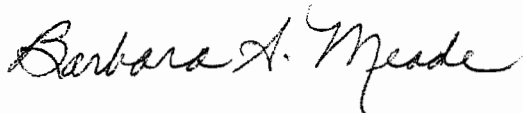
October 23, 2017

Re: Neighborhood Purposes Grant

Dear Councilmembers,

Thank you for the opportunity to apply for the Neighborhood Purposes Grant. We are requesting this grant, in the amount of \$1200, to help update our school library with current literature and research materials for all students TK-5th grade. This will benefit our students skill wise and academically.

Respectfully yours,



Barbara A. Meade

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 30 2014

HAYNES CHARTER FOR ENRICHED STUDIES
PARENT TEACHER ORGANIZATION
6624 LOCKHURST DR
WEST HILLS, CA 91307

Employer Identification Number:
46-3980841
DLN:
17053150355014
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
September 19, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

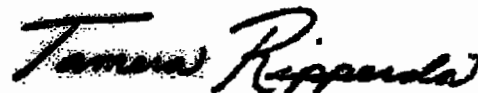
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductibles bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations

Letter 947

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: West Hills Neighborhood Council

SECTION I- APPLICANT INFORMATION

1a) Team Pamela 95-4365911 CA 2/20/1968
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 7633 March Ave. West Hills CA 91304
Organization Mailing Address City State Zip Code

1c) _____
Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:
Andrea Ferber 818-887-9700 andrea.ferber@LAUSD.net
Name Phone Email

2) Type of Organization- Please select one:
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
Attach Grant Request on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization City State Zip Code
(if applicable)

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant. We are able to continue our school magazine publications through the generous support of the Neighborhood Council. We wish to continue this quarterly publication that serves over 350+ students and their families in our community. Students are able to see their writings, poetry and artwork featured in this publication. They become very enthusiastic and motivated to be part of our school magazine.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Our community members can get a glimpse of the school work accomplished by the students at Pamela Community Charter School. They can celebrate with us the high caliber of student accomplishments in the education process.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Printing of 600 + copies of Pomelo Magazine, total of 5 full, colored issues, 8 pages per copy / front + back copy	\$2,075	\$2,075

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes, please list names of NCs: N/A

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,075.00

10a) Start date: 2/1/18 10b) Date Funds Required: 2/1/18

10c) Expected completion date: 6/15/18 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?
 No Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant
Aida Abkarians	Prof. Expert

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Andrea Ferber Principal [Signature] 10/13/17
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Rachel Jacoby secretary Rachel Jacoby 10/13/17
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form



LOS ANGELES UNIFIED SCHOOL DISTRICT

Pomelo Community Charter

CALIFORNIA DISTINGUISHED SCHOOL

7633 MARCH AVENUE, WEST HILLS, CALIFORNIA 91304

TEL: (818) 887-9700 FAX: (818) 887-1744

MICHELLE KING,
Ed.D.
*Superintendent of
Schools*

JOSEPH NACORDA
Interim Superintendent

ANDREA FERBER
Principal

MAEVA CARTER
Assistant Principal, EIS

October 6, 2017

Dear West Hills Neighborhood Council Members,

Thank you for the opportunity to apply for a grant to further the education of our students at Pomelo Community Charter school.

\$2,075.00

Once again we are requesting ~~\$2400.00~~ to continue the publication of our own Pomelo Magazine, which is published on a quarterly basis on glossy paper and in bright colors.

Through this magazine, we feature student works in writing, poems and artwork. We are able to celebrate the accomplishments of our student body. Being featured in a publication serves to motivate our students to greater heights. We believe that this is a valuable forum for students to be recognized and applauded.

Thank you for your kind consideration.

Sincerely,

Andrea Ferber, Principal

Request for Taxpayer Identification Number and Certification

**Give form to the
 requester. Do not
 send to the IRS.**

Print or type
 See Specific instructions on page 2.

Name (as shown on your income tax return)	
Business name, if different from above <i>Team Pamela</i>	
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input checked="" type="checkbox"/> Other (see instructions) ▶ <i>501(c)3 not for profit</i>	<input type="checkbox"/> Exempt payee
Address (number, street, and apt. or suite no.) <i>7633 March Ave.</i>	Requester's name and address (optional)
City, state, and ZIP code <i>West Hills, CA 91304</i>	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
or
Employer identification number <i>951 4365911</i>

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶ <i>10-3-17</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester), and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

NOV 6 1992

Internal Revenue Service

Department of the Treasury

District
Director

P.O. Box 2350 Los Angeles, Calif. 90053

PTA CALIFORNIA CONGRESS OF PARENTS
TEACHERS & STUDENTS INC PTA-CA31
930 GEORGIA ST
LOS ANGELES, CA 90015-1322

Person to Contact:

FELICIA C MIRAFLORE

Telephone Number:

213-894-2336

Refer Reply to:

EO-1102-92

Date:

NOV 6 1992

RE: PTA CALIFORNIA CONGRESS OF PARENTS
TEACHERS & STUDENTS INC PTA-CA31
95-1683870

Gentlemen:

This is in response to your request dated October 26, 1992 regarding the above named-organization.

A review of our records indicate that this organization was recognized to be exempt from Federal income tax under Internal Revenue Code section 501(c)(3). Group exemption number 0646 has been assigned to the parent organization and its subordinates. The determination letter issued in November 1943 continues to be in effect.

You should contact your parent organization for a copy of their determination letter.

If you need any further assistance, please feel free to contact our office at the above address or telephone number.

Thank you for your cooperation.

Sincerely,

Felicia C. Miraflore
Felicia C Miraflore
Disclosure Assistant



TREASURY DEPARTMENT

WASHINGTON 25

OFFICE OF
COMMISSIONER OF INTERNAL REVENUE

ADDRESS REPLY TO
COMMISSIONER OF INTERNAL REVENUE
AND REFER TO

IT:P:T:l

MAP

NOV 18 1943

California Congress of Parents and Teachers, Inc.,
416 Union Building,
Second and Broadway,
San Diego 1, California.

Mesdames:

Reference is made to the evidence submitted for use in determining the status of your local associations for Federal income tax purposes.

In Bureau ruling dated February 26, 1943, it was held that you are entitled to exemption from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code and corresponding provisions of prior revenue acts as it is shown that you are organized and operated exclusively for educational purposes.

It is the opinion of this office, based upon the evidence presented, that you and the local associations appearing in your Year Book 1943-1944, California Congress of Parents and Teachers, Inc., are entitled to exemption from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code and corresponding provisions of prior revenue acts, as it is shown that you and the local associations are organized and operated exclusively for educational purposes. Accordingly, it will not be necessary for you and such associations to file returns of income unless there is a change in your organization, purposes or methods of operation.

You should furnish the Bureau annually, on the calendar year basis, lists in quadruplicate showing only the names and addresses of any new local associations and the names and addresses of any local associations which for any reason have ceased to exist. Such annual lists should be accompanied by a statement sworn to by one of your principal officers as to whether the information heretofore submitted by you on which this ruling is based is applicable in all respects to the associations appearing on the lists and should be forwarded so as to reach this office not later than February 15 of the following year.





everychild. one voice.

2327 L Street, Sacramento, CA 95816

(916) 440-1985 • Fax (916) 440-1986 • info@capta.org • www.capta.org

LETTER OF DETERMINATION

November 28, 2017

Debbie Pike, Unit President
TEAM Pomelo PTA [2705]

Dear Debbie:

In response to request of this office concerning your PTA's tax-exempt status, a copy of our group ruling letter dated November 18, 1943, from Internal Revenue, which grants federal income tax exemption to all PTAs in California, is enclosed. You will note the Internal Revenue Code section at that time as referred to in the letter was 101(6)—now Section 501(c)(3) as indicated in all PTA bylaws in California. The group exemption number assigned to the California State PTA is GEN-0646.

Also enclosed is a copy of the February 24, 2010 letter from Franchise Tax Board confirming PTA's exemption from state franchise or income tax under Section 23701d of the Revenue and Taxation Code.

Both the federal and state exemption letters cover all of our divisions—local units (associations), councils and districts. The letters are issued to the California Congress of Parents and Teachers, Inc. The corporate name was changed as indicated on this letterhead by vote of the annual convention on May 5, 1978, and has been recorded and filed with the Secretary of State with certificate endorsed on August 14, 1978.

TEAM Pomelo PTA is a unit in good standing. It was organized on February 20, 1968 according to our official records, and is chartered as a member organization of the California Congress of Parents, Teachers, and Students, Inc.

TEAM Pomelo PTA located at 7633 March Avenue, West Hills, CA, 91304 in the Thirty-First District, California Congress of Parents, Teachers and Students, Incorporated, is a nonprofit, tax-exempt association under our group ruling. The Employer Identification Number (EIN) assigned to TEAM Pomelo PTA is 954365911 and the assigned Franchise Tax Board entity number is 9538827.

Sincerely,

A handwritten signature in black ink that reads "KayDee Walburn".

KayDee Walburn
Accounting Assistant

cc: District President

JCS Catering Company Carla's Café at CBS Studio Center 4024 Radford Avenue Studio City, CA 91604	INVOICE # 111517B	
	DATE: 3/8/2018	
	BILL TO NEIGHBORHOOD COUNCIL: West Hills Neighborhood Council	
The Neighborhood Council Supports:	Please check box(es):	Amount:
Valley Alliance Neighborhood Councils (VANC) Planning Forum, November 9, 2017	<input type="checkbox"/>	
Valley Alliance Neighborhood Councils (VANC) Mixer, March 8, 2018	<input checked="" type="checkbox"/>	250.00
DESCRIPTION		
Food and Beverages for Valley Alliance Neighborhood Councils (VANC) event*		
* This amount is inclusive and includes hot and cold refreshments, silverware, linens, coffee, tea and desserts, kitchen staff and use of facility.		
TOTAL DUE		\$ 250.00

If you have any questions regarding this invoice, please contact Vic Viereck at Vicviereck@sbcglobal.net or 818-985-9174

PLEASE MAKE CHECK PAYABLE TO: JCS Catering Company
c/o Vic Viereck
12702 Tiara Street
Valley Village, CA 91607

I understand that this invoice must include JCS Catering Company's quote for total event cost, and the quote must be attached and included at the time of submission.


 Prepared By:
 Neighborhood Council Authorized Signature

Thank you for your business!

WHNC Controller's Audited Expense Report
March, 2018

	Committee	Item	Budget	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Total Spent	Pending	Total Spent + Pending	% Spent + Pending	Balance
Office																	
		Meeting Rent	5.00										0.00		0.00	0%	5.00
		P.O. Box Rental	284.00						296.00				296.00		296.00	104%	-12.00
		Temp Staff	16,988.00		3,267.00	980.10			4,247.10	1,306.80	1,306.80	0.00	11,107.80		11,107.80	65%	5,880.20
		Rack Space	440.00					106.92					106.92		106.92	24%	333.08
Sub Total		Sub Total	17,717.00	0.00	3,267.00	980.10	0.00	106.92	4,247.10	1,602.80	1,306.80	0.00	11,510.72	0.00	11,510.72	65%	6,206.28
Outreach																	
	Comm	Board Mtg Expenses	700.00	193.50	57.48	54.17	76.40	93.08	81.13	132.29	59.75	6.39	754.19		754.19	108%	-54.19
	Comm	Committee Printing	461.00	4.00	2.46		33.88	9.00	28.58				77.92		77.92	17%	383.08
	Comm	iContact	530.00										0.00		0.00	0%	530.00
	Comm	Hot Spot	0.00		93.97								93.97		93.97		-93.97
	Comm	Web Site Maintenance	1,800.00			150.00	150.00	150.00	450.00	150.00	650.00	150.00	1,850.00		1,850.00	103%	-50.00
	Comm	Memorial Day Parade	1,500.00										0.00		0.00	0%	1,500.00
	Comm	Communicatons Comm	160.00						62.97				62.97		62.97	39%	97.03
	Comm	Web Site Improvement	500.00										0.00	500.00	500.00	100%	0.00
	Comm	Promo	0										0.00	0.00	0.00	0%	0.00
	EP	Stakeholder Forums	385										0.00				385.00
	Comm	Tabling	0										0.00		0.00	0%	0.00
	Comm	Fall Fest	1,658.30					1,658.22		0.00	43.76		1,701.98		1,701.98	103%	-43.68
	Comm	Bus Bench Ads	400.00									200.00	200.00	200.00	400.00	100%	0.00
	Home	Faith Based Outreach	600.00										0.00		0.00	0%	600.00
	Home	Home Grown Outreach	95.00			8.90			15.95				24.85		24.85	26%	70.15
	Home	LAHSA Connect Day	500.00						500				500.00		500.00	100%	0.00
	Home	Shower Project	250.00										0.00		0.00	0%	250.00
	Home	Students	1,375.00										0.00		0.00	0%	1,375.00
	Home	Homeless Count LAHSA	55.00						55.17				55.17		55.17	100%	-0.17
	S&T	Streets/Transportation	2,000.00									655.90	655.90		655.90	33%	1,344.10
	Gov't	EMPLA Awards	100.00										0.00		0.00	0%	100.00
	Gov't	Budget Advocates	100.00										0.00		0.00	0%	100.00
	Gov't	VANC	450.00					200.00				250.00	450.00		450.00	100%	0.00
	Gov't	EMPLA Congress	300.00										0.00		0.00	0%	300.00
	Unallocated		513.70									77.02	77.02		77.02	15%	436.68
Sub Total		Sub Total	14,433.00	197.50	153.91	213.07	260.28	2,110.30	1,138.63	337.46	830.53	1,262.29	6,503.97	700.00	7,203.97	50%	7,229.03
CIP																	
	Beautificatio	Grant	1,500.00									260.84	260.84	0.00	260.84	17%	1,239.16
Sub Total		Sub Total	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	260.84	260.84	0.00	260.84	17%	1,239.16
NPG																	
	Education	Education NPG's (Balance)	249.56										0.00		0.00	0%	249.56
		Pomelo	2,075.00									2,075.00	2,075.00		2,075.00	0%	0.00
		Hamlin	1,489.44										0.00	0.00	0.00	0%	1,489.44
		Enadia	1,292.00								1,292.00		1,292.00		1,292.00	100%	0.00
		Haynes	1,200.00									1,200.00	1,200.00		1,200.00	100%	0.00
		Capistrano	1,729.00									1,729.00	1,729.00		1,729.00	100%	0.00
		Welby Way	1,815.00										0.00	1,815.00	1,815.00	100%	0.00
Sub Total		Sub Total	9,850.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,292.00	5,004.00	4,221.00	1,815.00	6,036.00	61%	3,814.00
Grand Total		Grand Total	43,500.00	197.50	3,420.91	1,193.17	260.28	2,217.22	5,385.73	1,940.26	3,429.33	6,527.13	22,496.53	2,515.00	25,011.53	57%	18,488.47

Agenda Item 18-0048 - Discussion and possible action on expenditure of an amount not to exceed \$500.00 for the purchase of fire hydrant paint project supplies, sling bags for litter pickup, additional weed whacker trimmer line, and sandbag/weight bags to secure WHNC canopy at breezy outdoor events

Top of Form



Impact Canopy Weight Bags (Set of 4)

Designed for use with canopies and tents, the Impact Canopy Weight Bags includes 4 fillable sand bags to weigh down the corners of your shelter, ensuring its stability and security.

- Ensure your tent's stability with the Impact Canopy Instant Canopy Weight Bags
- Set includes four 600 denier polyester bags with straps to attach to canopy legs
- Fill with sand (not included) to weigh down canopy legs
- Measures 6" W x 6" W x 13" H
- 1-year manufacturer's limited warranty
- Imported

SKU # 61915152

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Truck Delivery Options :

-

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Free Shipping on Orders Over \$29

Bottom of Form

Qty: Qty: 1

\$23.95 + \$9.77 shipping

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[Mohawk Usa](#)

Litter Bag With Strap

[3.3 out of 5 stars 11 customer reviews](#)

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- [Enter your model number](#) to make sure this fits.
- Bag Only
- Vinyl Covered Nylon

- Metal Reinforced Rim Keeps Bag Open
- 17-1/2 Inch Wide Mouth
- Capacity: 4.45 Cubic Feet

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[New \(2\) from \\$23.95 + \\$9.77 shipping](#)



7543 SAFETY YELLOW

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PROFESSIONAL

**HIGH PERFORMANCE
PROTECTIVE ENAMEL**

**TOUGH, RUST-PREVENTIVE FINISH
FOR INDUSTRIAL APPLICATIONS**

OIL-BASED

128 FL. OZ. (1 U.S. GALLON) 3.78 LITERS



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Rust-Oleum Professional

1-gal. Safety Yellow Gloss Protective Enamel

Overview

Rust-Oleum Professional High Performance Safety Color Enamels provide superior coverage, hiding and corrosion protection. They can be applied to metal, wood, concrete and masonry. Designed to resist abrasion, prevent corrosion, and retain its color in the toughest environments.

... [See Full Description](#)



Rust-Oleum Professional Safety Yellow Gloss Oil-based Enamel Interior/Exterior Paint (Actual Net Contents: 32-fl oz)



Rust-Oleum Professional Safety Yellow Gloss Oil-based Enamel Interior/Exterior Paint (Actual Net Contents: 128-fl oz)

No reviews

\$38.98



Project Source Paint Brush

(13)

\$1.48



Rust-Oleum Stops Rust Sunburst Yellow Gloss Oil-based Enamel Interior/Exterior Paint (Actual Net Contents: 32-fl oz)

\$22.48

No reviews

HOUSING

MOTION

PLANNING & LAND USE MANAGEMENT

Local jurisdictions, including the City of Los Angeles, have wrestled with how to categorize and regulate group home-related uses over the last decade or so, but have not settled upon a consensus as to how to proceed. Past efforts by the City Council to find ways to address the impacts of group home-related uses in residential neighborhoods have encountered the complexities of trying to rein in abuses while respecting not only state and federal law, but also the variety of reasons groups of unrelated adults may have for living under the same roof. As we explore how to better manage group homes, especially those run by commercial entities, these concerns, along with state and federal regulations, must be respected.

That residents of some group homes are disabled adds a layer of complexity as well. Federal and State law demand that local jurisdictions ensure the disabled are not discriminated against in housing. Indeed, housing designed specifically for certain groups is necessary for the health and well-being of the community. According to the California Research Bureau's 2016 report, "Sober Living Homes in California: Options for State and Local Regulation," sober living homes are integral to California's system of substance abuse resources. Yet no state agency formally regulates sober living homes. State laws and licensing requirements governing treatment and care facilities do not apply to sober living homes. Even at the State level, there have been more than two dozen unsuccessful attempts by the state legislature to fine-tune the state's laws regarding sober living homes since 1998.

Various jurisdictions, both within and outside California, have considered or approved local regulations governing group home related uses, aspects of which might prove applicable in Los Angeles. The City should review these efforts, including any ordinances that have been approved along with any litigation they may have engendered, and determine whether aspects of any of them could be applicable to circumstances here with regard to mitigating the impacts of group homes, including sober living homes.

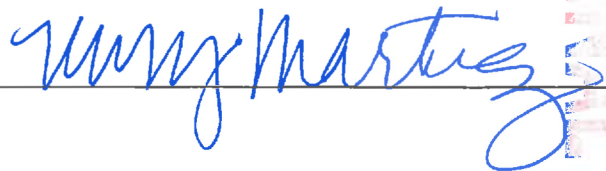
I THEREFORE MOVE that the City Attorney and Chief Legislative Analyst be instructed to review the legislative and regulatory opportunities the City may have for mitigating the impacts of all kinds of group homes on surrounding neighborhoods and communities, including a thorough review of such efforts undertaken in other jurisdictions, and to report back to the City Council within 120 days with analysis, options and recommendations.

PRESENTED BY:



PAUL KORETZ, Councilmember, 5th District

SECONDED BY:



DEC 13 2017



Community Impact Statement Recommendation

RE: CF 17-1426

Regulation of Sober Living Facilities

To: West Hills Neighborhood Council Board
From: Government Relations Committee
Date Approved by Committee: 4/16/18
Date submitted for Board Consideration: 5/3/18

Council File 17-1426 requests the City Attorney and Chief Legislative Analyst to review legislative and regulatory the use and neighborhood impact of Sober Living Facilities. Local jurisdictions, including the City of Los Angeles, have wrestled with how to categorize and regulate group home-related uses over the last decade or so, but have not settled upon a consensus as to how to proceed. Past efforts by the City Council to find ways to address the impacts of group home-related uses in residential neighborhoods have encountered the complexities of trying to rein in abuses while respecting not only state and federal law, but also the variety of reasons groups of unrelated adults may have for living under the same roof. As we explore how to better manage group homes, especially those run by commercial entities, these concerns, along with state and federal regulations, must be respected. That residents of some group homes are disabled adds a layer of complexity as well. Federal and State law demand that local jurisdictions ensure the disabled are not discriminated against in housing.

RECOMMENDATION to the Board: The Government Relations Committee recommends a “FOR” vote on CF 17-1426.

The Government Relations Committee and has approved a Community Impact Statement to be added to Council File 17-1426.

- The legislative and regulations opportunities should include the definitions of the following: Sober Living Facility, Sober Living Homes, Half-way House, Single family home conversions, and a Group Home. Further, we also want to address and request the procedure and requirements for single family homes that rent out by the room or bed.
- The City Attorney and Chief Legislative Analyst be instructed to review the legislative and regulatory opportunities the City may have for mitigating the impacts of all kinds of group homes on the surrounding neighborhoods and communities.
- There should be a thorough review of such efforts undertaken in other jurisdictions.
- There should be a report back to the City Council within 120 days with analysis options and recommendations

The West Hills Neighborhood Council request that this Community Impact Statement be added to Council File 17-1426.

Agenda Item 18-0053

Fiscal Impact Report: Unknown

Quorum: _____

For	
For if amended	
Against	
Recusal	

Abstain	
No Position Council file discussed but NC could not muster enough votes either way	
Absent	

Agenda Item 18-0053

TO CITY CLERK FOR PLACEMENT ON NEXT
REGULAR COUNCIL AGENDA TO BE POSTED #51

MOTION

I MOVE that the City Council hereby express its intent to hold a public hearing on the Mayor's Proposed 2018-19 Budget for the City on Friday, May 18, 2018 at the hour of 10:00 a.m., in the John Ferraro Council Chamber.

I FURTHER MOVE that in order to provide adequate time for the City Council to consider the Budget and Finance Committee report on the Mayor's Proposed 2018-19 Budget, the City Council hereby schedules a special meeting beginning at 9:00 a.m. on Monday, May 21, 2018, which shall be devoted entirely to consideration of the Budget and Finance Committee report and City Council motions to amend the Mayor's Proposed 2018-19 Budget, and continuing each regular and special Council meeting day until such time as the City Council concludes its consideration of the Proposed Budget.

I FURTHER MOVE that the City Clerk, with the assistance of the City Administrative Officer and the Chief Legislative Analyst, be instructed to provide information to the public on the Mayor's Proposed 2018-19 Budget and publish the required public notices.

PRESENTED BY Paul Krekorian
PAUL KREKORIAN
Councilmember, 2nd District

SECONDED BY [Signature]

amg

FEB 21 2018

[Signature]

Agenda Item 18-0054

ORIGINAL

Community Impact Statement Recommendation

RE: CF 18-0600

Support of the Neighborhood Council Budget Advocates White Paper

To: West Hills Neighborhood Council Board
From: Government Relations Committee
Date Approved by Committee: 4/16/18
Date submitted for Board Consideration: 5/3/18

Council File 18-0600 supports the Neighborhood Council's Budget Advocates (NCBA) White Paper listing recommendations for Department's efficiency and Revenue Enhancements.

RECOMMENDATION to the Board: The Government Relations Committee recommends a "FOR" vote on CF 18-0600.

The Government Relations Committee and has approved a Community Impact Statement to be added to Council File 18-0600.

- The Neighborhood Council Budget Advocates met with individual departments and their General Managers to develop their recommendations for efficiencies.
- The Neighborhood Council Budget Advocates made recommendations for Revenue Enhancements.

The West Hills Neighborhood Council request that this Community Impact Statement be added to Council File 18-0600.

Fiscal Impact Report: Unknown

Quorum:

For	
For if amended	
Against	
Recusal	

Abstain	
No Position Council file discussed but NC could not muster enough votes either way	
Absent	

Agenda Item 18-0054

MOTION

During Los Angeles' March 2015 election, only one in ten eligible voters chose to submit ballots. This low voter turnout is likely due, in part, to voters' belief that they can do little to influence local elections and policies.

This belief is reinforced when developers, and others who have business before the City of Los Angeles contribute widely to political campaigns, and in some cases, flout campaign finance rules entirely. Unlike the City's ban on campaign contributions from companies seeking City contracts, no such ban currently exists for developers seeking City approvals on their potentially-lucrative projects.

Previously, legal uncertainty prevented such a ban; however, in 2004 the City of San Diego implemented a ban on donations from special interests, and this ban was upheld by the U.S. Court of Appeals for the Ninth Circuit in 2011, citing the importance of the "anticorruption and anticircumvention interests" of the restrictions. This recent court decision forges the legal path for Los Angeles to move forward.

Limiting contributions from certain non-individuals can also improve election turnout. When New York City restricted contributions from some non-individual entities, its share of campaign contributions to candidates by individuals rose from 61% in 1997 to 92% in 2013, pointing toward the effectiveness of these measures in their mission to create more local elections driven by individual voters, donors, and stakeholders.

WE THEREFORE MOVE that the Los Angeles City Ethics Commission be requested to prepare an ordinance similar to the 2011 Measure H restrictions approved by the voters, to prohibit contributions to City elected officials and candidates for City office from developers and their principals with development projects currently or recently being considered for discretionary approval by the City.

WE FURTHER MOVE that the Ethics Commission, in coordination with the City Attorney and the Planning Department, be requested to report on possible options for the definition of a "developer" to ensure as wide a net as possible is cast, in addition to exploring whether contractors and subcontractors on development projects requiring discretionary council approval should be included in this ban.

WE FURTHER MOVE that the Ethics Commission be requested to report on best practices, in line with the spirit and intent of this motion, from other jurisdictions who have implemented such bans. In particular, the Metro model based on recusal from voting on contracts where the Board member has accepted monetary contributions should be examined as a possible alternative to a full ban if it proves to be a more constitutionally permissible model.

WE FURTHER MOVE that the Ethics Commission be requested to prepare an ordinance to require campaign committees to provide additional information on non-individual entity contributors, including a category that denotes contributions derived from developers and their principals.

WE FURTHER MOVE that the Ethics Commission be requested to prepare an ordinance to require a signed affidavit that requires the contributor to positively affirm, under penalty of perjury, that the contribution is being made by the contributor, that the contributor is not being reimbursed, and that the contributor does not have any open applications for discretionary approval of development projects before the city, in addition to any other city ethics laws that should be included in the affidavit.

WE FURTHER MOVE that the City Administrative Officer be instructed and the Ethics Commission be requested to report on the costs and benefits of increasing the size of enforcement staff at the Ethics Commission to increase the number of inspections and audits that can be carried out to reduce the incidences of campaign finance fraud and improve transparency, and, to report on the costs of creating an accessible and easy-to-navigate website with front page access to the whistleblower hotline.

CO-PRESENTED BY Paul Kerkorian
PAUL KREKORIAN
Councilmember, 2nd District

CO-PRESENTED BY David Ryu
DAVID RYU
Councilmember, 4th District

CO-PRESENTED BY Joe Buscaino
JOE BUSCAINO
Councilmember, 15th District

CO-PRESENTED BY Paul H.
SECONDED BY Paul H.

[Signature]
JAN 10 2017

ORIGINAL

Community Impact Statement Recommendation

RE: CF 17-0042

Ban on Developer Contributions

To: West Hills Neighborhood Council Board
From: Government Relations Committee
Date Approved by Committee: 4/16/18
Date submitted for Board Consideration: 5/3/18

Council File 17-0042 recognizes that developers, and others who have business before the City of Los Angeles contribute widely to political campaigns, and in some cases, flout campaign finance rules entirely. Unlike the City's ban on campaign contributions from companies seeking City contracts, no such ban currently exists for developers seeking City approvals on their potentially-lucrative projects. Previously, legal uncertainty prevented such a ban; however, in 2004 the City of San Diego implemented a ban on donations from special interests, and this ban was upheld by the U.S. Court of Appeals for the Ninth Circuit in 2011, citing the importance of the "anticorruption and anti-circumvention interests" of the restrictions. This recent court decision forges the legal path for Los Angeles to move forward.

RECOMMENDATION to the Board: The Government Relations Committee recommends a "FOR" vote on CF 17-0042.

The Government Relations Committee and has approved a Community Impact Statement to be added to Council File 17-0042.

- Limiting contributions from certain non-individuals can also improve election turnout.
- Request the City Ethics Commission prepare an ordinance prohibiting contributions to City elected officials and candidates for City office from developers and their principals with development projects currently or recently being considered for discretionary approval by the City.
- We support having the definition of a developer being as broadly defined as possible.
- We support best practices for enforcement of the new ordinance with examples being taken from other jurisdictions which have implemented such bans.
- The Ethics Commission should provide a method for additional information on contributions from non-individual entities.

The West Hills Neighborhood Council request that this Community Impact Statement be added to Council File 17-0042.

Agenda Item 18-0055

Fiscal Impact Report: Unknown

Quorum: _____

For	
For if amended	
Against	
Recusal	

Abstain	
No Position Council file discussed but NC could not muster enough votes either way	
Absent	

MOTION


The new City Charter effective July 1, 2000 established the Neighborhood Council System, to connect government with communities, promote more citizen participation in government, and make government more responsive to local needs. As the system grew, neighborhood council representatives expressed a need for more time when addressing the City Council to fully explain their thoughts, ideas, and opinions regarding decisions to be made on issues that directly affect their communities than was provided through the standard public comment period. In response, the City Council adopted an ordinance in 2015 (C.F. 15-0389 and 15-0524), which states that the meeting chair *"...may provide the Neighborhood Council representative more comment time than allotted to members of the general public."* This extended time provision has proven successful in increasing the level of neighborhood council dialog during crucial policy-making decisions.

A very small handful of established community councils pre-date the City's system of Certified Neighborhood Councils -- most notably, the Pacific Palisades Community Council, founded in 1973, and the Brentwood Community Council, founded in 1998. Early on, these organizations opted not to join City's Neighborhood Council System, but they nevertheless continue to serve as the officially recognized representative bodies of Pacific Palisades and Brentwood, with a collective stakeholder population of approximately 77,000 people. These elected bodies provide the same crucial function as certified neighborhood councils -- to vet community issues and serve as official open forums for weighing-in on official City business.

In 2013, the City Council adopted a similar policy enhancement (C.F. 13-1625) by instructing the Department of City Planning to *"formally begin providing the Pacific Palisades Community Council and Brentwood Community Council with the same level of notification offered to the City's certified neighborhood councils on all planning matters, including legally mandated public hearing notices."* Based on this precedent and the vital representation function these all-volunteer bodies provide to the City, the same discretionary extended time allowance for Certified Neighborhood Councils should be applied to select non-certified community councils that meet specifically defined criteria.

I THEREFORE MOVE that the City Attorney be requested to amend Section 22.819 of the Los Angeles Administrative Code (LAAC) to include an additional time set aside provision by applying the current discretionary extended time allowance to non-certified community councils when a representative presents an official position on an item pending before a City Board or Commission, provided that the organization was formally established prior to July 1, 2000 and has remained in continuous operation, has duly elected representatives and formally adopted bylaws, serves as the preeminent representative body for an official City of Los Angeles community or neighborhood, and has clearly defined geographic boundaries that do not in any way overlap with those of existing Certified Neighborhood Councils.

PRESENTED BY:


 MIKE BONIN
 Councilmember, 11th District

SECONDED BY:



ORIGINAL

APR 10 2018



Community Impact Statement Recommendation

RE: CF 15-0389-S1

To: West Hills Neighborhood Council Board
From: Government Relations Committee
Date Approved by Committee: 4/16/18
Date submitted for Board Consideration: 5/3/18

Council File 15-0389-S1 requests that The Pacific Palisades and Brentwood Community Councils, not part of the Neighborhood Council System, be allotted that 5 minutes of speaking time that is granted to Certified Neighborhood Councils who have submitted Community Impact Statements on Council Files.

RECOMMENDATION to the Board: The Government Relations Committee recommends a “NAY” vote on CF 15-0389-S1.

The Government Relations Committee and has approved a Community Impact Statement to be added to Council File 15-0389-S1.

- Each Neighborhood Council had to submit an application and go through the process of being certified.
- There are currently 97 Certified Neighborhood Councils with several more in process.
- Each board member of a Certified Neighborhood Council had to go through an Election, Ethics Training on a bi-annual basis, Funding Training, and sign a Code of Civility in order to participate in the system.
- Additionally, all Board and Committee meetings of each Neighborhood Council are subject to the Brown Act.
- The Community Councils have chosen not to participate in the Neighborhood Council System and be subjected to those rules and regulations.

We therefore recommend that those Community Councils that are not part of the Neighborhood Council system not be given the additional time to 5 minutes and be limited to the standard 2 minutes during public comment.

The West Hills Neighborhood Council request that this Community Impact Statement be added to Council File 15-0389-S1.

Agenda Item 18-0056

Fiscal Impact Report: Unknown

Quorum: _____

For	
For if amended	
Against	
Recusal	

Abstain	
No Position Council file discussed but NC could not muster enough votes either way	
Absent	