



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308

WWW.WESTHILLSNC.ORG

MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

FINAL BOARD MEETING MINUTES

September 6, 2018

de Toledo High School, 22622 Vanowen St., West Hills

ATTENDANCE

Present: Aida Abkarians, Sandi Bell, Ivan Blume, Thomas Booth, Dan Brin, Anthony Brosamle, Bob Brostoff, Margery Brown, Steve Kallen, Bonnie Klea, Olivia Naturman, Steve Randall, Bill Rose, Charlene Rothstein, Myrl Schreibman, Ron Sobel, Joan Trent, Alec Uzemeck, Brad Vanderhoof (acting secretary) and Joanne Yvanek-Garb.

Absent: Faye Barta, Simone Best, Carolyn Greenwood and Bobbi Trantafello

OPENING BUSINESS

President and Co-Chair Dan Brin called the meeting to order at 7:11 p.m. Acting Secretary Brad Vanderhoof called roll and established quorum.

Charlene Rothstein led the Pledge of Allegiance.

Minutes of the August 2, 2018 meeting were approved as amended.

18-0096 – Discussion and possible action regarding approval of the WHNC's July 2018 Monthly Expenditure Report (MER).

Monthly expenditure report was approved with nineteen (19) yes votes, four (4) absent and one (1) ineligible.

COMMENTS FROM THE CHAIR

Co-chair Dan Brin expressed sadness at the recent deaths of two young west Hills residents. The Board observed a minute of silence.

ANNOUNCEMENTS

Senior Lead Officer Sean Brown announced the next West Hills Neighborhood Watch meeting is Monday, September 10 at 7:00 pm and gave some crime statistics for northern West Hills. Crime overall is down 1.1% but residential burglaries and car break-ins are up.

Senior Lead Officer Kari McNamee gave some crime statistics for southern West Hills. Part 1 crime is down 18.5% and there was only one residential burglary in the previous week. Major problems are theft from unlocked cars and wallets stolen from purses.

Topanga Division chief Senior Lead Officer Karen Rayner introduced the new Topanga Volunteer Patrol Program. She described the program's objectives and the application process. Currently, four (4) citizens are participating. Assignments are at the discretion of the watch commander. The officers showed the volunteer uniform.

Kathleen Quinn from the Department of Neighborhood Empowerment was presented with a certificate of appreciation. She thanked the WHNC members who attended the Board of Neighborhood Commissioners meeting, stating that the WHNC is her most active NC, and asked every Board member to attend the Congress of Neighborhoods. Ms. Quinn also said there is still time to apply for Ignite, a leadership class for young women ages 14 to 24. WHNC election day is May 19, 2019.

COUNCIL ANNOUNCEMENTS

Youth & Education – Due to the possible LAUSD strike, the date of the principals' meeting is tentative.

Homelessness – Thomas Booth thanked the Board and community for making the student backpack event a success. Mr. Booth announced Simone Best has stepped down as committee co-chair and will be replaced by Aida Abkarians and Olivia Naturman.

Public Safety and Emergency Preparedness – Steve Kallen described efforts to handle problems at local parks and stated certain problems at El Escorpion Park have been resolved. Mr. Kallen reminded everyone to attend the Domestic Violence forum on September 24.

Streets and Transportation – Anthony Brosamle announced September is Pedestrian Safety Month.

Public Health – Sandi Bell said flu season is beginning and recommended everyone get a flu shot.

Zoning & Planning – Bill Rose described the agenda items for September's meeting.

Charlene Rothstein announced applications for filling the current Board vacancy will be accepted until September 18 and described the process.

PRESENTATIONS

Dan Brin presented a certificate of appreciation to Ed Young for his many years of service on the Board and to the community. Bill Rose described Ed's important role in the formation of West Hills institutions.

Myrl Schreibman presented a certificate of appreciation to Prof. Howard Suber from the UCLA Film School.

PUBLIC COMMENT

Michael Bernstein, a teacher at Pomelo Elementary for 22 years, asked for WHNC support if the LAUSD teachers strike. Mr. Bernstein stated 98% of teachers voted to grant union leaders authority to call a strike, should one be necessary. Mr. Bernstein also asked for individual Board members' support.

Zhelbert Zohrabian, a resident on Valley Circle Terrace, described problems with street racing. Written comment: "I believe we need to have a light (signal) between Victory & Calvert (Friar) on Valley Circle Blvd. to reduce accidents at intersection of Victory & Valley Cir. Blvd."

Allan Dietel, a resident who lives within 100 feet of the Malibu Winery, spoke about loud music, pedestrians dangerously crossing Sherman Way, and dust from part of the parking lot with no gravel.

Another neighbor, Diane Higgs, also complained about noise from the Malibu Winery.

Nicole Thibadeaux, also a neighbor, said she would like the WHNC to represent the community and bring neighbors' concerns to the management at Malibu Winery. Ms. Thibadeaux also said she thought the music was louder outside the winery than inside due to high speaker placement and reflection off the concrete in Bell Creek.

Another neighbor, Robert Stec, said the Malibu Winery zoning variance has no specific provisions for music on holidays and referred to loud music on Labor Day. Mr. Stec also said Malibu Winery is not following the landscaping requirements or respecting the 25-foot buffer zone on the east side of the parking lot and has built a structure not on its permit.

Jim Wallis, who lives adjacent to the Malibu Wines property, showed photographs of speakers at Malibu Winery placed well above the top of the fence. Mr. Spec said that when there are free parking spaces available the valet attendants will not let patrons use them and he was directed to park across Sherman Way and up Woodlake.

OLD BUSINESS

18-0087 – Discussion and possible action on submitting a CIS on City Council File 18-0467 – Reform Measures for Neighborhood Council System.

(Recommendations by the Government Relations Committee attached to these minutes.)

1. Department name changes

Proposed amendment to be in opposition to the department name changes if voter approval is required. **Amendment was approved with fourteen (14) yes votes four (5) no votes one (1) abstain**

Amended recommendation of the Government Relations Committee was approved with fourteen (14) yes votes, four (4) no votes, and one (1) abstaining

2. Removal of Community Interest Stakeholder category

Recommendation of the Government Relations Committee was approved with fifteen (15) yes votes, three (3) no votes and two (2) abstaining.

3. Elimination of selections

Dan moved to amend the motion to oppose the elimination of selections. **Amendment was approved with eighteen (18) yes votes one (1) no votes one (1) abstain**

Amended recommendation of the Government Relations Committee was approved with eighteen (18) yes votes, one (1) no vote and one (1) abstaining.

4. B.O.N.C. evaluation of NC bylaws

Recommendation of the Government Relations Committee was approved with nineteen (19) yes votes one (1) abstaining.

5. Uniform minimum voting age

Bob Brostoff moved to amend the proposed CIS to oppose the establishment of a minimum age. Anthony Brosamle seconded. **Amendment was defeated with five (5) yes votes, thirteen (13) no votes two (2) abstaining.**

Dan moved to set the minimum voting age at “no higher than 16.” **Amendment was defeated with three (3) yes votes, fifteen (15) no votes and two (2) abstaining.**

Recommendation of the Government Relations Committee was approved with sixteen (16) yes votes and four (4) no votes.

6. PLUM training

Recommendation of the Government Relations Committee was approved with nineteen (19) yes votes, zero (0) no votes and one (1) abstaining.

7. Rollover funds

Recommendation of the Government Relations Committee was approved with eighteen (18) yes votes, one (1) no vote and one (1) abstaining.

8. Acceptance of donations

Brad moved to amend the proposed CIS to eliminate reference to types of donations. Dan seconded. **Amendment was approved with fourteen (14) yes votes, two (2) no votes and three (3) abstaining.**

Amended recommendation of the Government Relations Committee was approved with fifteen (15) yes votes, three (3) no votes and one (1) abstaining.

9. Single day for all NC elections

Recommendation of the Government Relations Committee was approved with sixteen (16) yes votes, three (3) no votes and one (1) abstaining.

10. Shared Space in Government Facilities

Recommendation of the Government Relations Committee was unanimously approved.

11. Best practices

Recommendation of the Government Relations Committee was unanimously approved.

12. Single Point of Contact

Anthony Brosamle moved to add the words “We strongly oppose Councilmember Ryu’s recommendation regarding a single point of contact.” Steve Randall seconded. **Amendment was approved with nineteen (19) yes votes and one (1) abstaining.**

Amended recommendation of the Government Relations Committee was approved with nineteen (19) yes votes and one (1) abstaining.

- **Amended CIS on CF 18-0467 was approved with nineteen (19) yes votes and one (1) abstaining.**

NEW BUSINESS

18-0097 - Discussion and possible action on approving \$250.00 for the VANC Forum on October 11, 2018

Expenditure approved with nineteen (19) yes votes and one (1) abstaining.

Remaining agenda items were tabled to the next Board meeting.

Meeting adjourned at 9:30 p.m.

Community Impact Statement Recommendation

RE: CF 18-0467

Neighborhood Council Reforms

To: West Hills Neighborhood Council Board
From: Government Relations Committee
Date Approved by Committee: 8/20/18
Date submitted for Board Consideration: 9/6/18

The idea of Neighborhood Councils has been in existence since 1999 when the City Charter was revised and Article IX allowed for the formation of Neighborhood Councils in order to bring government closer to the people.

RECOMMENDATION to the Board: The Government Relations Committee recommends a vote on the reform of Neighborhood Councils.

The Government Relations Committee and has approved a Community Impact Statement to be added to Council File 18-0467

- This Motion recommends the following reforms and our input:

1. Name change of DONE and BONC

We support the following name changes: Department of Neighborhood Empowerment (DONE) to Neighborhood Councils Department (NCD); and, Board of Neighborhood Commissioners (BONC) to Neighborhood Councils Commission (NCD).

2. Definition of Community Interest Stakeholder

We oppose the removal of Community Interest (Impact as misstated in the motion) Stakeholder as a category of eligible voters and board members.

3. Removal of "Selections" from the election option.

We support the elimination of Selection from the election options.

4. Evaluation of council bylaws by BONC

We oppose each Neighborhood Council's by-laws having to be approved by BONC. BONC should not have the authority to evaluate council by-laws.

5. Minimum Voting Age

We support the minimum voting age of 16 years old.

6. Planning and Land Use committee training

We support the training of Planning and Land Use (Planning and Zoning for West Hills Neighborhood Council).

7. Roll over provisions

We support rollover funds.

8. Acceptance of non-monetary/in-kind contributions

We support the allowance to accept non-monetary/in-kind contributions removal of the expiration date.

9. The NC elections to be held on the same day for all NCs.

We oppose having all Neighborhood Council elections being held on the same day.

10. Shared space with the city.

We support sharing space with the city.

11. Publication and encouraging Best Practices

We support the publication and encouragement of Best Practices among the Neighborhood Councils.

12. Points of Contact

We support having a list of contacts with the City and State offices but oppose having only 1 point of contact.

The West Hills Neighborhood Council request that this Community Impact Statement be added to Council File 18-0465.

Fiscal Impact Report: Unknown

Quorum:

For	
For if amended	
Against	
Recusal	

Abstain	
No Position Council file discussed but NC could not muster enough votes either way	
Absent	

Neighborhood Council System Reforms

This past year, the Los Angeles Neighborhood Council System turned fifteen years old. This one-of-a-kind civic experiment has fostered grassroots activism, civic innovation, and provided a stronger voice to communities that otherwise would have less influence at City Hall.

Fifteen years of evolution has also uncovered areas where the system can be improved. Some of these improvements are fundamental, stemming from the charter section that empowers Neighborhood Councils, and others are simpler matters of policy change that can be implemented by city departments or by ordinance.

In July of 2017, I assumed chairpersonship of the City Council Committee that oversees the Neighborhood Council System, the Health, Education and Neighborhood Councils Committee. Having previously served on a Neighborhood Council, I have a strong interest in ensuring their continued viability.

To determine what changes may be needed in the system going forwards, I embarked on a listening tour to many of the Neighborhood Council Alliances. Additionally, my office sent a survey to all Neighborhood Council listservs soliciting feedback from Neighborhood Council members and the interested public. Over 160 Neighborhood Council stakeholders responded. Reviewing these submissions, evaluating the information presented in the committee hearings I have held over the past nine months on pending Neighborhood Council policy matters, and meeting with the Department of Neighborhood Empowerment and the City Clerk, I have developed a list of policy ideas for the Neighborhood Council System that should be reviewed.

As these ideas will need substantial input from Neighborhood Council members and stakeholders before determining which should move forward. To ensure enough time is provided to develop that input, this motion will not be heard in committee until at least 90 days after it is introduced in order to provide Neighborhood Councils time to deliberate on the proposals and submit Community Impact Statements.

I THEREFORE MOVE that the Department of Neighborhood Empowerment be INSTRUCTED, with assistance as needed from the CLA, CAO, City Clerk and City Attorney, to report back within 60 days on the following:

- Recommendations and next steps for amending City Charter Article IX to change the name of the Department of Neighborhood Empowerment (DONE) to the Neighborhood Councils Department (NCD), the Board of Neighborhood Commissioners (BONC) to the Neighborhood Councils Commission (NCC), and phasing out the use of the term/branding 'EmpowerLA' due to the confusion reported by the public and the perception of Neighborhood Council members that DONE's role should be primarily to support Neighborhood Councils, which the name Neighborhood Councils Department would better reflect.
- Recommendations and next steps for amending the Los Angeles Administrative Code to remove the "Community Impact Stakeholder," which has caused substantial confusion and disputed elections, and recommendations and next steps for including specific additional definitions by ordinance of eligible voters and board members of Neighborhood Councils, such as student or parent/guardian of a student.
- Recommendations and next steps for amending City Charter Article IX Section 901.d and 904.f to remove any reference to "selections" and clarify that Neighborhood Council board members will be elected. Neighborhood Council "selection" processes are utilized by a limited and decreasing number of councils and are not viewed by the public as being as democratic as elections as they do not provide for a secret ballot or equitable participation.
- Recommendations and next steps for creating a one-time review process, overseen by the Board of Neighborhood Commissioners, to evaluate Neighborhood Council bylaws to determine if board seats

are equitably allocated amongst stakeholder types and provide formal suggestions to Neighborhood Councils on ways to adjust board seats as needed to increase equity.

- Recommendations and next steps for adopting regulations to provide a uniform minimum voting age and board member age to allow consistent participation across the City, and what that age should be.
- Recommendations and next steps for developing and adopting a planning and land use training required for all Chairs and Vice-Chairs of Neighborhood Council planning and land use committees.

I FURTHER MOVE that the City Clerk be INSTRUCTED, with assistance as needed from the CLA, CAO, DONE and City Attorney, to report back within 60 days on the following:

- Recommendations and next steps on a process for Neighborhood Councils to be able to roll-over a non-cumulative maximum of \$10,000 in any given fiscal year.
- Recommendations and next steps for removing Section 5.485.h of Chapter 88 of Division 5 of the Los Angeles Administrative Code (Ordinance 179545; see Council File 03-1260), and recommendations for other amendments to that Chapter, in order to remove the expiration of the ability for Neighborhood Councils to accept in-kind or monetary donations.
- On the costs and other implications of holding all Neighborhood Council elections on the same day in order to provide for a uniform citywide advertising and outreach campaign.

I FURTHER MOVE that the Department of Neighborhood Empowerment, and all relevant departments denoted below, be INSTRUCTED to:

- Develop a process, with the assistance of GSD and the City Clerk, to assist Neighborhood Councils with accessing shared space in City facilities, as envisioned in Council File 16-0298.
- Develop an ongoing compendium of best practices generated from Neighborhood Councils and share those on a periodic basis with all Neighborhood Councils and include 'how-to guides' for accomplishing those best practices.
- Develop point of contact lists for key city departments and agencies, including DCP, DOT, Public Works' Bureaus, Aging, Disability, HCID, DCA, LADWP, Port, Airport, Cannabis Regulation, Emergency Management, Animal Services, LAPD, LAFD, Recreation and Parks, Zoo, Finance, Library, Economic and Workforce Development and BIDs, with assistance from those listed departments and agencies, and share those lists with Neighborhood Councils, facilitate the training of those points of contact at those relevant departments on the most fruitful ways to assist and communicate with Neighborhood Council members, and coordinate with Neighborhood Councils to formally appoint a point of contact at each NC to communicate between each NC and the point of contact at each department, thus creating a single line of communication.

I FURTHER MOVE that Neighborhood Councils and Neighborhood Council Alliances be REQUESTED to provide feedback and/or Community Impact Statements (CISs) to the Health, Education, and Neighborhood Councils Committee within 90 days.

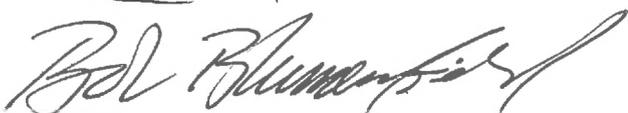
ORIGINAL

MAY 25 2018

PRESENTED BY: 
DAVID E. RYU
Councilmember, 4th District

SECONDED BY: 





Neighborhood Council System Reforms CF 18-0467

Attached are comments and recommendations from VANC concerning the Neighborhood Council System Reforms contained in Councilmember Ryu's motion (May 25, 2018), and the deliberations and responses to those recommendations from *both* the VANC Executive Committee, and from the *full* Alliance.

1. **Unanimous Support**

Excellent idea to change the names of DONE and BONC to Neighborhood Council Department (NCD) and Neighborhood Council Commission (NCC).

It's misleading to use the word "Empower" in connection with the DONE department. The LA Charter "empowers" neighborhood councils, NOT the department.

2. **Divided Opinion**

NOTE: "Community *Impact* Stakeholder" Impact is the *wrong* word, should be "Community *Interest* Stakeholder."

Further NOTE: "Community Interest Stakeholder" does NOT have the same meaning as "At-large". They are NOT the same thing. There needs to be a clarification of the term "At-large".

Unanimous Agreement: the definition of seats should be defined as *REFLECTIVE* of the community for that individual neighborhood council.

The Neighborhood Council System Reform motion states that this term has caused "substantial confusion and disputed elections." *The reason for this confusion is the lack of clear definition and the incorrect term being used.*

(See Addendum and further discussion on Page 4).

3. Unanimous Against

Do not Remove reference to “Selections”

Neighborhood Councils should have the right to conduct “elections” or “selections” that have historically worked in that community. It is irrelevant that there are a limited number of councils utilizing the selections method of voting.

When councils were formed, the idea was that they have as much latitude as possible to conduct elections/selections. Since then, DONE has forced more uniformity on the system.

4. Unanimous Against

BONC should not have this authority to evaluate council bylaws. The *certification* process includes the determination that Board seats *are equitably allocated* and reflective of the community.

This policy would misdirect resources, the Commission, and staff, and is not realistic to expect the neighborhood commission to review sets of bylaws for all 99 councils.

5. Unanimous Against

Neighborhood Councils should have the choice to provide a minimum voting age and participation, and determine what that age should be.

6. Unanimous Support

Planning and Land Use committee training is an excellent idea and a major step forward in educating a very important neighborhood council committee. It is further recommended that members attend VANC’s Planning Forum that includes many substantive breakouts for training, and/or PlanCheck training sessions.

Furthermore, VANC representatives support requiring *all PLUM Committee members*, whether *elected* Board members or community members, to take the Ethics and Conflict of Interest training that is *required* of Board members on the PLUM committee.

7. Unanimous Support for roll-over

VANC is **against** a fixed amount to roll-over. Recommendation: Up to 35% of annual allocation of that fiscal year (approximately 1/3 of the budget) be rolled over.

8. Unanimous Support

Remove expiration date for councils to accept non-monetary/in-kind contributions.

Add amendment: *Include* recognized neighborhood council alliances , as provided for by Ordinance, in the ability to accept funds and establish an account . There is precedence for this with Congress of Neighborhood Councils, and the Budget Advocates.

9. Divided Support/ Not unanimous

It is NOT realistic to expect staff and available resources to conduct all 99 elections on the same day. There were many serious problems with DONE staff recruiting candidates. Furthermore, based on past experience, neighborhood councils can not depend on the City to do advertising.

We need to advertise by *regions* to recruit candidates and run elections.

VANC recommendation: to continue to publicize elections in LADWP inserts citywide.

10. Unanimous Support

Shared space agreement with the City.

11. Unanimous Support

The District needs to *publicize and encourage* Best Practices.

The VANC" Best of ..." Awards are perfect examples of extraordinary accomplishments by neighborhood councils.

12. Unanimous Support

Points of Contact

Recommendation to add Alcohol Beverage Control (ABC) and to notify Councilmembers and the neighborhood councils of the intent to sell alcohol.

VANC strongly urges the City to educate department heads on the purpose and mission of neighborhood councils and to act in the capacity of governmental liaisons.

Addendum :

#2 “Community Interest Stakeholder” is a local issue, the “community interest” seat is what is best for that community. The Charter defines stakeholders as lives, works or has a substantial participation in a community organization.

Verbiage adopted by Sherman Oaks Neighborhood Council (SONC), and then by BONC :

“Community Interest Stakeholder” shall be any person who affirms a substantial and ongoing participation in a community organization, such as, but not limited to, educational, non-profit and/or religious organizations, within the area defined by the neighborhood council boundaries.

“At-large” is a designation for **members of a governing body** who are elected or appointed to represent the **whole membership of the body** (for example, a city, state or province, nation, club or association) rather than a subset of that membership, At-large voting is in contrast to voting by electoral districts.

“At-large”- (Legal definition) Chosen by the electorate of, or representing the residents of, an **entire political unit**, such as a state, country, or city, **as opposed to a subdivision of the unit, such as a district, or ward.**

All parties need an *agreement* of *what it means*, and who qualifies to run” at-large”. Can the person live “outside the boundaries of the Neighborhood Council”? Are they still a stakeholder?

The *Resident* seat lives within the boundaries, the *Business* seat works within the boundaries, and the “*Community Interest*” seat belongs to an organization within the boundaries.

Monthly Expenditure Report



Reporting Month: July 2018

Budget Fiscal Year: 2018-2019

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$42000.00	\$837.50	\$41162.50	\$2286.90	\$0.00	\$38875.60

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$37000.00	\$653.40	\$36162.50	\$2286.90	\$33875.60
Outreach		\$184.10		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER	07/04/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
2	AppleOne Employment Services	07/10/2018	APPROVED ON BUDGET FOR 2018-2019	General Operations Expenditure	Office	\$653.40
3	CITY OF LA PUBLISHING	07/12/2018	BUS CARDS FOR NEW BOARD MEMBER	General Operations Expenditure	Outreach	\$34.10
Subtotal:						\$837.50

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	AppleOne Employment Services	08/02/2018	bUDGET LINE ITEM #6	General Operations Expenditure	Office	\$980.10
2	AppleOne Employment Services	08/02/2018	BUDGET LINE ITEM #6	General Operations Expenditure	Office	\$1306.80
Subtotal: Outstanding						\$2286.90

West Hills Neighborhood Council Budget

2018-19

Approved, 06-11-2018

Item #	Classification	Committee	Item	Budget
1	Office			
2		Board	Meeting Rent	5.00
3		Board	Board Mtg Expenses	700.00
4		Board	Committee Printing	100.00
5		Board	P.O. Box Rental	296.00
6		Board	Temp Staff	16,988.00
7	Sub Total			18,089.00
8	Outreach			
9		Beautification	Printing	100.00
10		Board	Web Corner (Web Site)	1,800.00
11		Board	Rack Space (WHNC Email)	660.00
12		Board	iContact (General Email)	530.00
13		Board	EMPLA Awards	100.00
14		Board	Budget Advocates	100.00
15		Board	VANC	450.00
16		Board	EMPLA Congress	300.00
17		Bylaws	Printing	100.00
18		Comm	Printing	1,000.00
19		Comm	Hot Spot	100.00
20		Comm	Special Events	2,000.00
21		EP	Stakeholder Forums	700.00
22		Fall Fest	Bus Bench Ads	200.00
23		Fall Fest	Fall Fest	1,496.00
24		Gov't Relation	Printing	175.00
25		Home	Homelessness	1,100.00
26		Outreach	Memorial Day Parade	1,300.00
27		S&T	Streets/Transportation	1,000.00
28		Spring Fest	Bus Bench Ads	200.00
29		VST	Uniform sponsorship	500.00
30	Sub Total			13,911.00
31	Elections	Election	Election	5,000.00
32	Sub Total			5,000.00
33	NPG	Education	NPG's	5,000.00
34	Sub Total			5,000.00
35	Grand Total			42,000.00

	Not part of the budget	Beautification	Grant	1,500.00
	Total			1,500.00

Approved 5/15/2018

Budget Committee Report
July/Aug. Est 2018

Item #	Classification	Committee	Item	Budget	Jul-18	Aug. Est.	Total Spent	Balance	% Spent + Available		
1	Office										
2		Board	Meeting Rent	\$5.00			\$0.00	\$5.00	100%		
3		Board	Board Mtg Expenses	\$700.00	\$34.10	\$23.34	\$57.44	\$642.56	92%	34.10=Bus Cards	
4		Board	Committee Printing	\$100.00			\$0.00	\$100.00	100%		
5		Board	P.O. Box Rental	\$296.00			\$0.00	\$296.00	100%		
6		Board	Temp Staff	\$16,988.00	\$653.40	\$2,286.90	\$2,940.30	\$14,047.70	83%		
7	Sub Total			\$18,089.00	\$687.50	\$2,310.24	\$2,997.74	\$15,091.26	83%		
8	Outreach										
9		Beautification	Printing	\$100.00			\$0.00	\$100.00	100%		
10		Board	Web Corner (Web Site)	\$1,800.00	\$150.00	\$150.00	\$300.00	\$1,500.00	83%		
11		Board	Rack Space (WHNC Email)	\$660.00			\$0.00	\$660.00	100%		
12		Board	iContact (General Email)	\$530.00			\$0.00	\$530.00	100%		
13		Board	EMPLA Awards	\$100.00			\$0.00	\$100.00	100%		
14		Board	Budget Advocates	\$100.00			\$0.00	\$100.00	100%		
15		Board	VANC	\$450.00			\$0.00	\$450.00	100%		
16		Board	EMPLA Congress	\$300.00			\$0.00	\$300.00	100%		
17		Bylaws	Printing	\$100.00			\$0.00	\$100.00	100%		
18		Comm	Printing	\$1,000.00			\$0.00	\$1,000.00	100%		
19		Comm	Hot Spot	\$100.00			\$0.00	\$100.00	100%		
20		Comm	Special Events	\$2,000.00			\$0.00	\$2,000.00	100%		
21		EP	Stakeholder Forums	\$700.00			\$0.00	\$700.00	100%		
22		Fall Fest	Bus Bench Ads	\$200.00			\$0.00	\$200.00	100%		
23		Fall Fest	Fall Fest	\$1,496.00			\$0.00	\$1,496.00	100%		
24		Gov't Relations	Printing	\$175.00			\$0.00	\$175.00	100%		
25		Home	Homelessness	\$1,100.00			\$0.00	\$1,100.00	100%		
26		Outreach	Memorial Day Parade	\$1,300.00			\$0.00	\$1,300.00	100%		
27		S&T	Streets/Transportation	\$1,000.00			\$0.00	\$1,000.00	100%		
28		Spring Fest	Bus Bench Ads	\$200.00			\$0.00	\$200.00	100%		
29		VST	Uniform sponsorship	\$500.00			\$0.00	\$500.00	100%		
30	Sub Total			\$13,911.00	\$150.00	\$150.00	\$300.00	\$13,611.00	98%		
31	Elections	Election	Election	\$5,000.00			\$0.00	\$5,000.00	100%		
32	Sub Total			\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	100%		
33											
34											
35	NPG	Education	NPG's	\$5,000.00			\$0.00	\$5,000.00	100%		
36	Sub Total			\$5,000.00			\$0.00	\$5,000.00	100%		
37	Grand Total			\$42,000.00	\$837.50	\$2,460.24	\$3,297.74	\$38,702.26	92%		
	NOT PART OF WHNC BUDGET:										
	Beautification Grant										
	Total			1,500.00			\$0.00	\$1,500.00	100%		

Community Impact Statement Recommendation

RE: CF 15-1022-S3

Neighborhood Council Online Voting

To: West Hills Neighborhood Council Board
From: Government Relations Committee
Date Approved by Committee: 8/20/18
Date submitted for Board Consideration: 9/6/18

Neighborhood Councils will be conducting elections during the Spring of 2019. Council File 15-1022-S3 calls for the testing of online voting for up to 10 of the Neighborhood Council Elections.

RECOMMENDATION to the Board: The Government Relations Committee recommends a vote and Community Impact Statement on the testing of online voting for up to 10 Neighborhood Council 2019 elections as proposed by CF 15-1022-S3.

- We oppose the motion recommending the appropriation of funds in the amount of \$215,000 for the conduct/testing of up to 10 online elections for the Spring, 2019 Neighborhood Council elections in addition to the already scheduled poll and vote by mail elections.

The West Hills Neighborhood Council request that this Community Impact Statement be added to Council File 15-1022-S3.

Fiscal Impact Report: Unknown

Quorum:

For	
For if amended	
Against	
Recusal	

Abstain	
No Position Council file discussed but NC could not muster enough votes either way	
Absent	

MOTION BUDGET & FINANCE

The Neighborhood Council (NC) System was created to promote public participation in City governance and decision making processes in order for government to be more responsive to local community needs. Central to this goal is the inclusion of all community stakeholders to express their ideas and opinions to City Hall. Consistent and extensive outreach to the community, particularly in underrepresented areas of the City, about how to participate in the Neighborhood Council System is critical to the sustainability of Neighborhood Councils. Accessing voters and board members that are reflective of their respective neighborhoods is a critical piece of outreach.

Outreach is viewed by the Department of Neighborhood Empowerment as including increased accessibility to the polls. While many social and civic activities are increasingly making use of online platforms, online options for voting are still in their infancy. Neighborhood Council elections are a lower risk environment for testing online voting as a strategy to increase access to the polls Current funding allows for Neighborhood Council elections to provide for a polling place for 4-6 hours for each Neighborhood Council in 2019, which potentially limits the accessibility for voters. While the type of voting system does not necessarily in and of itself increase voter turnout, a limited access polling site can prevent voters from voting.

A pilot online voting program for 2019 would provide up to 10 Neighborhood Councils the ability to vote online and for the City Clerk to assess the viability, safety and impact of including online voting as an alternative method for voting in Neighborhood Council elections moving forward. Everyone Counts was the vendor selected through RFP for the 2016 online elections and, while there were reported successes, the procedures implemented by City staff allowed for sensitive information to be distributed in Studio City. The City Clerk should report to Council within 60 days to provide a detailed plan of how the pilot program is to be operated to ensure the safety of voter information and include information from Everyone Counts as to the security of their voting system, including any instances of breaches in the company's history.

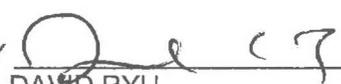
I THEREFORE MOVE that the City Council, with concurrence of the Mayor:

1. AUTHORIZE the Controller to transfer \$215,000 from the Fiscal Year 2018-19 Budget, Unappropriated Balance Fund No. 100/58, NC Election Outreach, to the Office of the City Clerk, Fund No. 100/14, and appropriate funding as follows: \$163,000 to Account 4170, Election Expense; \$42,000 to Account 1070 As Needed Salaries; and \$10,000 to Account 1090 Overtime Salaries for the conduct of up to 10 online NC elections in the spring of 2019, in addition to the already scheduled at poll elections.
2. AUTHORIZE the City Clerk to negotiate and execute any agreements as needed relative to the 2019 NC elections utilizing funds budgeted for this purpose, subject to the approval of the City Attorney as to form and legality.
3. INSTRUCT the City Clerk to prepare and submit a detailed written report to the City Council within 60 days on the plan for conducting the 10 NC online elections including:
 - a. How the 10 NCs will be chosen.
 - b. How the online elections will be conducted.
 - c. A history of any breaches to Everyone Counts' security.
 - d. A plan of how safety measures will be implemented to ensure accuracy, accountability, and voter information security, including how issues with the 2016 NC elections will be avoided.
4. AUTHORIZE the City Clerk to make any technical corrections to the above in order to effectuate the intent of this motion.

PRESENTED BY

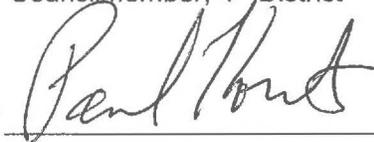

JOSE HUIZAR
Councilmember, 14th District

PRESENTED BY


DAVID RYU
Councilmember, 4th District

AUG 03 2018

SECONDED BY



Agenda Item 18-0098

ORIGINAL

Community Impact Statement Recommendation

RE: CF 17-0878-S5

Exemption of Mobile Home Parks from RecycLA Program

To: West Hills Neighborhood Council Board
From: Government Relations Committee
Date Approved by Committee: 8/20/18
Date submitted for Board Consideration: 9/6/18

Currently, Mobile Home Parks are included as part of the RecycLA program. Council File 17-0878-S5 calls for the exemption of Mobile Home Parks from the RecycLA program

RECOMMENDATION to the Board: The Government Relations Committee recommends a vote on the exemption of mobile home parks from RecycLA program.

The Government Relations Committee and has approved a Community Impact Statement to be added to Council File 17-0878-S5.

- We support the motion that recommends the Bureau of Sanitation report on the feasibility of exempting mobile home parks from the RecycLA Program.

The West Hills Neighborhood Council request that this Community Impact Statement be added to Council File 17-0878-S5.

Fiscal Impact Report: Unknown

Quorum:

For	
For if amended	
Against	
Recusal	

Abstain	
No Position Council file discussed but NC could not muster enough votes either way	
Absent	

MOTION

ENERGY, CLIMATE CHANGE
1/3 ENVIRONMENTAL JUSTICE

In July 2017, the Bureau of Sanitation (LASAN) began the roll-out of the recycLA program. RecycLA strives to meet the City's zero waste goals, meet or exceed State requirements for waste diversion and mandatory recycling, improve efficiency of the City's solid waste system, and create a consistent and clearly defined system with fair and equitable rates. The recycLA program offers waste and recycling services to all commercial and industrial businesses, institutions, and large multifamily buildings. Mobile home parks are also serviced by the program.

Since the initial program roll-out, residents of mobile home parks have experienced drastic cost increases. Mobile homes are a critical source of housing for thousands of Los Angeles residents, especially seniors and low income individuals. The City must explore all possible avenues to reduce or minimize costs for these vulnerable customers.

I THEREFORE MOVE that the Bureau of Sanitation (LASAN) be instructed to report to the City Council on the feasibility of exempting mobile home parks from the recycLA program and resuming residential service of mobile home parks by LASAN.

PRESENTED BY:

Monica Rodriguez

MONICA RODRIGUEZ
Councilmember, 7th District

SECONDED BY:

Gil Cedillo

ORIGINAL

Mh

AUG 03 2018

Community Impact Statement Recommendation

RE: CF 18-0732

Prohibition and/or regulation of 3D printed firearms

To: West Hills Neighborhood Council Board
From: Government Relations Committee
Date Approved by Committee: 8/20/18
Date submitted for Board Consideration: 9/6/18

There is a great deal of concern about the availability of the printing, manufacturing, possession, distribution, and sale of or transfer of 3D printed firearms. Council File 18-0732 calls for an Ordinance that would prohibit of such actions. In 1988, the Federal Government and then in 2016 the State of California passed the Undetectable Firearms Act which made it illegal to manufacture, possess, sell, or distribute a firearm of any kind if it can't be detected by a metal detector.

RECOMMENDATION to the Board: The Government Relations Committee recommends a vote on the City Attorney, along with the LAPD to prepare and present such an Ordinance.

The Government Relations Committee and Public Safety Committee has approved a Community Impact Statement to be added to Council File 18-0732.

- We support the preparation and presentation by the City Attorney and LAPD an Ordinance regarding the availability of the printing, manufacturing, possession, distribution, and sale of or transfer of 3D printed firearms. Council File 18-0732 calls for an Ordinance that would prohibit and/or regulate such actions.

The West Hills Neighborhood Council request that this Community Impact Statement be added to Council File 18-0732.

Fiscal Impact Report: Unknown

Quorum:

For	
For if amended	
Against	
Recusal	

Abstain	
No Position Council file discussed but NC could not muster enough votes either way	
Absent	

MOTION

As 3D printing technology rapidly evolves and becomes more commonplace in our society, there is a growing threat that anyone with access to a 3D printer can create their own firearm. These firearms would be unregistered, untraceable, and unregulated by government agencies.

Under the Undetectable Firearms Act, signed into law by President Ronald Reagan in 1988, it is illegal for anyone to manufacture, possess, sell, or distribute a firearm of any kind if it can't be detected by a metal detector. This makes all 3D printed firearms illegal as they are made of plastic material.

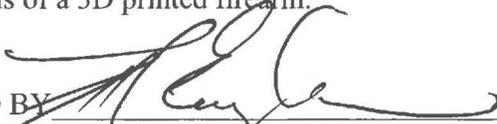
In 2016, California passed a law requiring individuals who make 3D printed firearms to apply for a serial number from the Department of Justice as well as legislation mandating that 3D printed firearms contain a piece of stainless steel, which essentially would allow 3D printed firearms to comply with the federal Undetectable Firearms Act.

In an effort to comply with this law, many blueprints of 3D firearms contain detailed instructions on how to add a metal piece as part of the design, which enables the weapon to be in compliance with Federal law. However, this law does not stipulate which parts of the firearm must be metal, and so it could simply be a non-essential component that, once removed, would leave the firearm operable and undetectable by metal detectors. Because of this adaptation, these laws are not effective in curtailing the manufacturing of 3D printed firearms. This simple workaround enables the firearm to be in compliance with the federal and state law, but is still undoubtedly a danger to the public by being able to easily evade metal detection and maintain the firearm's operational ability.

On Tuesday, July 31st a federal judge placed a temporary block on a settlement reached in June between a gun rights organization, and the federal government that made it legal to post blueprints for 3D printable firearms online. Unfortunately it is estimated that hundreds of thousands of 3D firearm blueprints have already been downloaded from the internet. Blueprints of 3D printed firearms can be utilized by anyone to produce their own firearm and would allow individuals who might otherwise fail a background check, like a convicted felon, to possess a gun. Given the ineffectiveness of current regulations and the existence of countless blueprints for 3D printable firearms already online, the City of Los Angeles must take the steps necessary in order to effectively prohibit and/or regulate 3D printed firearms in the City. The City should establish an ordinance which prohibits and/or regulates the possession and use of both the 3D printed firearms as well as the blueprints that contain the instructions for said firearms.

I THERFORE MOVE that the City Attorney, with the assistance of the Los Angeles Police Department, prepare and present an ordinance that will enable the City of Los Angeles to prohibit and/or regulate the printing, manufacturing, possession, distribution, sale or transfer of 3D printed firearms of any kind as well as the blueprints detailing the specifications of a 3D printed firearm.

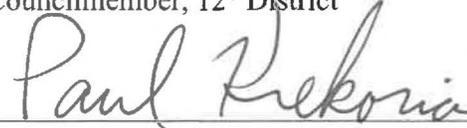
PRESENTED BY


MITCHELL ENGLANDER

Councilmember, 12th District

CO-Presented

SECONDED BY



AUG 03 2018





ORIGINAL

Community Impact Statement Recommendation

RE: CF 18-0737

Plastic Utensils upon Request

To: West Hills Neighborhood Council Board
From: Government Relations Committee
Date Approved by Committee: 8/20/18
Date submitted for Board Consideration: 9/6/18

Currently, food service providers will provide plastic utensils with their food orders. This motion instructs the Bureau of Sanitation to determine the feasibility of implementing a plastic utensil ordinance by customer request only.

RECOMMENDATION to the Board: The Government Relations Committee recommends a vote on the feasibility of customer request only for plastic utensils with their food orders.

The Government Relations Committee and has approved a Community Impact Statement to be added to Council File 18-0737

- We support the motion to recommend that the Bureau of Sanitation report on the feasibility of food service providers requiring a Plastic-Utensil-On-Request ordinance.

The West Hills Neighborhood Council request that this Community Impact Statement be added to Council File 18-0737.

Fiscal Impact Report: Unknown

Quorum:

For	
For if amended	
Against	
Recusal	

Abstain	
No Position Council file discussed but NC could not muster enough votes either way	
Absent	

MOTION

The City is currently considering implementing a *Straws-On-Request* ordinance which would require restaurants, and other food-service providers, to withhold plastic beverage straws unless a customer requests them (CF# 18-0053). This effort seeks to curtail the impact that plastic beverage straws are having on the environment and the aesthetic quality of local communities.

Spent plastic beverage straws usually end up in landfills where they leach into the soil. In other instances, they end up in the stormdrains and local waterbodies where they can be harmful to marine life.

Various Cities throughout the country have either implemented or are considering a *Straws-On-Request* ordinance.

The City of Seattle, Washington recently implemented strong controls on plastic straws and plastic utensils. The City of Seattle has included plastic utensils in their regulation because they are known to have similar negative effects on the environment and local communities.

In order to ensure the City's efforts are most protective of the environment, the City should consider adopting a *Plastic Utensils-On-Request* ordinance as well.

I THEREFORE MOVE that the Bureau of Sanitation (BOS) be instructed to report to the City Council in 60 days on the feasibility of implementing a *Plastic Utensils-On-Request* ordinance which requires restaurants, and other food service providers, to withhold plastic utensils unless a customer requests them.

PRESENTED BY:


BOB BLUMENFIELD
Councilmember, 3rd District

SECONDED BY:



ORIGINAL

AUG 07 2018

11-

Community Impact Statement Recommendation

RE: CF 08-0685

Validation of Parking for Visitors to District Offices of Mayor and City Council

To: West Hills Neighborhood Council Board
From: Government Relations Committee
Date Approved by Committee: 8/20/18
Date submitted for Board Consideration: 9/6/18

Currently, visitors to District Offices of the Mayor and/or City Council Members have to pay for their own parking. As most visitors are there on official business for the city, their parking should be validated and the City bear the cost of their parking.

RECOMMENDATION to the Board: The Government Relations Committee recommends a vote on the allowance of validating the parking for the Mayor or Council Members district office..

The Government Relations Committee and has approved a Community Impact Statement to be added to Council File 08-0685

- We support the motion that allows the use of City Funds to pay for validated parking to members of the public visiting Council or Mayor's district offices.

The West Hills Neighborhood Council request that this Community Impact Statement be added to Council File 08-0685.

Fiscal Impact Report: Unknown

Quorum:

For	
For if amended	
Against	
Recusal	

Abstain	
No Position Council file discussed but NC could not muster enough votes either way	
Absent	

TRANSPORTATION

~~MAR 25 2008~~

MOTION

The City Administrative Officer has recently released updated financial information for the remainder of 2007-08 and overall projections for 2008-09. As the City's revenues continue to stay flat or decrease and expenditures continue to grow, the budget gap continues to become larger and the City must cut expenditures to balance the budget. Expenditure reductions are often in direct conflict with the City's customer-service goals, and reductions in certain areas must be taken to maintain service levels in other areas.

One example of this conflict is the City's provision of parking validations. The City currently spends approximately \$500,000 in parking validations annually. While it is very important for City departments to be customer-service oriented and one can argue that parking validations make it easier for citizens to do business, parking validations are not a requirement. Various departments use parking validations, especially in leased facilities. At this time when the City is facing decisions between layoffs or expenditures, it would be helpful to know how much City departments and commissions pay for parking validations and how they fund this cost.

At this time, these funds can be better spent providing direct service to customers rather than for parking validations.

I THEREFORE MOVE that the Council request that the City Administrative Officer and the Chief Legislative Analyst report back to the Council on the following items in 30 days:

1. The amount of money that every department and commission is budgeted for and spends annually on parking validations;
2. The source of funds used to purchase parking validations; and
3. Direct the appropriate departments and commissions to cease further expenditures for parking validations and direct those funds back to the originating fund to cover other expenditures.

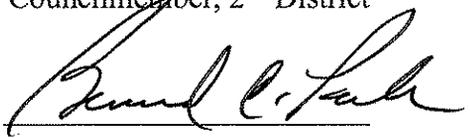
PRESENTED BY:



WENDY GREUEL
Councilmember, 2nd District

MAR 25 2008

SECONDED BY:



MAR 20 2008

MAR 26 2008 *Corrected Referral*
TRANSPORTATION *KG*
BUDGET & FINANCE

EG